

WHITEHAVEN TOWN COUNCIL

Clerk to the Council:

Marlene Jewell

Telephone: 01946 67366

Chairman:

Councillor Brian O'Kane

To: Members of the Whitehaven Town Council

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **ENNERDALE ROOM, WHITEHAVEN CIVIC HALL, LOWTHER STREET, WHITEHAVEN**

Date: Thursday 27th June 2019

Time: 6.30pm

Signed.....*Marlene Jewell*.....Dated.....*21st June 2019*.....
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Minutes of the Council Meeting held on 30th May 2019

4. Public Participation

5. Planning Applications

6. Finance Report

7. ACTION for Communities – Community Plan

- 8. Whitehaven in Bloom Update – to follow**
- 9. Flower Tubs and Barrier Baskets in Whitehaven – Chairman to give a report**
- 10. Events Update**
- 11. Markets Report**
- 12. Office Accommodation – Chairman to give update**
- 13. Hensingham Play Area**
- 14. Street Name and Numbering Consultation**
- 15. Police Update**
- 16. Councillor Ward Matters**
- 17. Date and Time of next Meeting**

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:-

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

- 18. Grant Applications:- WJC**

WTOY

WHITEHAVEN TOWN COUNCIL

Minutes of the Annual Council Meeting held on 30th May 2019

Present: Councillor B O’Kane (Chairman); Councillor C Arrighi; Councillor E Dinsdale; Councillor G Dinsdale; Councillor C Hayes; Councillor J Rayson; Councillor G Roberts; Councillor C Walmsley; Councillor L Walmsley

M. Jewell, Clerk and Responsible Financial Officer

V Gorley, Assistant Clerk

Members of the Public

1321/19 Apologies for Absence

Apologies for absence were received from Councillor Lowrey, Councillor Maudling and Councillor Redmond.

1322/19 Declarations of Interest

There were no declarations of interest

1323/19 Minutes of the Annual Council Meeting held on 15th May 2019

Councillor C Walmsley said that in Councillor Ward Matters he had said that the waste bins were not being emptied regularly enough.

It was proposed by Councillor Roberts and seconded by Councillor Hayes that subject to the addition of the word enough that the Minutes of the Annual Council Meeting on 15th May 2019 be approved and signed by the Chairman as a correct record

RESOLVED – That subject to the addition of the word enough the Minutes of the Annual Council Meeting on 15th May 2019 be approved and signed by the Chairman as a correct record.

1324/19 Public Participation

The Clerk read out a letter from a member of the public who could not be present but who wished the letter to be read out. The letter was about bus traffic causing congestion on Lowther Street and made the following points: -

- The traffic flow in Lowther Street can be improved greatly by prohibiting buses from coming into Lowther Street
- The obvious solution was to re-route buses along the natural circular route (Duke Street, Irish Street, Strand Street) where there is adequate space for all buses to stop without causing problems and these streets are very convenient for bus users to gain easy access to the town centre and market area.
- The Town Council was urged to move forward with this measure to improve traffic flow, cut pollution and reduce inconvenience to road users and shoppers.

The Chairman proposed that Item 13 on the Agenda (Markets Report) be moved forward to the next item as Janice Carroll from Copeland Borough Council was in attendance to present the report. This was agreed.

1325/19 Market Report

The Council considered a report on Whitehaven Market. The Chairman said that the market was run and financed jointly between CBC and Whitehaven Town. Janice Carroll from Copeland Borough Council attended to present the report and made the following points-

- Everyone was eager to see the market improve
- The report only covered a short period
- The last 12 months had been a holding period as the Markets Officer had been on maternity leave
- They had tried to recruit to provide cover for the maternity leave period but this had been unsuccessful
- They were trying to generate interest in the market
- Janice had had a meeting with the Director recently to start to look forward and start putting some ideas to the Mayor of Copeland to continue with the market but on a reduced frequency level to monthly on a Saturday and have themed markets throughout the year
- There had never been proper marketing for the market. The original proposal put forward had included a marketing budget but WTC disagreed and said they would do it themselves. So the marketing was now done on a shoestring by CBC's Communications Team
- The only thing that had been funded in the last year was the putting up and taking down of the market stalls
- There would be a timetable produced within one month to put ideas together and have a meeting of the Stakeholder Group to discuss all issues
- Janice would come back to the Council in the next month to say this is the plan and this is how we are going to take things forward.

There was no decision made on this and the Report and the comments made above were noted.

1326/19 **Planning Applications**

The Council considered a list of planning applications received and shown at Appendix 1. No comments, representations or objections were made on these and it was: -

RESOLVED – That the Clerk inform the Planning Department of Copeland Borough Council that there were no comments, representations or objections to any of the Planning Applications shown on Appendix 1.

1327/19 **Finance Report**

The Council considered a Financial Report. The Assistant Clerk reported that there were 5 additional payments to be added to Appendix 1 namely: -

1. Expenses of £32 for Councillor Arrighi for attending a civic event
2. Zurich Municipal – an additional premium of £92.60 for the new feeder boxes
3. Expenses of £10.70 for V. Gorley for office sundries
4. Cost of Removal of pampas grass in St Nicholas Gardens at a cost of £946.15
5. Cost of purchasing Whitehaven Town Council logo on vinyl to go on the cast iron planters at a cost of £90.00 (two sheets of 40).

