

# WHITEHAVEN TOWN COUNCIL – MEETING MINUTES

<b>Meeting:</b> Meeting of Full Council	<b>Location / Date / Time:</b> The Rum Story Education Room 1900hrs 31/03/16
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<b>Present: (Participants)</b> Cllr. M Guest (MG) Cllr R Gill (RG) Cllr C Arrighi (CA) Cllr J Laine (JL) Cllr J Forster (JF) Cllr J Kane (JK) Cllr N Williams (NW) Cllr G McKew (GMCK) Cllr G Roberts (GR) Mr L Abrahams (Clerk)(LA) Register Signed by all above	<b>Observer:</b> Public participation Mayor Starkie + others Press Andrew Clarke Whitehaven News <b>Apologies</b> Cllr D Elliott (DE)  <b>Absent</b>
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ITEM	DETAIL	INITIALS
232/16	<b>Welcome to Meeting of FC – Opened by Cllr MG as Chair</b>	MG
233/16	<b>Observations;</b> I am aware of inappropriate emails I will dismiss any member who brings the council into disrepute. House keeping by the Clerk	LA
234/16	<b>AGENDA ITEM 1</b> <b>Apologies for absence</b> None received. The meeting commenced by consensus at 1900hrs Cllr Elliott was noted as apologies. Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend. A reason for non-attendance is also required.	DE
235/16	<b>AGENDA ITEM 2</b> <b>Minutes of Council Meeting held on 250216</b> Minutes inadequate Should not abbreviate Minutes set out well Minutes cannot be changed (referred to numbering) Minutes must be a true and correct record <b>Motion to vote;</b> <b>Are the minutes a true and accurate record?</b> <b>GMCK JL GR NW CA JF BOK JK RG MG</b> <b>F F F F A A AB A F</b> <b>FOR 6</b>	MG BOK RG JL RG NW  ALL

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	<p><b>3 AGAINST</b>  <b>1 ABSTAIN</b>  Chairman to sign minutes as a true and correct record.  <b>RESOLVED to move approve all the above noted minutes as a true record.</b>  <b>Signed by the Chair</b></p>	MG
236/16	<p><b>AGENDA ITEM 3</b>  Declarations of interest  Member of CBC  MG/GR/BOK/RG/JF</p>	
237/16	<p><b>AGENDA ITEM 4</b>  <b>Public Participation</b>  J Grayson  I was involved in the last 3 meetings and I wish to thank Cllr Arrighi, Cllr Laine and Cllr Roberts for meeting at Whitehaven Academy.</p> <p>Steve Gibbons  Minutes signed for 18<sup>th</sup> Feb 2016  Name printed with GMB, why am I labled with an organisation.  I would like minutes to reflect that I am not affiliated.  I received a response to my previous questions  The purpose of the council is to be open and transparent  I asked 3 simple questions and received legal responses  It was treated as an FOI request but you failed to comply in the timescale.  The response was unacceptable.  Sean Duffy  Can minutes and reports be in the library</p>	
238/16	<p><b>AGENDA ITEM 5</b>  Planning Applications  Comments on parking for 2 cars but 4 flats noted  <b>RESOLVED</b> to send list and comments to CBC.</p>	
239/16	<p><b>AGENDA ITEM 6</b>  Planning Report  No report. GMcK stated he is not lead  <b>RESOLVED</b> a lead to be appointed</p>	GMcK
240/16	<p><b>AGENDA ITEM 7</b>  Regeneration Committee  Motion for REGCOM to meet and appoint Chair and TORS  <b>RESOLVED</b>  <b>for REGCOM to meet and appoint Chair and TORS</b></p>	MG

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241/16	<p><b>AGENDA ITEM 8</b>  <b>Staffing Committee</b>            Motion to set up Members training programme. Devolve to Staffing Committee. <b>RESOLVED</b></p>	GR
242/16	<p><b>AGENDA ITEM 9</b>  <b>Clerk &amp; RFO Contract</b>            Motion to accept &amp; sign contract of employment for Clerk &amp; RFO. Defer to end of meeting for Press &amp; Public exclusion on basis of staffing confidentiality. <b>RESOLVED</b></p>	GR
243/16	<p><b>AGENDA ITEM 10</b>            Motion to approve training costs and materials for Clerk &amp; RFO to CILCA <b>RESOLVED</b></p>	GR
244/16	<p><b>AGENDA ITEM 11</b>  <b>Motion</b> to approve recruitment of Finance Assistant / Administrator in accordance with budget. Devolve to Staffing Committee. <b>RESOLVED</b></p>	GR
245/16	<p><b>AGENDA ITEM 12</b>            Recruitment of Events/Marketing and Regen Officer  <b>Motion</b> to approve recruitment of Events/ Marketing and Regen Officer in accordance with budget. Devolve to Staffing Committee. Amend title of Events Manager to Town Centre Manager  <b>RESOLVED</b></p>	GR RG
246/16	<p><b>AGENDA ITEM 13</b>            Finance Committee Report            Thanks to the Clerk for support and guidance through Jan and Feb. We had no guidance from the principle authority.            -Letter received from CBC –            Not seen by all councillors  <b>NOTED</b></p>	JL BOK
247/16	<p><b>AGENDA ITEM 14 Councillor Allowances</b>            Motion to allow Councillors to claim expenses incurred in line with their duties as a councillor as per current &amp; future government and Inland Revenue guidelines. Acceptance by each individual councillor.LGA 1972 c.70 s.177 (2)a &amp; b and s.178  <b>RESOLVED TO defer to FINCOM</b></p>	MG
248/16	<p><b>AGENDA ITEM 15</b>            General Updates from the Clerk  <b>NOTED</b></p>	LA

