

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams

Tel. 07536091604

Summons

On this 21st August 2016 you are duly summoned to attend a Full Council Meeting of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Civic Hall, Lowther Street, Whitehaven, CA287ES

Location: First floor meeting Room –

Date: Thursday, 25th August 2016

Time: 7PM

To transact the business set out in the agenda attached hereto.

Signed: *LJ Abrahams*

Date: 21/08/2016

Leslie J Abrahams – Clerk & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

To: Members of Whitehaven Town Council.

Councillors: Cllr Raymond Gill - Mayor
Cllr Graham Roberts - Deputy Mayor
Cllr Michael Guest
Cllr John Kane
Cllr Brian O’Kane
Cllr Jayne Laine
Cllr Carla Arrighi
Cllr Jeanette Forster
Cllr Norman Williams
Cllr Darren Elliot
Cllr Gavin McKew

Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

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Register of Attendance

Name	Present	Absent
Cllr Gill		
Cllr Roberts		
Cllr O’Kane		
Cllr Forster		
Cllr Arrighi		
Cllr Laine		
Cllr Guest		
Cllr McKew		
Cllr Elliot		
Cllr Forster		
Cllr Williams		
Clerk		

Note: any apologies must be sent to the Proper officer in accordance with standing orders with a valid reason for absence. Non-compliance will result in a record of absence and failure to respond to a summons.

AGENDA

Item	Detail	Notes
1	AGENDA ITEM 1 Welcome Mayors opening remarks	RG
2	AGENDA ITEM 2 Apologies for absence To receive apologies for absence.	ALL
3	AGENDA ITEM 3 Minutes of Council Meeting held on 040816 Chairman to sign minutes as a true and correct record.	RG
4	AGENDA ITEM 4 Declarations of interest To receive declarations of interest by elected members in respect to Agenda items.	ALL

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5	AGENDA ITEM 5 Public Participation To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	Public
6	AGENDA ITEM 6 Planning Committee Report: Cllr McKew (Lead) Report on planning applications received. (see list) Motion for the Clerk to respond	GMcK
7	AGENDA ITEM 7 Regeneration Committee – Cllr Arrighi (Lead) Update Report & Co-options Motion to review and accept recommendations and co-options.	CA
8	AGENDA ITEM 8 Market Regeneration Update	CA
9	AGENDA ITEM 9 POLICY & RESOURCES & FINANCE Committee Motion to accept phase 1 Standing Orders amendments Motion to accept Phase 1 Financial Regulations amendments	RG
10A	AGENDA ITEM 10A STANDING ORDERS Motion to replace wording of s.18 Financial Controls & Procurement with new wording to ensure compliance with 2015 Public Contracts Regulations in accordance with NALC Legal Topic Note LTN87 see working papers	RG
10B	AGENDA ITEM 10B FINANCIAL REGULATIONS Motion to replace wording of s.11 Contracts with new wording to ensure compliance with 2015 Public Contracts Regulations in accordance with NALC Legal Topic Note LTN87 see working papers	RG
11	AGENDA ITEM 11 Staffing Committee Report – Cllr. McKew (Lead) Update on current status from Committee	GR
12	AGENDA ITEM 12 Allotments Committee Report – Cllr Forster (Lead) Update on current status from Committee	JF
13	AGENDA ITEM 13 Christmas Events Report – Cllr Elliot (Lead) Update on current status from Committee	DE
14	AGENDA ITEM 14	LA

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	<p>Financial Report – By Clerk Update up to 19th August expenditure/income –And Payments for approval Motion for Mayor to sign report</p>	
15	<p>AGENDA ITEM 15 Public Consultation – Clerk – URGENT MATTERS ONLY To consider comments received from the public. Member of public request: (a) Can we write to takeaway owners on Duke street to keep the area clean. (b) Can we clean the area in front of Wilkinsons (c) Can we do something about chewing gum on pavements (d) Can we assist with Home Group housing issues.</p>	LA
16	<p>AGENDA ITEM 16 Grants (Time sensitive) None</p>	N/A
17	<p>AGENDA ITEM 17 Local plan & Strategy meeting of Whitehaven Town Council. The meeting was attended by Cllr Gill, Cllr Roberts, Cllr O’Kane, Cllr Arrighi, Cllr Elliot, Cllr Forster & the clerk. Report by Cllr Gill</p>	RG
18	<p>AGENDA ITEM 18 Town Centre Cleaning (a) Motion to send a letter to take away shops to keep shop fronts tidy. (b) Motion to clean area in front of Wilco, (c) Motion to obtain quotes for chewing gum cleaning. (d) Motion to continue clearing of Castle Park for a further 3 month and issue new PO to CBC.</p>	CA
19	<p>AGENDA ITEM 19 BDO Audit Update by RFO</p>	LA
20	<p>AGENDA ITEM 20 Bank Account (a) Motion to transfer £100,000 from deposit account to current account.</p>	RG
21	<p>AGENDA ITEM 21 Whitehaven Harbour Commissioners Identify responsibilities and cross over Motion to interact with all Whitehaven Stakeholders</p>	CA

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22	AGENDA ITEM 22 Mayors Sunday Event review by Cllr Gill	RG
23	AGENDA ITEM 23 Councillor Matters Matters not on this Agenda raised by councillors on behalf of residents. Note: <i>No discussion or decision can be made on these matters but the Clerk may make investigations and/or they may be placed on a future Agenda of the Council.</i>	ALL
24	AGENDA ITEM 24 Items from previous meeting carried forward: None	RG
25	AGENDA ITEM 25 Items to be placed on the Agenda of the next meeting	
26	AGENDA ITEM 26 Date & Venue of Next Meeting To confirm the date & venue of next meeting.	RG
27	AGENDA ITEM 27 A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	RG