

# WHITEHAVEN TOWN COUNCIL

---

**Clerk to Whitehaven Town Council & Responsible Financial Officer**

**Mr. Leslie J Abrahams - Tel. 07536091604**

## **Summons**

On this day **11<sup>th</sup> August 2016** you are duly summoned to attend a Meeting of the Policy, Resources & Finance Committee of **WHITEHAVEN TOWN COUNCIL** which will be held at:

**Venue:** The Civic, Lowther Street, Whitehaven, CA287SH

**Location:** First floor room – (disabled access available)

**Date:** Wednesday, 17<sup>th</sup> August 2016

**Time:** 7.00 PM

To transact the business set out in the agenda attached.

**To:** Members of the Staffing Committee of Whitehaven Town Council.

**Councillors:** Cllr Ray Gill - Chair

Cllr Jayne Laine

Cllr Jeanette Forster

Cllr Brian O’Kane

Cllr John Kane

Copy to all Councillors for information

**Signed:** *LJ Abrahams*

**Date:** 11/08/2016

**Leslie J Abrahams – Proper Officer & Responsible Financial Officer**

# WHITEHAVEN TOWN COUNCIL

**Note:** Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

## Attachments:

1. Draft TOR's
2. Standing Orders
3. Financial Regulations

## AGENDA

Item	Detail	Notes
1	<b>AGENDA ITEM 1</b> <b>Apologies for absence</b> To receive apologies for absence.	✓
2	<b>AGENDA ITEM 2</b> <b>Declarations of interest –</b> To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.	✓
3	<b>AGENDA ITEM 3</b> <b>Public participation.</b> To take representation from the <b>public in respect of business on the agenda.</b> Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	✓
4	<b>AGENDA ITEM 4</b> <b>Press and Public Exclusion</b> <b>A motion to resolve exclusion of the press and public from a closed meeting. (if required)</b> In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	✓
5	<b>AGENDA ITEM 5</b> <b>Minutes of Previous meeting.</b> NONE	✓
6	<b>AGENDA ITEM 6</b> Appointment of Vice Chair <i>Brian O'Leary</i>	

# WHITEHAVEN TOWN COUNCIL

	To accept nominations from Members <b>Motion to appoint Vice Chair</b>	
7	<b>AGENDA ITEM 7</b> Nominations for Committee <b>Motion to accept New nominations</b>	✓
8	<b>AGENDA ITEM 8</b> Terms of Reference Review of TOR's <b>Motion to accept and agree amended Terms of reference.</b>	✓
9	<b>AGENDA ITEM 9</b> First Phase review of Standing Orders <b>Motion to amend Standing Orders as per high-lighted areas in appended document.</b> See working papers	✓
10	<b>AGENDA ITEM 10</b> First Phase review of Financial Regulations <b>Motion to amend Financial Regulations as per high-lighted areas in appended document.</b> See working papers	✓
11	<b>AGENDA ITEM 11</b> <b>Motion to agree work-scope for Phase 2 review of Standing Orders</b>	x ✓
12	<b>AGENDA ITEM 12</b> <b>Motion to agree work-scope for Phase 2 review of Financial Regulations</b>	✓
13	<b>AGENDA ITEM 13</b> <b>Motion to agree Recommendations to Full Council</b>	✓
14	<b>AGENDA ITEM 14</b> Any matters Cllr's wish raised at the next meeting	✓ WRITTEN TO SCOTDA *
15	<b>Agenda Item 15</b> <b>Date and place of Next Meeting</b> To confirm the date and place of the next meeting.	✓
END		