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249/16	<p><b>AGENDA ITEM 16 Parking Issues in Whitehaven</b>            19.1 Motion to submit retrospective objection to CBC regarding planning permissions. <b>RESOLVED</b>            19.2 Motion to contact police to inform of non-compliance with Proceeds of Crime 2002. <b>RESOLVED</b>            19.3 Motion to refer to CBC Overview and Scrutiny Committee &amp; elected Mayor. <b>Amended to Elected Mayor RESOLVED</b>            19.4 Motion to request information from CBC Planning, why online petition (change.org) was not acknowledged and not presented to CBC full council on 10/03/16 <b>MOTION DELETED</b></p>	JL
250/16	<p><b>AGENDA ITEM 17</b>            Allotments Report            Motion to accept recommendations to Full Council</p> <p>(1) Accept Terms of Reference            (2) Accept transfer of allotments a per community governance report            (3) Sign allotment contract on behalf of WTC – Authorise chair to sign            (4) CBC Parks contract roll over for a period of 12 months subject to confirmation on VAT status            (5) Utilise £800 from 2015-16 budget to pay for skips            (6) Maintain 2015-16 prices on allotments            (7) Remove all discounts            (8) Allow nominated part Mr M to take over overgrown allotment at Snekyat with saving to WTC of approx. £2K <b>NOTED</b></p> <p><b>ALL RESOLVED</b></p>	JF  LA  LA  JL
251/16	<p><b>AGENDA ITEM 18</b>            Hensingham Hand Rail            Awaiting response from CBC Property services Tim Ellams  <b>Deferred</b></p>	GR
252/16	<p><b>AGENDA ITEM 19</b>  <b>FINANCE REPORT FROM CLERK</b>            Update on March expenditure/income  <b>RESOLVED to accept</b></p>	CCC
253/16	<p><b>AGENDA ITEM 20</b>            Wonderful Whitehaven Shop Front Improvement Grant-            Motion to approve grant application pack &amp; guidance documents            Agree Clerk has devolved power to approve applications within the limitations of the terms and conditions  <b>RESOLVED</b></p> <p><b>AGENDA ITEM 21</b></p>	


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254/16	Principal Authority <b>DEFERRED</b>	
255/16	<b>AGENDA ITEM 22</b> Highways Department County Council. Proposer: CCC Presentation from Craig McCarron	GR
256/16	<b>AGENDA ITEM 23</b> Bus Shelters – <b>Update- defer to FC April 2016</b>	CA
257/16	<b>AGENDA ITEM 24</b> Whitehaven Locality Partnership _Presentation <b>Defer</b>	LA
258/16	<b>AGENDA ITEM 25</b> Appointment of Student Governors Motion for Full Council meeting at Whitehaven School to determine involvement. <b>RESOLVED</b>	MG
259/16	<b>AGENDA ITEM 26</b> British Amateur Rugby League Association Further assistance for kit sponsorship as requested by FC in Feb 16 <b>RESOLVED to fund £1500</b>	MG
260/16	<b>AGENDA ITEM 27</b> Public Consultation <b>Noted</b>	GR
261/16	<b>AGENDA ITEM 28</b> Motion to set date of Annual Parish meeting on 6 <sup>th</sup> May 2016 at 6PM <b>RESOLVED</b>	ALL
262/16	<b>AGENDA ITEM 29</b> Motion to set date of annual meeting Nominations for Chair/ Vice Chair to be received 7 working days prior to meeting for 26th May 2016 at 7.00 PM at the Civic Hall <b>RESOLVED</b>	
	<b>AGENDA ITEM 30</b>	

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263/16	Town Twinning A report from Cllr Roberts – <b>NOTED</b>	
264/16	<p><b>Agenda Item 31</b> <b>Councillor Matters</b></p> <p>JK: Castle Park a disgrace. We need to work with CBC to maintain. BOK: Received letters highlighting pedestrian issues on new road and Loop Road. A595 getting more dangerous JF: Seagull attacks more common RG: Issue with absentee landlords, site needs to be kept safe and free from vermin CA: Need to support Mayor with market incentive Need to inform County no light sign Market place(C Carron took note) RG: Roads in a bad state, inform CCC(C Carron took note) MG: Highways there is an issue with office workers parking on grass verges. NW: War Memorials 2018-100 Year GR: indiscriminate parking on New Road JL: St Gregorys school, staff parking issue needs more lighting. JL: NUGEN Letters. Mirehouse residents meeting GM: Several foot paths and pot holes on hill crest that need work.</p>	ALL
265/16	<p><b>AGENDA ITEM 32</b> <b>Carried forward</b> <b>No further information</b></p>	
266/16	<p><b>AGENDA ITEM 33</b> <b>NONE</b></p>	
267/16	<p><b>AGENDA ITEM 34</b> <b>Date and venue next meeting.</b> <b>28<sup>th</sup> April 7PM Venue TBA</b> <b>RESOLVED</b></p>	

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	<p><b>Meeting closed at 930 ends</b></p> <p><b>AGENDA ITEM XX</b> <b>Date and Time of Next meeting</b> <b>RESOLVED Thursday 2016 7:00 PM, Civic Hall Whitehaven</b></p> <p>The Chair CLOSED the meeting at 9.30PM</p> <p>END</p> <p>Signed as a True copy</p> <p>Chair_ Cllr M Guest </p>	
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