

WHITEHAVEN TOWN COUNCIL

Clerk to the Council:

Marlene Jewell

Telephone: 01946 67366

Chairman:

Councillor Brian O'Kane

To: Members of the Whitehaven Town Council

You are duly **SUMMONED** to attend a meeting of the **WHITEHAVEN TOWN COUNCIL** which will be held at

Venue: THE ENNERDALE ROOM, WHITEHAVEN CIVIC HALL, LOWTHER STREET, WHITEHAVEN

Date: Thursday 29th March 2018

Time: 6.30pm

Signed.....*Marlene Jewell*.....Dated *23rd March 2018*
Marlene Jewell, Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Minutes of the Council Meeting held on 22nd February 2018

4. Minutes of the Extraordinary Council Meeting held on 13th March 2018

5. Minutes of the Extraordinary Council Meeting held on 21st March 2018 – to follow

- 6. Public Participation**
- 7. Planning Applications** – to consider planning applications received
- 8. Financial Report**
- 9. Presentation by Councillor Mike Hawkins on to his Role as Member Champion for Autism in Copeland**
- 10. Presentation by Andrea Winders and Alison McDonough from Disruptive**
- 11. Presentation by Matthew Labourne on Street Art**
- 12. Markets Report** - to consider the monthly report on Whitehaven Market received from Copeland borough Council
- 13. Allotments Report** – To consider a report on the recommendations made by the Allotments Advisory Group
- 14. Update on St Nicholas Gardens** – Chairman to give a report
- 15. Update on MV700 Gladiator Chewing Gum Removal Machine**
- 16. Playparks and Open Spaces** - Councillor Laine to give a
- 17. Partnership with Copeland Borough Council for a Ranger for Whitehaven**
- 18. Corruption in Copeland**
- 19. Councillor Matters**

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on 22nd February 2018

Present: Councillors B O’Kane (Chairman); J Kane; J Laine; C Maudling; S Poland; G Roberts

M. Jewell, Clerk and Responsible Financial Officer
V. Gorley Trainee Assistant Town Clerk
J Betteridge, Copeland Borough Council
Mayor Starkie

Members of the Public

901/18 **Apologies for Absence**

Apologies for absence were received from Councillor Forster, Councillor Gill, Councillor Guest, Councillor Lowrey and Councillor Rayson

902/18 **Declarations of Interest**

Councillor Maudling declared that he was a member of CBC’s Planning Panel.
Councillor Laine declared a non- pecuniary interest in Item 5

903/18 **Minutes of the Council Meeting held on 25th January 2018**

Councillor Laine said she had a few points to make

1. That Councillor Guest had submitted his apologies for the meeting.
The Clerk said there was no record of any apology but this would be checked and amended if an apology had been received.
2. Minute 872/18 (v). That the Resolution be amended to read “that £1,000 be granted to the tennis club. Councillor Kane then proposed that the application should be referred to a future meeting and the applicants be asked to attend. It was resolved that this be approved and the application referred to a future meeting.”.
3. Julie Bennet had been inserted instead of Tracey Bennett and it was RESOLVED that this be amended
4. Minute 880/18. Councillor Laine said she did not recall this resolution and

that Councillor O’Kane had requested permission to carry on in discussions only not to carry on with the project, Councillor O’Kane said he felt that the Minute was accurate and he did not want a vote on it and asked Councillor Laine to carry on.

5. Councillor Laine referred to the bit of the minute about St Nicholas gardens which said that if the Council does go ahead that BEC is introduced to the church and they can get on with it and said that what she had said that there was no need for any local authority or council to get involved and BEC could simply be introduced to the church to get on with it. The Chairman said the prime thing was the resolution at the end and that the Council needed to get through the minutes.
6. The Minute on litter bins for Wards required all Councillors to get in touch with Councillor Laine regarding bins for their Wards but it wasn’t just for their Wards it was for all Wards and asked if the word “their” could be removed. The Chairman asked to move on
- 7 Minute 888/18 – the meeting with CBC and the Executive which was asked for in December to discuss Home Group issues and the health and safety of the Council’s residents. The Chairman said that the minutes reflected that request for the meeting.
8. Councillor Laine said in Councillor matters it said that Councillor Rayson had left a message with Johnstone House to arrange a meeting to see if there was anything that the residents wanted but that she had asked if a defibrillator could be located there.
9. In Councillor Matters at 892/18(xix) support letter for Poppy Worthington Councillor Laine said it was agreed by the whole group to send a letter but that there had been no feedback from the Clerk as to whether that had occurred.
The Chairman said that the Council had not agreed and that Councillor Laine had made a statement.

The Chairman asked if he could now sign the Minutes as a correct record and Councillor Laine asked for a recorded vote as she wanted her vote recorded. A recorded vote was held and the results were

Councillor O’Kane	For
Councillor Kane	For
Councillor Laine	Against
Councillor Maudling	For
Councillor Poland	Abstained
Councillor Roberts	For

RESOLVED – That the Minutes be approved and signed as a correct Record by the Chairman subject to the agreed amendments in 2 and 3 above.

904/18

Minutes of the Extraordinary Council Meeting held on 6th February 2018

Councillor Laine raised an issue regarding the Employment Tribunal matter and said there was a motion missing and that it had been agreed that there would be an Agenda item on the next full Council meeting and that Councillors would vote as to whether the Council had a forensic examination of all expenditure to be accounted for and a police investigation for any overpayments of the Clerk's salary that had come to light and our external accountants to be asked for views on the Tribunal's findings. The Chairman said that there was not a motion missing.

There was a recorded vote on whether or not to approve the Minutes and the results were

Councillor O'Kane	For
Councillor Kane	For
Councillor Laine	Against
Councillor Maudling	For
Councillor Poland	Abstained
Councillor Roberts	For

RESOLVED – That the Minutes be approved and signed by the Chairman as a correct record

905/18

The Chairman proposed two changes in the order of the Agenda namely that Item 5 which was in private be moved to the end of the Agenda and that Item 9 be moved forward to the next item.

RESOLVED – That Item 5 be moved to the end of the Agenda and Item 9 be moved forward to the next item.

The Chairman then made a point of order for one or two points he thought were essential:-

1. That he was concerned that the last meeting had got out of hand and a group of Councillors had discussed this and concern was raised of the perception of the public about how meetings progressed.
2. The Chairman then read out the Standing Orders Numbers 1p; 1q; 1t; 2a; 2b; and 2c which related to Rules of Debate at Meetings and Disorderly Conduct at Meetings

The Chairman said the Council needed to work through its meetings in an

orderly fashion.

906/18 Public Participation

There was no public participation

907/18 Market Report

Further to Minute 886/18 Julie Betteridge, Copeland Borough Council's Director of Customer and Community Service gave a presentation of the Market Report and made the following points:-

- We are now 18 months into the market and what we have managed to do is to sustain a number of additional stalls on a regular basis. On the first year that was doubled on a Saturday.
- We are talking small numbers. But it has been positive and has given more diversity on the market although it is hard to sustain over the winter months
- In the second year of operation we are 20% up on income of the first year. It is slow progress but we are progressing.
- We have spent a lot of time planning events and we have a programme of events planned for this year and we are happy to engage in summer events to make it work between the market and what might be happening in the town council/
- There are potentials of change and development on how we might get more stallholders. When Taste Cumbria was here that worked well and a lot of local food producers came and a couple have still maintained an interest in the market – not every week but certainly on a regular basis. For example Gloucester old spot farmer and the smokery at Haverigg
- We hope it will continue to improve and are doing a lot on marketing. In the first year we spent a lot of money working with CN newspapers but will not be doing that this year as we would rather spend our money to target events and particular types of traders.

Questions to Julie Betteridge

1. Councillor Roberts said markets were very important and he had been in Glasgow a few months ago and suggested that we should get some pyramid fires for the winter to keep the place warm with a clam shell roof that might drive some more people through the market

A Julie Betteridge said there was a big issue about Health and Safety and there would need to be a proper assessment of the finances and what type of trader might require it but that it was something worth looking at.

2. Councillor Laine asked what the annual income for this year was and said that the Council had not received anything although this had been

promised.

A Julie Betteridge said she was happy to share this with the Council and would send it to the Council and also give an annual income and expenditure. She said she would also send last years and the first quarter of this year

3. Councillor Maudling asked why empty stalls were being set up

A Julie Betteridge said it was a tactic that sometimes worked and sometimes did not. The intention was always to have one or two empty stalls to allow people to turn up on the day. She said that if someone booked a stall a month in advance and made payment in advance it would cost £12 per day but if someone just turned up on the day it would cost £18 per day

4. Councillor Maudling said a couple of weeks ago the Saturday market was called off because of the weather but that it had been a beautiful day

A Julie Betteridge said that CBC had to go by its procedures and by health and safety and the forecast is checked and the Council goes with that. When this type of situation happened existing stallholders were allowed to put up their own stalls on that day. Sadly on that particular day CBC had followed its procedures but the situation did not pan out

5. Councillor Maudling asked if prepay stalls were put up and extras were put up for casuals

A Julie Betteridge said if traders pre-paid for stalls the stalls were put out and CBC also puts some spares out if casuals have said they will be coming and also puts out an additional 1 or 2 stalls

6. Councillor Kane said that shopping trends had changed in the last few years and asked if there was a real place for a market on 2 days a week and should we do it once a month and that this should be reviewed

A Julie Betteridge said a consultation exercise had been carried out and it was felt that it was worth trying. Once a month in Egremont was thriving and the same with Cleator Moor. At the end of the next couple of markets Julie said maybe we should sit down and set up a working group taking Councillor Kane's point and do an evaluation and to include the finances so that we understand the impact on customers and traders

7. Councillor O'Kane said he had been looking at how markets had changed and one report said growth has occurred where shopkeepers had taken out stalls in addition to their shops and wondered if we should be encouraging our businesses to take out a market stall..

8. Councillor Maudling said continental markets did absolutely nothing for the town and it cost a lot of money to bring them here. He said he would be interested to see something going on locally rather than people from outside the town taking money out of the town. He said he was pleased to see that there was a calendar of events

A Early feedback was that local producers were upset that they were not given the opportunity to be on local stalls and that is why the Markets Officer

was asking Taste Cumbria to chase these people who were on Taste Cumbria to try and get local traders to come back

9. Councillor Maudling why we couldn't form a working group to do this ourselves and not rely on anyone from outside of Whitehaven to chase people up from Taste Cumbria.

A. Julie Betteridge agreed and said the more people who could be involved the better.

10. Councillor O'Kane asked for more communication from Copeland either by attending the Council meeting each month or the Markets Manager coming in or sending a report as the Council felt that it needed more information going forward

A. Julie Betteridge said it would be better to provide a monthly report on paper and then Copeland could attend every two or three months.

11. Councillor Laine asked if the income could be put on that

A. Julie Betteridge said there was some sensitive material but she could give the total figure.

12. Councillor Laine suggested that the Town Council could have some questionnaires sent to local businesses in the market and in the town to get feedback and see if people are for it or against it. She said people in the shops in the Market Place have issues and we need to understand whether people are for it or against it and she didn't think their issues were being listened to with regard to the rest of the market

A. Julie Betteridge said she disagreed with that as CBC had had many meetings with these individuals and have heard their concerns. She said people write to CBC and that CBC has an open approach. She said it would be great to do what Councillor Laine had suggested together.

13. Councillor Laine said she was happy to go out with questionnaires and collate it all together and feed it back to the Councils.

14. Councillor Laine referred to disabled bays in the market and asked how disabled people working in shops in the Market get in and out of the market place itself when it is closed and what about disabled people who have a stall – how does CBC deal with that.

A. Julie Betteridge said under the CBC equality scheme which goes across the whole of CBC the Council will talk to anyone and there is time at the beginning and end of each market day for vehicles to come in and then go away and park. This had obviously not been raised with the Markets Officer.

15. Councillor Laine said there were a lot of shopkeepers in that area who were disabled and need to get in and out of work.

A. Julie Betteridge said that CBC had never been informed of that but that CBC had an equality policy and because the equality scheme was about access CBC needed to understand what the issues were and asked Councillor Laine to ask/encourage the people to get in touch with CBC

16. Councillor Laine said she would devise a questionnaire and submit the questionnaire to the Council.

The Chairman thanked Julie Betteridge for attending

RESOLVED – That the report be noted and points agreed in 2-A; 6-A; 9-A; 13-A; 15-A and 16-A above be actioned.

908/18

Planning Applications

Further to Minute 877/18 the Clerk reported that CCC had extended the time limit for representations to the Swingpump Lane application to 26th February 2018.

Councillor Laine said she would like it Minuted that because the Council had not had planning training they could not make any reasoned decisions until training on planning had been given as they did not know what to look for or what to look at and that it was improper to put observations forward without having training as something could be missed.

No representations were made on the planning applications shown at Appendix 1 with the exception of planning application 4/18/2058/001 in respect of land and buildings at Swingpump Lane.

The Clerk said Councillor Guest had emailed comments from one of his constituents and that these could be incorporated in the response to CBC. Councillor Laine said she had some representations to make which would probably duplicate some of those submitted by Councillor Guest. Councillor Laine read out her representations and stated that she would send the Clerk a copy of the representations.

Councillor O’Kane declared an interest in the Swingpump Lane development as he attended both Quay Street and St Beghs Churches and said there were 2 aspects:-

1. It is not about the destruction of something in a conservation area but an enhancement of something that is in a conservation area.
2. The number of offices that potentially will be built as this is not the only office plan that will be brought before the Council in the next 12 months

RESOLVED – (i) That the Clerk inform Copeland Borough Council of the representations received from Councillor Laine and Councillor Guest on planning application no. 4/18/2059/001 and that there were no representations on any other applications shown at Appendix 1

(ii) That when CBC are planning site visits that an invitation be sent to the Town Council

(iii) That Councillor Laine’s comments on planning training be Noted

909/18

Financial Report

Councillor Laine requested that if any vote was taken on this Agenda item that her vote be recorded.

