

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on 28th November 2019

Present: Councillor B O’Kane (Chairman); Councillor E Dinsdale; Councillor G Dinsdale; Councillor C Hayes; Councillor C Maudling; Councillor J Rayson; Councillor R Redmond; Councillor G Roberts

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

Members of the Public

1465/19 Apologies for Absence

Apologies for absence were received from Councillor C Arrighi; Councillor R Gill; Councillor C Walmsley and Councillor L Walmsley

1466/19 Declarations of Interest

Councillor Maudling declared that he was a member of CBC’s Planning Panel. Councillor O’Kane declared that he was a member of CBC’s Planning Panel.

1467/19 Minutes of the Council Meeting held on 31st October 2019

It was proposed by Councillor Roberts and seconded by Councillor Maudling that subject to an amendment to Minute 1455/19iii to read that a residents group had been set up and not that the residents group had been set up by Councillor Rayson that the Minutes of the Meeting held on 31st October 2019 be approved and signed by the Chairman as a correct record.

RESOLVED – That subject to the amendment stated above that the Minutes of the Council Meeting held on 31st October 2019 be approved and signed by the Chairman as a correct record.

1468/19 Minutes of the Extraordinary Council Meeting held on 11th November 2019

It was proposed by Councillor Maudling and seconded by Councillor Hayes that the Minutes of the Extraordinary Council Meeting held on 11th November 2019 be approved and signed by the Chairman as a correct

record.

RESOLVED – That the Minutes of the Extraordinary Council Meeting held on 11th November be approved and signed by the Chairman as a correct record.

1469/19 **Public Participation**

There was no public participation

1470/19 **Planning Applications**

The Council considered a list of planning applications received and shown at Appendix 1. There were no representations made in respect of the planning applications on Appendix1 and it was

RESOLVED – That Copeland Borough Council be informed that the Town Council had no representations on the planning applications on Appendix 1.

1471/19 **Finance Report**

The Council considered a Financial Report.

i After considering Appendix 1 it was reported that five additional invoices had been received as follows:-

- | | |
|--------------------------|----------------------------------|
| • J&R Bennett | £3814.80 - bedding plants |
| • Rosehill Youth Theatre | £240.00 - Room Hire |
| • ICO | £40.00 - Data Protection renewal |
| • CALC | £160.00 - Councillor Training |
| • Cllr Hayes | £96.00 – Mileage claim |

It was proposed by Councillor Hayes and seconded by Councillor Roberts that The invoices shown on Schedule 1 and the five additional invoices listed above be approved and paid.

RESOLVED – That the invoices shown at Appendix 1 and the five additional invoices listed above be approved and paid.

ii The Council considered Appendices 2 and 3 relating to the cashbook and Income and Expenditure. It was proposed by Councillor Hayes and seconded by Councillor Maudling that the Cashbook and Income and Expenditure at Appendices 2 and 3 be approved and noted.

RESOLVED - That the Cashbook and Income and Expenditure at Appendices 2 and 3 be approved and noted.

1472/19 **Markets Report**

The Chairman reported that he had met with Mayor Starkie and that it still had not been resolved what was going to happen to the market and the Chairman had asked that any plans be put before the Town Council for discussion and that the Town Council be included in any and all discussions and decisions regarding the market.

There was no decision made as the item was for information only..

1473/19 **Requests for the Installation of Bus Shelters**

The Council considered a report on requests for bus shelters at Loop Road South and Sneckyeat Road. Following a discussion it was proposed by Councillor Roberts and seconded by Councillor Rayson that the requests to have a bus shelter installed at Loop Road South and Sneckyeat Road at a cost of approximately £8,100.00 be approved subject to all necessary permissions being obtained.

RESOLVED – That the requests to have a bus shelter installed at Loop Road South and at Sneckyeat Road at a cost of approximately £8,100.00 be approved subject to all necessary permissions being obtained.

1474/19 **Recommendations from Whitehaven in Bloom Advisory Group**

The Council considered a report from the Whitehaven in Bloom Advisory Group which contained recommendations made at its meeting on 22nd November 2019.

