

# WHITEHAVEN TOWN COUNCIL

**Clerk to the Council:**

Marlene Jewell

Telephone: 01946 67366

**Chairman:**

Councillor Graham Roberts

**To: Members of the Whitehaven Town Council**

You are duly **SUMMONED** to attend a meeting of the **WHITEHAVEN TOWN COUNCIL** which will be held at

**Venue: THE ENNERDALE ROOM, WHITEHAVEN CIVIC HALL, LOWTHER STREET, WHITEHAVEN**

**Date: Thursday 29th November 2018**

**Time: 6.30pm**

Signed.....*Marlene Jewell*.....Dated.....*23<sup>rd</sup> November 2018*.....  
Marlene Jewell, Clerk

## **AGENDA**

### **1. Apologies for Absence**

To receive apologies for absence

### **2. Declarations of Interest**

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

### **3. Minutes of the Council Meeting held on 25<sup>th</sup> October 2018**

### **4. Minutes of the Extraordinary Council Meeting held on 8<sup>th</sup> November 2018**

### **5. Minutes of the Extraordinary Council Meeting held on 15<sup>th</sup> November 2018**

6. **Public Participation**
7. **Planning Applications**
8. **Finance Report**
9. **Allotments Update**
10. **Update on Community Plan**
11. **Update on Whitehaven in Bloom**
12. **Feedback on Remembrance Sunday**
13. **Feedback from Christmas Lights Switch on** – Christmas Festivities Committee to report on this
14. **WTC Advertisement Boards for Whitehaven AFC**
15. **The Guide Media Group** – to consider advertising in The Guide
16. **Meeting with CCC Local Committee** – Chairman to report on this
17. **Whitehaven A595 Consultation Response Form** – Chairman to report on this
18. **Whitehaven Academy** – Chairman to report on this
19. **Councillor Matters**
20. **Date and time of next meeting**

**IN PRIVATE**

That prior to the following item of business the Chairman will move the following resolution

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and/or press be instructed to withdraw

21. **Office Accommodation**

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Council Meeting held on 25th October 2018

**Present:** Councillors G Roberts (Chairman); R Gill; C Hayes; J Kane; T Lowrey; C Maudling; B O’Kane; J Rayson; C Walmsley

M. Jewell, Clerk and Responsible Financial Officer

V Gorley, Trainee Assistant Town Clerk

Cumbria County Councillor Mike Hawkins

Representatives from Mirehouse AFC

Representatives from Whitehaven Air Training Corps

Before the meeting started the Mayor welcomed Carl Walmsley as the new Councillor for Mirehouse Ward

### **1122/18 Apologies For Absence**

Apologies for absence were received from Councillor Forster and Councillor Poland

### **1123/18 Declarations of Interest**

Councillor Maudling declared that he was a member of CBC’s Planning Panel.

### **1124/18 Minutes of the Council Meeting held on 27<sup>th</sup> September 2018**

It was proposed by Councillor Gill and seconded by Councillor Maudling that the Minutes for the Council Meeting on 27<sup>th</sup> September be approved and signed by the Chairman as a correct record.

**RESOLVED** – That the Minutes of the Council Meeting on 27<sup>th</sup> September 2018 be approved and signed by the Chairman as a correct record

### **1125/18 Minutes of the Extraordinary Council Meeting held on 8<sup>th</sup> October 2018**

It was proposed by Councillor Gill and seconded by Councillor Kane that the Minutes of the Extraordinary Council Meeting on 8<sup>th</sup> October 2018 be approved

and signed by the Chairman as a correct record.

**RESOLVED** – That the Minutes of the Extraordinary Council Meeting on 8<sup>th</sup> October 2018 be approved and signed by the Chairman as a correct record.

**1126/16**     **Minutes of the Extraordinary Council Meeting held on 18<sup>th</sup> October 2018**

It was proposed by Councillor Gill and seconded by Councillor Maudling that the Minutes of the Extraordinary Council Meeting on 18<sup>th</sup> October 2018 be approved and signed by the Chairman as a correct record.

**RESOLVED** – That the Minutes of the Extraordinary Council Meeting held on 18<sup>th</sup> October 2018 be approved and signed by the Chairman as a correct record.

**1127/18**     **Public Participation**

There was no public participation

**1128/18**     **Planning Applications**

The Council considered a report on planning applications received and shown at Appendix 1.

The Council made no representations about any of the planning applications and it was:-

**RESOLVED** – That CBC's Planning Department be informed that the Council had no objections/representations to make on the planning applications.

**1129/18**     **Financial Report**

The Council considered a Financial Report.

(i) It was proposed by Councillor Gill and seconded by Councillor Lowrey that the invoices shown at Appendix 1 be approved and paid.

**RESOLVED** – That the invoices shown at Appendix 1 including the three extra invoices be approved and paid.

(ii) The Council considered Appendices 2 and 3 relating to the Cashbook and Income and Expenditure.

It was proposed by Councillor Gill and seconded by Councillor Lowrey that Appendices 2 and 3 be approved and noted.

**RESOLVED** – That the Cash Book and Income and Expenditure shown at Appendices 2 and 3 be approved and noted.

## 1130/18 Defibrillators

Further to Minute 1066/18 when it was agreed to budget £20,000 for the provision of defibrillators the Council considered a report on defibrillators which identified possible locations and the costings for the provision, installation and maintenance of defibrillators. The places identified by Councillors for defibrillators were:-

- The shop at Brake Top
- The Lion Pub at Woodhouse
- Peking House Sneckyeat Road
- Mirehouse Community Centre
- Pelican Garage
- Johnson House (Councillor Rayson said that she would be prepared to pay for this out of her Ward Grant).
- Somewhere to be identified on the top of Bransty

It was proposed by Councillor Lowrey and seconded by Chris Hayes that the 7 locations for defibrillators itemised above be agreed and that recommendations 2.2, 2.3, 2.4 and 2.5 in the report be approved subject to an addition to 2.5 to say that Dooson Babcock be contacted to see if they can help with this

**RESOLVED** – (i) That the seven locations itemised above be approved  
(ii) That the recommendations in 2.2, 2.3, 2.4, and 2.5 of the report be approved subject to an addition to 2.5 to say that Dooson Babcock be contacted to see if they can help with this.

## 1131/18 Litter Bins

The Council considered a report on litter bins which at Appendix 1 contained locations for 6 new bins previously agreed with CBC.

CBC had not been able to complete a definitive report of all locations for new bins in the Town Council's area. The Council had previously made a resolution (Minute 1068/18 refers) to suspend Standing Orders to purchase any new bins from Glasdons.

Councillor Gill proposed that the Council having considered the resolution already made, the prior notice and the reasons for and the risks of suspending Financial Regulations that Financial Regulations be suspended in accordance with Regulations 11 and 18 and that 8 new bins be purchased from Glasdons. This was seconded by Councillor O'Kane.

**RESOLVED** – That in accordance with Financial Regulations 11 and 18 that Financial Regulations be suspended and that 8 new bins be purchased from Glasdons.

1132/18

### Allotments

Councillor Lowrey declared a personal interest in this matter and took no part in the discussion or the vote.

The Council considered a report about the plot on Midgey Allotments which had been adapted for use by persons with disabilities. The plot was currently let to a person who was confined to a wheelchair and there were problems with the pathways (they were wood chippings) in the allotment plot because they were not suitable for wheelchair use. Enquiries of the National Disability Authority said that the pathways should be constructed of textured concrete.

Quotes had been sought from 5 local firms – two had declined to submit quotes, two quotes were awaited and one quote had been received in the sum of £3970 plus VAT. Cumbria Exchange had also been contacted but no response had been received

Following a discussion Councillor Gill proposed that this be supported and that the required sum be spent. This was seconded by Councillor Hayes.

Councillor Maudling proposed an amendment to the original proposal that the Council should seek outside help the same as was done for St Nicholas and that if appropriate help is not received in two weeks the Council should go ahead with the original proposal.

A vote was held on the amendment to the proposal and 6 Councillors voted for the amendment to the proposal and 2 Councillors voted against it.

**RESOLVED** – That the Council seek outside help for this in the same way as was done for St Nicholas and that if appropriate help is not received in two weeks the Council go ahead with the original proposal.

1133/18

### Update on Community Plan

The Council considered notes from the meeting with ACTION with Communities on 10<sup>th</sup> October 2018. The main points were

- There were six key issues – public spaces, traffic, parking, events, neighbourliness and heritage
- Councillors then were asked to undertake an exercise to prioritise these 6 key issues into 3 and to identify what they thought was most important to achieve. Action with Communities then took this information away to analyse it.
- A half day to be arranged with 3rd sector groups to find out what they do and how we could help each other and work together
- Information gathering would continue at any events organised by the Council

**RESOLVED** – That this be noted.

**1134/18**      **Update on Airmen's Memorial Seat**

The Clerk reported that the new seat had been installed and that a site licence had been entered into with the Woodland Trust so that the seat could be maintained. There would be a photoshoot arranged in the future between the Council and the Whitehaven Heritage Trust about this.

**RESOLVED** – That this be noted.

**1135/18**      **Update on Remembrance Sunday**

The Trainee Assistant Town Clerk said that plans had now been finalised with the Royal British Legion and representatives from the Clergy for Remembrance Sunday and said

- Iona Frost Pennington the Deputy Lord Lieutenant of Cumbria would be attending on behalf of the Queen
- Serving Soldiers from the Duke of Lancashire would be attending
- After the service at the Cenotaph the parade will go down Lowther Street with an “eyes right” when passing the memorial plaque to Private Acton and then on to the United Reformed Church for the service.
- Following the church service there will be a pie and pea lunch for those taking part in the parade.

The Clerk reported that there had been a meeting with Copeland Borough Council that day which Councillor Gill attended and where Remembrance Sunday had been discussed. The Council asked if the Candlestick chimney could be lit and said Councillor Hayes and his team had offered to paint the inside and round the bottom of the bandstand in Castle park so that it would look better for Remembrance Sunday and asked CBCs permission to do this.

CBC asked if the Council would pay a one third contribution to the cost of a photographer for Remembrance Sunday and said costings would follow

The Clerk reported that CBC had replied later to say

- The Council's contribution to the cost of a photographer was £85
- The cost of lighting up the Candlestick Chimney over the Remembrance weekend would be £150
- That CBC were not able to support the request for painting the bandstand as they had commissioned £10,000 of works to the bandstand which would be commencing in November and any painting work would have to be scoped in following this and that they would encourage any music to take part round the Cenotaph where local participants would be.

(i) It was proposed by Councillor Gill and seconded by Councillor Rayson that the Mayor of Copeland be informed that the Council is disappointed with the response about painting the bandstand, which rejected the Council's offer to provide a free and professional service to tidy up the bandstand for

Remembrance Sunday and the 100 year anniversary of the end of the First World War.

**RESOLVED** – That the Mayor of Copeland be informed that this Council is disappointed with the CBC response that the Council's offer to provide a free and professional service to paint the bandstand had been rejected by CBC particularly as the Council wanted to tidy it up in time for Remembrance Sunday which this year marked the 100 year anniversary of the end of the First World War.

(ii) It was proposed by Councillor Gill and seconded by Councillor Maudling that the costings for the photographer and the lighting up of the Candlestick Chimney over Remembrance weekend be approved.