The Council considered a Financial Report and it was :-

- RESOLVED** –
- (i) That the invoices shown at Appendix 1 be approved and paid subject to an amendment being made to transfer an expenditure amount of £261.60 from office into mayors allowance on the cash sheet. Councillor Laine voted in favour of this.
 - (ii) That the invoice which had only recently been received from CCC for £29,679.00 (including VAT) in respect of the erection, maintenance and dismantling of the Christmas lights be paid.
 - (iii) That the Cash Book and Income and Expenditure shown at appendices 2 and 3 be noted and that CALC be contacted for advice on whether the minute number on the cash sheet should show the minute authorising the actual expenditure or the minute when the expense was originally approved. Councillor Laine voted against this as she could not check that it was correct because she did not have the reference of the correct minute

910/18

Update report for the MV700 Chewing Gum Removal Machine

The Chairman said the Council had already agreed the expenditure for this and this was just an update.

He said they were arriving on Sunday for 6 days. He said they were having problems finding a suitable water source as they need to fill up every three hours. The Chairman thanked Vanessa for all her hard work in finding accommodation for the contractors and for saving money and also thanked Cheryl at the Waverly for giving a good deal. He said reports coming back had been amazing particularly from King Street.

The Chairman said that after the work had been finished that we needed to communicate with our shopkeepers, pubs etc to say that the Council had spent a lot of money on the town and we needed their help to finish this off.

Councillor Laine said we had a power to implement byelaws and a byelaw could be that shopkeepers were required to keep the outside of their premises clean. The Chairman asked if this could be put on the Agenda for the next meeting.

Councillor Maudling said some shop keepers were tying the seagull proof bags to lamp posts and leaving them there and the Clerk was asked to write to ask that the seagull proof bags be taken in.

- RESOLVED** – (i) That the report be noted
(ii) That an item be put on the Agenda for the next meeting in relation to byelaws
(iii) That the Clerk send a letter to those people leaving seagull proof bags tied to lamp posts to ask them to remove them

911/18 **Update on St Nicholas Gardens**

Further to Minute 880/18 the Chairman reported that plans had been drawn up by the gentleman who worked in St Nicholas Gardens but that no cost factors had been given.

He said another organisation may want to come in over the next 5 years and put some funding into the idea of going ahead.

He said there had not been a lot of movement and work needed to start. Any progress would be reported back to the next Council Meeting.

RESOLVED – That the report be noted.

912/18 **Update on Whitehaven Academy**

The Chairman said that he had had a long conversation with the MP Trudy Harrison to find out what was going on.

He said that certain government departments seemed to be dragging their feet and BrightTribe were going out very slowly.

The Chairman said he had two requests to ask the Council:-

1. He wanted to highlight the issue again and increase public awareness. He said he was prepared to use his Mayor's fund and asked if the Council would agree to him calling a public meeting to put this back on the agenda. Councillor Laine said a Extraordinary Meeting could be called and have this as an Agenda item so Councillors could discuss what goes on and who should be invited or that the Chairman could use his allowance for this. The Chairman said that he did not mind using his Mayors allowance and that if it cost £200 or £2000 if it helped get the kids what they need it was worth every penny but he just wanted to make sure that the Council was totally behind fighting for the Academy.

2. The Chairman asked for the Council's permission as Mayor to write to the Fire Safety Department and ask them to go in and inspect Whitehaven Academy.

Councillor Laine said she thought the HSE had already been in. The Chairman asked could he, as Mayor ask the Fire Department to go in and do something. Councillor Laine said that was a motion but that as a Councillor he could write. Following a discussion the Chairman said he would write to the Fire Department as an individual Councillor. Councillor Laine said he could ask other Councillors to support the letter. The Chairman said he would draft a letter and ask the Clerk to email it to Councillors.

RESOLVED – That the update and the action to be taken by the Chairman be noted.

913/18 **Litter Bins for Wards**

Further to Minute No 882/18 a comprehensive report was presented by Councillor Laine on the provision of litter bins for Wards who was thanked for all the hard work that she had put into it. Following a discussion on this the Chairman said there were other initiatives going on which could impact on this and the Council should try to work and dovetail in with what CBC is trying to do and see if there was a partnership in any of this

RESOLVED – That this be deferred to the next meeting subject to a meeting as soon as possible to discuss the issues with CBC, to include local Borough and County Councillors and then reported back to the next meeting.

The Chairman thanked Councillor Laine for her report.

914/18 **Suspension of Standing Orders**

The Chairman proposed suspending Standing Orders for 30 minutes in order that the business of the council could be concluded.

RESOLVED – That Standing Orders be suspended

915/18 **Security/Protection at Council Meetings**

The Council considered a report on security/protection at Council Meetings. The Chairman said that after reading the report in the paper it had been accepted that pepper sprays etc was missing the phrase “equivalent “ because there were things that were of an equivalent nature these days but that pepper and mace sprays were both illegal but there were things of an equivalent that were in line with a dye type spray. The Clerk apologised and said that this was her fault and what she meant and should have put in the report were the words “UK equivalent of a pepper spray”.

Councillor Kane said everyone had mobile phones which could be used. Following a discussion Councillor Laine said she wanted it noted that she objected to every single thing in the report because it was illegal.

RESOLVED – That the report be noted and no action be taken.

916/18 **Audit and Governance Reports**

The Chairman referred to a report on 2 Decision Notices received from Copeland Borough Council's Audit and Governance Committee. As he was involved in one of the matters the Deputy Chairman read out both of the complaint summaries and the hearing outcomes.

RESOLVED – That the Decision Notices be noted and accepted.

917/18 **Corruption in Copeland**

RESOLVED – That consideration of this be adjourned until Councillor Guest attends.

918/18 **Councillor Matters**

- (i) Councillor Laine said that all Councillors would have received her open letter to the MP, Unity, CCC and CBC regarding the need for a public meeting for all partners to discuss anti social behaviour, Home Group and a way forward with good partnership working. She said there had been an online poll with a response from 250 people in 24 hours who all said yes regarding some estate matters and town centre issues.
- (ii) Councillor Laine referred to some estate issues and some town centre issues – George Street and Queen Street and what the Council could do to help all concerned – residents, users, drug users.
- (iii) Councillor Laine said that St Bees Parish Council was pressing ahead with the cycle path linking up Mirehouse and Whitehaven so this meant that something positive was happening.
- (iv) Councillor Laine referred to the Fairy Path and said she had spoken to a resident who had said he wanted to do a litter pick. She said that CBC had cleaned the path but ignored years of unbelievable mess on either side of the path.
- (v) Councillor Laine referred to Whinlatter Road and said it would be ideal for Chris Whiteside to come to Council Meetings so that information could be passed onto him and he could take it to his Community or Area Committee .
- (vi) Councillor Laine referred to the potholes and the bump outside NISA which were causing problems.
- (vii) Councillor Laine referred to the speed bump outside Valley School and said that it was only a matter of time before there was a fatality around the school.
- (viii) Councillor Laine said for the past 3 years she had been complaining about the Cattle Arch, the litter, the mess litter and that CBC had said that they go down twice a week but she had never seen anything like it.
- (ix) Councillor Laine said Councillor Poland had mentioned last time about the lighting on the cycle path.
- (x) Councillor Laine said the new road layout at the shops was causing confusion.

- (xi) Councillor Laine referred to her letter about Poppy Worthington to support that.
- (xii) Councillor Kane said potholes were a problem across town and it is CCC who need to address it.
- (xiii) Councillor Kane said there had been a three piece suite in the bandstand in Castle Park and that it disappeared the next day and was replaced by a mattress.
- (xiv) Councillor Poland said there were odd roads going from Meadow Road where wires were hanging out of the lamps and there was no lighting on any of the cycle track and Yewbarrow Road had no lighting and people had already fallen.
- (xv) Councillor Poland said Stagecoach provided a shocking service with one breakdown every day which leaves 4 hours with no bus service. Then with the No 1 and No 3 if they are running late they will just decide to knock that service off which makes people late for school, work and appointments
- (xvi) Councillor Maudling referred to George Street and Queen Street and the selected tenants who are there. These were the same tenants who were causing a lot of problems in town with shoplifting etc.

919/18 IN PRIVATE

The Chairman moved the following resolution in respect of the following item of business namely claims against the Council.

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and/or press be instructed to withdraw.

RESOLVED – That this be approved and the public/or press left the Room during the continuance of this item of business.

920/18 Claims against the Council

The Chairman reported that a Councillor had put two claims in against the Council. The Council's insurance policy did not cover claims of this type and therefore everything had been passed to NALC's solicitors who would respond in 15 days. The Chairman said he would then call an Extraordinary Council meeting for the Council to decide how it wished to proceed.

RESOLVED – That this be noted.

921/18 Date Time and venue of Next Meeting

RESOLVED -That the date of the next meeting be 29th March 2018 at 6.30pm at a venue to be arranged.

The meeting closed at 9.35pm

Chairman

WHITEHAVEN TOWN COUNCIL

Minutes of the Extraordinary Council Meeting held on 13th March 2018

Present: Councillors B O’Kane (Chairman); J Forster; R. Gill; J. Laine;
T Lowrey; C Maudling; G. Roberts

M. Jewell, Clerk and Responsible Financial Officer
V. Gorley Trainee Assistant Town Clerk

922/18 Apologies For Absence

Apologies for absence were received from Councillor Guest and
Councillor Rayson

923/18 Declarations of Interest

There were no declarations of interest

924/18 Public Participation

There was no public participation.

925/18 IN PRIVATE

Prior to the following items of business the Chairman moved the
following Resolution:-

That in view of the special or confidential nature of the business about
to be transacted it is advisable in the public interest that the public
and/or press be instructed to withdraw

RESOLVED – That this be approved. There were no public or press
present.

926/18 **Appointment of an Internal Auditor**

The Council considered a report on the appointment of an Internal Auditor to carry out 2 internal Audits in 2018/2019

RESOLVED – That Julie Hartley be appointed as the Council’s internal Auditor for 2018/2019 on the costs submitted in the quotation.

927/18 **Quotations received for the Preparation of a Community Plan**

Further to Minute 863/17(v) the Council invited quotes for the preparation of a Community Plan. Two quotes were received and the Council heard presentations from both parties and asked questions. Following a discussion on the presentations it was

RESOLVED – That the quotation received from ACTion with Communities in Cumbria be accepted and they prepare the Community Plan with and for the Council

928/18 **Quotations received for the Provision of a Health and Safety Consultant**

Further to Minute 852/17 a quote had been received for the provision of a health and safety service to the Council. Members considered a report on this and it was:-

RESOLVED – That Kym Allan Health and Safety Consultants Ltd be appointed to provide a health and safety service to the Council at the price specified in the quotation and that the Council sign the Agreement with Kym Allan.

929/18 **Skip Hire for Allotment Sites**

The Council heard that the 4 allotment sites had requested skips to be provided on each allotment site to dispose of all vegetation prior to the forthcoming growing season. Following consideration of this request and of quotations received for the provision of skips it was:-

RESOLVED – (i) That a skip be provided for each allotment site
(ii) That the quotation from JM giving the price per skip hired be accepted.

930/18 **Provision of Legal Advice**

The Council considered a report on the provision of legal advice to the Council and considered hourly rates supplied by local solicitors.

RESOLVED – That the Council accepts Burnett Solicitors as its legal provider and that the Clerk can contact Burnetts to seek legal advice necessary to advise Council.

The Meeting closed at 7.40pm

Chairman

WHITEHAVEN TOWN COUNCIL

Minutes of the Extraordinary Council Meeting held on 21st March 2018

Present: Councillors B O’Kane (Chairman); R Gill; J Kane; J Laine; C Maudling; J Rayson; G Roberts

M. Jewell, Clerk and Responsible Financial Officer
V. Gorley Trainee Assistant Town Clerk

Ian Fisher, Rod Eglin from Royal British Legion

931/18 Apologies for Absence

Apologies for absence were received from Councillor Forster, Councillor Guest, and Councillor Lowrey

932/18 Declarations of Interest

The Clerk reported that Councillor Laine had sent an email to declare a personal interest in the last item regarding the appointment of a solicitor.

933/18 Public Participation

There was no public participation

934/18 Silent Soldier Campaign

The Council considered a report and listened to a presentation from the Royal British Legion about the Silent Soldier Campaign. Each Standing Soldier cost £250.00 and if purchased would have the Council’s logo on it and would be sited where the Council wanted it. The Council were informed that because this was part of the poppy appeal any expenditure would have to be under s137 which meant that the Council had to be satisfied it would be of direct benefit to all or some inhabitants and that the direct benefit was commensurate to the amount of money expended. The Council was satisfied that the purchase of a Standing Soldier would satisfy the s137 criteria and following a discussion it was

RESOLVED – That two Standing Soldiers be purchased at a total cost of £500.00 and that it be agreed between Councillors where they be sited.

Councillor Kane left the meeting and did not return.

935/18 IN PRIVATE

That prior to the following items of business the Chairman moved the following Resolution

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and/or press be instructed to withdraw

RESOLVED – That this be approved and the public and/or press left the room during the continuance of the following items of business

936/18 Quotations for Grass Cutting

The Council considered quotations received for grass cutting

RESOLVED – That the quotation received from Copeland Borough Council be accepted and that Copeland Borough Council be asked to give a quote on what it would cost to remove the grass cutting.

The Chairman asked that item 7 be heard next and this was agreed.

937/18 Quotations for Hanging Baskets

The Council considered quotations for the provision of 100 hanging baskets for Whitehaven town centre.

Councillor Laine came into the meeting during the discussion on this

RESOLVED – That the quotation from Colour Gro be accepted for the provision of hanging baskets in Whitehaven town centre

938/18 Quotations for Allotment Maintenance

The Council considered quotations received for allotment maintenance.

RESOLVED – That the quotation received from Copeland Borough Council be accepted

939/18 Grant applications

Councillor Laine declared an interest in the application for Whitehaven Community Tennis as her sister-in-law was a member and was present. The Chairman informed the Council that Taste Cumbria had withdrawn their application to a later date.

The Council considered 4 applications for grants and heard presentations from the applicants.

- (i) **RESOLVED** – (a) Rosehill Youth Theatre and The Solway Hall -That no grant be awarded.

Councillor Gill proposed that grants be awarded as follows:-

Whitehaven Community Tennis - £1,000

Active Cumbria Park Run - £1,000

Safety Net - £2,000

This was seconded by Councillor Roberts.

