

WHITEHAVEN TOWN COUNCIL

Clerk and Responsible Financial Officer: Marlene Jewell
Telephone: 01946 67366
Chairman: Councillor Brian O'Kane

To: **Members of Whitehaven Town Council**

You are duly **SUMMONED** to attend a **VIRTUAL MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held on **Thursday 24th September 2020** at **6:00pm** on the **Zoom Platform** to transact the business contained in the attached Agenda.

The Meeting takes place under the authorisation scheme outlined in the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) (Regulations) 2020.

Join Zoom Meeting: <https://us02web.zoom.us/j/88483213887?pwd=QjkyL1AxenE1dEt0ZG9qVHpaZUd1dz09>

Meeting ID: 884 8321 3887

Password: 865989

Signed Marlene Jewell Dated 18th September 2020
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

All Councillors and members of the public attending the virtual meeting should be aware that by joining the meeting they are agreeing to the following guidelines:

- a) The meeting may be recorded for the purpose of minute taking and will be disposed of within 24 hours;
- b) All attendees should have their microphones on mute;
- c) To adhere to the Council's Code of Conduct and Standing Orders;
- d) Only unmute microphones when invited to do so;
- e) Speak clearly and look into the camera;
- f) Turn phones to silent;
- g) Be aware of time lags and allow time for participants to respond;
- h) Introduce themselves when raising a point;
- i) Respond to the Chair when their name is called;
- j) Be aware of your background and what others can see behind you

1. Apologies for Absence

2. Declarations of Interest

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Public Participation

4. Minutes of the Full Council Meeting held on 27th August 2020

5. Planning Applications

6. Finance Report

7. Concerns of Bay Vista Residents Group

8. Catenary Wires and Christmas lights

9. Councillor Ward Grants

10. Quotes for Removal of Safe from Whitehaven Civic Hall

11. Proposal for Unitary Council for Cumbria

12. Shop Local Campaign – Presentation by Jenny Brumby

13. Whitehaven In Bloom

14. Website Accessibility

15. Councillor Ward Matters

16. Date of Next Meeting

WHITEHAVEN TOWN COUNCIL

Minutes of the Virtual Council Meeting held on the Zoom Platform on 27th

August 2020

Present: Councillor B O’Kane (Chairman); Councillor C Arrighi; Councillor E Dinsdale; Councillor G Dinsdale; Councillor R Gill; Councillor C Hayes; Councillor C Maudling; Councillor J Rayson; Councillor R Redmond; Councillor G Roberts;

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

Members of the Public

1591/20 Apologies for Absence

Apologies for Absence were received from Councillor C Walmsley and Councillor L Walmsley

1592/20 Declarations of Interest

Councillor Roberts declared an interest in Item 10
Councillor Roberts declared that he was a member of Cumbria County Council
Councillor Maudling declared that he was a member of CBC’s Planning Panel
Councillor O’Kane declared that he was a member of CBC’s Planning Panel

1593/20 Public Participation

There was no public participation

The Chairman referred to the recent sad death of Kenny Kinsella and recognised his contribution to the town and its growth and expressed the Council’s condolences to his family.

1594/20 Minutes of the Council Meeting held on 30th July 2020

It was proposed by Councillor Roberts and seconded by Councillor Hayes that the Minutes of the Council Meeting held on 30th July 2020 be approved and

It was proposed by Councillor Gill and seconded by Councillor Hayes that the Invoices at Appendix 1 including the 3 additional payments be approved. and paid

RESOLVED – That the Invoices shown at Appendix 1 including the 3 additional payments be approved and paid and that the Cashbook and Income and Expenditure at Appendices 2 and 3 be approved and noted

(ii) Appendices 2 and 3 the Cashbook and Income and Expenditure for approval and noting. The Council considered Appendices 2 and 3 and it was proposed by Councillor Hayes and seconded by Councillor Roberts that these be approved and noted. A vote was held and 6 Councillors voted for and 3 Councillors abstained.

RESOLVED – That Appendices 2 and 3 be approved and noted.

1599/20 Local Government Reorganisation

The Council considered a report containing a letter and an Interim Position Statement on Local Government received from CALC. During a discussion the following points were made:

- Point 9a needs to be enshrined
- Point 9b and 16 – we tend to get the facilities, land and services that cost the principal authorities money.
- Very vague need to ensure that in future it is firmed up and spelled out and written in stronger language.
- Point 9c would be a useful tool for the Town Council but it must be written in stone that there is a power to scrutinise.
- This is a work in progress and the Council must keep an eye on it for the future

It was proposed by Councillor Gill that the report be noted but that the Council keep a close eye on it for the future and awaits any development in the future. This was seconded by Councillor O’Kane. It was unanimously

RESOLVED – That the report be noted and that Council keep a close eye on it for the future and await any development in the future

1600/20 Planning For The Future

The Council considered a report containing a letter and White Paper entitled Planning For The Future received from NALC. During a discussion the following points were made:

- That CBC were attempting to clarify the position and give details to Councillors
- That the £20 billion Moorside investment was not now going to take place
- Who was going to buy all these houses
- We need a plan in place for our future
- This is a work in progress and the Council needed to look at it when something more substantial comes forward
- All authorities should have a clear dialogue on this
- The Town Council received planning applications and all responses were read out at CBC Planning Panel meetings

It was proposed by Councillor Gill and seconded by Councillor O’Kane that the Council keeps an eye on this and takes action at the appropriate time. It was unanimously

RESOLVED – That the Council notes the report and keeps an eye on this and takes action at the appropriate time

1601/20 **Events Advisory Group**

The Council considered a report from the Events Advisory Group which contained recommendations to Council.

It was proposed Councillor Gill and seconded by Councillor O’Kane that the Following recommendations be approved:

- To host a Traders Event on 20/11/20 and to have the Christmas Lights switched on on the same day
- To note that the Council is working on a plan for the outdoor market during covid-19 and will be following Government advice/guidelines and also advice from local authorities that are currently operating outdoor markets
- That the Herlid Vikings because of current guidelines surrounding events would have to reschedule the event originally planned for June 2020 to sometime in 2021/22

It was unanimously

RESOLVED – That the following recommendations of the Events Advisory Group be approved:

- To host a Traders Event on 20/11/20 and to have the Christmas Lights switched on on the same day
- To note that the Council is working on a plan for the outdoor market during covid-19 and will be following Government advice/guidelines and also advice from local authorities that are currently operating outdoor markets

- That the Herlid Vikings because of current guidelines surrounding events would have to reschedule the event originally planned for June 2020 to sometime in 2021/22

1602/20 **Catenary Wire For Christmas Lights and Erection, Maintenance and Dismantling of Christmas Lights**

The Council considered a report on the replacement of the catenary wire for the Christmas lights and the erection, maintenance, dismantling and repair of the Christmas lights and considered whether or not to suspend Financial Regulations to allow CCC to carry out the works.

- (i) It was proposed by Councillor Gill and seconded by Councillor Roberts that the Council make a resolution suspend Financial Regulations to allow CCC to remove the damaged catenary wire, purchase new catenary wire and install the new catenary wire and that this resolution be referred back to the next Council Meeting where reasons for the suspension will be discussed and recorded and an assessment of the risks considered. It was unanimously

RESOLVED – That the Council suspends Financial Regulations to allow CCC to remove the damaged catenary wire, purchase new catenary wire and install the new catenary wire and that this resolution be referred back to the next Council Meeting where reasons for the suspension will be discussed and recorded and an assessment of the risks considered.

- (ii) It was proposed by Councillor Gill and seconded by Councillor Roberts that the Council makes a resolution to suspend Financial Regulations to allow CCC to erect, maintain, dismantle and repair the Christmas lights and that this resolution will be referred to the next Council Meeting where the reasons for the suspension will be discussed and recorded and an assessment of the risks considered. It was unanimously

RESOLVED – That the Council suspends Financial Regulations to allow CCC to erect, maintain, dismantle and repair the Christmas lights and that this resolution will be referred to the next Council Meeting where the reasons for the suspension will be discussed and recorded and an assessment of the risks considered.

1603/20 **Consultation on Removal of BT Public Payphones**

The Council considered a consultation email received from CBC on the removal of BT public payphones at 4 locations in Whitehaven's area. It was proposed by Councillor Hayes and seconded by Councillor Gill that CBC be informed that the Council has no comment on the removal of the boxes but request that BT consider an alternative use for the boxes. It was unanimously

RESOLVED - That CBC be informed that The Council has no comment on the removal of the boxes but that BT be requested to consider an alternative use for the boxes.

1604/20 **Request For Financial Support from the Chase Arts for Public Spaces for Miners Memorial**

The Council considered a report on a request received from the Chase Arts for Public Spaces for financial support to build a National Miners memorial at the National Arboretum in Alrewas Staffordshire

It was proposed by Councillor Gill and seconded by Councillor Hayes that the report be noted and it was unanimously

RESOLVED – That the report be noted.

1605/20 **Councillor Matters**

- i. Councillor E Dinsdale raised concerns about the drains at Garlieston Court and said that the developers Reed Graham still needed to install adequate drains and skim the road. The Clerk said that owners should check their documents/planning permissions/deeds to see what the developer should have done and then go back to the developer and ask them to complete any outstanding works.
- ii. Councillor G Dinsdale referred to a carparking report in the Whitehaven News and said that this was the first she had heard of it. She said a car park was being put forward in Corkickle and asked who was leading this and who best to contact. Councillor O’Kane said that comments should be passed on this when the planning application comes before the Council.
- iii. Councillor G Dinsdale said that recycling was not being picked up and CBC were not giving the information to residents.
- iv. Councillor Rayson said that the bins were not collected at Highfield Court last Friday and that she had rung CBC about this several times. The Chairman said that an email should be sent to the Clerk with all the details and it would then be forwarded to CBC expressing the Council’s concerns.
- v. Councillor Gill said the refuse operatives were working very hard, long hours in difficult circumstances and said that the Council should pay tribute to these staff. He said if anyone was at fault it was at management level. Councillor Maudling said the best person to contact about this was Councillor Steve Morgan who was on CBC Executive.
- vi. Councillor Gill commented on the state of the roads in his Ward and about the junction at Sneckyeat Road and said it was a waste of time having double yellow lines if they were not policed.

- vii. Councillor Hayes said there was a big problem in Kells with youths causing problem. He said there was to be a zoom meeting with Emma Williamson. Police and the Fire Service about this.
- viii. Councillor Hayes said that he had been involved in an ITV Border interview for the Mine which went really well.
- ix. Councillor Hayes said that the people of Kells have taken on the litter problem themselves.
- x. Councillor Roberts said that the problem with weeds at Harras Moor had now been sorted and a litter bin had been requested.
- xi. Councillor Rayson said that the bin men had been working really hard all hours and also at weekends.
- xii. Councillor Rayson said that there was a big issue with seagulls at Red Lonning and that a meeting had been arranged with a resident who had raised the concern together with a representative from CBC Environmental Health Department and the Chairman.
- xiii. Councillor Rayson thanked Councillor G Dinsdale for getting back to her about the steps at Tower Hill and it was mainly the bottom 3 steps that were really bad.
- xiv. Councillor Maudling referred to the stop and start County Council roadworks around the bus station. He said there were no traffic lights coming down Bransty Hill and all this was not helping businesses at all. Councillor O’Kane said that the Council should contact CCC and ask them the dates for completion.
- xv. Councillor O’Kane said he was pleased that CCC had agreed to put a pelican crossing at the Pelican junction in the next 6 months.