**RESOLVED** – That the Council pay £85 to Copeland Borough Council as a contribution toward the cost of a photographer for Remembrance Sunday and that the Council pay CBC £150 to light up the Candlestick Chimney over the Remembrance weekend.

#### **1136/18 Update from Christmas Festivities Group**

A verbal report was given by Charles Maudling of the Christmas Festivities Group who explained that this was a group separate from the Council. He said

- Things were going well and they were waiting for the Road Closure Order
- Fund raising was going along well
- There would be a George Michael Tribute
- The Land Train would be going round the town
- There were many organisations involved – The Parkinsons Society would be performing their new CD on stage with all collections split between Parkinsons
- The collection on the day would be going to Parkinsons
- A new Salvation Army CD would also be release on stage
- Funfair
- CBC car parks would be free and he was still waiting to hear from the Harbour Commissioners

There was no decision on this as the item was for information only

#### **1137/18 Whitehaven Harbour**

Councillor Gill gave a report on this and said that the Harbour looked in a poor state and people were commenting on this on social media.

It was proposed by Councillor Gill and seconded by Councillor Hayes that the Council write to ask the Harbour Commissioners for a date to meet with the Council to have a walk round the Harbour to express the Council's views and see if the Council could work with the Harbour Commissioners to see what



could be done.

**RESOLVED** – That a letter be sent to the Harbour Commissioners asking them for a date to meet with the Council to have a walk round the Harbour to express the Council's views and see if the Council could work with the Harbour Commissioners to see what could be done.

**1138/18**      **Christmas Closure**

The Clerk reported that Christmas day this year fell on a Tuesday and said that many offices would be closed from Friday 21<sup>st</sup> December 2018 until 2<sup>nd</sup> January 2019 and asked when the Council office would be closed. Following a discussion it was

**RESOLVED** – That the Council Offices be closed from Friday 21<sup>st</sup> December 2018 until Wednesday 2<sup>nd</sup> January 2019

**1139/18**      **Councillor Matters**

- i. Councillor Kane said there were still ongoing issues with Castle Park. There was also graffiti everywhere  
There was no support from CBC or the Police  
Councillor Gill said the OSC of CBC had done a lot of work on PSPOs for Castle Park and other areas and that would help because CBC enforcement officers could enforce these and give out fines. He said it was going back to the OSC and that things were in hand at Borough level
- ii. Councillor Walmsley said litter bins were a big issue and also bus shelters
- iii. Councillor Maudling said the police were doing a fine good job in St Nicholas and the problems there and that at the moment things were ok.
- iv. Councillor Rayson there were the usual problems on the estate with weeds growing everywhere and cars parking on pavements.
- v. Councillor Rayson referred to the Minutes of 27/9/18 when she had talked about the funding for Whitehaven Academy and about the legal transfer from BrightTribe to CET but that she had since found out that the legal transfer may be changed to 1<sup>st</sup> November but it was still uncertain if it would go ahead then and that the amount of money for repairs was unlikely to be £600,000 but there was a lot of work going on and the school was going to be a lot safer.
- vi. Councillor Rayson said the Age UK Charity shop on Lowther street had now closed and that she had talked in the past about putting posters in the empty shop fronts or some kind of photographs and asked if something could be done about this
- vii. Councillor Maudling said he had keys for Akitts and Age Concern
- viii. Councillor O'Kane said there was a local firm who did moveable pictures that could be used to fill the shop windows but that the Council needed

- one or two shops to volunteer and then come back to the Council with costings
- ix. Councillor Rayson referred to social media posts and said that Councillors shouldn't take any notice of what was on social media. She said there had been posts over the weekend about a few things and would like to ask Councillors to make it clear that their views were their own views and not the Town Council views because she did not agree with some of the posts and it was bad publicity to reply to posts and was not professional.
  - x. Councillor Kane said that he had raised Akitts at the Town Centre Initiative.
  - xi. Councillor O'Kane said he had had several emails expressing concern about behaviour in the town centre regarding people with drink and drugs and that the Council had been told previously that the Police were employing more staff for the town centre. He said the Council along with CBC and the Police needed to try and find a way to deal with this as the nature of the town was changing considerably with a lot of people just wandering around St Nicholas drunk and drugged. He said it was a small amount of people affecting the town. Enforcement in town was problematic and the Council should be asking CBC what the enforcement officers were doing in Whitehaven and what their outcomes were. He asked that enforcement for on road parking in Whitehaven be stepped up
  - xii. Councillor O'Kane said a phenomenal job had been done in St Nicholas and the gardens were starting to look massively better
  - xiii. Councillor O'Kane said Councillors needed to be 100% behind the staff in dealing with people posting on social media and hiding behind false names and that no response should be given until proof of identity is supplied identity
  - xiv. Councillor O'Kane said he wished to express his gratitude to the staff for the help given for his meeting with the Mayor of Memphis
  - xv. Councillor Hayes said that he had organised two meetings on Kells – one at the Rugby Club and one at St Peters Church Hall
  - xvi. Councillor Lowrey said there had been problems with children rattling the doors of people living at John Gaskell Court

**1140/18     Date of next Council Meeting**

**RESOLVED** – That the date of the next Council Meeting be 29<sup>th</sup> November at 6.30pm.

**1141/18     IN PRIVATE**

That prior to the following items of business the Chairman moved the following Resolution

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and/or press be

instructed to withdraw.

**RESOLVED** – That the public and or press withdraw from the room.

**1142/18**    **Grant Applications**

The Council considered two applications for grants and heard presentations from Representatives of both organisations.

- RESOLVED** – (i) That a grant of £1,000 be awarded to Mirehouse Amateur Football Club  
(ii) That a grant of £895.75 be awarded to The Whitehaven Air Training Corps

The meeting closed at 8.15pm

Chairman

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Extraordinary Council Meeting held on 8<sup>th</sup> November 2018

**Present:** Councillors G Roberts (Chairman); Councillor Forster; Councillor Hayes; Councillor Gill; Councillor Kane; Councillor O’Kane; Councillor Maudling; Councillor Rayson; Councillor Walmsley

M Jewell Clerk and Responsible Financial Officer

V Gorley Trainee Assistant Town Clerk

### **1143/18 Apologies For Absence**

An apology for absence was received from Councillor Lowrey

### **1144/18 Declarations of Interest**

There were no declarations of interest

### **1145/18 Public Participation**

There was no public participation

### **1146/18 Update on Events in Whitehaven**

- i. The Clerk gave an update report on Events in Whitehaven and said that the previous day there had been a meeting between the Events Advisory Group and Jamie Reed to discuss the events in Whitehaven and in particular the Science event. It was agreed that the timescales were now too short to organise a science event in May 2019 and that it be postponed to 2020 but that the Council would like Sellafield support for this event and any help they could give by loaning exhibits etc. Gerard Richardson said NNL, NSA and Balfour Beatty had expressed some interest in being involved. STEM were also interested in being involved but not in 2019. Jamie Reed said that Sellafield were definitely very interested in being involved and might be able to get the Science Museum to do something. It was recommended that the science event be postponed to 2020 and that the Clerk contact Jamie’s office in January 2019 to arrange a meeting to start the project.

**RESOLVED** – That the science event be postponed to 2020 and that the Clerk contact Jamie’s office in January 2019 to arrange a meeting to start the project.

- ii. Proposals for other events in Whitehaven in 2019 were discussed and the following points were raised:-
- There can be exhibitions next year in St Nicholas Gardens with photoboards pegged to the ground
  - A gardening event could be organised
  - A low cost event could be arranged eg a competition for children to build the best paper aeroplane
  - A traders event where the stalls are free

**RESOLVED** – That this be noted.

- iii. **RESOLVED** – That an Events Advisory Group be arranged for next week to discuss some small scale events for 2019 and that an email be sent to all Councillors asking them to submit their ideas for events for next year
- iv. The Christmas lights infrastructure was also discussed following a meeting of the Events Advisory Group earlier that day. The following points had been made at the meeting: \_
- The bolts need to be tested next year
  - Some catina wires are getting worn
  - There were a lot of fittings where the rope lights needed replacing including the two “Welcome to Whitehaven” signs
  - A wayleave was needed to take off the old cables and put new cables on.

After inspecting the broken signs in the basement it was recommended that the signs be re-rope and that twelve rolls of rope lighting be purchased in white and blue plus 20 connection kits, 6 tubes of glue and 6 coupler sets at a cost of approximately £1016. This could be taken out of the existing budget of £24,000 for Christmas lights infrastructure, or if that budget has been spent, included in the budget for next year or vired from another budget that is underspent.

**RESOLVED** – That this recommendation be approved.

**1147/18 IN PRIVATE**

Prior to the following item of business the Chairman moved the following Resolution

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be

instructed to withdraw.

**RESOLVED** – That the public and press withdraw from the room

**1148/18**     **Office Accommodation**

The Council discussed the position with regard to office accommodation. A proposal as to the way forward for the provision of office accommodation was made by Councillor Gill and seconded by Councillor Hayes. It was unanimously

**RESOLVED** – That the proposal as to the way forward be approved.

The Meeting closed at 7.00pm

Chairman

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Extraordinary Council Meeting held on 15<sup>th</sup> November 2018

**Present:** Councillors G Roberts (Chairman); Councillor Forster; Councillor Hayes; Councillor Lowrey; Councillor O’Kane; Councillor Walmsley

M Jewell Clerk and Responsible Financial Officer

V Gorley Trainee Assistant Town Clerk

### **1149/18 Apologies For Absence**

Apologies for absence were received from Councillor Gill, Councillor Maudling and Councillor Rayson

### **1150/18 Declarations of Interest**

There were no declarations of interest

### **1151/18 Public Participation**

There was no public participation

### **1152/18 Update on Events in Whitehaven**

The Trainee Assistant Town Clerk gave an update report on Events in Whitehaven and said that there had been a meeting of the Events Advisory Group on 13<sup>th</sup> November 2018 discuss ideas for events to be held in Whitehaven for 2019.

It was recommended that the following events be arranged

- i. A Lego Building Competition on 31<sup>st</sup> May 2019 in St Nicholas Gardens
- ii. A Traders/Gardening Event on 14<sup>th</sup> June 2019 in St Nicholas Gardens
- iii. A photographic Exhibition from 17<sup>th</sup> to 23<sup>rd</sup> June 2019 in St Nicholas Gardens
- iv. A window dressing competition around the theme American/Independence Day on 4<sup>th</sup> July 2019
- v. Best Paper Aeroplane Competition on 20<sup>th</sup> July 2019 in St Nicholas Gardens

- vi. That there be a Whitehaven Golf Tournament to be held at Whitehaven Golf Course and that Councillor O’Kane would contact the Golf Club to get some dates.
- vii. Gerard Richardson said that in the past he had tracked tall ships and where they were sailing and had often persuaded them to come into Whitehaven for the night which was fantastic for locals and for tourism as it could be quickly advertised. It was recommended that the Town Council authorise the Clerk to have a budget of up to £500 for any one occasion to fund passing visits of tall ships to Whitehaven.

It was proposed by Councillor O’Kane and seconded by Councillor Lowrey that the recommendations of the Events Advisory Group in i to vii above be approved and actioned.

**RESOLVED** – That the recommendations of the Events Advisory Group contained in i to vii above be approved and actioned.

