

# WHITEHAVEN TOWN COUNCIL

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Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams - Tel. 07536091604

## Summons

On this day **22<sup>th</sup> March 2016** you are duly summoned to attend a Meeting of the Allotments Committee of **WHITEHAVEN TOWN COUNCIL** which will be held at:

**Venue:** The Civic Hall, Lowther Street, Whitehaven, CA287SH

**Location:** First floor meeting Room - Ennerdale

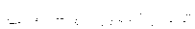
**Date:** Wednesday, 30<sup>th</sup> March 2016

**Time:** 6.00 PM

To transact the business set out in the agenda attached.

**To:** Members of the Allotment Committee of Whitehaven Town Council.

**Councillors:** Jeanette Forster  
Jayne Laine  
Gavin Mckew  
Graham Roberts  
Brian O'Kane

**Signed:** 

**Date:** 22/03/2016

Leslie J Abrahams – Proper Officer & Responsible Financial Officer

**Note:** Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

**Attachments:**

• PROMOTION OF EQUALITY & RESPECT FOR OTHERS • OBJECTIVITY & PROPRIETY • RELIABLENESS  
• STEWARDSHIP • INTEGRITY • DUTY TO UPHOLD THE LAW • ACCOUNTABILITY AND OPENNESS •

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1. Draft CBC Contract
2. Schedule of work at end of document

• PROMOTION OF EQUALITY & RESPECT FOR OTHERS • INTEGRITY & PROPRIETY • SELFLESSNESS  
• STewardSHIP • INTEGRITY • DUTY TO UPHOLD THE LAW • ACCOUNTABILITY AND OPENNESS •

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## AGENDA

Item	Detail	Notes
1	<b>Apologies for absence</b> To receive apologies for absence.	
2	<b>Declarations of interest –</b> To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.	
3	<b>Public participation</b> To take representation from the public in respect of business on the agenda. Note this is a platform to answer such representations the chair may responses in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	
4	<b>Appointment of Chair</b> To appoint a Chair	JF
5	<b>Appointment of Vice Chair</b> To appoint Vice Chair	Box
6	<b>Terms of reference including Standing Order 4 (d) ii, iii, viii, ix, x, xi</b> Agree terms of reference	✓
7	<b>Terms of office of Members in accordance with Standing Order 4 (b), (c) &amp; (d) iv</b>	✓
8	<b>Review Community Governance order re: allotments asset transfer</b>	✓
9	<b>Motion for Authority to sign allotment contracts on behalf of WTC, All are complete with names but state CBC</b>	earned

• PROMOTION OF EQUALITY & RESPECT FOR OTHERS • CONFIDENTIALITY & PROPRIETY • OPENLY AND FAIRLY  
 • STewardSHIP • INTEGRITY • DUTY TO UPHOLD THE LAW • ACCOUNTABILITY AND OPENNESS •

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10	<p><b>Motions to discuss CBC Parks dept contract.</b> Options: (a) Renew Contract for 12 months. (b) Roll over Contract for 3 months then review. (c) <del>Reject Contract renewal.</del></p>	←
11	<p><b>Prices &amp; Discounts</b> Motion to maintain 2015-16 prices ✓ Motion to remove discounts ✓</p>	
12	<p><b>Skips</b> Motion to utilise ring-fenced funds from 2015-16 to pay for skips. Note the estimate of fund remaining is £800 (approx.) we need confirmation from Parks on this.</p>	
13	<p><b>Overgrown allotment at Sneckyeat.</b> Motion to allow Mr Ian McCurry to escalate waiting list with no additional cost to WTC. Est. £2000</p>	<i>write to park on list about</i>
14	<p><b>The way forward</b> Motion to propose recommendation(s) to full council. <i>carry</i></p>	<i>Amend contract</i>
15	<p><b>Press and Public Exclusion</b> A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100</p>	X
16	<p><b>Matters to be raised at next meeting</b> Any matters Cllr's wish raised at the next meeting</p>	
17	<p><b>Date and place of Next Meeting</b></p>	

• PROMOTION OF EQUALITY & RESPECT FOR OTHERS • OBJECTIVITY & PRIORITARY • SELFLESSNESS  
 & PARTNERSHIP • INTEGRITY • DUTY TO UPHOLD THE LAW • ACCOUNTABILITY AND OPENNESS •

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	To confirm the date and place of the next meeting.	
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• PROMOTION OF EQUALITY & RESPECT FOR OTHERS • INTEGRITY & PROBITY • IMPASSIONAL  
STEWARDSHIP • INTEGRITY • DUTY TO UPHOLD THE LAW • ACCOUNTABILITY AND OPENNESS •