Councillor Laine proposed an amendment that the grants be deferred until the next financial year when the Council could vire more money to help all of them to get the financial support they need. This was seconded by Councillor Rayson.

Councillor Laine then changed her amendment in order to vire money from whichever pot applicable in order to financially support Whitehaven Community Tennis, Active Cumbria and Safety Net tonight. This was seconded by Councillor Rayson. The vote was as follows:-

2 Councillors voted for and 4 Councillors voted against.

The amendment fell.

Councillor Maudling put an amendment to Councillor Gill's proposal and he along with his seconder accepted this amendment. Councillor Maudling proposed that grants be awarded as follows:-

Whitehaven Community Tennis - £1,000

Safety Net - £1,500

Active Cumbria – Park Run - £1,500

Councillor Gill seconded this proposal

Councillor Laine wished her vote to be recorded and the result was:-

4 Councillors voted for

1 Councillor abstained

Councillor Laine voted against because she wanted the money vired over.

- (ii) **RESOLVED** –(a) Whitehaven Community Tennis -That a grant of £1,000 be awarded
(b) Active Cumbria – Whitehaven Park Run. - That a grant of £1,500 be awarded
(c) Safety Net (UK) Ltd -That a grant of £1,500 be awarded

940/18

Appointment of a Solicitor to deal with a claim against the Council

Councillor Laine declared an interest in this and left the meeting and did not return.

The Council considered a report on the appointment of a solicitor to act on the Council's behalf regarding a claim made against the Council. Councillor Gill proposed that Burnetts solicitors be appointed to act on the Council's behalf and this was seconded by Councillor Roberts.

A recorded vote was held and the result was:-

Councillor O'Kane	For
Councillor Gill	For
Councillor Maudling	For
Councillor Rayson	Against
Councillor Roberts	For

RESOLVED – That Burnetts solicitors be appointed to act on the Council's behalf in this case.

The meeting closed at 8.20

Chairman

WTC 29/03/2018

Item 7

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
CH/4/18/2104/0A1	ADVERTISEMENT CONSENT FOR A FASCIA SIGN 53 KING STREET, WHITEHAVEN
CH/4/18/2097/0F1	ERECTION OF SINGLE STOREY DOUBLE CAR GARAGE 6 GRANT DRIVE, WHITEHAVEN
CH/4/18/2103/0F1	INSTALLATION OF REPLACEMENT SHOP FRONT 53 KING STREET, WHITEHAVEN
CH/4/18/2108/0F1	REMOVAL OF OUTHOUSE/COAL STORE; ERECTION OF REAR EXTENSION AND ERECTION OF DETACHED GARAGE 32 THE OVAL, MIREHOUSE, WHITEHAVEN
CH/4/18/2109/0F1	SINGLE STOREY REAR EXTENSION TO CREATE NEW KITCHEN AND DINING AREA 90 BUTTERMERE AVENUE, WHITEHAVEN
CH/4/18/2110/0O1	OUTLINE APPLICATION FOR DETACHED DWELLING AND GARAGE (RESUBMISSION) REAR GARDEN OF 1 AIKBANK ROAD, WHITEHAVEN
CH/4/18/2112/0F1	CHANGE OF USE FROM FORMER RETAIL PREMISES TO A SNOOKER HALL WITH BAR & SERVING FOOD B AND M RETAIL LTD, SWINGPUMP LANE, WHITEHAVEN
CH/4/18/2118/0F1	RESIDENTIAL DEVELOPMENT FOR 28 DWELLINGS PLUS, ASSOCIATED INFRASTRUCTURE AND LANDSCAPING PHASE 3, LAND TO NORTH EAST OF RANNERDALE DRIVE, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and that the recommendations in paragraphs 3.1 and 3.2 be approved

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 22nd March 2018. This shows a balance of £182,972.16. There are however cheques to the value of £77.45 still to be presented and cleared.
- 2.2 The balance in the deposit account is £139,885.77

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

WHITEHAVEN TOWN COUNCIL - RECREATED CASH BOOK**INCOME 2017-18**

Date	Item	Precept	Interest	Other
01/04/2017	Interest		4750.03	
25/04/2017	Parish Precept	334166.78		
15/06/2017	Charity Fund			100.00
05/07/2017	VAT Refund			28683.93
18/07/2017	SBRR			1574.08
27/07/2017	VAT Refund			11701.65
21/08/2017	VAT Refund			548.88
20/09/2017	VAT Refund			893.76
06/10/2017	Returned Grant			9330.46
20/11/2017	VAT Refund			1248.84
20/11/2017	Xmas Lights Fundraising (Pop Steps, C of T)			1200.40
20/11/2017	Street Collection Hospice at Home			284.31
20/11/2017	Donations (Haven Café, Glow & Bucket)			107.90
20/11/2017	Rent from Market Stalls			300.00
20/11/2017	Land Train takings			890.00
20/11/2017	Donation from Taylors Fairground			500.00
23/11/2017	Zurich Insurance Refund			119.16
22/12/2017	VAT Refund			5623.06
19/12/2017	Brian O'Kane			20.00
02/01/2018	BT Refund			97.32
30/01/2018	BT Refund			905.10
13/02/2018	VAT Refund			2093.91
05/03/2018	Allotment Rents 2018/19			331.50
12/03/2018	Allotment Rents 2018/19			539.00
13/03/2018	Allotment & Pigeon Loft rents 2016/2018			10035.50
13/03/2018	VAT Refund			5753.82
15/03/2018	Allotment Rents 2018/19			204.00
20/03/2018	Allotment Rents 2018/19			256.50

334166.78	4750.03	83343.08	
------------------	----------------	-----------------	--

WHITEHAVEN TOWN COUNCIL SUMMARISED INCOME & EXPENDITURE STATEMENT FINANCIAL YEAR 2017-18	Expenditure Net of VAT	Invoices not yet processed	Budget
BANK BALANCES BROUGHT FORWARD			
CBS 53905917	44,343.62		
CBS 53906216	<u>185,135.74</u>		
TOTAL OPENING BALANCE	<u>229,479.36</u>		
INCOME:			
Precept	334,166.78		
Interest (Deposit)	4,750.03		
Other Income	<u>83,343.08</u>		
TOTAL INCOME	<u>422,259.89</u>		
EXPENDITURE			
Salaries	85,085.78		
Expenses (Clerk & Councillors)	150.10		
Training	270.00		
Office Exps/Room Hire	16,295.00		
Allotments	24,080.00		
Christmas	33,450.85		
Market	21,795.00		
Cleaning & Maintenance	-		
General Grants	80,060.07		
Civic Hospitality	703.58		
Insurance & Audit	4,109.07		
Mayor's Events	458.00		
Ward Grants	10,032.80		
Elections	8,908.72		
Regeneration	24,453.18		
VAT (to be reclaimed)	<u>20,220.08</u>		
TOTAL EXPENDITURE	<u>328,972.27</u>		
CASH BOOK BALANCE			
Brought forward	229,479.36		
Income	422,259.89		
Expenditure	328,972.27		
Town Council Funds	<u>322,766.98</u>		
BANK BALANCES			
CBS 53905917 (22 March 2018)	182,972.16		
CBS 53906216 (22 March 2018)	139,885.77		
	322,857.93		
Unpresented Cheques	83.95		
FINANCIAL POSITION	<u>322,773.98</u>		

AGENDA ITEM 9

Autism Champion background

Each year as part of the scrutiny planning process members are asked to suggest topics which we would like to see added to the scrutiny workload either through each individual board or as part of a task and finish group . In 2016 as part of this process members acting on the concerns of residents asked if a task group could be set up to look at the provision of services for people living in Cumbria who are on the autistic spectrum. Part of the task group findings was that It was felt that each district of Cumbria would benefit from having a member to be a champion for people with autism. So the role of member champion was created.

Overview of findings

Overall the Task Group felt that there was a mixed picture in relation to children and young people who are diagnosed with autism.

There has been a sustained improvement in social awareness of autism, which makes it easier for families with autistic children than in the past. In terms of services there is clearly ample evidence of excellent practice from special schools to dentists to family support groups. Finally, it was clear that from the contributions of the Assistant Director for Early Help and Partnerships that there is strong leadership in place in terms of understanding autism, commitment to improving services and addressing commissioning issues in relation to transition from children's to adults' services.

In terms of the challenges Members were particularly concerned about the size of the waiting list for diagnosis. While they acknowledged this is a national

issue, the performance in Cumbria was a concern with 350 people waiting a diagnosis.

Members were also concerned about the consistency of the educational and health offer, the post-diagnosis pathway, and whether specialist services were ill equipped to address autism.

Autism spectrum Disorders

People with Autism have said that the world, to them, is a mass of people .places and events which they struggle to make sense of, and which can cause them considerable Anxiety

In particular, understanding and relating to other people, and taking part in everyday family and social life may be harder for them. Other people appear to know intuitively, how to communicate and interact with each other, and some people Autism may wonder why they are “different”

The three main areas of difficulty which people with Autism share are

- **Difficulty with social communication**
- **Difficulty with social interaction**
- **Difficulty with social imagination**

It can be hard to create awareness of autism as people with the condition do not (look) disabled .parents of children with Autism often say that other people simply think their child is naughty ,while adults find that they are misunderstood

For more information go to www.autism.org.uk

Top- tips Autism

- Say their name first to get their attention
- Keep language short and simple

- Say what you mean and mean what you say (be clear and specific)
- Avoid inferred meaning and ambiguity
- Avoid or explain irony, sarcasm, jokes ,turns of phrase
- Give instructions in correct order of action and break down into small steps
- Be positive –avoid No and don't and say what you want to happen, not what you don't want
- Provide a clear structure to the day/sessions so he /she knows what to expect and when
- Keep to routines
- Explain any changes to routine in advance if possible to help minimise Anxiety
- Give more time for processing information
- Provide visual support to help make communication clearer
- Be aware that the ability to talk does not mean the same as the ability to understand

How many people are diagnosed with autism? Latest prevalence studies of autism indicate that 1.1% of the population in the UK may have autism. This would mean that approximately 5,500 people in Cumbria may have autism of which approximately 1,150 are aged 0-19.

<http://www.autisum.org.uk/about/what-is/myths-facts-stats>

National and local Policy: Since 2009 there has been a continued government focus on autism as set out below.

Autism Act 2009: This is the first ever disability specific law, which put a duty on the Government to produce a strategy for adults with autism 'Fulfilling and Rewarding Lives', which was published in March 2010, followed by statutory guidance for local councils and local health bodies on implementing the adult autism strategy published in December 2010.

2012 publication of NICE Guidelines on autism: recognition, referral, diagnosis and management of adults on the autism spectrum: This guideline covers the care provided by primary, community, secondary, tertiary and other health and social care professionals who have direct contact with, and make decisions concerning the care of, adults with autism.

Strategy Review 2013: The Government asked for feedback from adults with autism, parents, carers and professionals, through a self-assessment framework, about how well the 2010 strategy had been implemented so far.

'Think Autism' 2014: This is a revision of the strategy for adults with autism was published in April 2014, followed by statutory guidance for local councils and local health bodies on implementing the adult autism strategy published in March 2015.

There have also been other more general legislation changes, most notably:

- Children and Families Act 2014;
- Special educational needs and disability (SEND) code of practice: 0 to 25 years (July 2014);
- Care Act 2014.

Below is part of my personal statement I made to full council on the realities of living with someone with Autism, and also a statement from Councillor Val Tarbitt

April is Autism awareness month, which is a worldwide campaign to bring awareness of this condition to the general public. Autism awareness has risen in the minds of the public, particularly through the recent TV programme The A word which was filmed here in Cumbria this has to be welcomed as autism is a serious, lifelong and disabling condition and without the right support, it can have a profound sometimes devastating effect on individuals and their families.

Autism is much more common than many people think. There are around 700.000 people in the UK living with autism that's more than 1 in a 100. If you include their families, autism touches the lives of 2.8 million people every day.

Autism doesn't just affect children. Autistic children grow up to be autistic adults. Autism is a hidden disability – you can't always tell if someone has it.

While autism is incurable, the right support at the right time can make an enormous difference to people's lives.

Colleagues this is a subject close to my heart as some of you know I have had the privilege of bringing up a son who has autism and has no speech and needs high level support. This can be a challenge that affects the whole family as over time we have to adapt to his way of dealing and understanding the world around.

In my house the bubble bath is always kept on the floor in a certain place and I have a toy abacus which is always on the floor outside my bedroom ready for someone to trip over in the night: all perfectly normal for an autistic household.

Like a lot of life's problems I find that the best way is to look on the positive side. Okay, my son won't ever marry or be able to have a career or provide me with grandchildren, but he has enriched my life tremendously, making me look on life from a different perspective one that is more understanding towards others' needs.

A lot of the time an autistic person may seem locked into their own world, but every now and again you get a glimpse into their personality. My son is one of the funniest people I know. Last year, while on a hot day on holiday, he drank all the water. I said: "thanks I wouldn't like to be in the desert with you." Without hesitation he picked up the empty bottle and put it to my mouth. As a drop came out he was chuckling to himself. So now our little joke is to remember when he kept dad alive so he could look after him. This always brings a smile and is just a brief insight into what is a very complex and interesting condition which we could discuss all day.

Autistic children become autistic adults – a personal observation by Cllr Val Tarbitt

Today, getting the recognition that your child is on the Autistic Spectrum and accessing the support needed can currently be a frustrating and somewhat lengthy part of the care cycle.

If you grew up in the 1940s/50s that recognition and support was rarely, if ever, available. If you are on what we now recognise as the “high achieving end of the Autistic Spectrum” it is more than likely that you moved into adulthood through college and work and those colleagues and friends around you noted your “differences” as being just “you”.

It is when those “differences” seriously impact on professional or personal life that confusion and difficulties can arise.

Physical disabilities are usually visible, Autism is not.

Recognising, for example, that a Senior Member of the University Faculty Team will never meet Marking deadlines, operates as a ‘loose cannon’ within the teaching structure and seemingly ploughs their own furrow in terms of Research demands, if that Senior colleague was known to be on the Autistic Spectrum rather than being subjected to disciplinary procedures, then the support of colleagues would be available and readily given.