**1153/18 IN PRIVATE**

Prior to the following item of business the Chairman moved the following Resolution

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

**RESOLVED** – That the public and press withdraw from the room

**1154/18 Office Accommodation**

Further to Minute 1148/18 the Council discussed the present position with regard to office accommodation.

**RESOLVED** – That it be agreed to accept a quotation for a building survey to be carried out.

The Meeting closed at 7.50pm

Chairman



WTC 29/11/2018

Item 7

Planning Application for Consideration by Whitehaven Town Council

| <u>Application Number</u> | <u>Detail</u>   |
|---------------------------|---|
| CH/4/18/2443/0L1          | EXTERNAL ALTERATIONS COMPRISING REPLACEMENT OF RECESSED DOOR OPENING WITH 1 NO. SLIDING SASH WINDOW AND FORMATION OF NEW FIRE DOOR ALONG WITH A PROPOSED NEW BEER GARDEN.<br><b>37 NEW LOWTHER STREET, WHITEHAVEN</b> |
| CH/4/18/2446/0F1          | REPLACEMENT OF THE EXTERNAL WINDOWS AT FIRST FLOOR LEVEL<br><b>64-65 KING STREET, WHITEHAVEN</b>  |
| CH/4/18/2447/0F1          | REPLACEMENT OF THE CONSERVATORY AT THE BACK OF THE PROPERTY<br><b>3 WINDSOR TERRACE, HARRAS ROAD, WHITEHAVEN</b>  |
| CH/4/18/2452/0L1          | LISTED BUILDING CONSENT FOR CHANGE OF USE OF PART GROUND FLOOR LIVING ACCOMMODATION TO HAIR SALON<br><b>30 CHURCH STREET, WHITEHAVEN</b>  |
| CH/4/18/2453/0L1          | ERECTION OF FOUR INDIVIDUAL SIGNS TO ADVERTISE THE WHITEHAVEN FOYER BUILDING, THE WHITEHAVEN FOYER SHOP AND ARUP OFFICE SPACE (LISTED BUILDING CONSENT)<br><b>44 IRISH STREET, WHITEHAVEN</b>                         |
| CH/4/18/2455/TPO          | REMOVAL OR CROWNING OF ASH TREE PROTECTED BY A TREE PRESERVATION ORDER<br><b>4 OXFORD CLOSE, HENSINGHAM, WHITEHAVEN</b>   |
| CH/4/18/2459/0F1          | DOUBLE STOREY EXTENSION TO REAR OF DWELLING<br><b>73 BASKET ROAD, KELLS, WHITEHAVEN</b>   |
| CH/4/18/2460/0F1          | CONSTRUCTION OF A SINGLE STOREY EXTENSION TO HOUSE<br><b>3 WASTWATER ROAD, WOODHOUSE, WHITEHAVEN</b>  |
| CH/4/18/2462/0F1          | REPLACE UPVC WINDOWS GROUND FLOOR ROAD SIDE WITH WOODEN FRAMED WINDOWS, REPLACE WOODEN SIDE ENTRANCE DOORS<br><b>32 TANGIER STREET, WHITEHAVEN</b>  |
| CH/4/18/2463/0L1          | LISTED BUILDING CONSENT FOR REPLACEMENT WINDOWS<br><b>1 THE RETREAT, WHITEHAVEN</b>   |

| <u>Application Number</u> | <u>Detail</u>  |
|---------------------------|--|
| CH/4/18/2469/0F1          | REFURBISHMENT OF SHOP FRONT<br><b>5 TANGIER STREET, WHITEHAVEN</b>   |
| CH/4/18/2487/0F1          | CHANGE OF USE FROM RESTAURANT TO<br>RESTAURANT/BAR<br><b>22 MARKET PLACE, WHITEHAVEN</b>   |
| CH/4/18/2488/0F1          | DEMOLITION OF AN EXISTING SINGLE STOREY EXTENSION<br>& CONSTRUCTION OF REPLACEMENT EXTENSION TO<br>FACILITATE ACCESSIBLE W.C.<br><b>56 GLENRIDGING WALK, WHITEHAVEN</b>  |
| CH/4/18/2490/0F1          | REPLACEMENT WINDOWS, ROOFLIGHTS AND REAR DOOR<br><b>36, 36A, 36B QUEEN STREET, WHITEHAVEN</b>  |
| CH/4/18/2492/0L1          | LISTED BUILDING CONSENT FOR INTERNAL ALTERATIONS<br>TO FORM 2 NO. EN-SUITES TO EXISTING FIRST FLOOR<br>BEDROOMS & ADDIOTIONAL FIRE PROTECTION MEADURES<br>INCLUDING 2 NO. EXTRACT UNITS TO THE NORTH WEST<br>ELEVATION & INTERNAL ALTERATIONS TO THE GROUND<br>FLOOR OFFICE LAYOUT TO SUIT NEW DRAINAGE RUNS<br><b>81 LOWTHER STREET, WHITEHAVEN</b> |
| CH/4/18/2493/0F1          | RENEW EXISTING ROLLER SHUTTER DOORS & CLADDING<br>PANELS; REPLACE WINDOWS ON BOTH SIDE ELEVATIONS<br><b>STATION GARAGE, STATION ROAD, WHITEHAVEN</b>   |
| CH/4/18/2495/0L1          | LISTED BUILDING CONSENT TO INSTALL 100mm FLUE VENT<br>TO FRONT ELEVATION & INSTALL NEW PIPEWORK FOR<br>NEW BOILER IN REVISED LOCATION<br><b>FLATS 7 &amp; 8, WHITEHAVEN CASTLE, FLATT WALKS,<br/>WHITEHAVEN</b>  |
| CH/4/18/2496/0O1          | OUTLINE APPLICATION (WITH ALL MATTERS RESERVED)<br>FOR RESIDENTIAL DEVELOPMENT<br><b>LAND AT ROTTINGTON ROAD, SANDWITH</b>   |
| CH/4/18/2497/0F1          | SUBSTITUTION HOUSE TYPE – TYPE A IN LIEU OF TYPE F<br><b>PLOT 25, THE MOUNT, WHITEHAVEN</b>  |
| CH/4/18/2494/TPO          | CROWN RAISE 6 SYCAMORE TREES TO 8 METRES (WHICH<br>ARE PROTECTED BY A TREE PRESERVATION ORDER)<br><b>TALL TREES, VICTORIA ROAD/13 ELIZABETH CRESCENT,<br/>WHITEHAVEN</b>   |

## **FINANCIAL REPORT**

### **Purpose of the Report**

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1; 3.2 and 3.3.

## **1.0 INTRODUCTION**

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The first 3 invoices on the list totalling £66.68 are to reimburse Councillor O’Kane for items that were gifted during a recent meeting with the Mayor of Memphis. The expenditure was for a poster and framing of a newspaper report detailing the raid of Whitehaven by John Paul Jones, the engraving of a donated Whitehaven Festival plaque, a book of Cumbrian recipes and miniature bottles of Jefferson rum.
- 1.3 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.
- 1.4 Copeland Borough Council have approached the Town Council for funding support of £2000.00 in respect of 2 Christmas markets they have organised to take place on 8th and 15th December 2019. Further information on what is planned is attached at Appendix 4.

## **2.0 FINANCIAL POSITION**

- 2.1 The bank reconciliation was carried out on 20th November 2018. This shows a balance of £457,323.12. There are however cheques to the value of £1956.25 still to be presented and cleared.
- 2.2 The balance in the deposit account is £141,965.85.

### **3.0 RECOMMENDATION**

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
  - 3.2 That Members decide whether to approve the expenditure incurred by Councillor O'Kane.
  - 3.3 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.
  - 3.4 That Members consider the request at 1.3 and decide if they want to authorise the expenditure of the additional funding.
-

## Invoices for Consideration by Whitehaven Town Council

| Date       | Supplier                       | Category               | Detail   | Total Amount | Power                                 |
|------------|--------------------------------|------------------------|--|--------------|---------------------------------------|
| 06/10/2018 | Clir Brian O'Kane              | Supplies & Services    | Framing of John Paul Jones report  | £40.00       | s111 LGA 1972                         |
| 06/10/2018 | Clir Brian O'Kane              | Supplies & Services    | 2 x mini bottles of Jefferson Rum, Recipe Book, John Paul Jones Poster   | £19.18       | s111 LGA 1972                         |
| 08/10/2018 | Clir Brian O'Kane              | Supplies & Services    | Engraving of donated Whitehaven Festival Plaque  | £7.50        | s111 LGA 1972                         |
| 09/10/2018 | Mrs V Gorley                   | 3rd Party              | Postage for allotment documents  | £3.38        | s111 LGA 1972                         |
| 26/10/2018 | Clir Graham Roberts            | Employees & Allowances | Charitable donation to Whitehaven Community Trust Ltd  | £50.00       | s111 LGA 1972                         |
| 26/10/2018 | Clir Graham Roberts            | Employees & Allowances | Taxi fare from home address to Energus, Lillyhall  | £11.00       | s111 LGA 1972                         |
| 29/10/2018 | Clir Graham Roberts            | Employees & Allowances | Taxi Fare from Energus, Lillyhall to home address  | £16.00       | s111 LGA 1972                         |
| 31/10/2018 | Mrs V Gorley                   | Events                 | 4 x Lest We Forget flags for Remembrance Sunday event  | £19.24       | s137 LGA 1972                         |
| 01/11/2018 | Voluntary Action Cumbria       | 3rd Party              | 50% of agreed funding - Delivery of Whitehaven Town Plan   | £4,000.00    | s111 LGA 1972                         |
| 01/11/2018 | Copeland Borough Council       | Premises               | Energy Charges for November 2018 for Office in the Civic Hall  | £65.40       | s111 LGA 1972                         |
| 01/11/2018 | Copeland Borough Council       | 3rd Party              | Allotment and Pigeon Loft Maintenance Contract for November 2018   | £570.70      | s23 Small Holdings Allotment Act 1908 |
| 01/11/2018 | Copeland Borough Council       | 3rd Party              | Parks & Open Spaces Ranger Contract for November 2018  | £2,680.00    | s111 LGA 1972                         |
| 01/11/2018 | Copeland Borough Council       | 3rd Party              | Grass Cutting Contract charge for November 2018  | £1,025.48    | s111 LGA 1972                         |
| 01/11/2018 | Midshire Business Systems      | Supplies & Services    | Photocopier meterage charge from 01/08/2018 to 31/10/2018  | £395.53      | s111 LGA 1972                         |
| 02/11/2018 | Marchon S & SC                 | Events                 | 3 x large tin peas for Remembrance Sunday event  | £6.87        | s111 LGA 1972                         |
| 02/11/2018 | Rosehill Youth Theatre         | Premises               | Meeting Room Hire on 3/10, 8/10, 10/10, 18/10, 24/10 and 25/10/2018  | £160.00      | s111 LGA 1972                         |
| 10/11/2018 | Mrs V Gorley                   | Events                 | Coffee and Gravy Granules for Remembrance Sunday event   | £12.00       | s111 LGA 1972                         |
| 10/11/2018 | Su Ellens Bakery               | Events                 | 10 trays Meat & Potato Pie, 2 trays Cheese & Potato Pie  | £234.00      | s111 LGA 1972                         |
| 10/11/2018 | Mrs M Jewell                   | Events                 | 2 Batteries for wireless microphones for Remembrance Sunday event  | £3.98        | s111 LGA 1972                         |
| 10/11/2018 | Mrs M Jewell                   | Events                 | Napkins for Remembrance Sunday event   | £6.00        | s111 LGA 1972                         |
| 10/11/2018 | Mrs M Jewell                   | Events                 | Tea, coffee, sugar and milk for Remembrance Sunday event   | £7.00        | s111 LGA 1972                         |
| 12/11/2018 | Mrs V Gorley                   | Supplies & Services    | Crisps for public stakeholder meeting held on 15/11/2018   | £3.25        | s111 LGA 1972                         |
| 14/11/2018 | Copeland Borough Council       | 3rd Party              | Funding for 2 additional cuts at Whitehaven cemeteries, investment funding for operational equipment, funding for Whitehaven in Winter | £15,119.40   | s214 (6) LGA 1972                     |
| 15/11/2018 | Mrs V Gorley                   | Supplies & Services    | 2 x sandwich platters & biscuits for public stakeholder meeting held on 15.11.2018   | £17.50       | s144 LGA 1972                         |
| 15/11/2018 | Copeland Borough Council       | Events                 | 1/3 share of photography fees for Remembrance Sunday   | £87.00       | s111 LGA 1972                         |
| 18/11/2018 | Cumbria Media                  | Supplies & Services    | Council Website Maintenance - Job No's 184 - 189   | £44.00       | s111 LGA 1972                         |
| 19/11/2018 | Whitehaven Brass Band          | Events                 | Provision of music for Remembrance Sunday Parade   | £200.00      | s111 LGA 1972                         |
| 22/11/2018 | Viking Direct                  | Supplies & Services    | A4 Copier Paper  | £30.96       | s111 LGA 1972                         |
| 22/11/2018 | Mrs V Gorley                   | Supplies & Services    | Postage  | £7.00        | s111 LGA 1972                         |
| 22/11/2018 | TLC Electrical Supplies Direct | 3rd Party              | Rope Light and fittings to repair Christmas lights in storage  | £1,051.92    | s144 LGA 1972                         |