1606/20 Date of next Meeting

The date of the next Council Meeting be on Thursday 24th September 2020 at 6.00pm

The Meeting closed at 7.10pm

Chairman

WTC 24/09/2020

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
CH/4/20/2314/0F1	BUILD KITCHEN EXTENSION, PORCH AND TERRACE 42 ELIZABETH CRESCENT, WHITEHAVEN
CH/4/20/2315/0F1	CONVERSION TO PROVIDE 4 NO. RESIDENTIAL FLATS; REPLACE EXISTING VENT EXTRACT WITH WINDOW TO FRONT ELEVATION; NEW CONSERVATION ROOFLIGHT TO REAR PITCH OF MAIN BUILDING; NEW DOORS AND IRONMONGERY TO REAR ELEVATION OF PREVIOUS EXTENSION; NEW CONSERVATION PLATEAU ROOFLIGHTS AND LIGHTWELL WITHIN FLAT ROOFED AREA OF PREVIOUS EXTENSION FOLLOWING REMOVAL OF VENTILATION PLANT AND ACCESS LADDERS 6 SCOTCH STREET, WHITEHAVEN
CH/4/20/2316/0F1	LISTED BUILDING CONSENT FOR CONVERSION TO PROVIDE 4 NO. RESIDENTIAL FLATS; REPLACE EXISTING VENT EXTRACT WITH WINDOW TO FRONT ELEVATION; NEW CONSERVATION ROOFLIGHT TO REAR PITCH OF MAIN BUILDING; NEW DOORS AND IRONMONGERY TO REAR ELEVATION OF PREVIOUS EXTENSION; NEW CONSERVATION PLATEAU ROOFLIGHTS AND LIGHTWELL WITHIN FLAT ROOFED AREA OF PREVIOUS EXTENSION FOLLOWING REMOVAL OF VENTILATION PLANT AND ACCESS LADDER 6 SCOTCH STREET, WHITEHAVEN
CH/4/20/2320/0F1	PROPOSED TWO STOREY SIDE EXTENSION TO PROVIDE EXTRA LIVING ACCOMMODATION (LIVING ROOM/BEDROOMS/ENSUITE SHOWER ROOM AND STORAGE) 42 SNAEFELL TERRACE, WHITEHAVEN
CH/4/20/2321/0F1	SEPTIC TANK FOR A TOILET INSIDE EXISTING AGRICULTURAL BUILDING AGRICULTURAL BUILDING, TARN FLATT LANE, SANDWITH, WHITEHAVEN
CH/4/20/2325/0F1	REPLACEMENT CONSERVATORY WITH SUNROOM 13 MELBREAK CLOSE, WHITEHAVEN
CH/4/20/2327/0F1	PORCH ENCLOSURE 1 CAPELLA DRIVE, WHITEHAVEN

<u>Application Number</u>	<u>Detail</u>
CH/4/20/2330/0F1	CONVERSION OF 2 NO. TERRACED DWELLINGS INTO 1 DWELLING & THE ADDITION OF DORMER WINDOWS TO FRONT ELEVATION 21/22 LADYPIT TERRACE, WHITEHAVEN
CH/4/20/2334/0R1	RESERVED MATTERS APPLICATION FOR 26 DWELLINGS AND ASSOCIATED INFRASTRUCTURE FOLLOWING OUTLINE APPROVAL 4/17/2143/0O1 FORMER ROMAR FACTORY, IVY MILL, MAIN STREET, HENSINGHAM, WHITEHAVEN
CH/4/20/2340/0L1	LISTED BUILDING CONSENT FOR WORKS ASSOCIATED WITH OPENING UP OF ORIGINAL FIREPLACE AND INSTALLATION OF MULTI FUEL STOVE 5 FOXHOUSES ROAD, WHITEHAVEN
CH/4/20/2347/0B1	VARIATION OF CONDITION 2 (PLANS) OF APPROVED PLANNING PERMISSION 4/20/2120/0F1 FOR ERECTION OF 2 DETACHED DWELLINGS FOR MINOR EXTENSIONS AND EXTERNAL ALTERATIONS DALELANDS, SANDWITH, WHITEHAVEN
CH/4/20/2348/0F1	RESURFACING OF FORECOURT PARKING AREA CHRISTIAN BRETHERAN CHURCH, SANDHILLS LANE, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 17th September 2020. This shows a balance of £377,021.41. There are however cheques to the value of £3,360.78 still to be presented and cleared.
- 2.2 The balance in the deposit account is £294,431.97.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Transaction
25.08.2020	Eden Springs (UK) Ltd	Supplies & Services	2 x 18.5ltr Eden Water & September Environmental levy	£ 12.48		£111 LGA 1972
29.08.2020	Water Plus	Premises	Water charge for 148 Queen Street from 12.06.20 - 26.08.20	£ 96.21		£111 LGA 1972
01.09.2020	Copeland Borough Council	3rd Party	Grass Cutting Contract - September 2020	£ 1,892.65		£111 LGA 1972
01.09.2020	Copeland Borough Council	3rd Party	Allotment & Pigeon Loft Maintenance Contract - September 2020	£ 696.53		£23 Allotments Act 1908
01.09.2020	Copeland Borough Council	Employees & Allowances	Parks & Open Spaces Ranger Contract - September 2020	£ 3,247.92		£111 LGA 1972
01.09.2020	Copeland Borough Council	Employees & Allowances	Parks & Open Spaces Assistant Ranger Contract - September 2020	£ 2,149.00		£111 LGA 1972
14.09.2020	J & R Bennett	Events	Summer bedding plants	£ 2,185.02		£144 LGA 1972
14.09.2020	J & R Bennett	Events	166 x hanging baskets, 12 half moon baskets, 32 x 1/2 barrier baskets, 4 x bags compost	£ 3,948.00		£144 LGA 1972
15.09.2020	Cumbria Media	Supplies & Services	Zoom Support for Full Council Meeting - Website maintenance Job No's 324 - 327	£ 112.00		£111 LGA 1972
16.09.2020	Voluntary Action Cumbria	Supplies & Services	Additional funding for delivery of Whitehaven Town Plan	£ 1,100.00		£111 LGA 1972
16.09.2020	Cumbria Media	Supplies & Services	Installation of accessibility software and set up fee	£ 104.06		£142 LGA 1972
18.08.2020	Westcom IT	Supplies & Services	12 month Anti-virus protection	£ 86.40		£111 LGA 1972
				£ 15,630.27		

WHITEHAVEN TOWN COUNCIL

CASH BOOK FROM 1 APRIL 2020

APPENDIX Z

Date	Ref	Payee	Employee Allowances	Premises	Supplies/ Services	3rd Party Grants	Allotments Market	Commun Ground	Civic	Hospitality	Ranger/SO	W.I.B	Ward Grants	Elections	Environmental Improvements	Events	Contingencies	Reserves	Net Total	VAT	Total	Min. Ref.
01/04/2020	877	Copeland Borough Council		10880.00									270.00						10,880.00		10,880.00	1558/20
06/04/2020	BACS	Mrs V Goriey											617.82						270.00	123.56	270.00	Ward Grant
08/04/2020	BACS	Mr Hugh Brian O'Kane	2019.05										617.82						2,019.05		2,019.05	Ward Grant
15/04/2020	BACS	HMRC	4400.55										4,400.55						4,400.55		4,400.55	HMRC
15/04/2020	BACS	Cambria LGFS	693.24										693.24						693.24		693.24	631/17 (i)
15/04/2020	BACS	HM											1,640.00						1,640.00		1,640.00	1218/19 (ii)
15/04/2020	BACS	Mr Hugh Brian O'Kane											240.00						240.00		240.00	Ward Grant
17/04/2020	BACS	Mr Hugh Brian O'Kane											238.40						238.40		238.40	Ward Grant
20/04/2020	BACS	Atom Pools Ltd											1,600.00						1,600.00		1,600.00	Ward Grant
20/04/2020	DD	BT Group											239.40						239.40		239.40	Ward Grant
20/04/2020	BACS	Thomas Graham & Sons Ltd			82.40								997.50						997.50	16.48	1,648.00	Ward Grant
21/04/2020	BACS	Thomas Graham & Sons Ltd											1,440.00						1,440.00		1,440.00	Ward Grant
24/04/2020	BACS	Thomas Graham & Sons Ltd											267.50						267.50	53.50	321.00	Ward Grant
01/05/2020	DD	CF Corporate			340.00								340.00						340.00		680.00	Contract
01/05/2020	BACS	Mrs V Goriey			39.96								39.96						39.96		39.96	1558/20
01/05/2020	BACS	Mr Des Horner											450.00						450.00		450.00	1558/20
01/05/2020	BACS	Online Systems Northern Ltd			210.00							450.00							210.00		420.00	1558/20
01/05/2020	BACS	Zurch Municipal			3230.39								3,230.39						3,230.39		3,230.39	1558/20
01/05/2020	BACS	Cambria Media			116.00								116.00						116.00		116.00	1558/20
01/05/2020	BACS	GALC			1842.93								1,842.93						1,842.93		1,842.93	1558/20
01/05/2020	BACS	Mrs J Hurlley			250.00								250.00						250.00		250.00	1558/20
06/05/2020	BACS	Thomas Graham & Sons Ltd				250.00							210.00						210.00		210.00	Ward Grant
06/05/2020	BACS	Vivene Fitness											1,000.00						1,000.00		1,000.00	Ward Grant
15/05/2020	BACS	Staff	4400.15										4,400.15						4,400.15		4,400.15	1493/19
15/05/2020	BACS	HMRC	693.24										693.24						693.24		693.24	631/17 (i)
15/05/2020	BACS	HMRC	2019.45										2,019.45						2,019.45		2,019.45	HMRC
15/05/2020	BACS	St Benedicts Rugby Union Club			73.30								800.00						800.00		800.00	Ward Grant
19/05/2020	DD	BT Group											73.30						73.30		146.66	Contract
01/06/2020	BACS	Copeland Borough Council											597.00						597.00		597.00	Ward Grant
01/06/2020	BACS	Copeland Borough Council											2706.60						2,706.60		2,706.60	1558/20
01/06/2020	BACS	Copeland Borough Council											1790.83						1,790.83		1,790.83	1558/20
01/06/2020	BACS	Copeland Borough Council					580.44						580.44						1,160.09		1,160.09	1558/20
01/06/2020	BACS	Copeland Borough Council											1577.21						1,577.21		1,577.21	1558/20
01/06/2020	BACS	Copeland Borough Council											65.40						65.40		65.40	1558/20
01/06/2020	BACS	Mrs V Goriey			3.04								3.04						3.04		3.04	1558/20
01/06/2020	BACS	Copeland Borough Council											65.40						65.40		65.40	1558/20
01/06/2020	BACS	Copeland Borough Council											1790.83						1,790.83		1,790.83	1558/20
01/06/2020	BACS	Copeland Borough Council											2706.60						2,706.60		2,706.60	1558/20
01/06/2020	BACS	Copeland Borough Council											1577.21						1,577.21		1,577.21	1558/20
01/06/2020	BACS	Midshire			188.45								188.45						188.45		188.45	1558/20
01/06/2020	BACS	Cambria Media			48.00								48.00						48.00		48.00	1558/20
01/06/2020	BACS	Mrs V Goriey											120.68						120.68		120.68	1558/20
01/06/2020	BACS	Thomson Electrical											1859.00						1,859.00		1,859.00	1558/20
01/06/2020	BACS	Carible City Fire Protection											500.00						500.00		500.00	1558/20
01/06/2020	BACS	Clr- Chris Hayes											29.92						29.92		29.92	1558/20
05/06/2020	BACS	Thomas Graham & Sons Ltd											29.92						29.92		29.92	1558/20
15/06/2020	BACS	Staff	4400.35										4,400.35						4,400.35		4,400.35	Ward Grant
15/06/2020	BACS	HMRC	693.24										693.24						693.24		693.24	1493/19
15/06/2020	BACS	HMRC	2019.25										2,019.25						2,019.25		2,019.25	631/17 (i)
17/06/2020	BACS	Mr C Walmsley											264.00						264.00		264.00	HMRC
19/06/2020	DD	BT Group											29.92						29.92		29.92	Ward Grant
22/06/2020	BACS	Thomas Graham & Sons Ltd			68.78								68.78						68.78		68.78	1558/20
25/06/2020	BACS	Always Another Way Cumbria											216.00						216.00		216.00	Contract
25/06/2020	BACS	Mirhouse Residents Group											2,000.00						2,000.00		2,000.00	Ward Grant
25/06/2020	BACS	The Copeland Veterans Group											336.00						336.00		336.00	Ward Grant
29/06/2020	BACS	Rosehill Youth Theatre											1,000.00						1,000.00		1,000.00	D.A.D.s/15
30/06/2020	BACS	R G Redmond											2,000.00						2,000.00		2,000.00	Ward Grant
30/06/2020	BACS	R G Redmond											846.98						846.98		846.98	Ward Grant
30/06/2020	BACS	Thomas Graham & Sons Ltd											60.00						60.00		60.00	Ward Grant
30/06/2020	BACS	M Thomson Electrical Ltd											392.00						392.00		392.00	Ward Grant
30/06/2020	BACS	C-Armstrong Removals											265.00						265.00		265.00	Ward Grant
02/07/2020	BACS	Rentokil Initial											415.50						415.50		415.50	1558/20
06/07/2020	BACS	Thomas Graham & Sons Ltd											825.00						825.00		825.00	1558/20
09/07/2020	BACS	R G Redmond											35.00						35.00		35.00	1558/20
13/07/2020	BACS	Mrs J Hurlley			1.68								50.80						50.80		50.80	Ward Grant
13/07/2020	BACS	All Clean Window Cleaning											1.68						1.68		1.68	1558/20 (i)
13/07/2020	BACS	All Clean Window Cleaning											15.00						15.00		15.00	1558/20 (i)

INCOME 2020-21

Date	Item	Precept	Interest	Other
07.04.2020	HMRC - VAT Refund March			1395.38
15.04.2020	Allotment Rents 2020/2021			570.00
17.04.2020	Allotment Rents 2020/2021			80.00
22.04.2020	2020/2021 Precept	437769.52		
01.05.2020	Allotment Rents 2020/2021			100.00
15.05.2020	Allotment Rents 2020/2021			60.00
29.05.2020	Allotment Rents 2020/2021			120.00
04.06.2020	Hanging Basket Contribution			50.00
05.06.2020	Allotment Rents 2020/2021			70.00
22.06.2020	Allotment Rents 2020/2021			20.00
12.06.2020	HMRC - VAT Refund May			3574.04
06.07.2020	HMRC - VAT Refund April			770.92
08.07.2020	HMRC - VAT Refund June			251.26
13.07.2020	Allotment Rents 2020/2021			30.00
23.07.2020	NNDR Refund			211.16
23.07.2020	Allotment Rents 2020/2021			450.00
31.07.2020	Allotment Rents 2020/2021			360.00
11.08.2020	HMRC -VAT Refund July			3751.91
19.08.2020	Allotment Rents 2020/2021			250.00
10.09.2020	Allotment Rents 2020/2021			90.66
10.09.2020	West Cumbria Community Action Trust			600.00
11.09.2020	HMRC - VAT Refund August			2586.77