- i. It was proposed by Councillor Roberts and seconded by Councillor Maudling that the recommendation in paragraph 2.1 of the Report to use the remaining budget to purchase extra basket linings and hanging baskets be approved.

RESOLVED - That the recommendation in paragraph 2.1 of the Report to use the remaining budget to purchase extra basket linings and hanging baskets be approved.

- ii. It was proposed by Councillor Hayes and seconded by Councillor Maudling that the recommendation contained in paragraph 2.2 of the report to ask businesses for a donation towards the cost of each hanging basket installed on their premises be approved.

RESOLVED - That the recommendation contained in paragraph 2.2 of the report to ask businesses for a donation towards the cost of each hanging basket installed on their premises be approved.

1475/19 **Christmas Lighting**

The Council considered a report about new fixtures and fittings required for the ongoing upgrading of the Christmas lights. These were itemised as items a-h in paragraph 1.1 of the Report. 6 Quotes had been sought for these items and 5 quotes had been received. The Council considered these quotes and it was proposed by Councillor Hayes and seconded by Councillor Maudling that the new fixtures and fittings be purchased as follows:

- Items a,b,c,d,e,and h be purchased from the supplier at Quote 5
- Item f be purchased from the supplier at Quote 3
- Item g be purchased from a local supplier

RESOLVED – That the new fixtures and fittings be purchased as follows:

- Items a,b,c,d,e,and h be purchased from the supplier at Quote 5
- Item f be purchased from the supplier at Quote 3
- Item g be purchased from a local supplier

1476/19 **Remembrance Sunday**

The Chairman gave a report and said there had been many very positive comments about the event and thanked the Clerk and Assistant Clerk for all their work on the preparation for this event. He wished also to thank the Council for allowing him to take his Granddaughter to the event. The Chairman asked that a letter of thanks be sent to Sue Ellens for supplying the food on the day and also to Reays Coaches for supplying a coach to take people to the Church Service. It was agreed that letters of thanks be sent.

1477/19 **Police Report**

The Council considered a Police Report for November 2019. There were no decisions on the Police Report as it was for information only and it was duly noted.

1478/19 **Community Plan Update**

The Council considered a report on the Community Plan Update and it was noted that there was to be a joint meeting between Councillors and ACTION with Communities to discuss the results of the questionnaire on Wednesday 4th December 2019 at 6.00pm.

The item was for information only and no decisions were made.

1479/19 **BT Phone Box Removal Consultation**

The Council considered a report on BT's proposals to remove a number of phone boxes in the area one of which was located in the Parish of Whitehaven (High Road). It was proposed by Councillor G Dinsdale and seconded by Councillor O'Kane that BT be asked if they could examine alternative uses for this phone Box eg as a charging point or a wifi hotspot.

RESOLVED – That BT be asked if they could examine alternative uses for this phone box eg as a charging point or a wifi hotspot.

1480/19 **Office Accommodation**

The Chairman informed the Council that the Architects had been appointed and that the Steering Group on Office Accommodation had met with them earlier that week to discuss the layout of the building and to ask what the Council wanted. Also in attendance were representatives from the Industrial Solutions Hub.

The Architects said that they would be preparing a 3D plan of the building and would come back with options for the Council's consideration.

With regards to accessibility the Architects (although being consultants in the field of accessibility) suggested that the Council also liaise with the local Planning Department and the local Disability Forum.

When asked about timescales and the Chairman said that the Architects had said 12 months plus although it was difficult to be exact.

The Chairman said that the Steering Group would be doing the bulk of the work and making recommendations to full Council but stressed that the full Council would be involved in any and all decisions about the building.

This item was for information only. No decisions were made and the information was noted.

1481/19 **Champions**

It was reported that Councillor C Walmsley had raised this issue and it was agreed that discussions be deferred to a future Council meeting where Councillor Walmsley could put forward his ideas.

1482/19 **Councillor Ward Matters**

- i. Councillor O'Kane said that Mayor Starkie had said that he had instructed the litter bins to be installed as soon as possible
- ii. Councillor E Dinsdale said there were still weeds in the kerbs and verges and they needed to be removed and not just sprayed with weedkiller.