£25,894.29



|            |      |   |        |  |  |  |  |        |          |       |                            |
|------------|------|---|--------|--|--|--|--|--------|----------|-------|----------------------------|
| 19/06/2018 | DD   | BT Group                                | 60.14  |  |  |  |  |        | 60.14    | 12.03 | 72.17 CONTRACT             |
| 24/06/2018 | 452  | Hensingham Primary School               |        |  |  |  |  | 500.00 | 500.00   |       | 500.00 WARD GRANT          |
| 24/06/2018 | 453  | Greenbank Community Association         |        |  |  |  |  | 500.00 | 500.00   | 6.63  | 39.77 1017/18 (f)          |
| 29/06/2018 | 454  | Viking Direct                           | 33.14  |  |  |  |  | 33.14  | 350.00   |       | 350.00 1017/18 (f)         |
| 29/06/2018 | 455  | Rosehill Youth Theatre                  |        |  |  |  |  | 350.00 | 10.89    |       | 10.89 1017/18 (f)          |
| 26/06/2018 | 456  | Mrs V Gorley                            | 10.89  |  |  |  |  |        | 175.00   |       | 175.00 1017/18 (f)         |
| 29/06/2018 | 457  | P Porter                                |        |  |  |  |  |        | 196.24   |       | 196.24 1017/18 (f)         |
| 29/06/2018 | 458  | Copeland Borough Council                |        |  |  |  |  | 196.24 | 196.24   |       | 196.24 1017/18 (f)         |
| 29/06/2018 | 459  | Copeland Borough Council                | 196.24 |  |  |  |  | 375.00 | 375.00   |       | 375.00 1017/18 (f)         |
| 29/06/2018 | 460  | Copeland Borough Council                | 196.24 |  |  |  |  | 375.00 | 375.00   |       | 375.00 1017/18 (f)         |
| 29/06/2018 | 461  | Copeland Borough Council                | 375.00 |  |  |  |  |        | 375.00   |       | 375.00 1017/18 (f)         |
| 29/06/2018 | 462  | Copeland Borough Council                |        |  |  |  |  |        | 854.57   |       | 854.57 1025.48 1017/18 (f) |
| 29/06/2018 | 463  | Copeland Borough Council                |        |  |  |  |  |        | 475.58   |       | 475.58 1025.48 1017/18 (f) |
| 29/06/2018 | 464  | Copeland Borough Council                |        |  |  |  |  |        | 2233.33  |       | 2233.33                    |
| 29/06/2018 | 465  | Copeland Borough Council                |        |  |  |  |  |        | 65.40    |       | 65.40 1017/18 (f)          |
| 29/06/2018 | 466  | Copeland Borough Council                | 40.66  |  |  |  |  |        | 2100.00  |       | 2100.00 1017/18 (f)        |
| 29/06/2018 | 467  | West Coast Composting Ltd               |        |  |  |  |  |        | 40.66    |       | 40.66 1017/18 (f)          |
| 29/06/2018 | 468  | Colour Gro                              |        |  |  |  |  |        | 2100.00  |       | 2100.00 1017/18 (f)        |
| 29/06/2018 | 469  | Viking Direct                           | 13.18  |  |  |  |  |        | 13.18    |       | 13.18 1017/18 (f)          |
| 02/07/2018 | BACS | Cumbria Media                           |        |  |  |  |  |        | 60.00    |       | 60.00 1017/18 (f)          |
| 13/07/2018 | BACS | Staff                                   |        |  |  |  |  |        | 3866.77  |       | 3866.77 654/17             |
| 13/07/2018 | BACS | Cumbria Local Government Pension Scheme |        |  |  |  |  |        | 749.99   |       | 749.99 759/18 (f)          |
| 18/07/2018 | 469  | HMRC                                    |        |  |  |  |  |        | 1933.85  |       | 1933.85 HMRC               |
| 19/07/2018 | DD   | BT Group                                | 56.61  |  |  |  |  |        | 56.61    |       | 67.93 CONTRACT             |
| 19/07/2018 | 470  | Whithaven Judo Club                     |        |  |  |  |  |        | 1312.50  |       | 1312.50 631/17 (f)         |
| 27/07/2018 | 471  | Glasdon UK Ltd                          |        |  |  |  |  |        | 4643.40  |       | 4643.40                    |
| 27/07/2018 | 472  | Westcom                                 | 75.00  |  |  |  |  |        | 75.00    |       | 90.00 1031/18 (f)          |
| 27/07/2018 | 473  | Copeland Borough Council                |        |  |  |  |  |        | 375.00   |       | 375.00 1031/18 (f)         |
| 27/07/2018 | 474  | Copeland Borough Council                |        |  |  |  |  |        | 196.24   |       | 196.24 1031/18 (f)         |
| 27/07/2018 | 475  | Copeland Borough Council                |        |  |  |  |  |        | 65.40    |       | 65.40 1031/18 (f)          |
| 27/07/2018 | 476  | Copeland Borough Council                |        |  |  |  |  |        | 854.57   |       | 854.57 1025.48 1031/18 (f) |
| 27/07/2018 | 477  | Copeland Borough Council                |        |  |  |  |  |        | 95.12    |       | 95.12 570.70 1031/18 (f)   |
| 27/07/2018 | 478  | Copeland Borough Council                |        |  |  |  |  |        | 2233.33  |       | 2233.33                    |
| 27/07/2018 | 479  | Copeland Borough Council                |        |  |  |  |  |        | 15.20    |       | 15.20 1031/18 (f)          |
| 27/07/2018 | 480  | Rosehill Youth Theatre                  |        |  |  |  |  |        | 140.00   |       | 140.00 1031/18 (f)         |
| 27/07/2018 | 481  | Graham Roberts                          | 6.50   |  |  |  |  |        | 6.50     |       | 6.50 1031/18 (f)           |
| 27/07/2018 | 482  | Cumbrian Newspapers Ltd                 |        |  |  |  |  |        | 10000.00 |       | 10000.00 985/18            |
| 27/07/2018 | 483  | Whithaven Garden Centre Ltd             |        |  |  |  |  |        | 1000.00  |       | 1000.00 1031/18 (f)        |
| 27/07/2018 | 484  | Mrs V Gorley                            | 1.40   |  |  |  |  |        | 1.40     |       | 1.40 1031/18 (f)           |
| 27/07/2018 | 485  | Viking Direct                           | 135.45 |  |  |  |  |        | 135.45   |       | 135.45 1031/18 (f)         |
| 27/07/2018 | 486  | Viking Direct                           | 152.35 |  |  |  |  |        | 152.35   |       | 152.35 1031/18 (f)         |
| 30/07/2018 | BACS | Cumbria Media                           | 54.00  |  |  |  |  |        | 54.00    |       | 54.00 1031/18 (f)          |
| 30/07/2018 | BACS | J & R Bennett                           |        |  |  |  |  |        | 216.00   |       | 216.00 1031/18 (f)         |
| 01/08/2018 | DD   | CF Corporate Finance                    | 300.00 |  |  |  |  |        | 300.00   |       | 360.00 CONTRACT            |
| 06/08/2018 | 487  | The Mirehouse Community Centre          |        |  |  |  |  |        | 832.00   |       | 832.00 WARD GRANT          |
| 15/08/2018 | 488  | HMRC                                    |        |  |  |  |  |        | 1934.25  |       | 1934.25 HMRC               |
| 15/08/2018 | BACS | Staff                                   |        |  |  |  |  |        | 3866.37  |       | 3866.37 654/17 (f)         |
| 15/08/2018 | BACS | Cumbria Local Government Pension Scheme |        |  |  |  |  |        | 749.99   |       | 749.99 759/18 (f)          |
| 19/08/2018 | DD   | BT Group                                | 64.56  |  |  |  |  |        | 64.56    |       | 77.47 CONTRACT             |
| 03/09/2018 | 489  | Mrs M Jewell                            |        |  |  |  |  |        | 5.70     |       | 5.70 1056/18 (f)           |
| 03/09/2018 | 490  | Charles Edward Maundling                |        |  |  |  |  |        | 26.55    |       | 26.55 1056/18 (f)          |
| 03/09/2018 | 491  | Water Plus Limited                      |        |  |  |  |  |        | 3.84     |       | 3.84 1056/18 (f)           |
| 03/09/2018 | 492  | Graham Roberts                          |        |  |  |  |  |        | 52.10    |       | 52.10 1056/18 (f)          |
| 03/09/2018 | 493  | Copeland Borough Council                |        |  |  |  |  |        | 20.00    |       | 20.00 1056/18 (f)          |
| 03/09/2018 | 494  | Copeland Borough Council                |        |  |  |  |  |        | 475.58   |       | 475.58 1056/18 (f)         |
| 03/09/2018 | 495  | Copeland Borough Council                |        |  |  |  |  |        | 854.57   |       | 854.57 1025.48 1056/18 (f) |
| 03/09/2018 | 496  | Copeland Borough Council                |        |  |  |  |  |        | 2233.33  |       | 2233.33                    |
| 03/09/2018 | 497  | Copeland Borough Council                |        |  |  |  |  |        | 65.40    |       | 65.40 1056/18 (f)          |
| 03/09/2018 | 498  | Rosehill Youth Theatre                  |        |  |  |  |  |        | 110.00   |       | 110.00 1056/18 (f)         |
| 03/09/2018 | 499  | Midshire                                |        |  |  |  |  |        | 346.77   |       | 346.77 1056/18 (f)         |
| 03/09/2018 | 500  | Mrs J Hartley                           |        |  |  |  |  |        | 250.00   |       | 250.00 1056/18 (f)         |
| 03/09/2018 | 501  | Viking Direct                           | 23.18  |  |  |  |  |        | 23.18    |       | 23.18 1056/18 (f)          |
| 03/09/2018 | BACS | Cumbria Media                           | 80.00  |  |  |  |  |        | 80.00    |       | 80.00 1056/18 (f)          |
| 03/09/2018 | 502  | Rosehill Youth Theatre                  |        |  |  |  |  |        | 200.00   |       | 200.00 1056/18 (f)         |
| 03/09/2018 | 503  | Greenbank Community Association         |        |  |  |  |  |        | 1000.00  |       | 1000.00 1039/18 (H)        |
| 04/09/2018 | 504  | Mirehouse Residents Group               |        |  |  |  |  |        | 1000.00  |       | 1000.00 WARD GRANT         |
| 11/09/2018 | BACS | Cumbria Media                           | 86.25  |  |  |  |  |        | 86.25    |       | 86.25                      |
| 14/09/2018 | BACS | Staff                                   |        |  |  |  |  |        | 3866.77  |       | 3866.77 654/17 (f)         |
| 14/09/2018 | BACS | Cumbria Local Government Pension Scheme |        |  |  |  |  |        | 749.98   |       | 749.98 759/18 (f)          |
| 14/09/2018 | 505  | HMRC                                    |        |  |  |  |  |        | 1933.85  |       | 1933.85 HMRC               |
| 14/09/2018 | 506  | Shreckeatt Residents Association        |        |  |  |  |  |        | 144.99   |       | 144.99 WARD GRANT          |
| 14/09/2018 | 507  | Bransky Royal British Legion            |        |  |  |  |  |        | 1388.70  |       | 1388.70 WARD GRANT         |
| 19/09/2018 | DD   | BT Group                                | 53.46  |  |  |  |  |        | 53.46    |       | 64.15 CONTRACT             |
| 01/10/2018 | 508  | Copeland Borough Council                |        |  |  |  |  |        | 80.00    |       | 80.00 1092/18 (f)          |