437769.52	0.00	15392.10	453161.62
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WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2020-21

Expenditure Net
of VAT Invoices not yet
processed Budget

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2020)	55,942.04
CBS 53906216 (01.04.2020)	297,911.86
TOTAL OPENING BALANCE	£ 353,853.90

INCOME:

Precept	437,769.52
Interest	
Other Income	15,352.10
TOTAL INCOME	£ 453,121.62

EXPENDITURE

Employees & Allowances	44348.00
Premises	11561.29
Supplies/Services	7494.18
3rd Party	250.00
Grants	1000.00
Allotments	4637.80
Christmas	0.00
Markets	0.00
Community Plan	0.00
Ground Maintenance	7886.05
Civic Hospitality	0.00
Ranger	22487.15
Whitehaven In Bloom	3790.68
Ward Grants	14974.92
Elections	0.00
Environmental Improvements	191.85
Events	0.00
Contingencies	6959.26
Reserves	0.00
VAT (to be reclaimed)	10937.65
TOTAL EXPENDITURE	£ 135,403.03

CASH BOOK BALANCE

Brought forward	£ 353,853.90
Income	£ 453,121.62
Expenditure	£ 135,403.03
Town Council Funds	£ 671,572.49

BANK BALANCES

CBS 53905917 (17/09/2020)	377,021.41
CBS 53906216 (17/09/2020)	297,911.86
	£ 674,933.27

Unpresented Cheques 2020/2021 3,360.78

FINANCIAL POSITION **£ 671,572.49**

CONCERNS OF BAY VISTA RESIDENTS GROUP

Purpose of the Report and Recommendation

To consider an email and report from the Bay Vista Residents Group (shown at Appendix 1) sendf to the Prime Minister and to decide how the Council can help/support the Bay Vista Residents.

1.0 INTRODUCTION

- 1.1 An email and copy letter sent to the Prime Minister have been received from the Bay Vista Residents Group (shown at Appendix 1) regarding their concerns for the past 3 years about CCC Flood and Development Team during planning applications.

2.0 RECOMMENDATION

- 2.1 It is recommended that Members consider the documents shown at Appendix 1 and decide how the Council can help/support the Bay Vista Residents.

WTC - 24/09/2020
Agenda Item 7
Appendix 1.

Whitehaven Town Council

From: Lynn W
Sent: 06 September 2020 20:22
To: Whitehaven Town Council; Brian O'Kane
Cc: David F , Dorothy H Debra J Alan F Mark S
Subject: Fwd: Cumbria County Council - Inconsistent and Contradictory Performance - Help Sought
Attachments: CCC Inconsistent and Contradictory Performance August 2020.pdf; ATT00001.htm

Marlene/Vanessa,

I copied the email below to WTC on the 27 August 2020. You will see from the original distribution we are that concerned about CCC within the content of the letter - we wish the Prime Minister to have visibility.

We Bay Vista Residents have previously presented to WTC with concerns about the Planning Application but this is specifically about the performance of important consultees to the application.

Now that you have had 10 days to mull over the contents of letter, I would be grateful for a response with details of how WTC can lend support and influence to Bay Vista Residents with this issue regarding CCC Flood and Development Team.

Regards

Lynn W
Obo Bay Vista Residents

Begin forwarded message:

From: Lynn W
Date: 27 August 2020 at 21:04:57 BST
To: "privateoffice@no10.x.gsi.gov.uk" <privateoffice@no10.x.gsi.gov.uk>
Cc: "HARRISON, Trudy" <trudy.harrison.mp@parliament.uk>, "publiccorrespondence@cabinetoffice.gov.uk" <publiccorrespondence@cabinetoffice.gov.uk>, "Barbour, Martin" <martin.barbour@cumbria.gov.uk>, "graham.roberts@cumbria.gov.uk" <graham.roberts@cumbria.gov.uk>, "chris.whiteside@cumbria.gov.uk" <chris.whiteside@cumbria.gov.uk>, "clerk@whitehaventowncouncil.co.uk" <clerk@whitehaventowncouncil.co.uk>, "eileen.weir@copeland.gov.uk" <eileen.weir@copeland.gov.uk>, David F , Dorothy H , Alan F , Mark S
Subject: Cumbria County Council - Inconsistent and Contradictory Performance - Help Sought

Dear Prime Minister,

I write to you to express concerns on behalf of my neighbours the Bay Vista Residents Group. We are based in the Copeland constituency of Trudy Harrison MP.

Our concerns relate to Cumbria County Council, where we have for the past 3 years been subject to inconsistent and contradictory performance issued by their Flood and Development Team during planning applications. This advice affects the safety of 86 homes, which we have previously addressed to Ms Harrison.

Our fight seems endless and we are now drawing analogies to Grenfell Tower residents, where they voiced concerns to Kensington and Chelsea Borough Council but were ignored and quoted “only a catastrophic event will expose the ineptitude and incompetence”. Whilst Grenfell sadly took the lives of 72 people and injured a further, we do not want our concerns to result in any injury or loss.

We are now speaking out and asking for wider help. We ask, for you to take trouble to read the attached letter issued to the CEO of Cumbria County Council and would welcome your response and support on how these significant concerns being buried in Local Government can be stopped.

Yours faithfully

Lynn W Obo of Bay Vista Residents
Elizabeth Crescent
Whitehaven
Cumbria
CA28 6JQ

Bay Vista Residents Group
Elizabeth Crescent, Bay Vista, Whitehaven, Cumbria, CA28 6JQ

27 August 2020

Katherine Fairclough
Chief Executive
Cumbria County Council

Via email katherine.fairclough@cumbria.gov.uk

Dear Ms Fairclough,

I write to you on behalf of Bay Vista Residents Group. We again have concerns about the performance of the Flood and Development Team. This letter sets out the issues and our further intentions.

1. Overview

1.1 We, Bay Vista Residents, write with regard to Planning Application 4/17/2296/001 Land to the South of Elizabeth Crescent, Whitehaven CA28 6JQ which has been resubmitted in July 2019 and is referred to as 4/19/2233/001.

1.2 In summary of the application the proposed development is to add 50 homes, using an existing cul de sac turning head as means of access onto the 86 existing homes of Bay Vista. The access would be taken from Victoria Road, via a junction onto Bay Vista Rosemary Close and turning onto Elizabeth Crescent. Elizabeth Crescent is subject to a 16.7% gradient, 90 degree bend with no forward visibility and, on one, junction there is a driveway which would have access concerns due to the road use intensified by the new development. The area is north facing, does not naturally thaw and not on a gritting route.

1.3 The junction of Victoria Road and Bay Vista is deemed sub standard as the visibility splays are significantly shorter than standards require.

1.4 Developments > 50 dwellings require an Emergency Vehicle Access and >100 dwellings require a second access, as per the Cumbria County Council – Cumbria Development Design Guide. Despite this requirement the planning proposal will not provide any further vehicle access even for Emergency Vehicle Access.

1.5 The new proposal plans to narrow Victoria Road to 5.5m, move the Bay Vista junction and improve the visibility splays. Improve has not been defined as bringing the splays to standard. Victoria Road is a main arterial route into Whitehaven Town Centre.

1.6 The proposal also plans to route construction traffic through Elizabeth Crescent as described in 1.2.

1.7 For the ease of clarity, when referring to Cumbria County Council (CCC) Flood and Development Team names are used and roles are confirmed here:

Peter Allan – Development Management Officer

Pieter Barnard – Lead Highway Engineer
Doug Coyle – Manager of the Flood and Development Team
Graham Innes – Lead Officer Flood and Development Management
Gavin Murray – Development Management Officer
Michael Robinson – Development Management Officer

When referring to the Applicant/Developer, it is Glen Beattie of Alpha Designs who uses sub-contractor Nick Bunn of White Young Green as his Transportation Agent.

1.8 In May 2019 Copeland MP Trudy Harrison wrote to you (CCC CEO) with concerns from Bay Vista Residents Group regarding Planning Application 4/17/2296/001 – asking why we, the Residents, were funding surveys to verify substandard visibility splays, that Flood and Development Team have taken the Applicants data without verifying it and failed to respond professionally to Bay Vista Residents by pacing out measurements to justify their position supporting the application. We understood you did not reply to Trudy Harrison MP, and when challenged about the lack of reply 6 months later your response indicated Bay Vista Residents had complained about the situation to CCC – but you still did not respond to any of Trudy Harrison MP questions and statements of the letter sent in May 2019.

1.9 In September 2018 Pat Graham CEO of Copeland Borough Council (CBC) described in a letter that the work the Flood and Development Team conducted for Planning Application 4/17/2296/001 was “inconsistent and contradictory”.

1.10 On 26 February 2020 Doug Coyle, Manager of the CCC Flood and Development Team admitted to Bay Vista Residents and the CBC LPA (LPA) that his Team had failed to conduct due diligence during application 4/17/2293/001 and do not review the accuracy of Applications. Therefore, you may want to use this admission in your overdue response to Trudy Harrison MP, as to why Bay Vista Residents had to pay for surveys to overcome your Flood and Development Teams acts and omissions.

1.11 This letter will demonstrate that Pat Graham’s description of your Flood and Development Team’s performance being inconsistent and contradictory to have absolute accuracy, and furthermore will demonstrate how the Flood and Development Team have behaved with contempt and deceit.

1.12 In section 2 titled “Inconsistent and Contradictory”, we will demonstrate from pre-application advice from the initial application 4/17/2296/001, appeal APP/Z0923/W/18/3217111 through to current day within application 4/19/2296/001 how decisions have fluctuated and changed. All the points listed are supported with evidence.

1.13 In section 3 titled “Deceit”, we will demonstrate how the Flood and Development Team have carried out their work demonstrating contempt and a deceitful manner towards the residents you serve, and is underpinned by evidence from their own documents. This section also includes details of missing information

from Freedom of Information (FOI) Requests and how information has been illegally withheld beyond statutory timescales.

1.14 In section 4 titled "Conclusion", we, Bay Vista Residents, summarise the performance of CCC. Residents should be left in no doubt about balanced decision making taken by the CCC, yet we demonstrate throughout this letter that despite so many safety concerns the balance of the scales are well and truly weighted to the side of the Applicant – so much so we conclude with a comparison to the Council who sadly ignored the Grenfell Tower Resident's concerns. How many times can you change your mind and ignore residents' concerns on the application of safety related regulations and requirements?

1.15 Bay Vista Residents submitted a complaint CCC/018267 on 15 June 2018 re 4/17/2296/001 and wrote again to you on 23 January 2019 about the adequacy of the complaint process and that the original complaint about the Flood and Development Team remained un-resolved. These were warning opportunities for you to conduct a deep dive audit or seek improvement actions - and that appears to have been missed.

1.16 During complaint CCC/018267 Bay Vista Residents requested a refund from CCC for surveys that were funded due to the lack of CCC due diligence. Despite the admission of failing to conduct due diligence in the complaint output, the further admission by Doug Coyle on 26 February 2020 and the question posed by Trudy Harrison MPP residents remain out of pocket from surveys funded for 4/17/2296/001 and the situation continues into 4/19/2233/001 to "fight" the issues outlined in this letter.

2. Inconsistent and Contradictory

2.1 Copeland Local Plan Site Allocation Document Appendix A sets the scene to allow a total of 100 houses on Bay Vista (WN1). There are 86 existing dwellings therefore permitting 14 new dwellings.

2.2 The Applicant Alpha Designs emailed CCC Peter Allan asking for confirmation of the suitability for the site to serve 98 dwellings to be built on Bay Vista WN1.

2.3 In an email dated 13 March 2017 Peter Allan provides pre-application advice reponse confirming the road is suitable for a development of 70 dwellings "the access road in principle is acceptable". No secondary access was required despite the requirement in the Cumbria Development Design Guide and Manual for Streets. No evidence was available on the working files obtained under Freedom of Information which underpinned a risk assessment of this derogation from standards.

2.4 On 14 August 2017 Planning application 4/17/2296/001 submitted for 50 houses. Thus total dwellings would be 136. 36 more than the Local Site Allocation Document

for WN1. The application stated 70 houses have been approved at the pre-application stage.

2.5 Gavin Murray of CCC Flood and Development submitted a refusal to Copeland Borough Council LPA (LPA) on 15 December 2017 stating 10 points included access.

Quote:

“Fundamental Highways issues will need to be addressed before the Highways Authority can fully consider this development. The introduction of the estate as an extension of Elizabeth Crescent results in a road serving 108 properties, with a potential for more. A secondary access is required to support a development of this scale.”

Note- 108 properties is quoted but the application would take the number to 136.