Translate this into the realm of a personal relationship – if someone who operates on the “high end of the Autistic Spectrum” enters your life this can be a recipe for unhappiness. It is highly unlikely you will be shown affection; share a joke; engage in innuendoes or wordplay; your needs as a loving partner will not be understood and repetitive behaviour will frustrate.

If you would like a copy of the full scrutiny report or any other questions you may have please feel free to contact me.... Mike.hawkins@cumbria.gov.uk

Reading suggestions

Autism: the facts –Simon Baron –Cohen

Different.... not less – Temple Grandin

Finding you finding me---Phoebe Caldwell

The complete guide to Asperger Syndrome ----Tony Attwood

Councillor Mike HawkinsCumbria county councillor Member champion for Autism... Copeland2018

E

F

H

WHITEHAVEN IMPROVEMENTS

MATTHEW LABOURNE

RACHEL HOLLIDAY

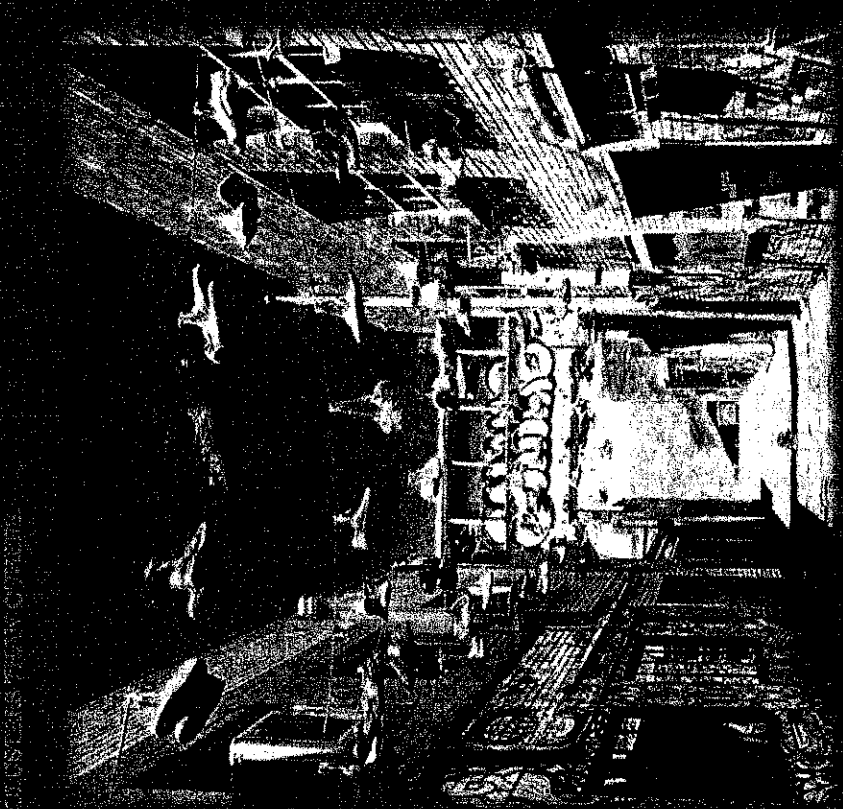
GAVIN MCKEW

MELBOURNE

WWW.TINBOOTS.COM

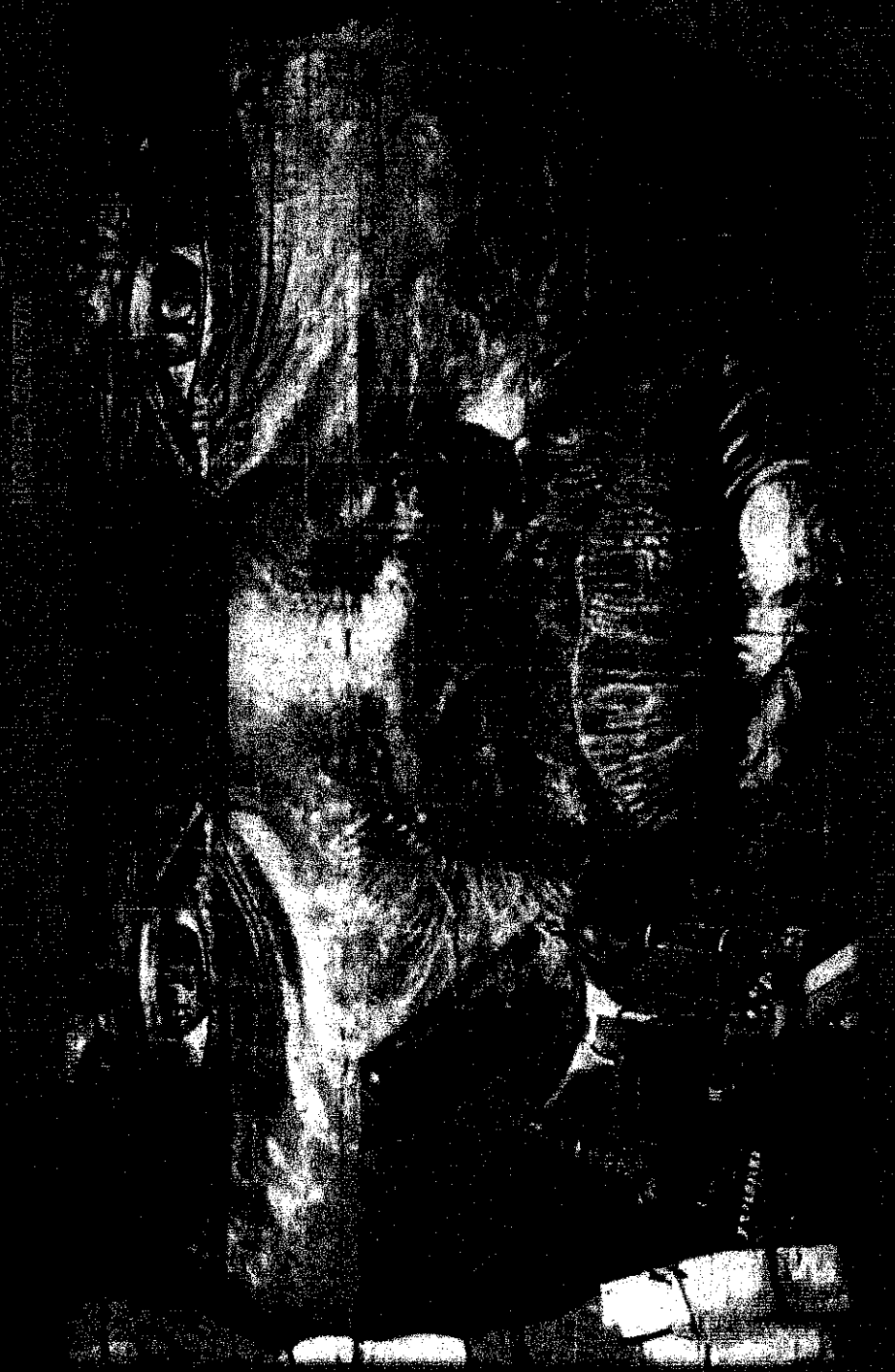
HOPE AND CHARM OF OUR CREATIVE COMMUNITY, AND THE

- Melbourne markets itself as a creative colourful city through Graffiti Art.
- Seen run down areas of the city transformed for tourism and local business.
- Addressed a dated dull Industrial look by applying colour to its walls.



FAVELAS IN BRAZIL

BRASIL HAS BEEN ABLE TO ESTABLISH TOURIST FRIENDLY AREAS WITHIN FAVELAS THANKS TO GRAFFITI ART.



Brazil has been able to establish tourist friendly areas within favelas thanks to graffiti art.

Reduction in crime & poverty where graffiti art has been established.

Better respect of the community has been established.

Originally known
for its fine Art
Museums.

Offers a worlds
first graffiti
museum.

Graffiti Art is
used to
supplement the
demand for fine
art.



WHAT THE COLOURFUL NORTH AIM TO CREATE

- Graffiti Art for the Industrial bland areas of town.
Statement Pieces.
- Typography/calligraphy experts.
- Colourful remodelling of industrial buildings.
- Try to target Media Coverage of the graffiti art.
- Establish a workshop to feed from the inspiration of the graffiti art constructively.
- Focus groups to establish what Genres/Locations people prefer.

COMMUNITY SERVICES

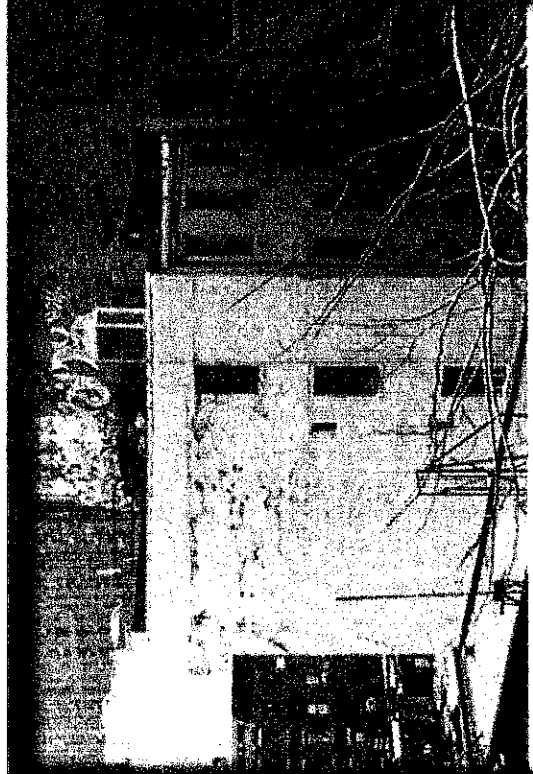


Establish a Council which helps decide the artwork which will be voted on.

Youth vote unhindered, adult vote through memberships or donations.

Establish Workshops.

Establish Graffiti tagging removal teams.



BUILDING RENOVATION

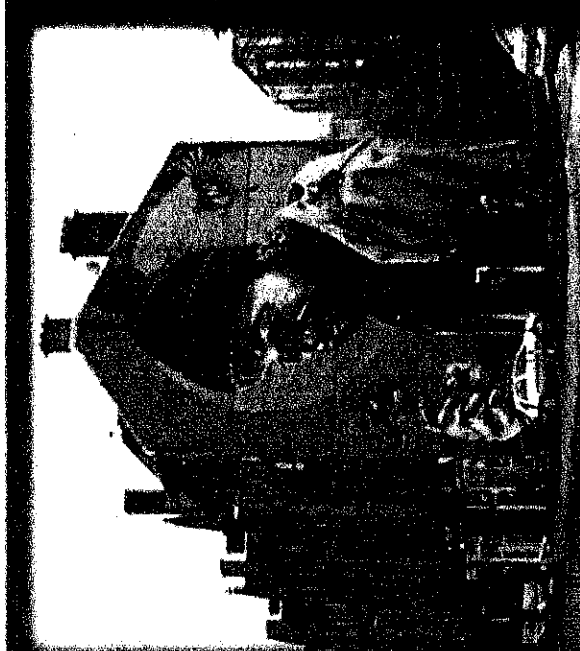
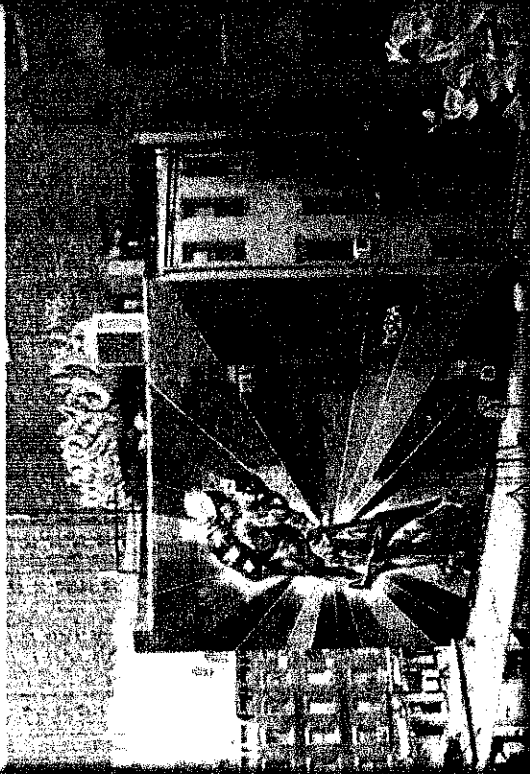
Can change the outlook of the entire area.

Can help view their surroundings more positively.

Helps people identify with the area more favourably.

Unique concept would raise interest from Tourists.

Promote local trade and potentially create jobs.



TOWN LOCATION - QUEEN STREET

• **Corner of Queen street & Duke street.**

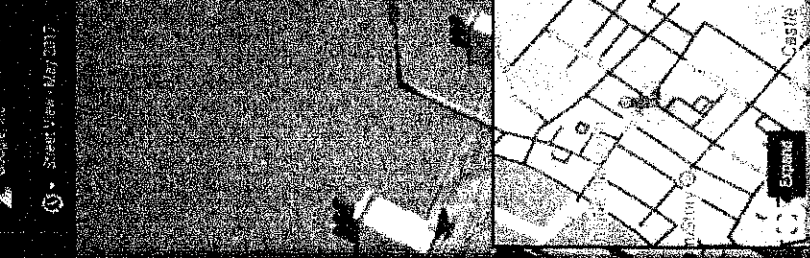
• **Industrial face.**

• **Whitehaven RLFC 70th Anniversary image.**

• **Fantastic location for the first design.**

• **Statement piece.**

• **1st image is a stand alone small project designed to generate public support attracting Rugby League Media.**



Google

RALPH REPLETE

GRAFFITI ARTIST RALPH REPLETE CELEBRATES HIS 25TH BIRTHDAY AT OUR EXCLUSIVE PARTY YESTERDAY!

RAFFI TO BE AT THE PARTY AT 7 PM. DON'T MISS IT!

- Sony.
- Nintendo
- Amazon
- Citroen
- Kia.
- Adidas
- Doc Martens
- Marie Curie
- MacMillan Cancer



RALPH REPLETE
GRAFFITI ARTIST RALPH
REPLETE BEGAN HIS GRAFFITI
CAREER 25 YEARS AGO
, AT THE VERY BIRTH OF BRITISH
GRAFFITI.