|            |      |  |             |        |  |  |         |             |      |  |  |
|------------|------|--|-------------|--------|--|--|---------|-------------|------|--|--|
| 01/10/2018 | 509  | Copeland Borough Council                 | 6638.73     | 139.54 |  |  | 6638.73 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 510  | Water Plus Limited                       |             |        |  |  | 139.54  | 1092/18 (I) |      |  |  |
| 01/10/2018 | 511  | Viking Direct                            | 35.11       |        |  |  | 35.11   | 1092/18 (I) | 7.02 |  |  |
| 01/10/2018 | 512  | Rosehill Youth Theatre                   | 235.00      |        |  |  | 235.00  | 1092/18 (I) |      |  |  |
| 01/10/2018 | 513  | Copeland Borough Council                 | 854.57      | 475.58 |  |  | 2233.33 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 514  | Copeland Borough Council                 |             |        |  |  | 2233.33 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 515  | Copeland Borough Council                 |             |        |  |  | 2233.33 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 516  | Copeland Borough Council                 |             |        |  |  | 2233.33 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 517  | Viking Direct                            |             |        |  |  | 65.40   | 1092/18 (I) |      |  |  |
| 01/10/2018 | 518  | Online Systems (Maintenance) Ltd         |             |        |  |  | 65.40   | 1092/18 (I) |      |  |  |
| 01/10/2018 | 519  | Viking Direct                            | 4.66        |        |  |  | 95.12   | 1092/18 (I) |      |  |  |
| 01/10/2018 | 520  | Mrs V Gorley                             | 210.00      |        |  |  | 170.91  | 1092/18 (I) |      |  |  |
| 01/10/2018 | 521  | Clr Brian O'Kane                         | 26.80       |        |  |  | 1025.48 | 1092/18 (I) |      |  |  |
| 01/10/2018 | 522  | PKF Littlejohn                           | 38.30       | 20.16  |  |  | 252.00  | 1092/18 (I) |      |  |  |
| 01/10/2018 | 523  | Viking Direct                            | 800.00      |        |  |  | 20.16   | 1092/18 (I) |      |  |  |
| 02/10/2018 | 524  | Cumbria Media                            | 121.26      |        |  |  | 38.30   | 1092/18 (I) |      |  |  |
| 02/10/2018 | 525  | Cumbria Media                            | 56.00       |        |  |  | 38.30   | 1092/18 (I) |      |  |  |
| 03/10/2018 | 526  | Milburn Solicitors                       | 350.00      |        |  |  | 160.00  | 1092/18 (I) |      |  |  |
| 15/10/2018 | 527  | HMRC                                     | 1934.25     |        |  |  | 145.51  | 1092/18 (I) |      |  |  |
| 15/10/2018 | 528  | Staff                                    | 3866.37     |        |  |  | 56.00   | 1092/18 (I) |      |  |  |
| 15/10/2018 | 529  | Cumbria Local Government Pension Scheme  | 749.98      |        |  |  | 350.00  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 530  | BT Group                                 | 35.00       |        |  |  | 5300.00 | 1092/18 (I) |      |  |  |
| 29/10/2018 | 531  | Easby Orwell Ltd - The Guide Media Group | 498.50      |        |  |  | 1934.25 | 1092/18 (I) |      |  |  |
| 29/10/2018 | 532  | Rosehill Youth Theatre                   | 260.00      |        |  |  | 1934.25 | 1092/18 (I) |      |  |  |
| 29/10/2018 | 533  | JM Skips                                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 534  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 535  | Copeland Borough Council                 | 65.40       |        |  |  | 866.37  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 536  | Copeland Borough Council                 | 15.20       |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 537  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 538  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 539  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 540  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 541  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 542  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 543  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 544  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 545  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 546  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 547  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 548  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 549  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 29/10/2018 | 550  | Copeland Borough Council                 |             |        |  |  | 749.98  | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | Water Plus Limited                       |             |        |  |  | 35.00   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | Zurich Municipal                         |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | Centric Office Solutions Ltd             |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | Branstov Royal British Legion            |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | Cumbria Media                            |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | E Moorhouse & Sons Ltd                   |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 30/10/2018 | BACS | The Parish of Whitehaven                 |             |        |  |  | 65.17   | 1092/18 (I) |      |  |  |
| 01/11/2018 | DD   | CF Corporate Finance                     | 300.00      |        |  |  |         | CONTRACT    |      |  |  |
| 09/11/2018 | BACS | TT's of Christmas Festivities            |             |        |  |  | 300.00  | CONTRACT    |      |  |  |
| 15/11/2018 | BACS | Staff                                    |             |        |  |  | 3675.00 | CONTRACT    |      |  |  |
| 15/11/2018 | BACS | Cumbria Local Government Pension Scheme  | 3844.37     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
| 15/11/2018 | 542  | HMRC                                     | 749.99      |        |  |  | 3675.00 | CONTRACT    |      |  |  |
| 19/11/2018 | DD   | BT Group                                 | 1956.25     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 67.44       |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | #####       |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 4085.02     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 8682.34     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 1.300.00    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 5312.50     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 9011.80     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 3913.18     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 0.00        |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 5.981.99    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 0.00        |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 3.496.70    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 8,500.83    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 6,718.73    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 6718.73     |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 11,556.13   |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | #####       |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 5,300.00    |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 153,017.15  |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | 12,216.41   |        |  |  | 3675.00 | CONTRACT    |      |  |  |
|            |      |  | £165,298.56 |        |  |  | 3675.00 | CONTRACT    |      |  |  |



**INCOME 2018-19**

| Date       | Item                    | Precept   | Interest | Other   |
|------------|-------------------------|-----------|----------|---------|
| 03/04/2018 | Allotment Rents 2018/19 |           |          | 17.00   |
| 09/04/2018 | Allotment Rents 2018/19 |           |          | 406.00  |
| 13/04/2018 | Allotment Rents 2018/19 |           |          | 102.00  |
| 20/04/2018 | BEC                     |           |          | 2000.00 |
| 20/04/2018 | Allotment Rents 2018/19 |           |          | 105.00  |
| 25/04/2018 | Allotment Rents 2018/19 |           |          | 123.00  |
| 26/04/2018 | Allotment Rents 2018/19 |           |          | 34.00   |
| 27/04/2018 | Parish Precept          | 406974.07 |          |         |
| 30/04/2018 | Allotment Rents 2018/19 |           |          | 98.00   |
| 01/05/2018 | HMRC - VAT Refund       |           |          | 2889.42 |
| 16/05/2018 | Allotment Rents 2018/19 |           |          | 265.00  |
| 18/05/2018 | HMRC - VAT Refund       |           |          | 2964.89 |
| 22/05/2018 | Allotment Rents 2018/19 |           |          | 111.00  |
| 08/06/2018 | Allotment Rents 2018/19 |           |          | 149.00  |
| 18/06/2018 | HMRC - VAT Refund       |           |          | 1755.51 |
| 20/06/2018 | Allotment Rents 2018/19 |           |          | 84.00   |
| 02/07/2018 | Allotment Rents 2018/19 |           |          | 40.00   |
| 12/07/2018 | HMRC - VAT Refund       |           |          | 1150.11 |
| 13/07/2018 | HMRC - Tax Refund       |           |          | 4805.53 |
| 07/08/2018 | Allotment Rents 2018/19 |           |          | 175.00  |
| 15/08/2018 | HMRC - VAT Refund       |           |          | 3931.79 |
| 05/09/2018 | Allotment Rents 2018/19 |           |          | 138.00  |
| 11/09/2018 | Allotment Rents 2018/19 |           |          | 15.00   |
| 17/09/2018 | Allotment Rents 2018/19 |           |          | 76.50   |
| 18/09/2018 | HMRC - VAT Refund       |           |          | 799.60  |
| 28/09/2018 | M Guest                 |           |          | 4800.96 |
| 10/10/2018 | HMRC - VAT Refund       |           |          | 962.95  |
| 09/11/2018 | HMRC - VAT Refund       |           |          | 1856.37 |

|                  |          |                 |                  |
|------------------|----------|-----------------|------------------|
| <b>406974.07</b> | <b>0</b> | <b>29855.63</b> | <b>436829.70</b> |
|------------------|----------|-----------------|------------------|