2.6 A meeting was held on 26 January 2018 between Gavin Murray, Pieter Barnard of the Flood and Development Team and the Applicants Transportation Agent Nick Bunn of White Young Green. There was no record of this meeting made on the Flood and Development Teams working file.

2.7 An email from Nick Bun to Pieter Barnard and Gavin Murray 02 February 2018 quotes: “Following our meeting last week – pl find attached our note on the Bay Vista/ Victoria Road junction and additional footway connection. Hope all is OK and you are able to recommend approval subject conditions”.

2.8 Email provided from Nick Bunn to Copeland Brough Council LPA on 03 February 2018

“Following recent discussions I can confirm that our highway consultants met with representatives of the HA on 26/01/2018. The meeting addressed comments made by the HA in their first consultee response. I can advise that following a review of the pre-application advice that the HA have agreed the site is suitable for development.

In addition to the above the following was agreed;

- That bus accessibility was not sufficient grounds to refuse the application.
- That we would provide a link to the public footpath network on land owned by the applicant.
- That a secondary access was not required.
- That our highway consultants would provide a Technical Note on the Bay Vista access junction with Victoria Road.
- On receipt of the Technical Note, the HA would respond to the LPA in a positive manner recommending approval subject to conditions.

The Technical Note referred to above is attached in order for you to undertake a re-consultation process. The Technical Note addresses the Bay Vista junction and the link to the public footpath network.”

2.9 The emails of 02 February 2018 and 03 February 2018 appear to overturn Gavin Murrays objections raised on 22 December 2017. Aspects of a secondary access appear to be ignored

2.10 Pieter Barnard who attended the 26 January 2018 site meeting clearly knew the limit of houses and the additional access requirement. Pieter Barnard sent an email

on 26 January 2018 asking Leanne Beverley CCC Infrastructure Planning about WN1 with the following reply that was forwarded to Gavin Murray within 3 minutes of receipt.

“WN1 Elizabeth Crescent/Bay Vista – whilst there are two potential points of access off Elizabeth Crescent, the adopted Highway doesn’t extend to the site Boundary so potentially ‘land locked’ if not in ownership of the Promoter. In any event cul-de-sac **layout would limit total number of dwellings including existing to c.100**. SW drainage would need to take account of current limitations in Ordinary Watercourse that has flood events in Coronation Drive area and deal with overland exceedance flows into rear of extant properties on Elizabeth Crescent. However as long as these issues taken into account, are content with proposed Housing allocation”.

2.11 One of the issues discussed around the 26 January 2018 meeting was lack of bus service, which Nick Bunn of White Young Green had incorrectly submitted in the applications Transport Statement. On 09 April 2018 at 10:41 Gavin Murray emailed Mark Hodgkiss, Bus Service Officer seeking ways to assist the application in terms of sustainability, which drew a blank there was no bus service.

This is a Council Officer paid by the Tax Payer conducting the research work on behalf of the Applicant!

2.12 Despite aspects such as sustainable transport still not resolved, Gavin Murray just 20 minutes later on 09 April 2018 emailed Nick Bunn of White Young Green and appears to be trying to make a justification fit the Applicants requirements. Quote “Further to our meeting and additional information submitted regarding the above application I can confirm that the Highway authority would withdraw its objection on the following premise.

The recommendation of refusal was put forward based on our standards, requiring a development of over 100 dwellings to maintain a secondary access. The increase of approx. 60 dwellings over this figure **was not** welcomed but given the accident data you supplied for the Victoria Rd/Bay Vista junction showing no incidents related to the junction, and the pre-application advice from this Authority accepting the proposed increase it is viewed that our objection should be withdrawn”.

No reason given, everything else appears to be in reserved matters. A conclusion without evidence.

2.13 Gavin Murray emailed Copeland Borough Council LPA on 01 May 2018 and withdrew all previous objections. Concluding “The outstanding highways issues have now been satisfactorily resolved”.

No reason was given for the satisfactory resolution other than the upholding of non-binding pre-application advice regarding the second access and most issues were transferred into reserved matters.

Definition of satisfactory: in a way that fulfils expectations or needs

Definition of resolved: firmly determined to do something.

Given the email of 09 April, Gavin Murray clearly had not satisfactorily resolved the issues and mislead people with his statement of “satisfactory resolution”.

2.14 The Planning Application was scheduled for 06 June 2018 Planning Committee, yet documents such as the Technical Note (in section 2.7 and 2.8) that was submitted after the 26 January 2018 meeting to underpin withdrawal of the Flood and Development Teams refusal, was not available in the public file held by the LPA.

2.15 The Technical note (referred to in 2.7 and 2.8) was submitted to the Bay Vista Residents by Doug Coyle on 05 June 2018 at 18:45 – the night before the Planning Committee, with a note explaining the basis of Gavin Murray's objection removal which was made late May/early June 2018. This had to be chased by Bay Vista Residents and elevated to CCC CEO.

2.16 Bay Vista Residents were able to see in the Technical Note that the visibility splays of the Bay Vista junction had not been surveyed, and were the subject of an an-hoc observation by White Young Green. This was an important point of safety clarification.

2.17 At the 06 June 2018 Planning Committee CCC Pieter Barnard and Gavin Murray were in attendance. They admitted that if this application was for a new estate it would have been refused, and also admitted the accident statistics quoted in the Technical Note (section 2.7 and 2.8) and used to support the justification to remove the refusal (section 2.10) were incorrect and higher by 150%.

2.18 Application 2/17/2296/001 was refused on 06 June 2018 against the LPA and CCC Flood and Development recommendation.

2.19 Bay Vista Residents met with Pieter Barnard and Gavin Murray on 14 June 2018, at the junction of Bay Vista. They refused to measure the visibility splays and instead paced them out, partially backwards!

2.20 On 15 June 2018 Bay Vista Residents submitted a complaint regarding the performance of the CCC Flood and Development Team reference CCC/018267. This was poorly conducted by Sharon Simpson and a 3rd and final draft report was issued on 31 December 2018.

2.21 Concerns about the Flood and Development Team and the investigation of CCC/018267 were re-affirmed to CCC CEO on 23 January 2019.

2.22 Residents funded and submitted to the LPA, a Transport Statement conducted by Vectos and a Topographical Survey by Atlantic Geomatics. This provided evidence that the Visibility Splays were not long enough and disproved White Young Green and CCC Flood and Development assessment of the Application.

2.23 Pieter Barnard wrote on 26 June 2018 to the LPA dismissing the Vectos Transport Statement.

2.24 The Applicant White Young Green wrote to the LPA dismissing the Vecto's report. It is believed CCC Flood and Development issued this report to the Applicant's Transport Consultant White Young Green without permission, as Bay Vista Residents who funded the report did not provide permission for it to be distributed.

2.25 At the 2nd hearing of Planning Application 4/17/2296/001 on 04 July 2018, Councillors again voted to reject the application based on Highway Safety.

2.26 The Applicant submitted an appeal for 4/17/2296, of which Pieter Barnard provided the following email on 06 February 2019 submission to appeal APP/Z0923/W/18/3217111. Quote:

"The applicant's Transport Assessment stated that the current Estate generates 250 vehicles movements per day. This proposed development will increase this figure to 665 vehicles per day, thereby more than doubling the usage of this junction. It is accepted that this increase will not have a severe capacity impact on the junction (as Victoria Road has approximately 1500 vehicle movements per day). However, the risk of an accident at this junction will more than double and taking into consideration the nature of the junction (the 40m is towards vehicles travelling down a hill, with a very wide bell mouth allowing relatively fast entry speeds) and the increase in traffic using this junction, it is considered that this increase is unacceptable in highway safety terms.

It is therefore our view that the increased volume of traffic will increase the risk to pedestrians and other road users' safety exponentially at this substandard junction and indeed throughout this estate. It is also our view that this impact cannot be mitigated to an acceptable degree."

2.27 Whilst Bay Vista Residents welcomed Pieter Barnard's eventual recognition of the truth in the Appeal submission, it was completely at odds with all his previous work on this planning application.

2.28 The Appeal was dismissed on 09 April 2018 using Bay Vista Residents paid for surveys as the evidence to underpin the argument of the substandard junction and visibility splays. The same splays CCC Flood and Development argued were to standard when pacing them out on 15 June 2018.

2.29 Re-submission of the application 4/19/2233/001 was made in July 2019. This proposal involved moving the Bay Vista junction forward by 1m, to improve visibility splays.

2.30 A letter was issued by Graham Innes on 21 August 2019 asking numerous questions of the Applicant for application 4/19/2233/001.

2.31 Meetings were held between CCC Flood and Development on 18 July 2019, 19 September 2019 and 22 October 2019 regarding application 4/19/2233/001. Of which the LPA was not present and records only exist for the 22 September 2019 meeting.

2.32 Complaint CCC/018267 concluded on 31 December 2018, that the Flood and Development Team's record keeping was poor, and Doug Coyle was going to make improvements! Clearly this is yet to be implemented.

2.33 Minutes of the 19 September 2019 produced by CCC Flood and Development Team, show they are approving the plans for 4/19/2233/001, yet the 21 August 2019 letter is not responded to by the Applicant until 01 June 2020. Quite a disparity in timescales!

2.34 CCC Flood and Development received an email on 05 February 2020 from White Young Green identifying pinch points, i.e. where the Gateway feature will not fit. Noting that CCC Flood and Development are minuted approving this feature on 19 September 2019.

2.35 Bay Vista Residents requested a meeting with CCC Flood and Development on 10 February 2020. The meeting is initially refused by CCC Flood and Development, as they quoted there was nothing new to discuss. The irony is in paragraph 2.33 where actually the meeting was not required, as the decision had already been made on 19 September 2019.

2.36 Residents meet with CCC Flood and Development on 26 February 2020 with CCC insistent the CBC LPA is present. Residents presented five concerns, which CCC Flood & Development agree to review. This includes CCC Flood and Development implying that information about the Gateway not fitting/pinch points was new information – yet evidence is now available that CCC Flood and Development knew this on 05 February 2020 – three weeks before we met. CCC Flood and Development confirmed that they had not verified the measurement of the drawings.

2.37 CCC Flood and Development admitted during 26 February 2020 meeting that they failed to conduct due diligence during 4/17/2296/001 and did not verify the Applicant's documentation. Yet CCC Flood and Development approved the 4/17/2296/001 plans and even wrote to argue that the Bay Vista Residents funded Transport Surveys conducted by Vectos should be dismissed yet in application 4/19/2233/001 had not verified the applications drawings but approved them in a minuted meeting with White Young Green on 19 September 2019.

2.38 Response to questions from 21 August 2019 remain unanswered and are prompted by CCC Flood & Development on 27 March 2020, some 7 months later.

2.39 See section 3 titled Deceit for actions undertaken between July 2019 and 14 July 2020, with regard to dealing with Bay Vista Resident's concerns and agreements made with White Young Green.

2.40 White Young Green submitted a letter dated 01 June 2020 to Alpha Designs and onward to the LPA which responds to some of CCC Flood and Development questions set out in the 21 August 2019 letter. Some questions remain unanswered such as if a 2nd vehicle access can be provided, and other aspects remain unclear such as if the visibility splays are to standard or just improved.

2.41 The White Young Green Letter was distributed by the LPA, for information, with no request for consultation. Despite Bay Vista Resident's concerns on 26 February remaining un-actioned, CCC Flood and Development have provided a determination response on 13 July 2020 to the LPA approving the access to 4/19/2233/001.

2.42 The CCC Flood and Development response dated 13 July 2020 to 4/19/2233/001 is at odds with the CCC Flood & Development submission of the 4/17/2296/001 appeal.

2.43 CCC Flood and Development have allowed, in their response derogation from standards. One example is the requirement for a 2nd vehicle access given the size of the cul-de-sac / number of houses on land WN1. The CCC Letter of 21 August 2019 asked if a 2nd access is achievable. The White Young Green response of 1 June 2020 does not answer if one is achievable but instead quotes the guidance requirement to prove one is required but then goes on to tell CCC that the Applicant does not need to provide one and quotes the reason being Peter Allan's pre-application advice from 2017 - that is not actually legally binding.

2.44 Despite the non-requirement for a 2nd vehicle access at Bay Vista – the CCC Flood and Development response for Planning Application 4/19/2261/OR1 Land at the North Park, Rheda, Frizington limits the development size due to the lack of a 2nd access. We are lost why this development in Copeland would require the access but another development in Copeland would not!

2.45 The Residents of Bay Vista are not the only Copeland Residents to be subject to Inconsistent and Contradictory Advice. The LPA report for Planning Application 4/19/2200/001 Midtown, Beckermat had a recommendation for refusal from CCC Flood and Development Team due to the potential of pedestrian and vehicle conflict, and the proposed development of 24 homes would result in additional danger to all road users. Following a reconsultation with no change in access arrangements, accident stats were checked and, because there was no conclusive evidence of accident hotspots, it was decided that the proposal would not increase the risk of an accident to an unacceptable level!

3. Deceit

3.1 The definition of deceit – the action or practice of deceiving someone by concealing or misrepresenting the truth.

3.2 On 26 February 2020 Bay Vista Residents met with Doug Coyle, Graham Innes and Michael Robinson, in the presence of the LPA. The LPA attendance was at the insistence of Doug Coyle.