• Former
Advertisement boards

• First and last thing
tourists see as they
enter/leave
Whitehaven.

• Will be a big project
so will need support
of the 1st design
behind it.

• Fantastic for a
tapestry of
Whitehaven's
history... and future.



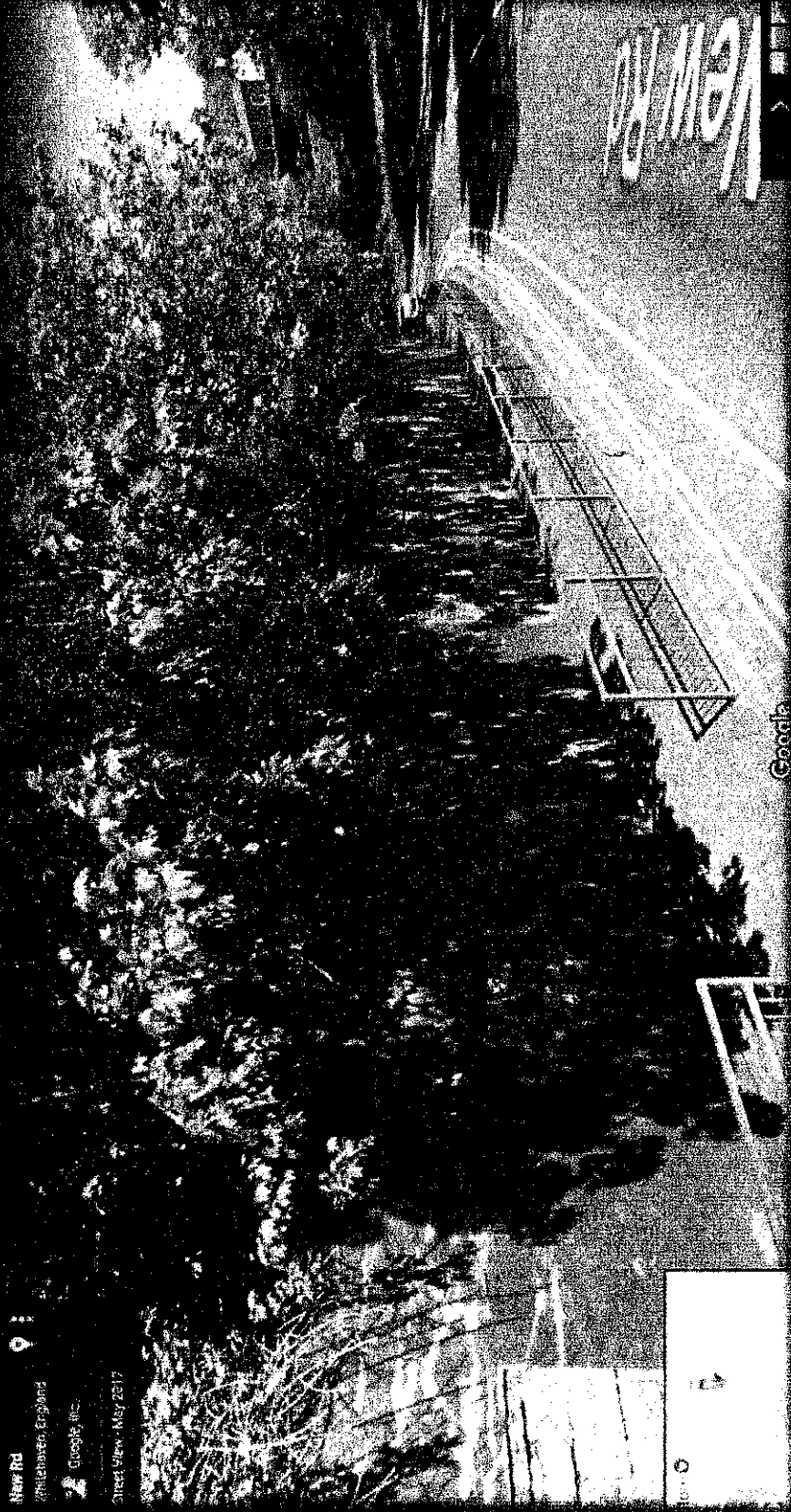
TOWNSHIPALANALYSIS

14 separate locations for designs.

Projected costs of completion come in at around [INSERT HERE].

Costs cover landscaping, wall prep, graffiti artist, risk assessments and county council pavement closures.

Will be a long transformation process.

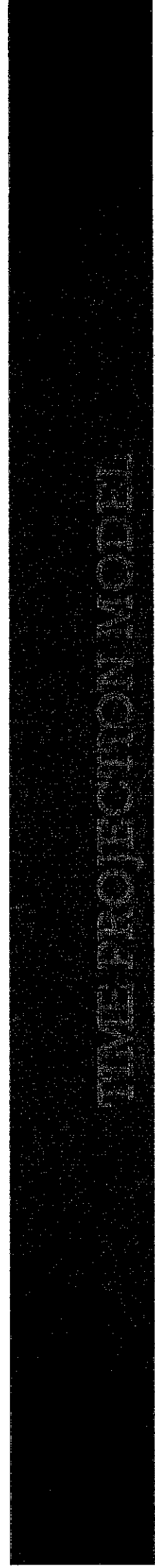


New Rd
Richmond, England

Google, etc.

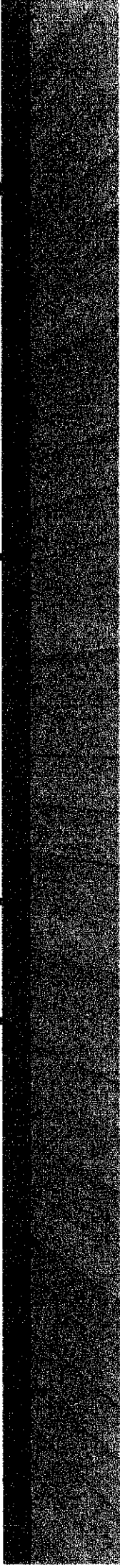
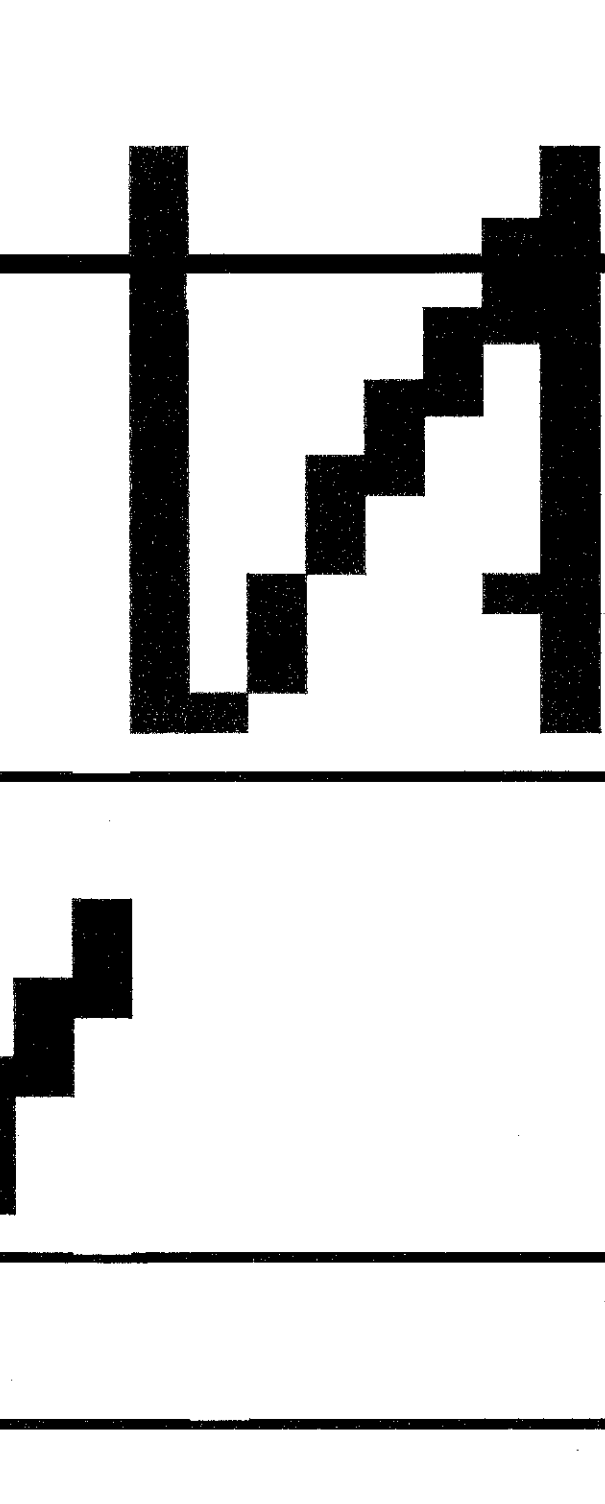
Street View - May 2017

Google



Month	Year
April	2018
May	2018
June	2018
July	2018
August	2018
September	2018
October	2018
November	2018
December	2018

Stage Two Stage Three Stage Four Stage Five



Area	Task	Responsible
Project 1	Whitehaven RLFC Image	
	Media Coverage	
	Craft Workshops	
Project 2	Advertisement Boards	Matthew
	Boards 1 & 2	
	Boards 3, 4 & 5	
	Boards 6, 7 & 8	
	Boards 9, 10 & 11	
	Boards 12, 13 & 14	
	Craft Workshops	
	Media Coverage	

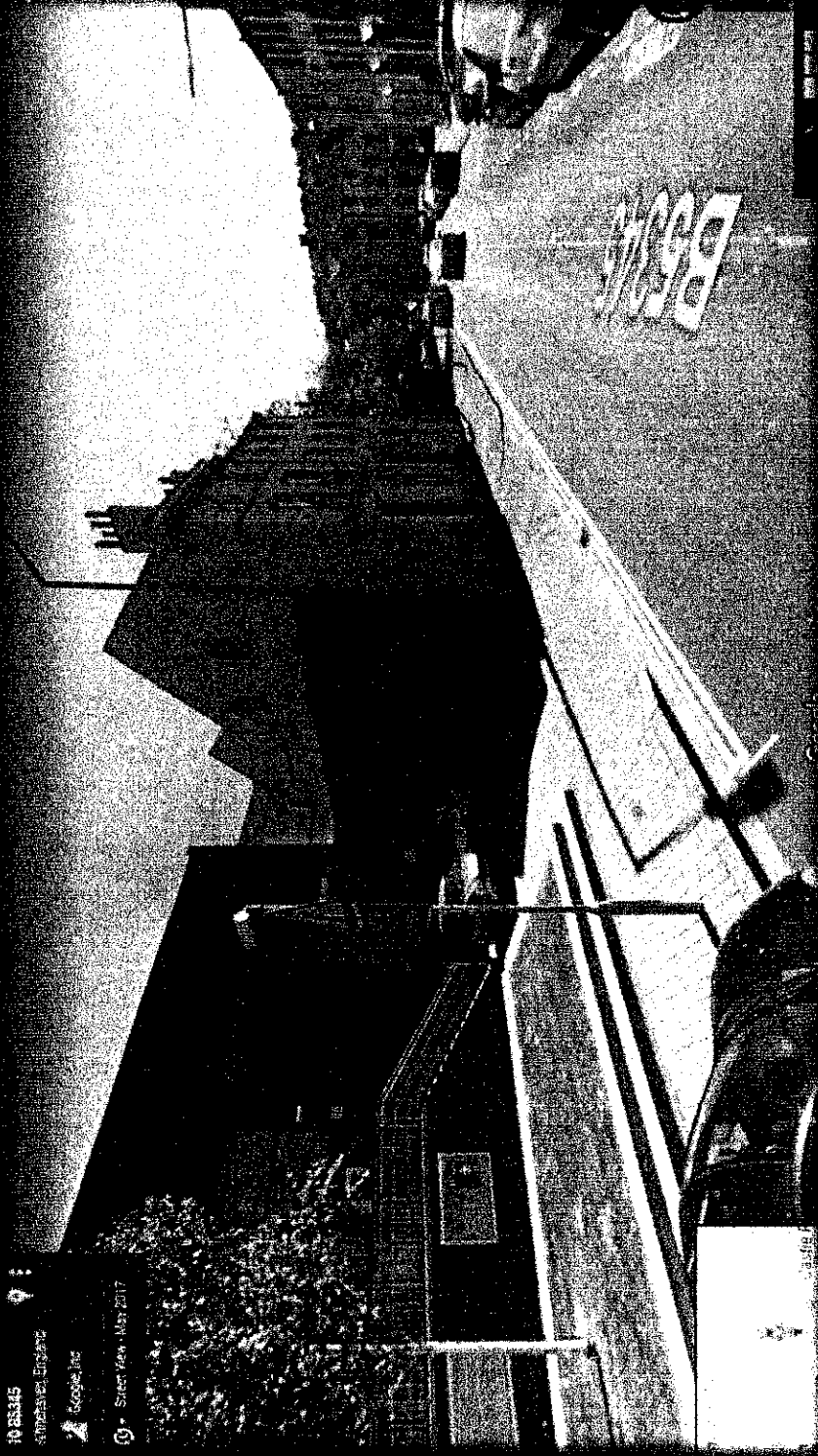
FUTURE PROVEN COMMERCIAL

10 25345

Sturminster Newton



© Sturminster Newton May 2017



Handles a volume of traffic heading to Kells, Mirehouse, Sellafield offices, or the Harbour.