# APPENDIX 3.

## WHITEHAVEN TOWN COUNCIL SUMMARISED INCOME & EXPENDITURE STATEMENT FINANCIAL YEAR 2018-19

|                                      | Expenditure Net<br>of VAT | Invoices not yet<br>processed | Budget |
|--------------------------------------|---------------------------|-------------------------------|--------|
| <b>BANK BALANCES BROUGHT FORWARD</b> |                           |                               |        |
| CBS 53905917                         | 183,835.73                |                               |        |
| CBS 53906216                         | 141,965.85                |                               |        |
| <b>TOTAL OPENING BALANCE</b>         | <b>325,801.58</b>         |                               |        |
| <b>INCOME:</b>                       |                           |                               |        |
| Precept                              | 406,974.07                |                               |        |
| Interest (Deposit)                   |                           |                               |        |
| Other Income                         | 29,855.63                 |                               |        |
| <b>TOTAL INCOME</b>                  | <b>436,829.70</b>         |                               |        |
| <b>EXPENDITURE</b>                   |                           |                               |        |
| Employees & Allowances               | 52,786.68                 |                               |        |
| Premises                             | 4,085.02                  |                               |        |
| Supplies/Services                    | 8,682.34                  |                               |        |
| 3rd Party                            | 1,300.00                  |                               |        |
| Grants                               | 5,312.50                  |                               |        |
| Allotments                           | 9,011.80                  |                               |        |
| Christmas                            | 3,913.18                  |                               |        |
| Markets                              | -                         |                               |        |
| Community Plan                       | -                         |                               |        |
| Ground Maintenance                   | 5,981.99                  |                               |        |
| Civic Hospitality                    | -                         |                               |        |
| Ranger                               | 15,633.35                 |                               |        |
| Whitehaven In Bloom                  | 3,496.70                  |                               |        |
| Ward Grants                          | 8,500.83                  |                               |        |
| Elections                            | 6,718.73                  |                               |        |
| Environmental Improvements           | 11,556.13                 |                               |        |
| Events                               | 10,800.00                 |                               |        |
| Contingencies                        | 5,300.00                  |                               |        |
| VAT (to be reclaimed)                | 12,216.41                 |                               |        |
| <b>TOTAL EXPENDITURE</b>             | <b>165,298.56</b>         |                               |        |
| <b>CASH BOOK BALANCE</b>             |                           |                               |        |
| Brought forward                      | 325,801.58                |                               |        |
| Income                               | 436,829.70                |                               |        |
| Expenditure                          | 165,298.56                |                               |        |
| <b>Town Council Funds</b>            | <b>597,332.72</b>         |                               |        |
| <b>BANK BALANCES</b>                 |                           |                               |        |
| CBS 53905917 ( 20/11/2018)           | 457,323.12                |                               |        |
| CBS 53906216 ( 20/11/2018)           | 141,965.85                |                               |        |
|                                      | <b>599,288.97</b>         |                               |        |
| <b>Unpresented Cheques</b>           | <b>1,956.25</b>           |                               |        |
| <b>FINANCIAL POSITION</b>            | <b>597,332.72</b>         |                               |        |

**Whitehaven Town Council**

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**From:** Brian O Kane [REDACTED]  
**Sent:** 19 November 2018 10:28  
**To:** Whitehaven Town Council  
**Subject:** Fwd: Christmas Markets 8/12/18 & 15/12/18

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**From:** Mike Graham [REDACTED]  
**Sent:** Monday, November 5, 2018 4:30 pm  
**To:** Cllr Brian OKane  
**Cc:** Mike Starkie  
**Subject:** Christmas Markets 8/12/18 & 15/12/18

Hi Brian,

Further to Mayor Mike's request for a little funding support from WTC in respect of the two Christmas markets I am pleased to provide you with some further information.

CBC are organising the erection/dismantling of Stalls at a cost. All costs considered this will exceed £1000.

We have organised;

Whitehaven Brass Band for 15/12  
Father Christmas for both days.

We have contacted Schools to participate in choirs,  
We have organised free parking for Christmas lights switch on, and  
Whitehaven Harbour Commissioners are following suit (after we encouraged them to do so).  
Our income loss will exceed £1000.  
We are (hopefully) organising a Santa Dash.  
Our aim is to have around 28 Stalls and make the event very family orientated and popular.

Our view is that professional entertainment which was very successful at the original Market relaunch would be well received by residents.

Our ask to WTC as our partners is for £2k towards these special events and we would appreciate your kind consideration.  
Comms would of course reflect both Council's efforts.

Kind Regards,

Mike .

**Mike Graham**  
Adviser

[REDACTED]

## ALLOTMENT REPORT

### Purpose of the Report

To report back to Members of discussions held with the Allotment Representatives and to consider approving any requests made.

### 1.0 INTRODUCTION

The Clerk and Trainee Assistant Town Clerk met with the site representatives from Cartgate and Crow Park Allotments, week commencing 12/11/2018. The representatives from Midgey and Sneckyeat Allotments were unavailable.

### 2.0 PRESENT POSITION

- 2.1 The Crow Park representative reported issues with regards to the non-cultivation of Plots 22, 23a, 23b.

It was reported to the site representative that the tenant at Plot 22 had been issued with a warning and had 1 month to make improvements, a non-cultivation letter would be sent to the tenant at Plot 23a and that Plot 23b was currently vacant.

- 2.2 The Crow Park representative also reported that a large pane of glass had been dumped by the main access gate.

The site representative was informed that we would contact the maintenance contractor and arrange for its removal.

- 2.3 The Crow Park representative said he had experienced difficulties with the skip provider in that the skip was not delivered on the day it was promised and when he re-arranged delivery they could give him a definitive time. He also stated that the skip was delivered when he wasn't on site and they received no paperwork and that it had been left at the car park adjacent to the first entrance when it should have been delivered to the car park further down the track.

The site representative was informed that it was due to a clerical error with the skip provider that meant the skip delivered as instructed. The skip had been left in the correct place as it had

been placed there previously, and that the Town Council had been informed by the skip provider that asbestos had been deposited in the skip and the Town Council had to arrange at extra cost for the asbestos to be collected and disposed of.

- 2.4 The Crow Park representative reported pot holes on the road that led to the main access gate.

An e-mail has been sent to the maintenance contractor for them to action.

- 2.5 The Crow Park representative requested that instead of the grass on the communal areas being cut twice a year that it is sprayed.

We are awaiting a response from the maintenance contractors to see if this is possible and that in doing so would not damage any crops.

- 2.6 The Cartgate representative reported that the hedge still needed cut.

An e-mail has been sent to the maintenance contractor asking for the hedge to be cut and we have been informed that this will be done before end of November.

- 2.7 The Cartgate representative enquired as to whether the damage to the area where a hedge had been removed would be made good.

He was informed that enquiries would be made with the maintenance contractor and that we would get the Ranger to inspect the area.

- 2.8 The Cartgate representative said they were seeking the Council's permission to install a chemical toilet on the hardstanding area where they have a container. The Allotment Association would be funding the purchase.

### **3.0 RECOMMENDATION**

Members are asked to note the information at 2.1 to 2.7 and to consider approving the request at 2.8.

## Item 10

### Notes from the Stakeholder Drop-In event and meeting with ACTION with Communities in Cumbria 15th November 2018

Present: Councillors Roberts, O’Kane, Forster, Hayes;  
M Jewell, V Gorley;  
Lorraine Smyth and Fran Richardson from ACTION with Communities

#### Progress Report:

- An invitation had been forwarded to Copeland Community Fund for them to circulate amongst their contacts, inviting organisations from the voluntary sector to a drop-in event as a way of introducing the Council to the sector and to find out what they did and also to inform them of what the Council could do and to seek a way forward of working together.
- Unfortunately, no representatives from those organisations invited turned up. In light of this the Councillors had a discussion with ACTION with Communities around the 6 key issues that had been discussed at previous meetings.
- Information gathered at the Veterans Luncheon centred on the Community aspect and how people enjoyed these type of events and would like more of them.

#### Plan of action

- The next stage of the Community Plan project is to compile a public questionnaire. The Council must now come up with a list of approximately 12 open questions centred on the 6 key areas of Heritage, Public Spaces, Neighbourliness, Traffic, Parking and Events.
- The next scheduled meeting will take place on Wednesday 9th January 2019 at 6:30pm.

**WHITEHAVEN IN BLOOM REPORT**

**Purpose of the Report and Recommendation**

To report back to Members of the discussions held at the Whitehaven In Bloom Advisory Group meetings and to approve the recommendations.

**1.0 INTRODUCTION**

- 1.1 A meeting of the Whitehaven In Bloom Advisory Group was held on Friday 6th November 2018.

**2.0 PRESENT POSITION**

- 2.1 It was reported to the Advisory Group that since the last meeting an order for 8 Octagonal 3-tiered self-watering planters and 8 barrier baskets had been issued, minute ref 1101/18 (i) and 1101/18 (ii) refers, and that the hanging basket brackets had been ordered, minute ref 1101/18 (iii) refers, and all the items were due to arrive in the next few weeks and would be stored at CBC Moresby depot.
- 2.2 The winter bedding had been planted at Pelican Garage bed, Roc Bar beds, Coach Road Badge bed, raised beds opposite Trinity Gardens. The large barrels and silver planters outside the Civic Hall had also been planted up.
- 2.3 As part of Whitehaven In Winter, 3 Christmas trees had kindly been donated by Dave Milling Motorcycles and these were to be placed outside the Civic Hall in the square black planters that had previously been sited at an area opposite Trinity Gardens. This leaves 1 Christmas tree to be paid for at a cost of £16.00.
- 2.4 Copeland Borough Council had 12 large cast iron tubs, with the possibility of another 4 which were currently outside St Benedict's school that required either shot blasting or sanding down and painted. Enquiries have since been made with a contractor to have them shot blasted and the cost would be £80.00 per planter and another contractor said they could be sanded down and re-painted at a cost of £1000 for all 12 planters.

- 2.5 Approval has been sought from the manager at Wilkinson's to place planters on the window ledges at the entrance to the store in an attempt to combat anti-social behaviour. The windows have been measured and we will need an additional 4 planters to the ones already ordered. Three quotes have been sought and we are awaiting on the price being provided.
- 2.6 To purchase an additional 30 self-watering hanging baskets.
- 2.7 Look into involving infant schools to see if they would be willing to participate. Councillor O'Kane to speak to Headteacher at St. James School.
- 2.8 There was still plenty of time to submit an entry to the Britain in Bloom competition and Stan Sanczuk would check the fee for entering.
- 2.9 To contact the Harbour Commissioners and let them know what we were planning for the coming year and to enquire if they would like to be involved and to join in with the Council.
- 2.10 Ask Councillors to look at their individual wards for Britain In Bloom.
- 2.11 Following discussions, it was recommended that:
  - 2.11.1 An extra Christmas Tree be purchased at a cost of £16.00 and be placed with the ones already donated.
  - 2.11.2 To purchase 4 x barrier baskets to be placed on the window ledges at Wilkinsons to combat anti-social behaviour.
  - 2.11.3 That if the Council decide to purchase the additional window planters and the 30 self -watering hanging baskets the Council makes a resolution that in accordance with Financial Regulations 18, Financial Regulation 11 be suspended to allow the Council to purchase the window planters and self-watering baskets from the preferred supplier of Amberol.
  - 2.11.4 Based on previous quotes received (or not) from suppliers and on the quality of the plants/flowers, the Council makes a resolution that in accordance with Financial Regulations 18, Financial Regulation 11 be suspended to allow the Council to purchase all plants and flowers for 2019/2020 from the preferred supplier of Bennett Brothers.



**Whitehaven Town Council Advertisement Board at Whitehaven AFC**

**Purpose of the Report and Recommendation**

For members to make a decision as to which artwork to be used on the advertisement board to be sited at Whitehaven Amateurs Football Club.