3.3 The Flood & Development Team had suggested there was no need for this meeting, and had tried to put it off following the meeting request made by Residents on 10 February 2020. It was only through the insistence of Bay Vista Residents did the meeting take place. Graham Innes quoted in his emails there was no need for a meeting as no updated plans had been submitted and they would only be able to comment on submitted plans. Evidence of these emails is available.

3.4 During the meeting on 26 February Bay Vista Residents discussed concerns of the proposals being “considered” by the Flood and Development Team. Initially Doug Coyle presented to Residents with a negative attitude, which Residents found it necessary to address with him. The concerns included the Gateway feature not fitting/having pinch points, requesting the assessment considering all 3 junctions which are located in close succession, confirming access is through Elizabeth Crescent, inaccurate visibility splay calculations and we notified the Flood & Development Team of erroneous Transport Statements supplied by White Young Green. Doug Coyle committed, in the presence of the LPA, to review all of these issues and provide minutes of the meeting, we committed to provide a review of the Transport Statement pointing out the errors and provide visibility splay calculations. The documents we committed to provide were submitted to the Flood and Development Team and the LPA. The key point here is everything to do with Residents is being conducted via the LPA.

3.5 The minutes of the 26 February 2020 meeting were produced, which were woefully inaccurate, omitted key decisions and even the date was wrong. The minutes required two updates, to have some form of accurate reflection of the outcome and the date corrected! Doug Coyle took a position that he would not update the minutes in July 2020 as too much time had elapsed – the delay was due to a pandemic and the errors were due to his Team’s capability. A worrying position to hold when recording decisions and dealing with the public. The minutes were finally accepted on 16 July 2020.

3.6 On the 09 July 2020 and 14 July 2020 Bay Vista Residents wrote to Doug Coyle seeking an update on the actions agreed at the meeting. Graham Innes had previously told us that their had been redeployments due to Covid-19 and we understood priorities in a pandemic. On 16 July 2020 Doug Coyle responded with answers to Bay Vista Residents questions. The answer was no, none of the actions had been completed as the LPA had not requested them – yet the LPA was present

when Doug Coyle agreed to complete the actions. This change of stance was not communicated between it being agreed on 26 February 2020 and confirmed it would not be completed on 16 July 2020.

3.7 We were aware prior, to our meeting on 26 February 2020, that the Flood & Development Team had met with White Young Green on 19 September 2019. This meeting was conducted without the LPA present; despite that insistence the LPA attended the 26 February 2020 meeting with Bay Vista Residents.

3.8 On 24 October 2019 Bay Vista Resident Don Haslett made a FOI request (reference IG02191) for the 19 September 2019 minutes. This FOI request was due on 13 November 2019, yet the FOI request for the minutes was refused. Only when the refusal was appealed were the minutes released on 15 June 2020, just 7.5 months overdue. No valid explanation was given for withholding this information; Bay Vista Residents presume it was hiding the decision recorded in the minutes.

3.9 On 13 July 2020 Michael Robinson issued a response to LPA on the Planning Application. This was not prompted by a re-consultation request by the LPA, but we were aware that White Young Green had provided the LPA with a letter on 01 June 2020 containing further details about the proposal and in response to a letter issued by the CCC Flood & Development Team on 21 August 2019. The White Young Green letter did not actually answer all the questions posed in the 21 August 2019 letter, which was pointed out in my email to Doug Coyle on 09 July 2020.

3.10 Within the 13 July 2020 response to the LPA, Michael Robinson approved the Access aspects of Planning Application 4/19/2233/001– yet our concerns discussed on 26 February 2020 had still not been responded to or even an accurate set of minutes confirmed. It also suggests the Flood & Development Team had not paused work on this application despite what Bay Vista Residents were advised.

3.11 The 13 July 2020 letter issued by Michael Robinson, was at complete odds with the previous position CCC Flood & Development had provided on access to this proposed development (section 2.21). The previous position is covered under the “Inconsistent and Contradictory” section and relates to Pieter Barnard’s response to appeal APP/Z0923/W/18/3217111 for 4/17/2296/001.

3.11.1 A FOI requested submitted by Don Haslett on 22 June 2020 to CCC reference 5818-2020 had been submitted to provide copies of the correspondence between the Flood and Development Team and White Young Green. This request was due on 20 July 2020 and receipted on 06 August 2020, again overdue! Upon review of this overdue information, all became clear to Residents with the regard to the Flood and Development Teams’ behaviours, refusal for meetings, insistence the LPA attends, failure to provide accurate minutes and incomplete actions. Things worth highlighting from the evidence we found include:

- 3.11.2 We saw in the minutes of 19 September 2019 that during this meeting with Graham Innes and Michael Robinson and Nick Bunn of White Young Green that the Gateway feature had been approved and recorded in the meeting minutes.
- 3.11.3 We saw Nick Bunn had to chase completion of the minutes of the 19 September 2019 meeting, but in this instance Doug Coyle did not refuse to complete said minutes, as he had with Bay Vista Residents.
- 3.11.4 We saw email confirmation of meetings with Nick Bunn of White Young Green had been held on 18 July 2019 and 22 October 2019 and no minutes or record of the meeting were on the file.
- 3.11.5 We noted the LPA had not been invited to meetings with White Young Green on 18 July 2019, 19 September 2019 and 22 October 2019.
- 3.11.6 We saw many documents being submitted directly to the Flood and Development Team from White Young Green and likewise the Flood and Development Team asking for documents. None of these transactions were completed through the LPA.
- 3.11.7 We noted emails with files attached, were missing from the FOI request.
- 3.11.8 We noted emails listed on the FOI contents lists missing.
- 3.11.9 These omissions are in addition to the missing records of meetings.
- 3.11.10 We saw emails of 05 February 2020 identifying pinch points meaning the Gateway feature would not fit. Bay Vista Residents shared these pinch points during 26 February 2020 meeting and the Flood and Development Team did not offer that they knew but instead offered a pretence of the information being new information and this was one of the agreed review actions.
- 3.11.11 We saw emails making agreements about Road Safety Audits which had yet to be conducted with comments from Graham Innes suggesting the Road Safety Audit was a forgone conclusion quote: "We do not envisage any significant issues with the proposed Highways works".
- 3.11.12 We saw overly familiar emails such as an email from Nick Bunn of White Young Green on 31 January 2020 with the only words "any surprises?" We are aware that Nick Bunn is a former Cumbria County Council employee.
- 3.11.13 Michael Robinson provided an email to White Young Green on 03 July 2020 confirming that a response was being prepared (this was the response to the LPA). At this point Michael Robinson still hadn't produced an accurate set of minutes to from the Residents meeting on 26 February 2020 and Residents were still expecting Doug Coyle to honour his commitments of the 26 February 2020 meeting.

4. Conclusion

4.1 We are utterly bewildered by the inconsistent and contradictory decision making of the Flood and Development Team, where their acts and omissions relate to the safety of our homes.

4.2 Your organisations previous investigation failed to address a root cause and seek improvement and consistency.

4.3 This letter only summarises some safety standards that are being deviated from. There are multiple safety standards actually being deviated from and our concerns are far wider.

4.4. Residents should never have doubts about the decision making of Local Government. All decisions should be balanced, transparent and underpinned by documented process and legislation.

4.5 We see similarities that were written about Kensington and Chelsea London Borough Council and the way they behaved over several years towards the concerned residents of Grenfell Tower prior to the sad occurrence of the worst residential fire since the second world war. Our voice and concerns are not welcome or taken seriously, just as the Residents of Grenfell Towers weren't!

4.6 Whilst we address this letter to the CEO of CCC, we are intent on sharing the information far and wide because we have a complete loss of confidence that any genuine interest and integrity will be shown to Bay Vista Residents – we are fighting to overcome acts and omissions to protect the safety of our homes.

Within this document we are giving you the opportunity to seek a consistent application of safety standards, which were designed and implemented to keep the public safe.

We welcome your prompt response to confirm your actions.

Yours sincerely

L	W	On behalf of the Bay Vista Residents	Elizabeth Crescent
D	F		Elizabeth Crescent
A	F		Elizabeth Crescent
D	H		Elizabeth Crescent
D		H	Elizabeth Crescent
M	J		Elizabeth Crescent
M	J		Elizabeth Crescent

Copies to:

Martin Barbour	CCC Councillor	martin.barbour@cumbria.gov.uk
Trudy Harrison MP	Copeland MP	trudy.harrison.mp@parliament.uk
Boris Johnson MP	Prime Minister	email.number10.gov.uk
Brian O'Kane	WTC Chair	clerk@whitehaventowncouncil.co.uk
Graham Roberts	CCC Councillor	graham.roberts@cumbria.gov.uk
Eileen Weir	CBC Councillor	eileen.weir@copeland.gov.uk
Chris Whiteside	CCC Councillor	chris.whiteside@cumbria.gov.uk
Cabinet Office		publiccorrespondence@cabinetoffice.gov.uk

Additional copies distributed to press at Bay Vista Residents discretion.

CATENARY WIRES AND CHRISTMAS LIGHTS

Purpose of the Report and Recommendation

To consider and record the reasons for suspension of Financial Regulations and also consider the assessment of risks and the recommendation at 2.1

1.0 INTRODUCTION

1.1 At the last Council Meeting it was resolved

- a) That the Council suspends Financial Regulations to allow CCC to remove the damaged catenary wire, purchase new catenary wire and install the new catenary wire and that this resolution be referred back to the next Council Meetings where reasons for the suspension will be discussed and recorded and an assessment of the risks considered.
- b) That the Council suspends Financial Regulations to allow CCC to erect, maintain, dismantle and repair the Christmas lights and that the resolution will be referred back to the next Council Meeting where the reasons for suspension will be discussed and recorded and an assessment of the risks considered.

1.2 As stated in the report to the last Council Meeting the cost for the catenary wire is £2,600.00 and the cost for the Christmas lights is £24,400.00 plus VAT.

1.3 Reasons for Suspension for a) above

- CCC is a trusted and efficient contractor that provides a quality service
- All required highway permissions to carry out works on the highway are submitted by CCC on the Council's behalf
- CCC has insurance, risk assessments and method statements for all work carried out using trained staff
- CCC has all necessary machinery and equipment to carry out the work
- Work is carried out at times which will cause the least inconvenience to traffic and pedestrians

Risks for a) above

- There is a risk that the work could be done cheaper by another contractor but it is a very small risk.

1.4 Reasons for Suspension for b) above:

- CCC is a trusted and efficient contractor
- It is a value for money, quality service
- All faults reported are rectified as soon as possible – usually if reported during a working day they are repaired that day and certainly within 24 hours.
- CCC has all necessary equipment and machinery to carry out the work
- All required highway permissions to carry out works on the highway are submitted by CCC on the Council's behalf
- CCC has insurance, risk assessments and method statements for all work carried out using trained staff
- CCC erects and dismantles the Christmas lights during early morning at weekends so as to cause minimal disturbance to traffic
- CCC completes the seasonal illuminations inventory unmetered supplies giving the location, type of lighting, number of hours in use, total numbers of lamps and the wattage per lamp and switch on and switch off date for submission to electricity north west so that the electricity charges can be calculated

The Risks for b) above

- There is a risk that the work could be done cheaper by another contractor but it is a very small risk. CCC has not increased its charges from last year

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers and records the reasons for the suspension of Financial Regulation 11 in accordance with Financial Regulation 18 and considers the assessments of risks and suspends Financial Regulations so that CCC can undertake the works in paragraph 1.1 a) above in the sum of £2,600.00 and the works in paragraph 1.1 b) above in the sum of £24,400.00.

COUNCILLOR WARD GRANTS

Purpose of the Report and Recommendation

To consider the criteria for Councillor Ward Grants and to recommend any changes.

1.0 INTRODUCTION

- 1.1 Each Councillor has a Ward Grant of £2,000.00 to be spent in their Wards under certain criteria between 1st April and 31st March each year.
- 1.2 The Council has Guidelines for awarding Councillor Ward Grants shown at Appendix 1.
- 1.3 Councillor Maudling asked for an item to be put on the Agenda to discuss the criteria for awarding Ward Grants.

2.0 RECOMMENDATION

- 2.1 It is recommended that Members consider the Guidelines shown at Appendix 1 and that the criteria for awarding Wards Grants be discussed and any changes made.



WTC- 24/09/2020
Agenda Item 9
Appendix 1.

WHITEHAVEN TOWN COUNCIL

COUNCILLOR WARD GRANTS

Approved at Full Council on 27.09.2018 - minute ref 1105/18 refers

Approved at Full Council on 30.05.2019 - minute ref 1336/19 refers

BACKGROUND:

1. In 2015/16 the Council decided to allocate each Councillor a Ward Grant of £2,000.00. This has carried on in subsequent years and it appears that some Councillors may not have felt fully confident in making suggestions to utilise their allowance as to date there has not been any guidelines agreed by the Town Council. These guidelines aim to rectify this and to provide Councillors with clear guidelines. These are set out below.