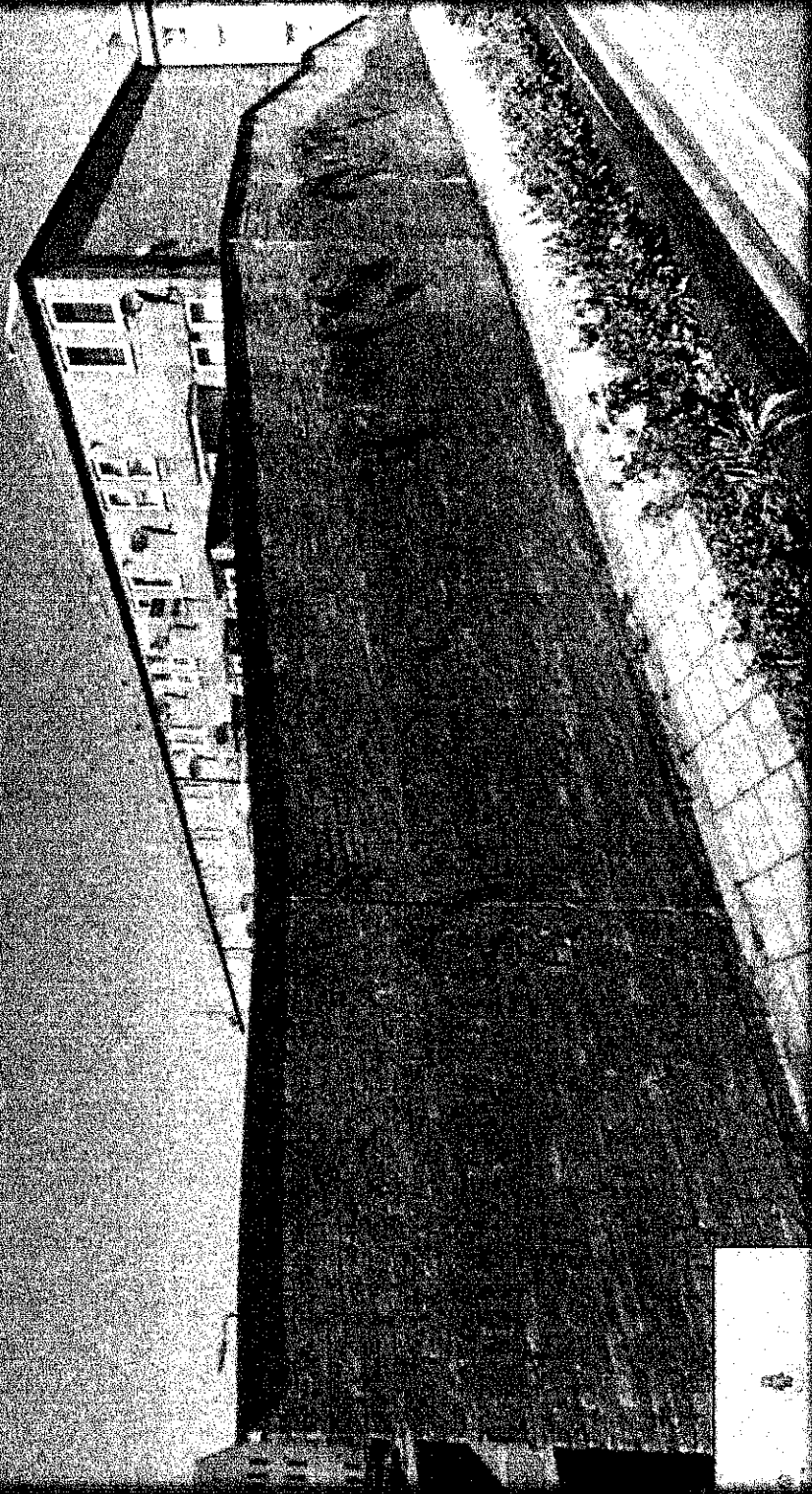
Offers a fantastic location not too far from Lowther Street shops.

Flat Industrial brickwork needed for the transformation.

Perfect size for a statement piece.

POTENTIAL PROS AND CONS

- Fantastic location which can spruce up an eyesore.
- Offers a great location to transform.
- Would be a big project due to its size.
- Increase trade to the shops in close proximity.
- For commuters driving through can be good for them to look at and interest them more in the town.
- Large area for a statement piece.



POTENTIAL LOCATIONS - WELLSINGTON TOWN

- * An already busy location with a fantastic vantage point to view from many directions.
- * Large surface area for a statement piece.
- * At the entry to the town.
- * Re-affirm trade in the area.



HOW WELL IS YOUR BUILDING BEING RECEIVED IN

- Received many calls from businesses around Carlisle looking for a building transformation.
- Received over 6 days of Media coverage.
- Widley praised throughout social media avenues.
- Managed to attract world renowned artists to Carlisle.
- On-going work for the future.



News & Star / The Cumberland News
4 minutes



World-renowned Tabby could start street art revolution in Carlisle with offers already coming in to do more
Story + video: <http://bit.ly/2G9U0Iq>



- Cumbria Guide facilitated our research.

- Public voted on the basis of the proposed Whitehaven RLFC design with the past work of Darren Cullen's work for Harlequins RU (indicator of professional quality proposed).

- 85% Approval.

- 15% Disapproval.

- 262 votes.

- 10 private messages well wishing The Colourful North.

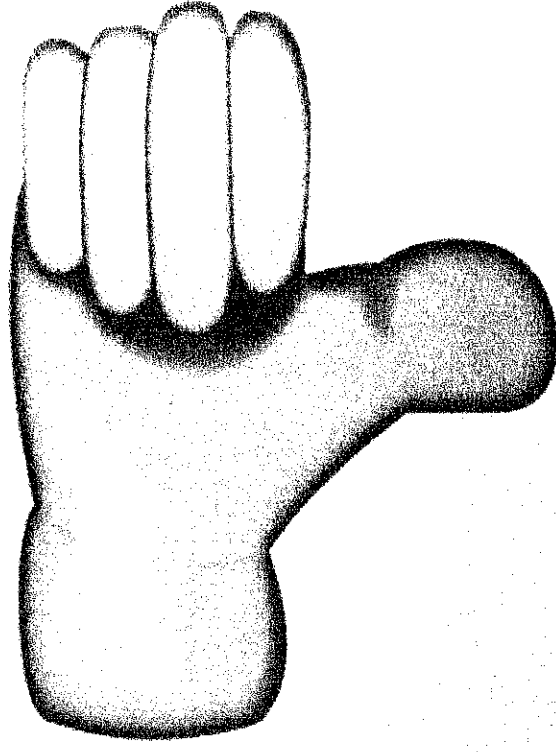


Yes, this would be great ✓

This poll has ended



262 votes



No, I'm not a fan

Try it

FINANCIAL COSTS

Project 1

Design of Murals	
Painting of Murals at 5 Days	
Hire Access Lift	
Materials	
Accomodation	
Travel	
Miscilanious	
Total	

£400
£2,500
£500
£250
£200
£50
£100
£4,000

Design of Murals x14	
Painting of Murals at 21 Days	

£5,600
£10,500

Hire Access Lift	
Materials	
Accomodation	
Travel	
Miscilanious	
Total	

£0
£1,300
£1,000
£200
£1,400
£20,000

Project 2

Any Questions?

MARKETS REPORT

Purpose of the Report and Recommendation

To consider and note a monthly update Report for the Market.

INTRODUCTION

- 1.0 Members will recall that at the Council Meeting on 22nd February 2018, Julie Betteridge agreed that a monthly update report on the Market would be given (Minute 907/18 refers).
- 1.1 Attached at Appendix 1 is the monthly update report for February 2018.

RECOMMENDATION

- 2.0 That Members consider and note the report.

APPENDIX I

	February 2018	Year to date	Comment
Avg stalls Thursday	11.3	11.875	Market cancelled 15/02/18 due to bad weather
Avg stalls Sat Market	9.5	12.2	Michael Walker and The Pantry no longer attend on Saturdays. WRLFC had a couple of non-attendance during this month on Saturdays due to not being able to get a van.
No new stallholders	1		Bransty School attended to raise funds for their charity.
No regular stall holders	8		
Any events	-		
Marketing activity			Leaflets distributed to every householder in Copeland with their Council Tax bills. Ongoing Facebook updates.

ALLOTMENT REPORT

Purpose of the Report

To report back to Members of the discussions held at the Allotment Advisory Group meeting.

1.0 INTRODUCTION

- 1.1 The Allotment Advisory Group met with the Site Representatives from Crow Park, Midgey and Cartgate on 16/03/2018 to discuss any current issues and to agree any changes to the current tenancy agreement. The Site Representative from Sneckyeat was unable to attend.

2.0 PRESENT POSITION

- 2.1 It was reported to the Advisory Group that:

- Invoices had been sent 1 month in advance of payment due date (01.04.2018) and that reminders would be sent 14 days after the due date.
- There were currently 5 half plots vacant at Cartgate, 1 full plot vacant at Crow Park and 2 full plots and 2 half plots vacant at Sneckyeat.
- There are currently 38 people on the waiting list and the Town Council are actively contacting people to see if they would like to rent a plot.

- 2.2 Following discussions with the Site Representatives it was agreed that:

- The vacant plot at 33a Cartgate could be used as a designated storage/delivery area as it is in front of the main access gate.
- That disclaimer notices would be displayed on the gates to each site.
- Copeland Disability Forum and Kym Allen Health and Safety Consultants be asked about the type of surface suitable for pathways on the disabled plot at Midgey for both electric and manual wheelchair users.

- That the new Maintenance Contractor would be responsible for filling in the potholes on the communal paths on the Allotment Site.
- That the new Maintenance Contractor carry out a site survey to help tackle the problem of pest control in particular rabbits at Midgey and Crow Park.
- That the new Maintenance Contractor carry out a site survey and assess if and where new taps could be installed, together with an estimated cost.
- That the skip provider be asked if larger skips could be placed on the allotment sites, taking into account access.
- That the allotment sites be given 2 skips per site per year, one at the end of March and one at the end of September.
- That no sub-letting/assignment or parting with the allotment garden or any part of it be allowed.
- That an extra clause be added onto 2.4.5 of the tenancy agreement, to say that, "The Tenant of an allotment garden shall disconnect any hose pipe from the tap and coil it up and remove it after each use and in any event when they leave the allotment site and must leave the water tap in the closed position. If the tenant fails to do this it will be a breach of this Agreement which may result in further action being taken".
- That bonfires be not allowed on allotment sites.
- That the remaining amendments to the Tenancy Agreement and Risk Assessment be agreed. Copies of which are attached at Appendices 1 - 2.

3.0 RECOMMENDATION

3.1 Members are asked to note the information at 2.1 and 2.2.

PLAYPARKS AND OPEN SPACES

Purpose of the Report and Recommendation

To consider a report on Playparks and Open Spaces and in particular the problem of discarded hypodermic needles and other drug paraphernalia and to consider what can be done about this

INTRODUCTION

- 1.0 Councillor Laine requested an item to be put on the Agenda regarding Playparks and Open Spaces and in particular the problem of discarded hypodermic needles and other drug paraphernalia found on these areas.
- 1.1 Attached at Appendix 1 is an email which Councillors have already received and which relates to this issue.
- 1.2 Councillor Laine will speak on this at the meeting

RECOMMENDATION

- 2.0 That Members consider the matter and what can be done about it.

Whitehaven Town Council

From: jayne Laine <jaynelaine@yahoo.com>
Sent: 12 March 2018 14:53
To: Michael Guest; Cllr Siobhan Gearing; Julie Rayson; Charles Maudling; Tony Lowrey; Jeanette Macdonald; Raymond Gill; Graham Roberts; Brian O. Kane; Cllr John Kane; Whitehaven Town Council
Subject: RE: Agenda Item - Playparks & Openspaces adjoining areas
Attachments: Screenshot_20180312-072323.png; Screenshot_20180312-072333.png

Dear All

RE: Agenda Item - Playparks & Openspaces adjoining areas

This morning I was alerted to hypodermic needles being found up at the Playpark in Whitehaven (next to St James School). not only were they left lying in an openspace, but a box of needles was also found (as per attached images). I was told that they had been there all weekend. The lady [REDACTED] messaged me their locations and some images. We met with the Open Spaces team up at the ground at 10.25am today and what could be visibly seen were removed. The guys that we met were brilliant and understood the urgency.

I'd like to refer you all to this article in the Whitehaven News 15th June 2017 relating to the play park at Kells.

<http://www.whitehavennews.co.uk/whitehaven-news/Dads-horror-as-girl-11-is-scratched-by-dirty-syringe-89da3c21-cb97-4380-b8dc-0a538bc6838e-ds>

Julie Betteridge is quoted as saying;

“Unfortunately we often have to dispose of needles – **although it is more common in town centre areas....**”

So CBC are aware that the town centre playparks need checked more frequently.

“On weekdays we respond immediately to calls about needles, and remove them straight away.”
 Yet it took from my initial email this morning at approx 7.45am until 10.25am.. I am concerned here that nearly 3 hours had lapsed and children were left at 'risk' this morning on the school run as well as over the weekend. There was also a couple of dog walkers I spoke to that were all looking at the paraphernalia.

“From the autumn, we will be able to do this at weekends too, as our teams will be available over a seven-day period.”

After speaking with the team of 4 today, they told me that they **do not** work weekends which kind of contradicts CBCs statement above in the press.

I am thereby requesting that the Council have an Agenda item relating to the cleaning of the playparks by CBC. I am of the firm opinion that regular cleaning (daily) in some wards of the play parks including weekends is a must before a further needle stick injury occurs as did in Kells last summer. That little girl is still undergoing tests for HIV. Put yourself in that families shoes for one moment.

I would also like to refer members to this page on the CBC website.

<https://www.copeland.gov.uk/content/needles-and-syringes-public-land>

The page asks the resident if they find a needle to report immediately,

- Do not handle the needle or syringe with your bare hands
- Keep the needle or syringe out of reach of children

- Do not put the needle or syringe in a dustbin, down a drain, down a toilet or in a litter bin

Brilliant, however, it then goes on to say..... (my comments in red)

What to do if you find a needle outside normal office hours

All reports of discarded needles are treated as urgent and if reported between Monday and Friday, we will try to arrange collection the same day. We can only take reports of discarded needles during normal office hours. However if you find needles outside office hours that need removing urgently because they're a danger to children or vulnerable people, please do the following:

- Make sure you wear disposable gloves (who carries disposable gloves with them?)
 - Use tweezers to pick them up (who carries tweezers with them?)
 - Place the discarded needles in a glass bottle or jar (who carries a glass bottle or jar with them?)
 - Put in a safe place locked away (Where and what if this safe place is in the persons home and forgotten about?)
 -
 - I do feel that there is some serious safeguarding issues here which need addressed. I also think that it is worth the Town Council helping the Borough Council in getting this right by having an Agenda Item where members can have some input. As a Town Council we dont have the power to clean up hazardous waste ourselves but we can still alert the correct authorities to do it in a better and safer way.
1. Daily Clean-ups of all play-parks and Openspaces on CBC land especially in hot-spot areas. I beg to differ that it is more common in town centre areas.
 2. Safer procedures for reporting and collecting of needles 24/7 through a specific Needle Clean hotline where they can be collected within 30 mins. (facebook page / twitter / phone)
 3. Information place on Whitehaven Town Council website to help with this and direct those that find needles to the correct authority fast.

