

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams

Tel. 07536091604

Summons

On this day **21st February 2016** you are duly summoned to attend a Full Council Meeting of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Civic Hall, Lowther Street, Whitehaven, CA287SH

Location: First floor meeting Room - Ennerdale

Date: Thursday, 25th February 2016

Time: 7.00-9.30PM

To transact the business set out in the agenda attached hereto.

Signed: *L.J. Abrahams*

Date: 21/02/2016

Leslie J Abrahams – Clerk & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

To: Members of Whitehaven Town Council.

Councillors: Michael Guest - Chair
Raymond Gill - Vice Chair
John Kane
Brian O’Kane
Jayne Laine
Carla Arrighi
Jeanette Forster
Norman Williams
Darren Elliot
Graham Roberts
Gavin McKew

Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

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Register of Attendance

Name	Present	Absent
Cllr Guest		
Cllr Gill		
Cllr O’Kane		
Cllr Forster		
Cllr Arrighi		
Cllr Laine		
Cllr Roberts		
Cllr McKew		
Cllr Elliot		
Cllr Forster		
Cllr Williams		
Clerk		

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AGENDA

Item	Detail	Notes
1	<p>Apologies for absence To receive apologies for absence.</p>	
2	<p>Minutes of Council Meeting held on 070116 (amended) Chairman to sign minutes as a true and correct record.</p> <p>Minutes of Council Meeting held on 280116 Chairman to sign minutes as a true and correct record.</p> <p>Minutes of Extraordinary Council Meeting held on 180216 Chairman to sign minutes as a true and correct record.</p>	
3	<p>Declarations of interest To receive declarations of interest by elected members in respect to Agenda items.</p>	
4	<p>Public Participation To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.</p>	

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5	<p>Planning Applications - To consider Planning Applications received. Se appended List. Noted Objections for discussion: Cllr Laine Ref 4/16/2026/OA1 For 32 Car Park Signs Morrisons Supermarket. 4/16/2027/OF1 Retention of Car park management</p>	
6	<p>Planning Committee Proposer Cllr Guest Motion to appoint a Planning lead in order to facilitate the meeting of the planning committee. Note: We have a duty to respond to applications with references for each proposal under town and country planning Act 1990 . Planning includes a copy of our comments on the planning application file as a public record. Without the reference number they are unable to do this for the Whitehaven applications.</p>	
7	<p>Regeneration Committee Proposer Cllr O’Kane Motion to appoint participants and set first meeting for election of chair, vice chair and determine standing orders.</p>	
8	<p>Staffing Committee – Cllr Roberts Staffing committee report Appointment of Admin/Finance Assistant(book keeper) and Events manager as per accepted budget.</p>	
9	<p>Finance Committee – Cllr Laine Finance Committee Report Update on Precept for 2016/17 Identify areas that require further discussion and FinCom to identify budget Action and responsibilities per Committee.</p>	

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10	<p>Finance publication by WTC – Cllr Guest Motion to continue publish of all accounts of Whitehaven Town Council. (The Department for Communities and Local Government (DCLG) has asked all local councils and fire and rescue authorities in England to publish spending information over £500 online.) Copeland Borough Council publish amounts over £500.00 Small Councils (up to £25K) publish over £100.00</p>	
11	<p>Councillor Allowances – Cllr O Kane Finance Committee recommendation Motion to allow Councillors to claim expenses incurred in line with their duties as a councillor as per current & future government and Inland Revenue guidelines.</p>	
12	<p>KIE Park – Recommendation of Finance Committee – Cllr Laine Motion to agree pre conditions of grant as identified in budget at Extraordinary meeting of Full Council held on 180216. (see RFO report submitted to all councillors for detail)</p>	
13	<p>Allotments Report – Cllr Forster Update on current status</p>	
14	<p>Hensingham Hand Rail- Cllr Forster Defer to next meeting of full council</p>	
15	<p>Financial Report – By Clerk Update on finances for 2015/16 Bank Balance</p>	
16	<p>Shop Front improvement Grant- Cllr Arrighi Format for approval and timetable for applications.</p>	
17	<p>Principal Authority Proposer Cllr Roberts Motion to appoint, with immediate effect Cumbria County Council as Principal authority for WTC.</p>	

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18	<p>General Updates: Accommodation for WTC - Clerk Website - Clerk</p>	
19	<p>Parking Issues in Whitehaven Proposer Cllr Laine Motion for a Task Force / Sub Committee to meet with Karl Fye & Allan Woodward regarding the parking situation and legality of cameras on the Morrisons site in Whitehaven.</p>	
20	<p>Highways Department County Council. Proposer: Cllr Guest Motion to set up regular meeting with Highways and to appoint a WTC representative who will report at FC.</p>	
21	<p>Bus Shelters – Update from Finance Chair Proposer: Cllr Gill The Finance Committee recommend urgent provision of bus shelters at the WC Hospital.</p>	
22	<p>Whitehaven Locality Partnership _ Cllr Arrighi Motion take over the Whitehaven Locality Partnership this was run by CBC as there was not a Whitehaven Town Council, which means at the creation of WTC in May 2015 this Partnership should have been handed over to WTC along with the its Central Government funding.</p>	
23	<p>Appointment of Student Governors Proposer: Cllr Roberts Motion to select and appoint student governors</p>	
24	<p>Grant Applications for £250 British Amateur Rugby League Association Proposer Cllr Arrighi</p>	

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25	<p>Title Change Motion to change name of Full Council Chair & Vice Chair to Mayor and Deputy Mayor. LGA 1972 s.245(6) (b) if a local council is a Town Council the Chairman and Vice Chairman may by resolution take the title Mayor and Vice Mayor respectively.</p>	
26	<p>Public Consultation - Clerk To consider comments received from the public</p>	
27	<p>Councillor Matters Matters not on this Agenda raised by councillors on behalf of residents. Note: <i>No discussion or decision can be made on these matters but the Clerk may make investigations and/or they may be placed on a future Agenda of the Council.</i></p>	
28	<p>Items from previous meeting carried forward: 122/15 Expenditure for PA System & Remembrance Sunday – Invoices not yet received (carry forward to next meeting)</p>	
29	<p>Items to be placed on Agenda of next meeting</p>	
30	<p>Date & Venue of Next Meeting To confirm the date & venue of next meeting.</p>	
31	<p>A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100</p>	