**1.0 INTRODUCTION**

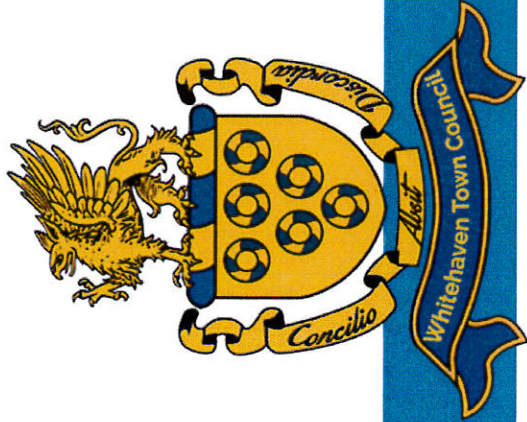
- 1.1 Members will recall that at the Full Council meeting held on 30th August 2018 they made a resolution to purchase an advertising board at a cost of £350 and that the design would be approved at a future Council meeting (minute ref 1065/18 refers).

**2.0 PRESENT POSITION**

- 2.1 Attached at Appendix 1 are the designs that have been created for the advertisement board.

**RECOMMENDATION**

- 3.0 That Members are asked to note the information at 1.1 and to decide out of the 7 designs created which one they would like to be used on the advertisement board.



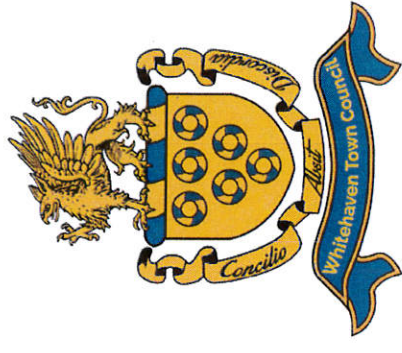
# WHITEHAVEN TOWN COUNCIL

[www.whitehaventowncouncil.co.uk](http://www.whitehaventowncouncil.co.uk)

*Supporting Whitehaven AFC*



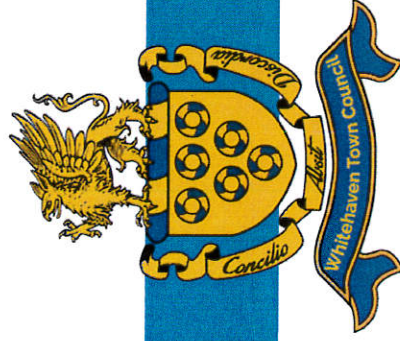
# WHITEHAVEN TOWN COUNCIL



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# WHITEHAVEN TOWN COUNCIL

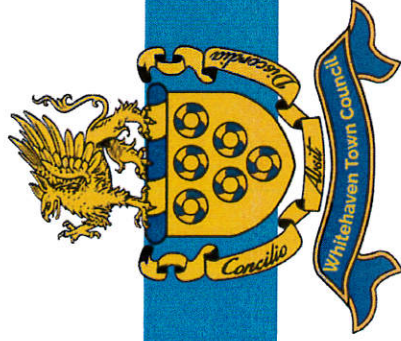


[www.whitehaventowncouncil.co.uk](http://www.whitehaventowncouncil.co.uk)

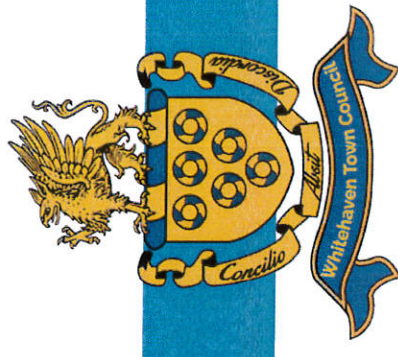


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# WHITEHAVEN TOWN COUNCIL

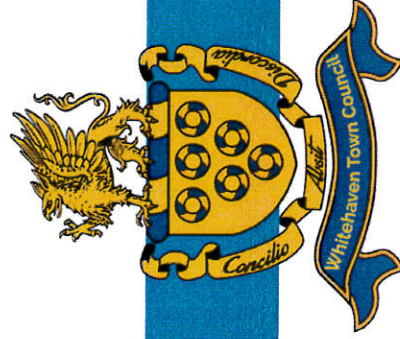


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# WHITEHAVEN TOWN COUNCIL



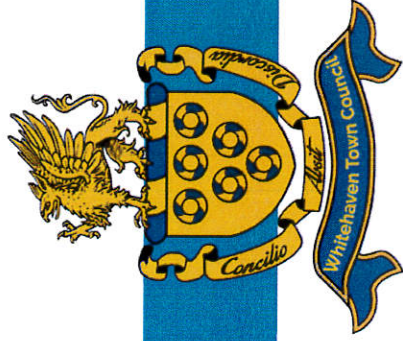
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# WHITEHAVEN TOWN COUNCIL

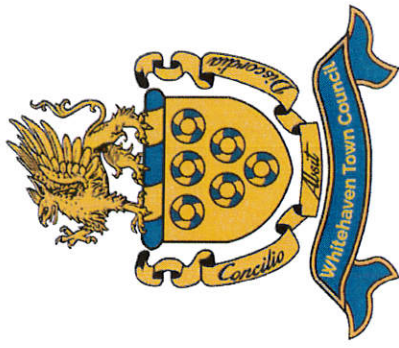
[www.whitehaventowncouncil.co.uk](http://www.whitehaventowncouncil.co.uk)



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# WHITEHAVEN TOWN COUNCIL



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**Whitehaven Town Council**

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**From:** Stephen Murphy <stephen@theguidemediagroup.com>  
**Sent:** 21 November 2018 10:44  
**To:** Whitehaven Town Council  
**Subject:** Stephen

Hi Marlene,

Great to catch up earlier.

As you have no events lined up for Dec -Jan I would advise to hold off until the New Year when you have things lined up that you would like to market and advertise.

With that in mind our editions for 2019 are as follows:

Feb-March / April-May / June-July / Aug - Sep / Oct-Nov.

Proposal:

Advert in the above covering all events over Spring-Summer and Christmas.

1/2 page Advert £2675.00

Full Page Advert £3995.00

Art Work Design for all adverts £180.00 or you can supply.

All prices quoted are subject to vat where applicable.

The above prices have been discounted subject to 30 day payment terms from date of order.

The above will be supported with editorial to accompany your Adverts at no extra cost making this more of a working partnership..

Also online and Social Media Support throughout your campaign.

If the panel agrees then do let me know as we can offer online assistance and support in the meantime by way of PR on our website and across our Social Media Platforms..

Many Thanks

Stephen

--

Stephen Murphy  
Managing Director  
[www.cumbriaguide.co.uk](http://www.cumbriaguide.co.uk)  
Tel: 01946 448001  
Facebook [@cumbriaguide](https://www.facebook.com/cumbriaguide)



# A595 Whitehaven Study

Public consultation

**Share your views**

November - December 2018

## Investing in your roads

At Highways England we believe in a connected country and our network makes these connections happen. We strive to improve our major roads and motorways - engineering the future to keep people moving today and moving better tomorrow. We want to make sure all our major roads are more dependable, durable and, most importantly, safe.

In this brochure we explain our findings on the issues along the A595 around Whitehaven and potential improvements for this section of the route. We also give details of how you can give us your feedback during our public consultation.

### How to respond

We're holding a public consultation to hear your views on the existing road and our proposals on how to improve the route around Whitehaven. We would also like to take the opportunity to gather feedback and information on the section of the A595 to Sellafield to feed into our long term strategy for the route.

You can help us improve the route by identifying any problems, including providing your views on the potential solutions we've identified. Your comments will help us better understand the local area and transport issues along the route. We will listen to everyone's feedback and we'll consider these during the development of any improvements.

**The consultation will run for 6 weeks, between 7 November and 19 December 2018.** There are lots of ways you can tell us what you think. Why not come along to one of our consultation events or you can write to us by post or email. Details of how you can respond are below.

**Please respond using one of the following methods by 19 December 2018:**

- Online – complete the response form online at: [www.highwaysengland.co.uk/A595whitehaven](http://www.highwaysengland.co.uk/A595whitehaven)
- Complete the consultation response form in this brochure and return it using the freepost address provided

- Email your response to:  
[A595Whitehaven@highwaysengland.co.uk](mailto:A595Whitehaven@highwaysengland.co.uk)
- Post – write to us at:  
**Business Reply Plus  
Licence Number  
RTZS-CEET-CSXR**

**All responses should be returned by  
19 December 2018**

### Consultation events

One of the best ways to find out more about our proposals and have your say is to come to one of our consultation events. Here you'll be able to find out more about the work undertaken and speak to members of the project team who will be happy to answer any questions you may have.

- **Saturday 17 November, 10.00 – 16.00**  
Beacon Museum, The Beacon Portal,  
West Strand, Whitehaven, CA28 7LY
- **Wednesday 28 November, 14.00 – 19.00**  
Beacon Museum, The Beacon Portal,  
West Strand, Whitehaven, CA28 7LY
- **Thursday 29 November, 10.00 – 14.00**  
Ingwell Hall (Gunson Room), Ingwell Drive,  
Westlakes Science and Technology Park,  
Moor Row, Whitehaven, Cumbria, CA24 3JZ

All the information will be available on our website:  
[www.highwaysengland.co.uk/A595whitehaven](http://www.highwaysengland.co.uk/A595whitehaven)

## Work done so far

The first Road Investment Strategy covered investment in England's motorways and major roads during the 2015 to 2020 road period. This was the initial step in a long-term programme to improve England's motorways and major roads. We are repeating this process and work is now underway to develop the second Road Investment Strategy – known as RIS 2 – covering the second road period, post 2020.

As part of this work we have looked at constraints, opportunities and reliability of routes in Cumbria. We've also looked at their ability to cope with events such as accidents or extreme weather.

- **2015 - The North Pennines Route Strategy (NPRS)** studied east- west corridors (A69, A66/A595 and the A590). Network resilience and capacity constraints were identified between Howgate roundabout and Sellafield (our study route) especially near Whitehaven. The NPRS also determined that future development may worsen conditions in this area.
- **2016 - The West of M6 Strategic Connectivity Study** examined existing and future constraints, as well as route reliability and resilience on the A595, A66 and A590 routes. Again, capacity, safety and reliability issues were identified along the A595, many clustered around Whitehaven and towards Sellafield to the south (our study route).
- **Further work** by Highways England, Cumbria County Council and Cumbria Local Enterprise Partnership (LEP) has examined the issues on the A595 around Whitehaven, including consideration of potential transport improvements that could be delivered in the second roads period post 2020.

## Why we are looking at improving the A595 near Whitehaven

Cumbria is home to a number of important industries, employing thousands of people in the region.

Altogether, the nuclear and energy sectors, and their suppliers, employ around 27,000 people, with a significant proportion in West Cumbria. This includes Sellafield, the largest nuclear site in Europe, where there are over 10,000 on-site and associated local areas.

In the future, Cumbria is expected to attract over £60 billion of investment along the coast. This includes a new nuclear power station at Moorside, plans for a new National Grid network in the county, and proposals for a new mine close to Whitehaven.

To support this investment and boost the economy, the current road network will need to improve. See the map on the next page.

The A595 is an important route and caters for freight, local and agricultural traffic. The A595 is a single carriageway through the study area with a lack of overtaking opportunities. The A595 in West Cumbria serves several towns and villages, with several sections where the road passes directly in front of residential properties. There are many junctions along the route through the study area, which is approximately 7.3km in length.

### Capacity and connectivity

The A595 between Howgate roundabout and Sellafield experiences congestion, poor journey times and delays. The route is one of the worst performing strategic roads in the country for delays. This also results in poor journey times to and from the M6 which is the only motorway within Cumbria.