I hope that this request is accepted to be placed on the next full council Agenda as per Standing Order.

Best Wishes

Jayne Lainé

----- Forwarded Message -----

From: jayne Laine <jaynelaine@yahoo.com>

To: Pat Graham <pat.graham@copeland.gov.uk>; Julie Betteridge <julie.betteridge@copeland.gov.uk>; Elected Mayor <elected.mayor@copeland.gov.uk>; Mike Starkie <mike.starkie@copeland.gov.uk>

Cc: Charles Maudling <charlesmaudling@gmail.com>; Cllr Mark Holliday <Mark.Holliday@copeland.gov.uk>; Jackie O'Reilly <Jackie.O'Reilly@copeland.gov.uk>; Louise Coid <louise.coid@copeland.gov.uk>; [REDACTED]; [REDACTED]; "wasteofficers@copeland.gov.uk" <wasteofficers@copeland.gov.uk>; Janice Carrol <janice.carrol@copeland.gov.uk>; [REDACTED]

Sent: Monday, 12 March 2018, 8:10

Subject: Re: Needle reporting

Dear All

I have just received this from Janice Caroll email address. I think you will agree that this can not be left like this until her return.

I will be out of the office until Tuesday 12 March so will be unable to reply to your e-mail until then. For any urgent issues please call the main Council number on 01946 598300 and you will be directed to an appropriate officer.

Please could I be assured that this is going to be dealt with this morning and with some urgency? The whole park in my opinion should be cordoned off to allow for a thorough cleanse.

For this reason I am now also copying in the Elected Mayor and Pat Graham and Julie Betteridge (Directors).

[REDACTED]
[REDACTED] email is saying that it could not be delivered. Hope you are able to get it.

Regards

Cllr Jayne Laine
Whitehaven Town Council

Sent from Yahoo Mail on Android

On Mon, 12 Mar 2018 at 7:49, jayne Laine
<jaynelaine@yahoo.com> wrote:

Dear Janice Carrol

Images attached of needles & drug paraphernalia at the children's play park High Street, Whitehaven behind St James infant School. Images taken Friday Afternoon by [REDACTED] (resident).

The lady that has just this morning sent me these and told me about them saw them on Friday afternoon. They are all still there! She says that she is waiting until you open to contact the number on your page. I fear this will be too late as many kids will be walking through this park to school this morning exposing them to risk.

Her Name is [REDACTED] and you can contact her on [REDACTED] she lives 2mins away as walks her dog there everyday. She is not comfortable at picking the needle up herself and disposing of it as per your website instructions. [REDACTED] says that she is happy to meet someone on-site to show them where there is a whole lot more drug paraphernalia.

Please would you be able to report this to your operational team as soon as possible and contact [REDACTED] for the exact location/s.

Are you able to consider putting this Playpark on the daily rotas for cleaning considering it's location. Less that 1 year ago a child was seriously injured and had to undergo HIV and other tests due to a needlestick injury at the Kells play park. Has anything been learned from this?

The school run starts in less than 1 hour!

Regards



Active now





Active now



Active now





Active now





Active now



PARTNERSHIP WITH COPELAND BOROUGH COUNCIL FOR A RANGER FOR WHITEHAVEN

Purpose of the Report and Recommendation


To consider a report on a Ranger for Whitehaven together with the Job Profile, Contract and Specification and to decide whether these can be agreed.

1.0 INTRODUCTION

- 1.1 Members will recall that at the Council meeting in August 2017 (Minute 766/17 refers) it was agreed that the Council agree in principle to partner with CBC and pay a contribution of £26,800 per annum towards the annual operation costs of employing a Ranger based on working 3 days per week exclusively for WTC and agreeing the job description before someone is employed.
- 1.2 Attached at Appendix 1 is a Job Profile, Contract Conditions and a Service Specification received from CBC for Members consideration.

2.0 RECOMMENDATION

- 2.1 That Members consider the attached documents and decide whether these can be agreed.

 <p>Copeland borough council</p> <p><i>Partnership and Community for the Future</i></p> <p>JOB PROFILE</p>	Job Title	
	Salary Grade	Grade 6
	Directorate	Customer and Community Services
	Department	Parks and Open Spaces
	Ref No	PA001
	Date	

1. MAIN PURPOSE

This role takes the lead in Ranger patrols, street cleansing operations, the care of tourist honey pots, outlying lengths man works across the borough and emergency cover working closely with the Contracts Supervisor and Open Spaces Manager. A key feature of this role will be the involvement with Community outreach programmes and the development of volunteer groups through work parties.

This role will manage the work of an area team and ensure the delivery of a service to agreed standards. Undertake a range of highly skilled duties using specialist or high impact vehicles, tools, plant or equipment and techniques and provide a safe and effective front line service which is aligned to customer requirements.

2. POSITION IN ORGANISATION

Responsible to: *Contracts Supervisor*

Employees responsible for: *None but may lead work teams and be responsible for best performance and delivery.*

3. EMPLOYMENT BASE Moresby - but may be located day to day with contract partner

4. BUDGET RESPONSIBILITIES None

5. SUMMARY OF MAIN DUTIES AND RESPONSIBILITIES

Role Accountability	End Result
Planning	
Plan and organise the work of ranger contracts to meet objectives, timescales and standards and in response to customer or service requirements	<ul style="list-style-type: none"> • Identification and delivery of customer or service priorities • Priorities are achieved • Workload is complete in a timely manner

	<p>and to required standards</p> <ul style="list-style-type: none"> • Effective deployment of available resources
Service Improvement	
Identify operational issues and recommend solutions to deliver service quality, continuity and efficiency	<ul style="list-style-type: none"> • Improved service delivery • Responsive service provided to customers • Corrective action is taken to resolve incidents or problems
Service Delivery	
<p>Day to day delivery of ranger activities in a geographical area, including identification and resolution of operational problems.</p> <p>To work closely with contract partner organisations to agree and deliver tasks.</p> <p>To scope out and deliver tasks to meet demands of ranger contracts and in delivering continually review effectiveness.</p>	<ul style="list-style-type: none"> • Management are informed of issues in a timely manner and prompt corrective action is taken to resolve issues • Corrective action is taken to resolve incidents or problems • Compliance with relevant legislation, regulation and policy requirements • Work is completed to prescribed standard, accuracy and quality • Adherence to Company Policies and procedures • Appropriate vehicles, tools or equipment are used to complete tasks • Completion of work objectives • Continuity of service provision • Delivery of projects in line with defined area priorities • Effective utilisation of available resources
Customer service	
Engage with customers to understand and manage their expectations and facilitate involvement to resolve issues	<ul style="list-style-type: none"> • Management of customer expectations • Complex problems or issues are resolved properly • Responsive service provided to customers • Efficient and timely service delivery • Provision of customer services to the required standard • Service can respond effectively to customer needs • Positive customer feedback
Health and Safety	
<p>Ensure a consistent approach to risk assessment and safe working procedures within a team</p> <p>Implement appropriate controls to ensure compliance with all relevant regulation, legislation, policies and procedures</p>	<ul style="list-style-type: none"> • Safe working environment • Robust risk assessment procedures are implemented • Compliance with relevant legislation, regulation and policy requirements
Reports and Records	
Maintain records and submit relevant reports in accordance with relevant legislation, regulations, policies and procedures	<p>Records and brief reports are completed on time and accurately</p> <p>Compliance with relevant legislation, regulation</p>

	and policy requirements. Key issues are identified for resolution by senior management
People Management	
Motivate and manage the performance of employees that may be brought in to the ranger work delivery.	<ul style="list-style-type: none"> • Work is completed on time and to prescribed quality standards • Issues are escalated and rectified promptly • Positive employee morale is maintained

Nature of Contacts and Relationships	
<ul style="list-style-type: none"> • Team – motivate, manage and control the work of employees within a team • Senior Managers and Members – point of contact • Partners and suppliers – point of contact • Customers and general public – identification of requirements, problems and identification of solutions 	
Working environment	
<ul style="list-style-type: none"> • In a mobile team, primarily based at Moresby Park Depot • Will be expected to work outdoors in poor weather • May have to undertake site visits or support the rest of the team in responding to emergency incidents during extremes of weather 	
Procedures	
<ul style="list-style-type: none"> • Operate to established work methods • Flexible ways of working to achieve demands and objectives • Alter work programmes in line with unexpected changes in circumstances such as weather conditions, available resources, equipment breakdowns etc. • Contribute to the identification and introduction of new systems and techniques to improve the way that the Council works and to generate efficiencies 	
Any Other Duties	
<ul style="list-style-type: none"> • To work closely with the grounds and gardening team as required in the delivery of ranger tasks and where appropriate to deliver tasks requested from both of these teams and other internal contract requirements • To participate in emergency situations as directed and required 	

6. CONTACTS

Internal: Contracts Supervisor, colleagues, Waste & Enforcement Team, Environmental Health Team, Open Spaces Manager and other Copeland Teams when appropriate

External: *Whitehaven Town Council*
Members of the public, Businesses, Agencies, Public Interest Groups

7. SPECIAL FEATURES

- This role will involve weekend working on a rota system and taking the lead on emergency cover for sand bag duties

- Outdoor working involving exposure to the full range of weather conditions (i.e. heat, cold, rain, etc)
- Works may involve being exposed to waste items (fly tipping), sharp items or dog excreta. PPE needs to be worn at all times
- Occasional unsocial hours when involved with responding to emergencies, this could include working Bank Holidays and weekends to meet service provision and customer demand
- Occasional need to undertake work in other teams if required, this may involve in working an early shift (i.e. helping with market stalls)

8. PERSON SPECIFICATION

Criteria	Essential**	Desirable
Education and Qualifications	Educated to GCSE level (grades A-G) or the ability to show good literacy and numeracy skills at Interview	National Certificate Horticulture or National Diploma Horticulture or NVQ Level I, II or III Arboriculture or Turf Culture/Groundsman ship will be regarded as equivalent
Knowledge and experience	Knowledge of grounds maintenance/gardening/turf care/trees Capable of completing time sheets/vehicle report sheets etc Have a genuine interest in horticulture/arboriculture	Have some health and safety knowledge Practical experience within the industry
Job related skills	Strong communication skills Positive outlook Comfortable working in an outdoor environment Full driving licence	Attention to detail Basic IT skills Experience of supervising others

9. VALUES AND BEHAVIOURS

1. Organisational Change and Forward Thinking -Level 1 <i>understanding and preparing for the business challenges ahead and responding to change</i>	<ul style="list-style-type: none"> • Understands how their own role fits with the aims and objectives of the council • Understands the current business challenges and change requirements • Responds and contributes positively to change • Identifies opportunities and suggests improvements for discussion
2. Managing Self and others –Level 1 <i>managing your own performance and that of others</i>	<ul style="list-style-type: none"> • Accepts personal responsibility to achieve own work objectives, keeping direct line manager aware of progress and any changes needed • Contributes positively to the performance management process • Acts in accordance with the Council's Human Resource Policies and procedures

	<ul style="list-style-type: none"> • Gives guidance and advice to employees new to the role
3. Service Delivery – Level 1 <i>delivering highly effective services</i>	<ul style="list-style-type: none"> • Understands and recognises the service delivery standard required • Has the desire, ability and training to deliver 'right first time' • Builds and maintains positive relationships with customers • Suggests improved methods of delivery
4. Managing Finance and other resources – Level 1 <i>using the resources and finance of the Council</i>	<ul style="list-style-type: none"> • Uses resources available to achieve objectives • Adheres to guidance on the Council's resource policies and procedures as appropriate to job role • Uses technology/machinery/vehicles and/or manages information as appropriate to job role
5. Customers –Level 1 <i>working with internal and external customers</i>	<ul style="list-style-type: none"> • Knows who the customer is • Handles customers with patience and care • Focuses on meeting and delivering customer expectations • Responds positively and calmly to customer complaints, considering the potential impact of their actions on the council's image
6. Communication – Level 1 <i>communicating internally and externally at all levels using a variety of approaches</i>	<ul style="list-style-type: none"> • Communicates clearly, giving information in a way that ensures full understanding using the most appropriate communication method • Actively listen, using questioning to seek clarification of facts • Contributes objectively to team discussions • Observes confidentiality at all times
7. Team Working - Level 1 <i>working effectively with individuals and teams</i>	<ul style="list-style-type: none"> • Supports and helps other team members as necessary • Is tactful and patient with team colleagues, respecting ideas and contributions different to their own and in accordance with the Council's equality and diversity policy • Works with others to achieve shared goals • Builds and maintains effective working relationships with other team members
8. Personal skills – Level 1 <i>demonstrating personal effectiveness, professionalism and personal integrity</i>	<ul style="list-style-type: none"> • Takes pride in the job they do, paying attention to self-development, understanding and accepting his/her role in accordance with the Council's Health & Safety Policy • Is fully aware of how their own personal conduct and performance impacts on the image of the council • Demonstrates respect and understanding of the roles of other council employees working with them to achieve shared goals • Behaves honestly, with integrity and ethically and will challenge unacceptable behaviour



Grounds Maintenance – From Copeland Borough Council

Terms and Conditions of Service

1. Application/Definitions

- 1.1. These terms and conditions shall apply for the provision of a Parks & Open Spaces Ranger by the supplier to the client.
- 1.2. In these terms and conditions the following expressions have the following meanings.

2. Business Day

- 2.1. A day excluding Bank Holidays on which Banks generally are open for the transaction of normal Banking business, and when scheduled Grounds Maintenance visits to the clients' premises will be undertaken.

3. The Client

- 3.1. Means any individual, firm, public body or corporate body which purchases services from the supplier.

4. Commencement Date

- 4.1. The date of commencement of the services as stated in the services specification, as agreed with the client.

