

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams

Tel. 07536091604

Summons

On this 22rd April 2016 you are duly summoned to attend a Full Council Meeting of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Senhouse Centre, Senhouse Street, Whitehaven,
CA287ES

Location: First floor meeting Room -

Date: Thursday, 28st April 2016

Time: 7.00-9.30PM

To transact the business set out in the agenda attached hereto.

Signed: *LJ Abrahams*

Date: 22/04/2016

Leslie J Abrahams – Clerk & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

To: Members of Whitehaven Town Council.

Councillors: Cllr Michael Guest - Chair
Cllr Raymond Gill - Vice Chair
Cllr John Kane
Cllr Brian O’Kane
Cllr Jayne Laine
Cllr Carla Arrighi
Cllr Jeanette Forster
Cllr Norman Williams
Cllr Darren Elliot
Cllr Graham Roberts
Cllr Gavin McKew

Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

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Register of Attendance

Name	Present	Absent
Cllr Guest		
Cllr Gill		
Cllr O’Kane		
Cllr Forster		
Cllr Arrighi		
Cllr Laine		
Cllr Roberts		
Cllr McKew		
Cllr Elliot		
Cllr Forster		
Cllr Williams		
Clerk		

Note: any apologies must be sent to the Proper officer in accordance with standing orders with a valid reason for absence. Non-compliance will result in a record of absence and failure to respond to a summons.

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AGENDA

Item	Detail	Notes
1	Apologies for absence To receive apologies for absence.	
2	Minutes of Council Meeting held on 280216 Chairman to sign minutes as a true and correct record. Remove GMB Minutes of Council Meeting held on 250216 Chairman to sign minutes as a true and correct record. Amend 227/16 Minutes of Council Meeting held on 310316 Chairman to sign minutes as a true and correct record. Minutes of Extraordinary Council Meeting held on 130416 Chairman to sign minutes as a true and correct record.	
3	Declarations of interest To receive declarations of interest by elected members in respect to Agenda items.	
4	Public Participation To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	
5	Planning Applications - To consider Planning Applications received. See appended List. Motion for the Clerk to respond	
6	Planning Committee Report: Cllr McKew (Lead) Report on planning applications received	GMcK
7	Regeneration Committee Motion for Regeneration committee to meet and appoint Chair/ Vice Chair and agree TOR's (Clerk to prepare draft TOR's)	MG
8	Finance Committee – Cllr Laine Finance Committee Report.	JL

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	Motions to recommend devolved power to the Clerk in respect of ward grants subject to £2000 limitation. Note all devolved powers are reviewed at the annual meeting.	
9	<p>Councillor Expenses – MG</p> <p>Motion to allow Councillors to claim expenses incurred in line with their duties as a councillor as per current & future government and Inland Revenue guidelines. Acceptance by each individual councillor. LGA 1972 c.70 s.177 (2)a & b and s.178 Limited to £100 reimbursable for printer cartridges and other consumables . Any amount over £100 requires approval by Chair and Vice Chair.</p> <p>Motion to (partially) adopt Principle Authority (CBC) expense policy as per the Independent Remuneration Panel Report for FY 2016/17 Appended for all councillors and highlighted where relevant.</p>	MG
10	<p>General Updates:</p> <p>Accommodation for WTC – update Parking at Civic Hall Website report</p>	LA
11	<p>Parking Eye Issues in Whitehaven Cllr Laine</p> <p>Update</p>	JL
12	<p>Parking Public Consultation</p> <p>Motion to set up public meeting at the Civic Hall with all stakeholders on a panel.</p>	MG
13	<p>Allotments Report – Chair</p> <p>Update on current status from Committee Motion to review insurance</p>	JF
14	<p>Hensingham Hand Rail</p> <p>Update from Clerk</p>	LA
15	<p>Financial Report – By Clerk</p> <p>Update on April expenditure/income – Chair to sign Bank Balance Year end balance Audit timetable Zurich Insurance renewal</p>	LA
16	<p>Whitehaven Locality Partnership _ Cllr Arrighi – Update</p> <p>Presentation</p>	TBC
17	<p>Whitehaven Academy</p>	GR