Congestion and poor journey times on the A595 can lead to motorists taking short cuts on local rural roads, causing further congestion and environmental impacts for those living nearby.

# A595 Whitehaven

## The study area

- A595
- A595 dual carriageway
- Congestion hotspots
- Controlled crossings
- Narrow road width
- Accident clusters
- Rat running
- Residential frontage
- 2+1 Lanes
- Major employment locations



## Inset



# A595

## Whitehaven Study

Consultation response form

**Share your views**

Return by 19 December 2018

# A595 Whitehaven

## Consultation response form

We want to understand your views about the problems and issues along the current A595 route and potential future improvements.

Please share your views with us by completing this response form here or online at [www.highwaysengland.co.uk/A595whitehaven](http://www.highwaysengland.co.uk/A595whitehaven)

If you're returning this form to us by post, please follow the folding instructions on the back page then pop it in the post – no stamp is required.

The consultation period ends on 19 December, so please ensure your comments arrive with us in time, to help us consider your comments when developing a package of improvements to take forward for further development.

Please submit your completed response form to reach us no later than 19 December 2018.

**Please provide your name, address and email address.** If you'd prefer your comments to be anonymous, please just let us have your postcode (first five characters), so we can understand where you live in relation to the scheme.

Name: .....

Address: .....

.....

..... Postcode: .....

Email: .....

**If you are responding on behalf of an organisation,** please provide your name, your organisation's name and its address:

Your name: ..... GRAHAM ROBERTS . MAYOR .

Organisation: ..... WHITEHAVEN TOWN COUNCIL .

Organisation address: .....

.....

..... Postcode: .....





5. What do you feel are the priority locations on the route which are in need of improvement?

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6. Based on your local knowledge of the route and the information presented in the brochure, what do you feel should be the key objectives of any future improvements to the route?

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Improvements to the route could provide the below types of key benefits:

- Improvements to journey times
- Improvements to air quality and noise along the current route
- Improvements to journey time reliability
- Improvements to safety
- Localised relief from traffic
- Better resilience of the route, for example shorter diversions or ability for traffic to continue moving in the event of incidents such as accidents or road works
- Improvements to severance within residential areas and better access and connectivity between communities and amenities

7. What specific benefits do you feel improvements should deliver, and what benefits are most important to you?

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16. How did you hear that the consultation was happening?

- Letter  Flyer  
 Poster – where did you see it?

.....  
 Press release or media ad in a newspaper – name of newspaper?

.....  
 Council website – which council?

.....  
 TV/Radio – name of station/programme?

.....  
 Scheme web-page or a direct email from Highways England

Other (please specify)

17. Which communication channel(s) have you used to find out more about the proposed scheme? Please tick all that apply.

- Scheme web-page  Council website  Local press  
 Consultation event  Other (please specify)

## Your data, your rights

On 25 May 2018, the General Data Protection Regulations (GDPR) became law. The law requires Highways England to explain to you – consultees, stakeholders and customers – how your personal data will be used and stored.

Highways England adheres to the government's consultation principles the Planning Act 2008 and the Highways Act 1980 as required, and may collect personal data to help shape development of highways schemes.

Personal data collected by the project team will be processed and retained by

Highways England and its appointed contractors until the scheme is complete

**Under the GDPR regulations you have the following rights:**

- Right of access to the data (Subject Access Request)
- Right for the rectification of errors
- Right to erasure of personal data – this is not an absolute right under the legislation
- Right to restrict processing or to object to processing
- Right to data portability

If, at any point, Highways England plans to process the personal data we hold for a purpose other than that for which it was originally collected, we will tell you what that other purpose is. We will do this prior to any further processing taking place and we will include any relevant additional information, including your right to object to that further processing.

You have the right to lodge a complaint with the supervisory authority, the Information Commissioners Office.



If you'd like more information about how we manage data, or a copy of our privacy notice, please contact:  
[DataProtectionAdvice@highwaysengland.co.uk](mailto:DataProtectionAdvice@highwaysengland.co.uk)

**Thank you for taking the time to provide your opinions.  
The deadline for your responses is 19 December 2018.**

Large numbers of HGVs use the A595 through the study area, with over 1,000 per day recorded at Brantsy Road. Through the study area, HGVs comprise between 4% and 5% of all traffic flow, which is relatively high compared to the national average of 2.5% for urban A-roads.

### **Reliability**

Journeys on the route are unreliable. There is also a lack of alternative routes in the event of disruptions. Closure of the A595 results in long diversions along routes which can't cope with increased traffic.

### **Safety**

There are a number of safety issues on the route, with the number of people killed or seriously injured being higher than the UK average for all A roads. The A595 through Whitehaven has an accident rate almost 37% higher than that for the rest of Cumbria. Furthermore, a lack of safe overtaking opportunities can lead to driver frustration and risk-taking, further jeopardising safety.

The A595 varies significantly from dual carriageway to wide single carriageway sections with climbing lanes, and narrow sections where the road fronts onto properties. This can lead to potential driver confusion and fatigue due to the differences in road layout and speed limits.

There is a lack of safe crossing facilities for pedestrians, cyclists and horse riders which leads to severance of local communities and leisure routes within the study area. This means that the A595 effectively 'severs' connections between communities and amenities.

### **Economic growth and development**

Significant traffic is generated from major employers along the study route, including Sellafield and Westlakes Science Park. Many people work in Whitehaven town centre, which provides services and amenities for the surrounding communities.

There is significant economic growth planned within Cumbria. This includes a large pipeline of investment including Moorside nuclear project which could create up to 20,000 jobs over the lifetime of the project. This will be the largest-ever private sector investment in Cumbria, and the resulting jobs created will result in significant demand on the route and more congestion.

### **Sustainable transport options**

There is also a lack of suitable alternative transport meaning people rely on their vehicles. The pedestrian and cycling routes don't provide convenient connections between residential and employment areas. Moreover, there are limited public transport services that represent a viable alternative for a large proportion of journeys using the A595. However there are proposed improvements to the Cumbrian Coastal Railway line that may increase the potential for commuting by train.

### **Environment**

We need to balance the need to solve many of the identified issues on the A595 with consideration for the environment. As part of our future works, we would carry out an environmental impact assessment and take steps to ensure impacts on the environment are minimal.

## Potential Improvements on the A595

A number of improvements have been identified that could address the key problems. Initial work has been done to determine whether these improvements would provide benefits and to consider the type of solutions that may be considered for the second roads period post 2020.

### Improvements to the existing A595 through Whitehaven

As part of our work we have considered whether major improvements could be made to remove junctions on the current A595 through Whitehaven. It was identified that this would not solve all of the issues. These options have been discounted at this point however, smaller improvements may be taken forward.

### Whitehaven Relief Road

Proposals for a bypass of Whitehaven have previously been considered in the past and are highlighted in the Copeland Local Plan, the Cumbria Infrastructure Plan and the West of M6 Strategic Connectivity Study.

Our work to date has found that a Whitehaven Relief Road would contribute to solving the identified transport issues and bring benefits to drivers, the local community and the Cumbrian economy.

The existing A595 route through Whitehaven experiences slow peak speeds and congestion during peak hour periods. A new route would provide an improved alternative route for long-distance traffic whilst also freeing-up road space to support local movement.

A north-south corridor east of Whitehaven, running broadly between Howgate junction and Westlakes Science and Technology Park, has been identified for a potential new route. If this solution is taken forward for further development, detailed work will need to be carried out to

consider potential route alignments. This will help us identify a preferred route which will optimise benefits and keep environmental impacts to a minimum.

### Improvements between Westlakes Science and Technology Park and Sellafield.

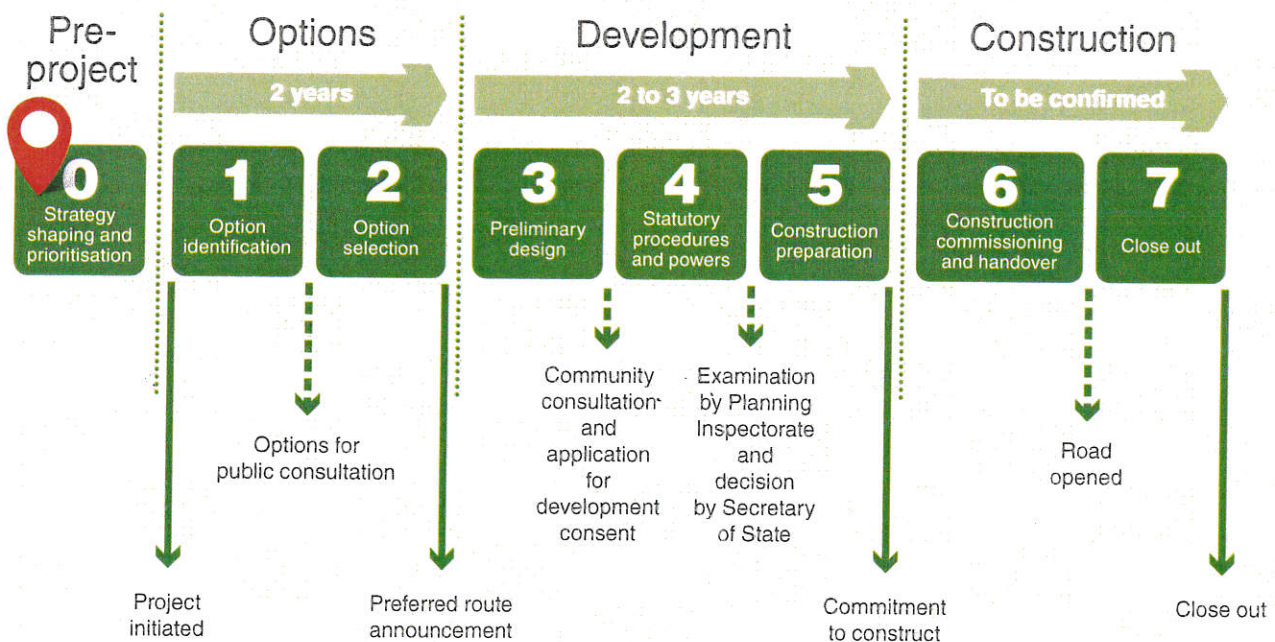
Improvements around Whitehaven itself are our priority. That said, as part of this consultation we will be looking to understand whether there are potential improvements we could make in the future on the A595 south of Westlakes Science and Technology Park to Sellafield, and your views on this are welcome.

## Next steps

Once the consultation period has closed on 19 December we'll analyse all responses and compile them into a consultation report summarising the feedback received.

We will use the feedback received to inform what improvements we should take forward for further development and assessment work. We will also use any feedback received about the local area to identify any specific constraints we need to be aware of along the route and within the wider study area. This could include known environmental constraints or information around future developments. This information will help inform the design of any improvements.

Once we have reviewed the design, we will carry out another round of public consultation in the future. There would also be a considerable amount of investigation work, including environmental impact studies, wildlife surveys and detailed traffic modelling.



If you have any queries about the work undertaken and potential improvements please contact the project team directly by emailing [A595Whitehaven@highwaysengland.co.uk](mailto:A595Whitehaven@highwaysengland.co.uk) or writing to: Highways England Strategy and Planning, 3rd Floor North, Lateral, 8 City Walk, Leeds, LS11 9AT