GUIDELINES:

2. Whitehaven Town Councillors have been allocated £2,000.00 a year to support community projects in their local areas. Councillors can use the funding to support community groups in their Wards to help purchase equipment, hold events, or run services that will benefit local residents. The funding can also be used in combination with money from other organisations, to contribute to larger projects.

a) Funding can be used for new or existing projects or activities carried out by community groups working in the area of Whitehaven Town Council that support the delivery of local priorities.

b) While it would be usual for a Councillor to support a project in his or her Ward area, it is possible for more than one councillor to “club together” to support a project that crosses Ward boundaries, or for a Councillor to work together with other funding providers. Projects covering the whole of Whitehaven’s area are not considered suitable for this funding.

c) Projects should have the support of the local community. Projects that are included in a community or Town Council plan are particularly suitable for funding from the scheme. Councillors should satisfy themselves that the project or activity being funded would improve the community or environment and enhance the quality of life for local residents.

d) The funding is for “community groups” or “not for profit” organisation. The activities of the community group will be primarily for the benefit of the community.

e) The payment must be at least £100

f) The funding must go to a community group, not an individual, or a business

g) The granting of the funding is a one-off and does not imply an on-going commitment by the Council or have a revenue implication for the Council. For this reason, it is preferable not to fund ongoing costs of a group or organisation. It is better to provide funding for a specific, one-off project.

h) The project or activity promotes communities working together and does not unfairly discriminate against people from different backgrounds.

i) The funding should be used by the community group during the financial year of the application.

j) As far as the Member is aware, making the payment to the community group would not result in fraudulent or illegal activity

HOW THE SCHEME WORKS:

3. In October of each financial year, when setting the budget, the Council will decide whether it is feasible to provide each Ward Councillor funding of £2,000 per councillor for expenditure in the following year.

If approved, the £2,000 will be made available to Councillors for the following financial year, after which, any amounts unspent will be returned to the general Council reserve.

**QUOTES FOR THE REMOVAL OF THE COUNCIL'S SAFE FROM ROOM 3
WHITEHAVEN CIVIC HALL TO 148 QUEEN STREET**

Purpose of the Report and Recommendation

To consider the quotes received for the removal of the Council's safe from Room 3, Whitehaven Civic Hall to 148 Queen Street and to decide which quote to accept.

1.0 INTRODUCTION

- 1.1 Following the move to 148 Queen Street the Council had to leave its Pheonix double door safe in Room 3 Whitehaven Civic Hall. The safe 391 kg and the furniture removal firm who removed our office furniture would not remove the safe because it was very heavy and they did not have the means to carry it down the stairs. The lift could not be used as CBC had said that safe was too heavy to go in the lift.
- 1.2 Another local removal firm was contacted and they also said that they could not remove the safe.
- 1.3 The safe was purchased in June 2016 at a cost of £1598 plus VAT and is a Grade 1 security safe.
- 1.4 Quotes were sought for the removal of the safe from the Civic Hall to 148 Queen Street and are as follows:-
- Company A £1,000.00 plus VAT
 - Company B £1,595.00 plus VAT
 - Company C £1,800,00 plus VAT
 - Company D Would not quote as not cost effective
- 1.5 All the companies that have quoted have produced their insurance details and all companies have Public and Product liability in the sum of £5,000,000.00 and Employee liability in the sum of £10,000,000.00. he companies have all said that they will produce a risk assessment method statement if their quote is successful.

2.0 RECOMMENDATION

- 2.1 It is recommended that Members consider the quotes received and decide which quote to accept.

PROPOSAL FOR UNITARY COUNCIL FOR CUMBRIA

Purpose of the Report and Recommendation

To inform Members of an email received from CALC on a proposal by CCC for the creation of a single new unitary authority for the whole of Cumbria and to note the contents of this.

1.0 INTRODUCTION

- 1.1 An email has been received from CALC (shown at Appendix 1) about Cumbria County Council's proposal for the creation of a single new unitary authority for the whole of Cumbria.
- 1.2 The proposed new unitary authority would replace the existing County Council and the 6 district Councils.
- 1.3 The next step will be submit the proposal to Government with an anticipated response in the autumn.

2.0 RECOMMENDATION

- 2.1 It is recommended that the email be noted and that CALC be requested to keep the Council up to date with progress.

Whitehaven Town Council

From: Bagshaw, Samantha
Sent: 03 September 2020 14:38
To: Cumbria Association, of Local Councils
Subject: FW: Corporate message - County Council Cabinet approve proposal for Local Government Reform

For Clerks and Councillors

Dear Colleague – please see the message below from Cumbria CC with its clear message about town and parish councils.

Kind regards,

Samantha

Samantha Bagshaw
Chief Officer
Cumbria Association of Local Councils (CALC)

Our contact details:

Samantha - Monday to Wednesday, Sonia - Thursday and Friday

Post: Fire and Rescue Service Headquarters, Carleton Avenue, Penrith, Cumbria, CA10 2FA

Email: office@calc.org.uk

Telephone: 01768 812663

Web: www.calc.org.uk

From: Corporate Message <corporatemessage@public.govdelivery.com>
Sent: 03 September 2020 13:51
To: Bagshaw, Samantha
Subject: Corporate message - County Council Cabinet approve proposal for Local Government Reform

Would you like to view this email in a web page? [Click here](#)



County Council Cabinet approve proposal for Local Government Reform

Dear Colleague

You may recall that I have written in my recent blogs about developments regarding Local Government Reform.

Today at a meeting of Cumbria County Council's Cabinet, Members considered and agreed to submit a proposal which, if supported by Government, would see the creating of a single new unitary council for the whole of Cumbria.

The new council would replace the existing county council and six district councils with a single authority.

Cabinet made their decision after careful consideration of the report which set out a range of significant benefits, including;

- Savings of £96million over five years – as a minimum
- A clear focus on the future – modernising local government for the 21st century
- A strong, single, accountable voice for the County and a firm foundation for a future devolution deal
- More powers to Cumbria's many and varied local communities over what happens in their area – through stronger town and parish councils and building on the existing strengths of locality working
- Strengthened leadership to transform public services
- Direct and simple accountability for residents
- Better outcomes for all – we will build on the journey of improvement and transformation that is already well underway in Cumbria. This will create simpler more joined up services, new delivery models and easier access for residents and customers
- A catalyst for reinvestment in transformation and services
- The very best value for money for Cumbria's taxpayers

The next step will be to submit this proposal to Government and we anticipate a response in the Autumn.

I will continue to keep you updated as matters progress through our usual communication channels but if in the meantime you have any specific questions please contact me via Ask.Katherine@cumbria.gov.uk.

The report and its supporting papers can be [viewed here](#).

Kind regards

Katherine Fairclough



WHITEHAVEN IN BLOOM SUMMER 2021

Purpose of the Report and Recommendation

To inform Members of a quote received for summer planting in Whitehaven 2021 and to consider whether to suspend Financial Regulations in order that the estimate be accepted.

1.0 INTRODUCTION

- 1.1 The Council's preferred supplier for flowers has submitted a quote for the provision of an increased number of flowers from that which the Council had last year for the hanging baskets, hexagonal planters, barrier baskets, barrels, cast iron planters, half-moon baskets, aluminium planters, plastic planters, Trinity bed and the Pelican bed in the sum of £6,368.10 excluding VAT. In addition, the badge bed at Corkickle has been included in the quote which it was not last year.
- 1.2 The Council's preferred supplier charged £5110.85 excluding VAT for the flowers for summer 2020 which have been very well received by the public.
- 1.3 Members may query why the quote for this year appears to be much higher than last year, but this is due to the following reasons:
 - More plants have been ordered. One example being last year 299 x 4pk non-stop begonia plants were ordered but for next year this has been increased to 500 x 4pk non-stop begonias because there was not enough of those plants this year and the plants have worked really well;
 - The price of some plants has increased for example a 4pk of non-stop begonias has increased by 5p per pk which together with the increased number of 4pks for next year means an increase of approx. £370.00 for next year;
 - The badge bed at Corkickle has been included in the quote for next year
- 1.4 The quote received has been brought before the Council now as the Council's preferred supplier has to put his main bulk order in for flowers next year as soon as possible. The quote is for 5,034 plants plus the plants required to fill our hanging baskets and barrier baskets which the preferred contractor does for the Council, the badge bed plus the compost required.

- 1.5 Members will see that attached to the quote for summer flowers for 2021 is a report from the Council's Ranger detailing the plans for summer 2021 plus a suggestion for the purchase of additional barrier baskets and half-moon baskets. This will be considered at a future meeting of the Whitehaven In Bloom Advisory Group.
- 1.6 In order to continue to purchase flowers from the Council's preferred supplier the Council will have to consider suspending Financial Regulation 11 to permit this. In order to suspend Financial Regulation 11, Financial Regulation 18 states that "The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up and presented in advance to members of the Council".
- 1.7 The reasons for suspension are as follows:
- It is a value for money service;
 - It is a quality service – the Council is constantly asked who provides the flowers;
 - The preferred supplier is very community orientated, has pride in the flowers they provide and even helps with the planting of them in town.

Risks:

- There is a risk that the flowers could be obtained cheaper by another supplier but this is a very small risk as the cost per plant is very low and the quality is very high.

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers making a resolution to suspend the Financial Regulation 11 to allow the flowers to be purchased from the preferred supplier and if making the resolution
- 2.2 Agree to the reasons for the suspension which will be recorded and also that the assessment above of the risks provided be accepted and approved.

WTC

SUMMER BEDDING QUOTE 2021

- 500 x 4PK NON-STOP BEGONIA
- 200 x 4PK TRAILING BEGONIA
- 150 x 6PK ANTIRRHIZUM
- 60 x 6PK CINCERARA

1522.50

- 250 x (SINGLE) BEGONIA (PEACH/^{SEMI} TRAILING)
- 100 x GERANIUM (70 TRAILING 30 NON-TRAILING)
- 100 x BACOPA
- 180 x SURFINIA
- 40 x VERBENA (PINK/RED/WHITE)
- 36 x VERBENA (MIX MASTERS)
- 64 x NEMESIA (PINK/RED/WHITE)
- 36 x NEMESIA (MIX-MASTERS)
- 50 x IPOMEA (MIX PURPLE/GREEN)
- 100 x LYSIMACHIA
- 5 x CORDYLINES
- 13 x CANNAS purple

803.104

- 166 x BLACK BASKETS
- 32 x 1/2 BARRIER BASKETS
- 12 x 1/2 MOON BASKETS
- 4 x COMPOST

(POTENTIAL FOR 4 x 1/2 MOON + 12 1/2 BARRIER BASKETS)

BADGE BED

BASKETS

Bf

- 100 x 6PK L0B £1.25 £125.00
- 100 x 6PK B06 1.25 125.00
- 50 x 10-5 SANVITALIA 32.50
- 65p
- 30 x 2L WALL FLOWERS 30.00
- £1.00
- £31.250
- 4A 65p

PLANTERS + BEDDING £ 2,325.60

BASKETS ETC. 3,290.00

COMPOST 440.00

£ 6,055.60

BADGE BED

3,12.50

£ 6,368.10



Proud of our past. Energised for our future.



WHITEHAVEN TOWN COUNCIL SUMMER 2021 PLANS

WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN



BARRELS X 20

- ALBION SQUARE X 4
- STRAND STREET X 4
- TRINITY X 4
- HENSINGHAM SHIP X 2
- HENSINGHAM ST JOHNS X 2
- (BADGE BED X 1)
- MARKET PLACE X 3

Stick with simplicity of this year, antirrhinum, cineraria, begonias and geraniums



CAST IRONS X 12

- STRAND X 3
- ALBION SQUARE CORNER X 2
- WETHERSPOONS X 1
- MCDONALDS X 1
- MORRISONS X 3
- TOP KING STREET X 2

Carry on with a 'meadow feel' found in a few – surfinias, geraniums, nemesia, verbena, peach begonias, antirrhinum

- Big 'showy' Cannas in a select few for height and show



WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN



Proud of our past. Energised for our future.