5. Services

- 5.1. The service to be provided by the supplier to the client as set out in Services Specification.

6. The Supplier

- 6.1. Copeland Borough Council

7. The Service

- 7.1. With effect from the date of commencement the supplier shall, in consideration of the fees being paid in accordance with the terms of payment, will provide the services expressly identified in the Services Specification or otherwise agreed.

8. Price

- 8.1. The client agrees to pay the fees in accordance with the terms of payment, in addition the supplier shall be entitled to recover from the client his reasonable incidental expenses for materials used, and for third party goods and services supplied in connection with the provision of services.
- 8.2. The price agreed with the client prior to the commencement of the services, will remain as specified in the quotation/contract.

9. Payment

- 9.1. All payments required to be made pursuant to these terms and conditions shall be made within 30 days of the relevant invoice, unless agreed otherwise, by BACS/Cheque in cleared funds without any set off, withholding or deduction.
- 9.2. Any client wishing to make a late payment must arrange this with the supplier at their earliest convenience, failure to do so may incur late payment fees. Statutory late payment fees will be applied from the 30th day from the date of the first invoice.



Prize of our past. Encouraged for our future

10. Variations/Amendments

- 10.1. If the client wishes to vary any details of the service the client must notify the supplier in writing as soon as possible. The supplier shall endeavour to make any required changes and any additional costs thereby incurred shall be invoiced to the client.

11. Liability

- 11.1. The supplier shall not be liable to the client nor be deemed to in breach of these terms and conditions by reason of any delay in performing, or any failure to perform, any of the supplier's obligations if the delay or failure was due to any cause beyond the supplier's reasonable control, (such as severe bad weather).
- 11.2. It is very important and the sole responsibility of the client to ensure the supplier is made aware of any special statutory bylaws, conditions, permissions that may be involved.
- 11.3. The supplier will not accept responsibility/liability for any damage to (or cost involved with) any undergrounds hazards, obstructions, or services not made known in writing or apparent visual inspection.
- 11.4. The supplier undertakes to insure its activities against all risks whilst engaged on the clients site, a copy of the suppliers public and employees liability insurance document is available to the client upon request.

12. Miscellaneous

- 12.1. The supplier reserves the right to change the contents of these terms and conditions at any given time, and in doing so, will inform the client in writing of any such changes/amendments to these terms and conditions.

13. Cancellation

- 13.1. If for any reason(s) the client wishes to cancel the Services, then the client must give the supplier 28 days' notice in writing, in advance of the client's intention to cancel. The supplier reserves the right to invoice the client a maximum of 2 full months' charges for any cancellation of service of less than 28 days.

14. Copyright

- 14.1. The supplier reserves all copyright and any other rights (if any) in the products or in connection with the provision of the supplier's services. The supplier reserves the right to take such action that may be appropriate to prevent infringement of such copyright.



And if we just Entreat'd for our future.

SCHEDULE 1

SERVICES SPECIFICATION

For the provision of a Parks & Open Spaces Ranger

- Copeland Borough Council (CBC) will supply an Open Spaces Ranger on 3 days per week between Monday and Friday to carry out, support and co-ordinate grounds maintenance works and activities to improve the quality of the local environment in Whitehaven Town Centre by enhancing and working alongside (not replacing) existing services already provided by Copeland Borough Council.
- The Ranger will operate on 3-days per week, primarily on Fridays, Mondays and Tuesdays, however this will be subject to change, and mutually agreed, depending upon service priorities and demands.
- The Ranger will be managed by Alan Clements (Contracts Supervisor) and work to the Ranger Job Profile (copy already supplied). Line management may be delegated to a Stand-in Supervisor.
- CBC will aim to provide the same person to carry out the duties agreed with Whitehaven Town Council to maintain consistency and continuity, including the building of knowledge and relationships, but reserves the right to change personnel to meet other operational demands.
- CBC and will meet regularly with the Town Clerk to agree a forward schedule of meetings and to develop and review a work plan for the Ranger.
- The work of the Ranger will focus initially on Whitehaven Town centre area, although occasional support to other local areas may be required, e.g. to support a local event or a community initiative.
- CBC will endeavour to provide a replacement member of staff when the Ranger is absent, however, depending upon staffing levels this may not always be possible. CBC will, however, work closely with Whitehaven Town Council to plan and co-ordinate working times and absences due to annual leave or other circumstances.
- The key tasks to be designed and delivered through a lone working Ranger role will enhance existing core service delivery and not replace existing services. Such tasks may include:
 - Grounds maintenance works e.g. grass cutting, weed control, planting, watering
 - Enhanced street / open space cleaning at problem hot spots and/or to provide more intensive cleaning, e.g. removal of cigarette litter
 - Cleaning / wiping of street furniture e.g. litter bins, ashtrays, seats, signs, bollards etc.
 - Identifying, reporting and co-ordinating environmental issues / service needs with other CBC core services & Whitehaven Town Council
 - Supporting the gathering of information for enforcement activity / response
- The Ranger will regularly complete a proforma to record activities undertaken, issues requiring the attention of others (including other CBC core services) and to record outcomes, including successes or other new ideas/suggested approaches to improving the quality of the local environment.
- Service requests or complaints about services provided by CBC will continue to be reported through Copeland Direct or direct with CBC service areas.
- CBC and Whitehaven Town Council will work together to develop a joint communications plan to promote the initiative and provide regular updates on the benefits from the investment



Copeland Borough Council
Whitehaven Commercial Park,
Moresby Parks, Whitehaven,
Cumbria CA28 8YD

Tel: 01946 59 8300
Fax: 01946 59 2525
Email: info@copeland.gov.uk
Web: www.copeland.gov.uk

From a better past. Every day for our future.

SCHEDULE 2

PAYMENTS

For the provision of Grounds Maintenance Services

A total sum of £26,800 excluding VAT shall be paid to the Supplier for the performance of the Services.

The days worked shall be agreed between the parties in advance of them being worked.

All payments required to be made pursuant to the terms and conditions provided shall be made within 30 days of the relevant invoice, unless agreed otherwise, by BACS or Cheque in cleared funds without any set off, withholding or deduction.





Copeland Borough Council
 Whitehaven Commercial Park,
 Moresby Parks, Whitehaven,
 Cumbria CA28 8YD

Tel: 01946 59 8300
 Fax: 01946 59 2525
 Email: info@copeland.gov.uk
 Web: www.copeland.gov.uk

Proud of our past. Energised for our future.

I/we confirm that we would like to engage Copeland Borough Council to provide the Ranger service as detailed in the quotation/service specification provided.

Print name:

Signature:

Signed on behalf of:

Date:



AGENDA ITEM 9

Autism Champion background

Each year as part of the scrutiny planning process members are asked to suggest topics which we would like to see added to the scrutiny workload either through each individual board or as part of a task and finish group . In 2016 as part of this process members acting on the concerns of residents asked if a task group could be set up to look at the provision of services for people living in Cumbria who are on the autistic spectrum. Part of the task group findings was that It was felt that each district of Cumbria would benefit from having a member to be a champion for people with autism. So the role of member champion was created.

Overview of findings

Overall the Task Group felt that there was a mixed picture in relation to children and young people who are diagnosed with autism.

There has been a sustained improvement in social awareness of autism, which makes it easier for families with autistic children than in the past. In terms of services there is clearly ample evidence of excellent practice from special schools to dentists to family support groups. Finally, it was clear that from the contributions of the Assistant Director for Early Help and Partnerships that there is strong leadership in place in terms of understanding autism, commitment to improving services and addressing commissioning issues in relation to transition from children's to adults' services.

In terms of the challenges Members were particularly concerned about the size of the waiting list for diagnosis. While they acknowledged this is a national

issue, the performance in Cumbria was a concern with 350 people waiting a diagnosis.

Members were also concerned about the consistency of the educational and health offer, the post-diagnosis pathway, and whether specialist services were ill equipped to address autism.

Autism spectrum Disorders

People with Autism have said that the world, to them, is a mass of people .places and events which they struggle to make sense of, and which can cause them considerable Anxiety

In particular, understanding and relating to other people, and taking part in everyday family and social life may be harder for them. Other people appear to know intuitively, how to communicate and interact with each other, and some people Autism may wonder why they are “different”

The three main areas of difficulty which people with Autism share are

- **Difficulty with social communication**
- **Difficulty with social interaction**
- **Difficulty with social imagination**

It can be hard to create awareness of autism as people with the condition do not (look) disabled .parents of children with Autism often say that other people simply think their child is naughty ,while adults find that they are misunderstood

For more information go to www.autism.org.uk

Top- tips Autism

- Say their name first to get their attention
- Keep language short and simple

- Say what you mean and mean what you say (be clear and specific)
- Avoid inferred meaning and ambiguity
- Avoid or explain irony, sarcasm, jokes ,turns of phrase
- Give instructions in correct order of action and break down into small steps
- Be positive –avoid No and don't and say what you want to happen, not what you don't want
- Provide a clear structure to the day/sessions so he /she knows what to expect and when
- Keep to routines
- Explain any changes to routine in advance if possible to help minimise Anxiety
- Give more time for processing information
- Provide visual support to help make communication clearer
- Be aware that the ability to talk does not mean the same as the ability to understand

How many people are diagnosed with autism? Latest prevalence studies of autism indicate that 1.1% of the population in the UK may have autism. This would mean that approximately 5,500 people in Cumbria may have autism of which approximately 1,150 are aged 0-19.

<http://www.autisum.org.uk/about/what-is/myths-facts-stats>

National and local Policy: Since 2009 there has been a continued government focus on autism as set out below.

Autism Act 2009: This is the first ever disability specific law, which put a duty on the Government to produce a strategy for adults with autism 'Fulfilling and Rewarding Lives', which was published in March 2010, followed by statutory guidance for local councils and local health bodies on implementing the adult autism strategy published in December 2010.

2012 publication of NICE Guidelines on autism: recognition, referral, diagnosis and management of adults on the autism spectrum: This guideline covers the care provided by primary, community, secondary, tertiary and other health and social care professionals who have direct contact with, and make decisions concerning the care of, adults with autism.

Strategy Review 2013: The Government asked for feedback from adults with autism, parents, carers and professionals, through a self-assessment framework, about how well the 2010 strategy had been implemented so far.

'Think Autism' 2014: This is a revision of the strategy for adults with autism was published in April 2014, followed by statutory guidance for local councils and local health bodies on implementing the adult autism strategy published in March 2015.

There have also been other more general legislation changes, most notably:

- Children and Families Act 2014;
- Special educational needs and disability (SEND) code of practice: 0 to 25 years (July 2014);
- Care Act 2014.

Below is part of my personal statement I made to full council on the realities of living with someone with Autism, and also a statement from Councillor Val Tarbitt

April is Autism awareness month, which is a worldwide campaign to bring awareness of this condition to the general public. Autism awareness has risen in the minds of the public, particularly through the recent TV programme The A word which was filmed here in Cumbria this has to be welcomed as autism is a serious, lifelong and disabling condition and without the right support, it can have a profound sometimes devastating effect on individuals and their families.

Autism is much more common than many people think. There are around 700.000 people in the UK living with autism that's more than 1 in a 100. If you include their families, autism touches the lives of 2.8 million people every day.

Autism doesn't just affect children. Autistic children grow up to be autistic adults. Autism is a hidden disability – you can't always tell if someone has it.

While autism is incurable, the right support at the right time can make an enormous difference to people's lives.

Colleagues this is a subject close to my heart as some of you know I have had the privilege of bringing up a son who has autism and has no speech and needs high level support. This can be a challenge that affects the whole family as over time we have to adapt to his way of dealing and understanding the world around.

In my house the bubble bath is always kept on the floor in a certain place and I have a toy abacus which is always on the floor outside my bedroom ready for someone to trip over in the night: all perfectly normal for an autistic household.

Like a lot of life's problems I find that the best way is to look on the positive side. Okay, my son won't ever marry or be able to have a career or provide me with grandchildren, but he has enriched my life tremendously, making me look on life from a different perspective one that is more understanding towards others' needs.

A lot of the time an autistic person may seem locked into their own world, but every now and again you get a glimpse into their personality. My son is one of the funniest people I know. Last year, while on a hot day on holiday, he drank all the water. I said: "thanks I wouldn't like to be in the desert with you."

Without hesitation he picked up the empty bottle and put it to my mouth. As a drop came out he was chuckling to himself. So now our little joke is to remember when he kept dad alive so he could look after him. This always brings a smile and is just a brief insight into what is a very complex and interesting condition which we could discuss all day.

Autistic children become autistic adults – a personal observation by Cllr Val Tarbitt

Today, getting the recognition that your child is on the Autistic Spectrum and accessing the support needed can currently be a frustrating and somewhat lengthy part of the care cycle.

If you grew up in the 1940s/50s that recognition and support was rarely, if ever, available. If you are on what we now recognise as the “high achieving end of the Autistic Spectrum” it is more than likely that you moved into adulthood through college and work and those colleagues and friends around you noted your “differences” as being just “you”.

It is when those “differences” seriously impact on professional or personal life that confusion and difficulties can arise.

Physical disabilities are usually visible, Autism is not.

Recognising, for example, that a Senior Member of the University Faculty Team will never meet Marking deadlines, operates as a ‘loose cannon’ within the teaching structure and seemingly ploughs their own furrow in terms of Research demands, if that Senior colleague was known to be on the Autistic Spectrum rather than being subjected to disciplinary procedures, then the support of colleagues would be available and readily given.

Translate this into the realm of a personal relationship – if someone who operates on the “high end of the Autistic Spectrum” enters your life this can be a recipe for unhappiness. It is highly unlikely you will be shown affection; share a joke; engage in innuendoes or wordplay; your needs as a loving partner will not be understood and repetitive behaviour will frustrate.

If you would like a copy of the full scrutiny report or any other questions you may have please feel free to contact me.... Mike.hawkins@cumbria.gov.uk

Reading suggestions

Autism: the facts –Simon Baron –Cohen

Different.... not less – Temple Grandin

Finding you finding me---Phoebe Caldwell

The complete guide to Asperger Syndrome ----Tony Attwood

Councillor Mike HawkinsCumbria county councillor Member champion for Autism... Copeland2018