- iii. Councillor G Dinsdale said the steps for the Coast to Coast under the bridge were all broken and that she had referred this to CBC but had had no response.
- iv. Councillor G Dinsdale reported that there was a memorial war horse statue which had been erected some time ago by the owner of private land at Corkickle and which was now up for sale and that the land was overgrown. She asked if anything could be done about this and the Chairman said the only thing we could do was to keep an eye on it.
- v. Councillor Maudling said that people do not know which Council does what and said that we should be branding ourselves as Whitehaven Town Council and referred to recent adverts for the Christmas Market where there was no mention of Whitehaven Town Council, only “re-discovering Whitehaven”. Councillor O’Kane said that we needed to work on our image.
- vi. Councillor Rayson referred to the traffic lights at the top of Inkerman Terrace and asked who owned them and how we could get in touch with them. She suggested that CCC Highways attend a future meeting of the Town Council. Councillor O’Kane suggested that a Councillor become the Highways Champion to liaise directly with CCC.
- vii. Councillor Rayson referred to the Christmas lights switch on and said that Councillor Maudling did a fantastic job on the day and he did it all himself.
- viii. Councillor Redmond said the residents group were complaining about the sewer and the flooding at Beck Bottom. The Chairman said he didn’t know what could be done about it except perhaps to contact United Utilities.

1483/19 Date of Next Meeting

The date of the next Council Meeting will be 30th January 2020 at 6.30pm in the Dunboyne Hall, Whitehaven Civic Hall

IN PRIVATE

1484/19 Prior to the following items of business the Chairman moved the following:-

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

RESOLVED – That in view of the special or confidential nature of the business to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

1485/19 Quotes received for Grass Cutting Contract

The Council considered two quotes that had been received for grass cutting in

the Council's area. Following a discussion it was proposed by Councillor O'Kane seconded by Councillor Hayes that the decision be deferred to the next Council meeting pending further detailed information being obtained from the contractors as to the breakdown of their costs so that the Council could make a valued decision

RESOLVED – That the matter be deferred to the next Council meeting pending further detailed information being obtained from the contractors as to the breakdown of their costs so that the Council could make a valued decision.

1486/19 **Quotes received for the Maintenance of Allotment and Pigeon Loft Sites**

The Council considered two quotes that had been received for the Maintenance of Allotment and Pigeon Loft Sites in the Council's area. Following a discussion it was proposed by

Councillor O'Kane seconded by Councillor Hayes that the decision be deferred to the next Council meeting pending further detailed information being obtained from the contractors as to the breakdown of their costs so that the Council could make a valued decision

RESOLVED - that the decision be deferred to the next Council meeting pending further detailed information being obtained from the contractors as to the breakdown of their costs so that the Council could make a valued decision.

1487/19 **Quotes received for the security provision for the Viking Re-enactment**

The Council had resolved to organise a Viking Re-enactment in St Nicholas Gardens on 20/21st June 2020 (Minute 1449/19 refers). The Council had sought 3 quotes for the provision of overnight security from 8.00pm to 5.00am but only 1 quote was received. The Council considered this quote and it was proposed by Councillor Roberts and seconded by Councillor O'Kane that the quote of £270 for 2 people at £15 per hour per person from 8.00pm to 5.00am be accepted.

RESOLVED – That the quote of £270 for 2 people at £15 per hour per person from 8.00am to 5.00am be accepted.

1488/19 **Allotment Court Case**

The Clerk reported on the ongoing court case for an alleged injury incurred on the Cartgate Allotment Site. A list of documents for disclosure had been received from the solicitors appointed by the Council's insurers and the Chairman had been asked to make a statement of events and to sign the list of documents. It was proposed by Councillor Roberts and seconded by Councillor Hayes that the Chairman be authorised to make a statement and to sign all necessary documents and in particular the list of documents for disclosure.

RESOLVED – That that the Chairman be authorised to make a statement and to sign all necessary documents and in particular the list of documents for disclosure.

The Meeting closed at 7.50

A handwritten signature in black ink, appearing to read 'Gordon Rae', written in a cursive style.

Chairman