CIVIC PLASTIC X 4

- Add antirrhinum centre, peach begonia, pinks/purples/whites
- Multiple colours needed this year with a sense of 'clashing'



PELICAN PLASTIC X 2 (SEE NEW ADDITIONS)

- Add a canna centre, keep antirrhinums, and simple begonias

TRINITY FLOWER BED

- Keep it easy to maintain- Begonias both non-stop and trailing, cineraria, antirrhinum mixed colours and geranium

MIREHOUSE COMMUNITY CENTRE X 2

- Simple display of begonias and antirrhinum

HENSINGHAM SHIP

- Keep simple – Antirrhinum, begonia, geranium

TIERS X 8

- Pinks/light purple Surfinias, bacopa, lysimachia, peach begonias, semi trailing, few silvers, yellow nemesia



BARRIER BASKETS X 32 (16 Pairs)

- Million bells and geraniums were the best show

HANGING BASKETS X 166

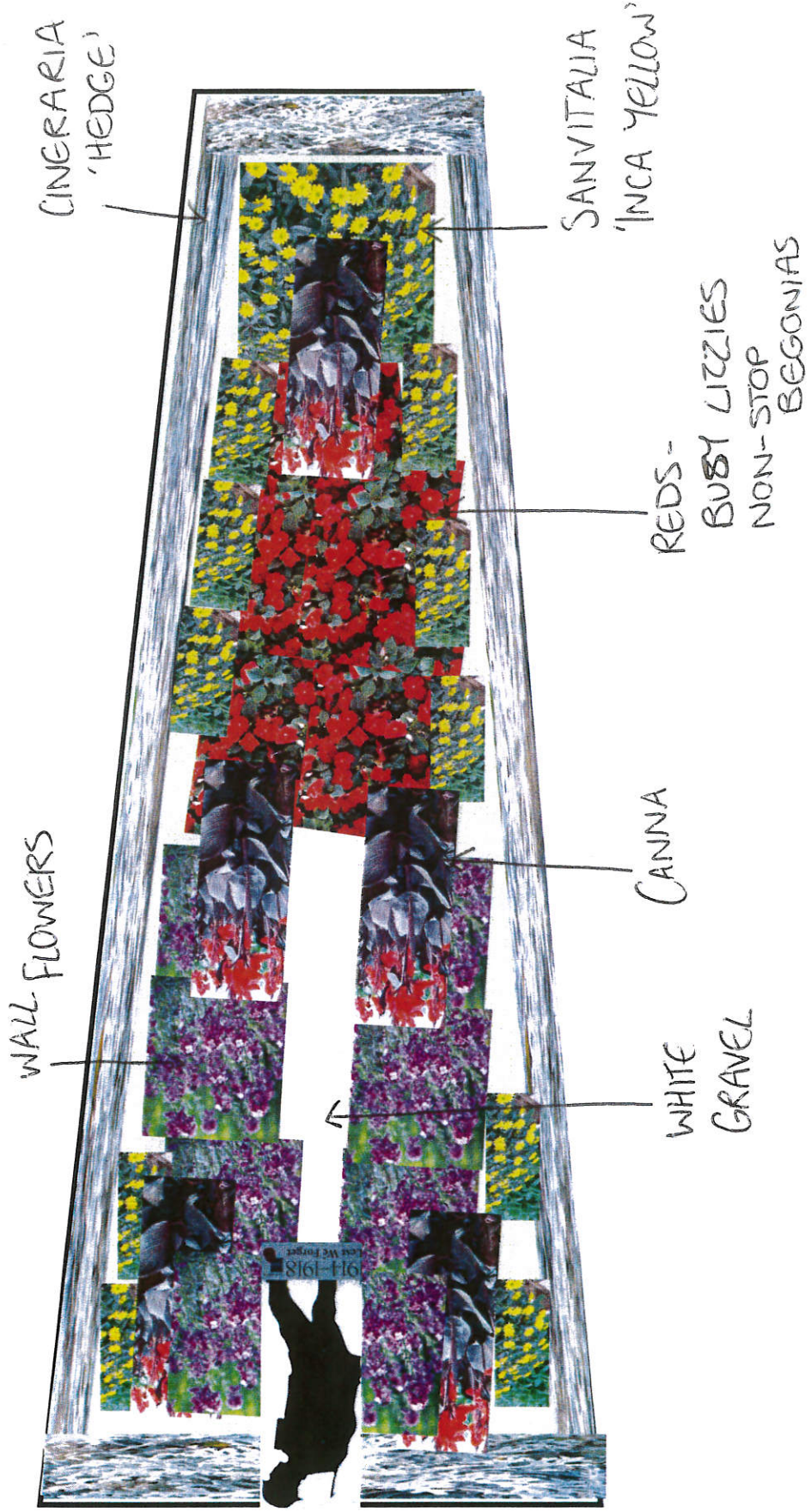
- Begonias and lysimachia were a good show
- Purple surfinias didn't last as long
- Less fuchsias as they took all the water/went woody

HALF MOON BASKETS x 12 (6 Pairs)

- Really good, perhaps a little more lysimachia, surfinias and bacopa

WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN

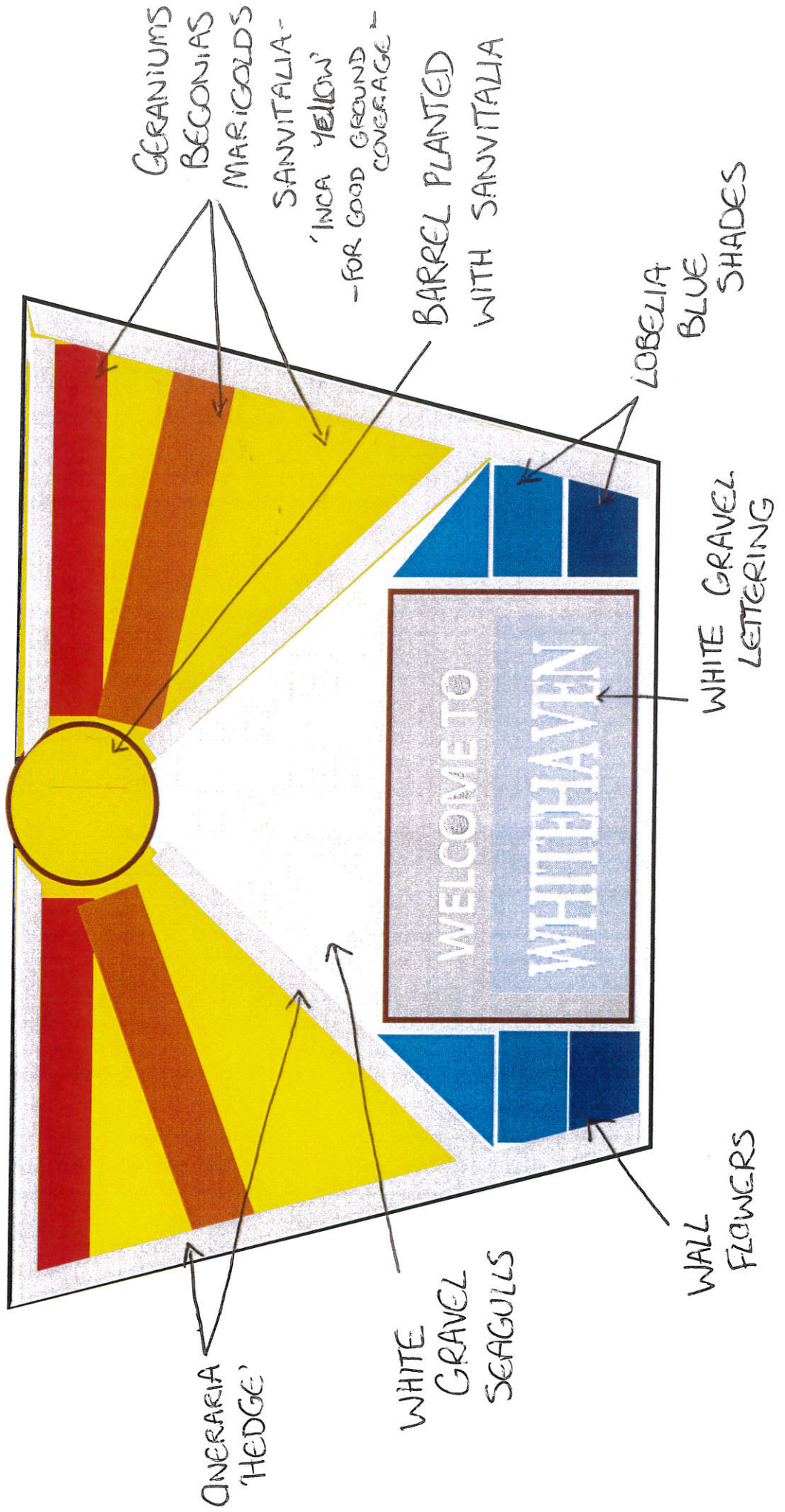
- PELICAN BED
- Cineraria 'hedge' kept neat, red busy lizzies, non-stop begonias, cannas for height, red begonias, sanvitalia 'Inca Yellow' for ground cover,
- all summer purple wall flowers
- Silent soldier in the centre with a white gravel path leading up to



WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN



- BADGE BED
- Keeping the lettering gravel area as it brings an eye catching display to a main route into Whitehaven town centre
- Trying a 'seaside' theme with a wave picture, sunset and finished off with seagulls
- Keeping it 'fun and light hearted' and bright

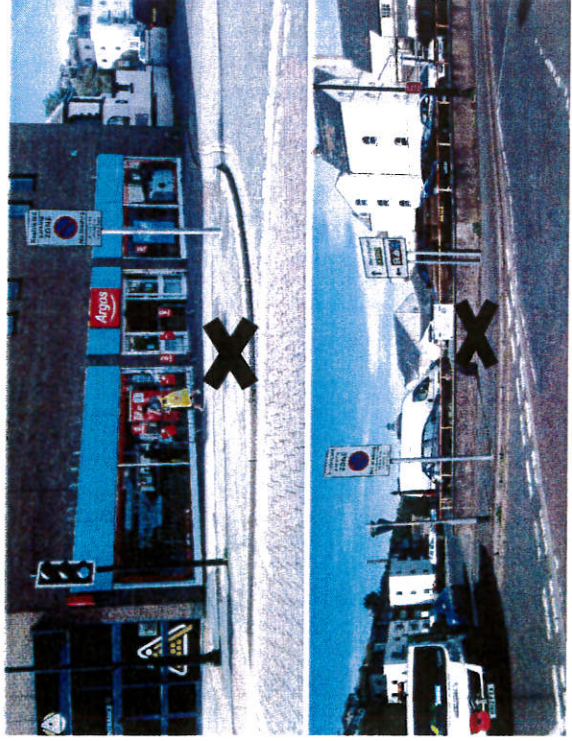


WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN



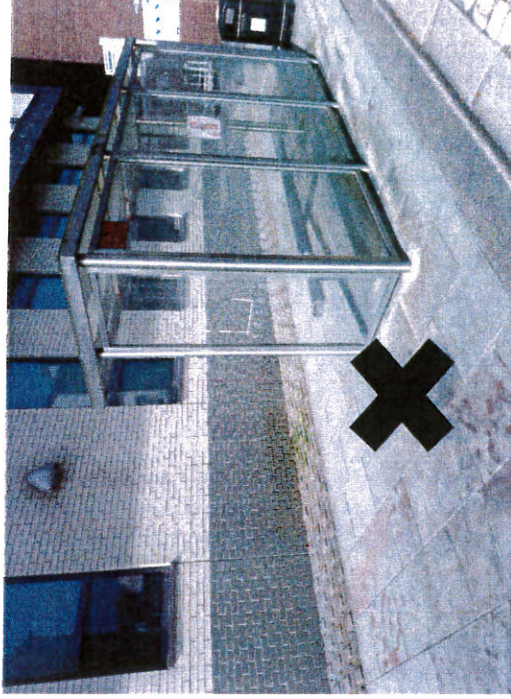
NEW ADDITIONS AND TWEAKS

- **Cost per** – Barrier Basket £15 (To plant) + £146.47 (+ VAT To buy) = 161.47
- **Square Planter** £25 (To plant) + £294.49 (+ VAT To buy) = £319.49
- **Tier** £40-45 (To plant) + £694.77 (+ VAT To buy) = £739.77
- **Hanging Baskets** £15 (To plants) + £26.22 (+ VAT To buy) = 41.22
- **Argos Corners** 2 x square planters (From Pelican – See right for swap) = £50 (To plant only)



NEW ADDITIONS AND TWEAKS

- **Swingpump Lane square planter** x 1 (In front of bus stop) = £319.49



- **Badge Bed** 2 x tiers (Either side) = £1479.54
- **Marchon Club** – 4 x barrier baskets = £585.88
- **Pelican Planters** swapped to 2 x Tiers (See above for swap) = £1479.54

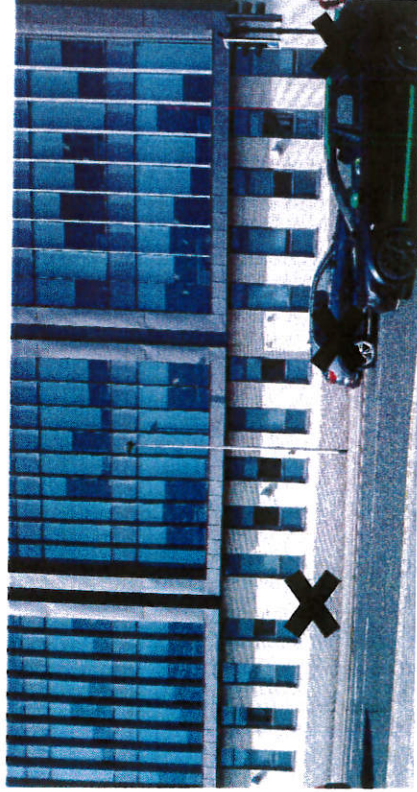
WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – WHITEHAVEN



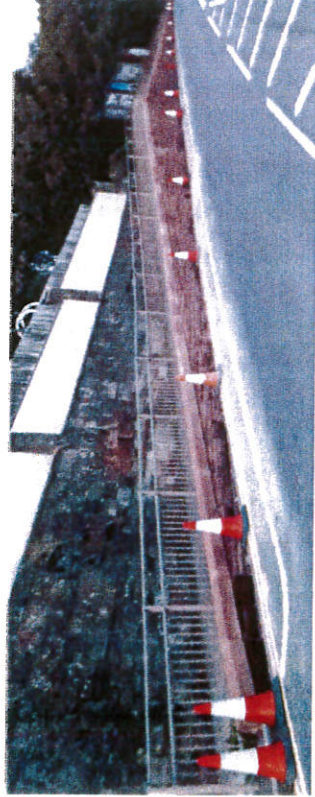
NEW ADDITIONS AND TWEAKS

Potential other locations with funding?

