

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams

Tel. 07536091604

Summons

On this 22rd May 2016 you are duly summoned to attend the Annual Meeting and Mayor making of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Senhouse Centre, Senhouse Street, Whitehaven,
CA287ES

Location: First floor meeting Room

Date: Thursday, 26st May 2016

Time: 7.15-8.15PM

To transact the business set out in the agenda attached hereto.

Signed: *LJ Abrahams*

Date: 22/05/2016

Leslie J Abrahams – Clerk & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

To: Members of Whitehaven Town Council.

Councillors: Michael Guest - Mayor
Raymond Gill - Deputy Mayor
John Kane
Brian O’Kane
Jayne Laine
Carla Arrighi
Jeanette Forster
Norman Williams
Darren Elliot
Graham Roberts
Gavin McKew

***Note:** Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

WHITEHAVEN TOWN COUNCIL

Register of Attendance

Name	Present	Absent
Cllr Guest		
Cllr Gill		
Cllr O’Kane		
Cllr Forster		
Cllr Arrighi		
Cllr Laine		
Cllr Roberts		
Cllr McKew		
Cllr Elliot		
Cllr Forster		
Cllr Williams		
Clerk		

WHITEHAVEN TOWN COUNCIL

AGENDA

Item	Detail	Notes
1	Welcome by Mayor Michael Guest	
2	Election of Whitehaven Town Council Mayor - 2016-17 Motion to elect Whitehaven Town Council Mayor for FY 2016-17	
3	Mayor address to Council and the electors. Motion for Mayor to accept office	
4	Election of Whitehaven Town Council Deputy Mayor - 2016-17 Motion to elect Whitehaven Town Council Deputy Mayor for FY 2016-17	
5	Deputy Mayor Motion for Deputy Mayor to accept office	
6	Apologies for absence To receive apologies for absence. *see above	
7	Minutes Motion to approve minutes of meeting 28 th April 2016 as a true and accurate record.	
8	Declarations of interest To receive declarations of interest by elected and co-opted members in respect to Agenda items. Members are reminded that in accordance with adopted Code of Conduct they are required to disclose any disposable pecuniary interest or other registerable interest which have not already been declared in the council's register of interest. (it is a criminal offence not to declare a disclosable pecuniary interest either in the register or at the meeting) Members may, however also decide in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the register, as well as any other registerable or other interests. <i>If a member requires and advice on any item involving a possible declaration of interest which could affect his/her ability to speak and or vote they are advised to contact the clerk at least 24hrs before the meeting.</i>	

WHITEHAVEN TOWN COUNCIL

9	<p>Mayor's Allowance Motion to set the Mayors allowance pursuant to section 15(5) of the LGA 1972 at £3063 as per budget allowance.</p>	
10	<p>Committees Motion to stand down all Members from committees</p>	
11	<p>Committee Membership - To receive nominations of Members to the following Committees of the Council.</p> <ul style="list-style-type: none"> (1) Regeneration (2) Finance & Property (3) Staffing (4) Policy & Resources (5) Allotments & Open Spaces (6) Events and Culture (7) Planning (8) Christmas Events Sub-committee 	
12	<p>Chairs of Committees To receive nominations for Chair for the following Committees of the Council</p> <ul style="list-style-type: none"> (1) Regeneration (2) Finance & Property (3) Staffing (4) Policy & Resources (5) Allotments & Open Spaces (6) Events and Culture (7) Planning <p>Christmas Events Sub-committee</p>	
13	<p>Terms of Reference Motion to review Committee Terms of Reference. Motion to defer to respective committees</p>	
14	<p>Motion for all committees to meet before the next meeting of Full Council to select Chair, Vice Chair and approve TOR's. Clerk to facilitate meeting</p>	
15	<p>Standing Orders Motion for Policy & Resources to review standing orders before the next meeting of Full Council</p>	

WHITEHAVEN TOWN COUNCIL

16	Financial Regulations Motion for Policy & Resources to review Financial regulations before the next meeting of Full Council	
17	Code of Conduct Motion to adopt Whitehaven Town Council Code of Conduct	
18	Calendar of Meetings Motion to accept the attached calendar of meeting for FY 2016-17	
19	Items to be placed on Agenda of next meeting	
20	Date & Venue of Next Meeting To confirm the date & venue of next meeting.	
21	A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	

Working Papers

Item 7 - Minutes 280416

Item 3&5 -Acceptance of Office

Item 15 - Standing Orders – For review

Item 16 - Financial regulations – For review

Item 17 - Code of Conduct – For review

Item 18 -Calendar of Full Council Meetings

Motion for Change of Title Form Chair to Mayor

WHITEHAVEN TOWN COUNCIL