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	Motion to accept invitation for all council to accept invitation to Whitehaven Academy	
18	St Benedict's Rugby Club Grant application Proposer Cllr J Kane Motion to approve grant application of £2000	JK
19	North Lakes Food Bank Cllr J Kane to Report Motion to provide a grant of £5000	JK
20	Public Consultation - Clerk To consider comments received from the public. <ol style="list-style-type: none"> 1. Submission of Parking eye petition to CBC. submitted 2. Nicky Scott CBC Parks letter to allotment holder re removal of concession and charges for allotments. Responded 3. Joseph Stephenson – complaint that he cannot access Facebook Page or website – Resolved. 4. Siobhan Gearing – Request for leaflet funding for WCH 5. Acknowledgment from CBC planning on breach of proceeds of crime matter. 6. Apology from J Stephenson after advising him how to access council website. 7. CALC Petition about planning decisions – sent to councillors 8. Email from Sean High requesting payment of approved grant. 9. CALC April Circular – sent to councillors 10. BDO Audit pack 11. Doosan Babcock – Community service day (CBC) asked if WTC would be interested to get involved. – Requested more detail. 12. G Richardson – request shop front grant application 13. Emma Green – Zurich Insurance renewal – clerks report 14. C Moss CCC Bus Panel site meetings – sent to councillors 15. CALC: Invoice for Cilca Training £39.50 16. Suzanne Cooper – Whitehaven sign, met and arranged to bring to office. 17. BARLA Thank you letter for support with kit sponsorship – LOGO sent 18. D Bechilli Whitehaven South beach erosion event invitation. Sent to councillors 19. CALC – Request for Lay advisors – sent to councillors 20. CALC – NHS success regime – sent to councillors 21. WJ Kirkbride – request for Shop Front Grant form 22. W Marston – complaint of removal of allotment concession – informed that matter was resolved at FC. 23. Rosebudz request for Shop Front Grant form 24. K McLaughlin CBC informing us that meeting rooms in the Beacon are unavailable until Summer 2016 25. Lillingtons request for Shop Front Grant form 26. Fergus McMorrow NUGEN added WTC to stakeholders list 27. NUGEN Land referencing potential transport infrastructure improvements - sent to councillors 28. S Mason Reform Church – Invoices – for payment 29. Workington town council – Advise of Xmas lights switch on – sent to councillors on events committee 30. Ann Bradshaw – Request for meeting dates/times/location -sent 31. K Henderson – Acknowledgement of planning comments from WTC 32. CALC – Notice of NHS Success regime public meetings – sent to councillors 33. Stephen Howse St Benedicts RUFC – meeting arranged 34. North Lakes Bank – Data on usage 35. CALC – High ways hotline number – sent to councillors 36. BDO LLP Interim questionnaire – completed 37. CALC Newsletter request for input – sent to councillors 38. Nurture Lakeland – Grant for projects – sent tom councillors 	LA

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	<p>39. Emma Graham Invitation to Whitehaven Academy placed on agenda 40. J Rayson - Letter of complaint – sent to councillors 41. North Associates – Brantsy Row consultation event – send with agenda 42. Phone call -Can we clean up pavements on Lowther Street, especially at bus stops. 43. Phone call -Can we do something about litter 44. Phone call – D King, Memorial service for WW2 veterans in Private ACTON 2 July in Mary Port – Invite to Mayor and Deputy Mayor</p>	
21	<p>Annual Parish meeting on 6th May 2016 at 6PM Report on plans from Chair</p>	MG
22	<p>Annual meeting Nominations for Chair/ Vice Chair to be received 7 working days prior to meeting for 26th May 2016 at 7.00 PM at the Civic Hall Standing Orders 8.0 Voting on appointments 8. <u>Voting on appointments</u> a Where more than two persons have been nominated for a position to be filled by the council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chairman of the meeting.</p>	MG
23	<p>Town Cleaning – Cllr Arrighi Motion to identify areas that require cleaning and engage with CCC & CBC.</p>	CA
24	<p>Help to businesses & Clean up town – Cllr Roberts Motion to provide town business with one seagull proof refuse cover to stop the litter on the streets as bags of rubbish are damaged.</p>	GR
25	<p>Parking Eye – Cllr Laine Motion for WTC to submit a formal objection to CBC with regard to their decision not to pursue prosecution of Parking Eye. Working papers sent to all councillors, please read as this will not be read out at the meeting</p>	
26	<p>Councillor Matters Matters not on this Agenda raised by councillors on behalf of residents. Note: <i>No discussion or decision can be made on these matters but the Clerk may make investigations and/or they may be placed on a future Agenda of the Council.</i></p>	All

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27	Items from previous meeting carried forward: 122/15 Expenditure for PA System & Remembrance Sunday – Invoices not yet received from CBC (carry forward to next meeting) email sent to C Boyce	All
28	Items to be placed on Agenda of next meeting	
29	Date & Venue of Next Meeting To confirm the date & venue of next meeting.	
30	A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	

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