- 3 x tiers at in front of Sellafield buildings (Swingpump Lane)
= £2219.31



- Barrier baskets New Rd Barriers x 9 = £1318.23



NEW ADDITIONS AND TWEAKS

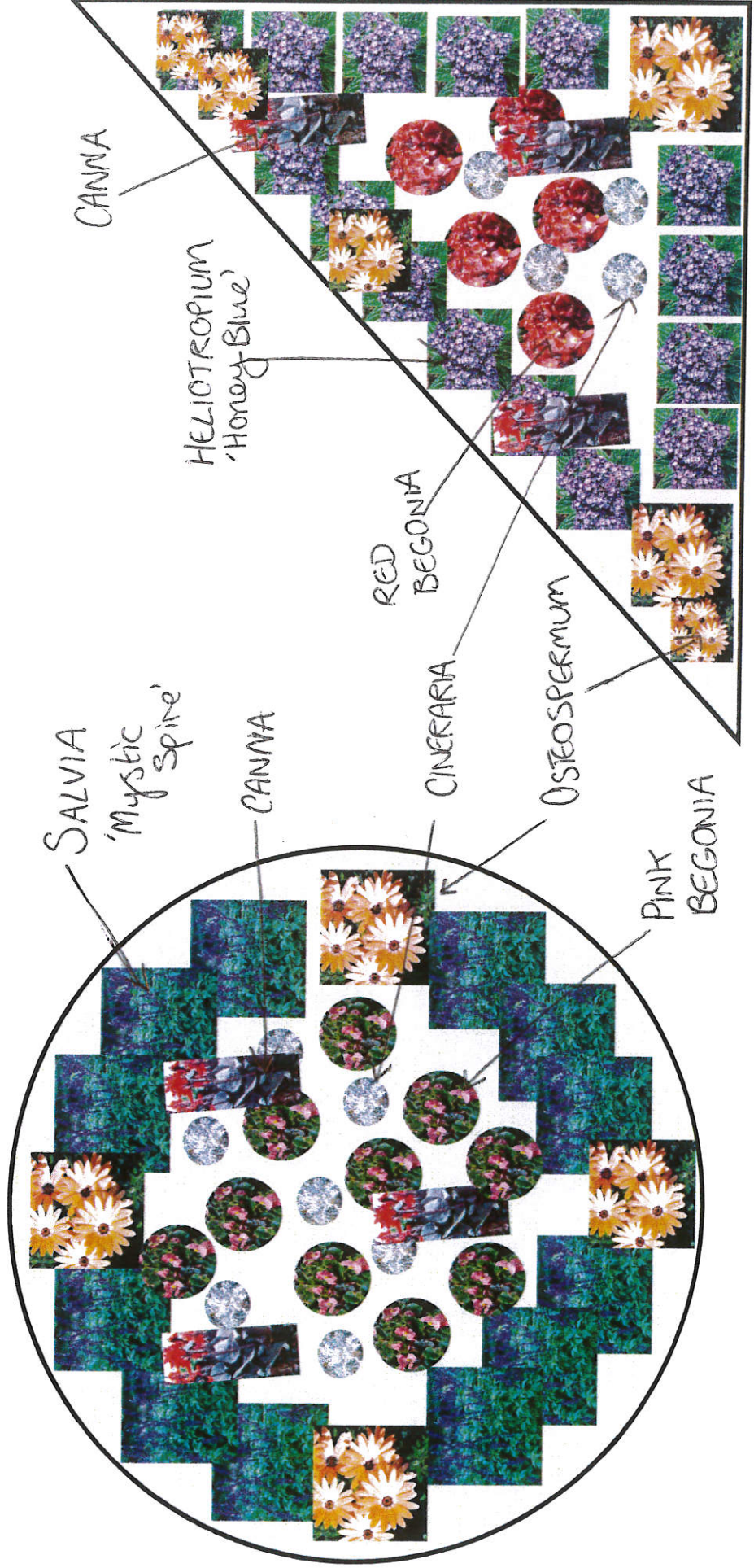
- Paint cast irons – black with gold rim – look into adding the Town Council emblem to the planters
- Look into solar lights for Pelican bed, Badge bed and Trinity bed
- 4 x half-moon planters to cover all lampposts on King street therefore freeing up 4 x hanging baskets
- We have 5 brackets remaining for hanging baskets – there are multiple gaps along the Market Place and King Street that would benefit from a basket. I would estimate that 10 more baskets would cover these gaps. But permissions need to be asked on these shops first.

Community/Charity ideas

- Help the Whitehaven Harbour Youth Project by loaning/donating planters from Copeland Stores and seeing if plants are left over after winter/summer planting for them
- Hensingham residents gardening group based in Beckbottom – donate ranger time/and/or/ left over plants
- School 'Design a bed' in St Nicks back bed

WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – ST NICHES

- FRONT CIRCLE AND TRIANGLE BEDS (LEFT AND RIGHT MIRRORED)
- Heliotropium arborescens 'Honey blue' attracting lots of pollinators/insects as well as producing a very attractive smell to passers by
- Tall bright begonias for height as well as eye catching cannas
- A combination of salvia 'mystic spire', mixed colour antirrhinums, and various shades of osteospermum to create an eye catching contrast of colours, as well as being larger plants allowing less weeds to form

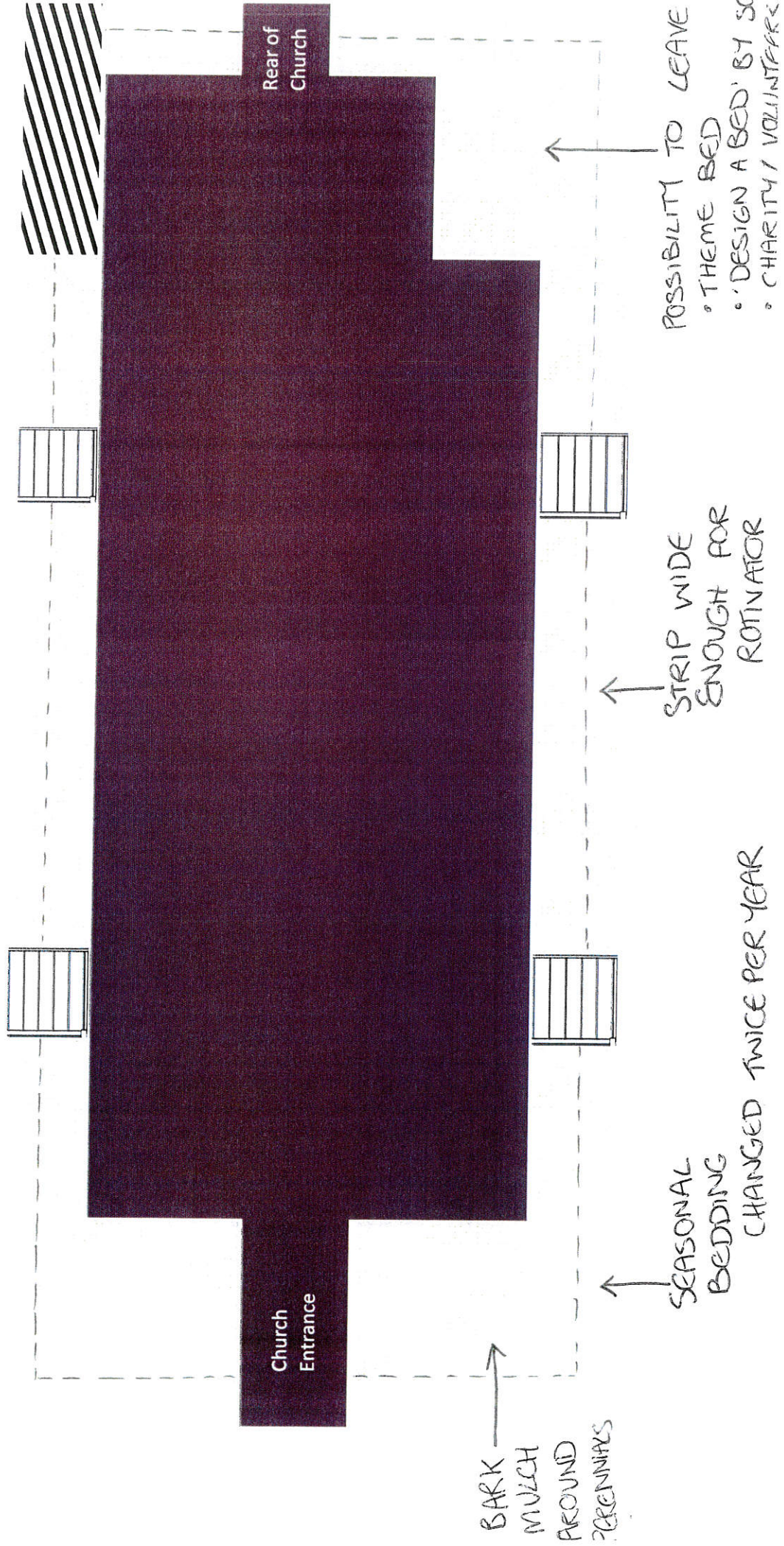


WHITEHAVEN TOWN COUNCIL – SUMMER 2021 PLANS – ST NICHES



• SURROUNDING CHURCH

- Perennials fill the surrounds (with the front portion being left for seasonal bedding flowers) – bark mulch surrounds the perennials to keep weeds down – maintained/pruned and cut back when required and gaps/replacements when necessary
- Perennials e.g. verbena banariensis, foxglove, blazing stars, lupins, phlox, Japanese anemone, salvia,
- Additional spring/summer bulbs added from winter '19 – anemones, alliums, tulips



WEBSITE ACCESSIBILITY

Purpose of the Report

To inform Members of the steps taken to ensure Whitehaven Town Council's website is compliant with accessibility regulations relating to Public Sector websites.

1.0 INTRODUCTION

1.1 The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 requires public sector bodies, which includes local councils, to ensure reasonable adjustments are made to websites so they are accessible to people with various disabilities. These include:

- Impaired vision;
- Motor difficulties;
- Cognitive impairments or learning disabilities;
- Deafness or impaired hearing

From 23 September 2020 all local council websites should have an accessibility statement in place and a plan of action towards full compliance.

1.2 A accessibility statement template from the government website has been adapted and uploaded to the Town Council website in draft, subject to any changes the Councillors may wish to make (Appendix 1).

1.3 Cumbria Media who administrates the website on behalf of the Town Council has informed the office that a third-party supplier would have to provide the software as the website software provider does not offer this with their packages. The cost for this additional software including installation and set-up fee was £104.06. There will be an annual renewal fee for this additional software of approx. £100.00. The power for this expenditure is section 142 of the Local Government Act 1972.

1.4 The software is installed as a toolbar format and will feature:

- Keyboard navigation;
- Read page;

- Contrast level and fonts;
- Highlight texts;
- Text spacing;
- Pause animations;
- Dyslexia Friendly;
- Cursor;
- Tooltips

2.0 RECOMMENDATION

- 2.1 It is recommended that Members note the information contained within the report and the expenditure to allow the software to be purchased and installed to ensure compliance with government legislation.

Accessibility Statement for Whitehaven Town Council

This website is run by Whitehaven Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts;
- enlarge text;
- navigate most of the website using just a keyboard;
- navigate most of the website using speech recognition software;
- listen to most of the website using a screen reader;
- increase the spacing of text;
- highlight links.

You can also make the website Dyslexia Friendly.

We've also made the website text as simple as possible to understand.

[AbilityNet \(https://mcmw.abilitynet.org.uk\)](https://mcmw.abilitynet.org.uk) has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website aren't fully accessible:

- most older PDF documents aren't fully accessible to screen reader software;
- the text won't reflow in a single column when you change the size of the browser window;
- some of our online forms are difficult to navigate using just a keyboard;
- you can't skip to the main content when using a screen reader;
- there's a limit to how far you can magnify the map on our 'contact us' page.

What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille please get in touch through one of these methods:



148 Queen Street, Whitehaven, Cumbria, CA28 7AZ



01946 67366



clerk@whitehaventowncouncil.co.uk

We'll consider your request and get back to you in 5 working days.

If you can't view the map on our 'contact us' page, call or email us for directions to our office

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting accessibility requirements, contact:



148 Queen Street, Whitehaven, Cumbria, CA28 7AZ



01946 67366



clerk@whitehaventowncouncil.co.uk

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations').

If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Whitehaven Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliance's listed below.

Non-Accessible Content

The content below is inaccessible for the following reasons.

Videos – not all videos on this site feature captioning or a transcript.