- i It was proposed by Councillor Rayson and seconded by Councillor Roberts that the Invoices shown at Appendix 1 including the 5 additional payments above be approved and paid.

RESOLVED – That the Invoices shown at Appendix 1 including the 5 additional payments above be approved and paid.

- ii The Council considered Appendices 2 and 3 relating to the Cashbook and Income and Expenditure.
It was proposed by Councillor Hayes and seconded by Councillor Arrighi that the Cash Book and Income and Expenditure at Appendices 2 and 3 be approved and noted.

RESOLVED – That the Cash Book and Income and Expenditure at Appendices 2 and 3 be approved and noted.

1328/19 **Annual Return for Approval**

The Council considered a report on the Annual Return and the Clerk reported

that the Annual Governance and Accountability Forms for 2018/2019 which included the Annual Internal Audit Report had been completed as shown at Appendix 1 to the report pending approval by the Council ready to be advertised for public inspection and submission to the External Auditors PFK Littlejohn.

- i. It was proposed by Councillor Hayes and seconded by Councillor Rayson that Section 1 – The Annual Governance Statement 2018/2019 be approved by the Council and signed by the Chairman and the Clerk and the Minute number inserted.

RESOLVED - That Section 1 – The Annual Governance Statement 2018/2019 be approved and signed by the Chairman and the Clerk and the Minute number inserted.

- ii. It was proposed by Councillor Gemma Dinsdale and seconded by Councillor Chris Hayes that Section 2 – the Accounting Statements 2018/2019 be approved by the Council and signed by the Chairman and the Responsible Financial Officer and the Minute number inserted

RESOLVED – That the Accounting Statements 2018/2019 be approved by the Council and signed by the Chairman and the Responsible Financial Officer and the Minute number inserted.

- iii. It was proposed by Councillor C Walmsley and seconded by Councillor Graham Roberts that the Annual Internal Auditor's Report be approved
RESOLVED – That the Annual Internal Auditor's Report be approved
- iv. It was proposed by Councillor E Dinsdale and seconded by Councillor L Walmsley that the Annual Return be advertised for public inspection to comply with the timescales and requirements in paragraph 2.2(iii) of the report and that Councillors be sent a copy of this notice.

RESOLVED – That the Annual Return be advertised for public inspection to comply with the timescales and requirements of paragraph 2.2 (iii) of the report and Councillors sent a copy of this notice.

- v. It was proposed by Councillor C Walmsley and seconded by Councillor O'Kane that the completed and approved Annual Return be submitted to PKF Littlejohn as soon as possible following the Council meeting.

RESOLVED – That the completed and approved Annual Return form be submitted to PKF Littlejohn as soon as possible following the Council Meeting.

1329/19 Symantec Anti-Virus Annual Renewal

The Council considered a report on its Symantec Anti-Virus System and that the annual renewal fee was due in the sum of £75 which was the same as last year.

RESOLVED – That the Symantec Anti-Virus package be renewed for the next 12 months at the fee of £75.

1330/19 **Office Accommodation**

The Clerk gave an update on the position with regard to the purchase of the former Whitehaven News Building. Following a discussion on this it was

RESOLVED – That a Steering Group be set up to progress the renovation of the building following the purchase and that the following Councillors who expressed an interest in being on the Steering Group be appointed to the Steering Group:-

Councillor O’Kane
Councillor Hayes
Councillor Rayson
Councillor Arrighi
Councillor E Dinsdale
Councillor G Roberts

1331/19 **Events Advisory Group**

The Council considered a report on a meeting of the Events advisory Group held On 28th May 2019.

(i) It was proposed by Councillor Hayes and seconded by Councillor O’Kane that for the Model Making Competition/Family Fun day on 31st May 2019 the parking fees for the exhibitors be refunded by the Council on production of a relevant parking ticket.

RESOLVED – That for the Model Making Competition/Family Fun Day on 31st May 2019 the parking fees for the exhibitors be paid by the Council on production of a relevant parking ticket.

(ii) It was proposed by Councillor Arrighi and seconded by Councillor Roberts that the prize for the Best Dressed Boat competition on 4th July 2019 be changed from a trophy to a voucher for £65.

RESOLVED – That the prize for the Best Dressed Boat competition be changed from a trophy to a voucher for £65.

(iii) It was proposed by Councillor Rayson and seconded by Councillor G Dinsdale that a student from each of the 3 secondary schools be added to the judging panel for the Photographic Exhibition.

RESOLVED – That a student from each of the 3 secondary schools be appointed to the judging panel for the Photographic Exhibition.

1332/19 **Bus Shelters**

The Council considered a report on quotes received for the provision of new bus shelters at Woodhouse Road, New Road and Main Street/Thornton Road junction. Following a discussion it was proposed by Councillor G Dinsdale and seconded by Councillor C Walmsley that the quote from Shelter Solutions of £3,538 per bus shelter to include delivery, installation and perch seating be accepted and that the County Council be consulted as to an acceptable colour and then an order placed for the bus shelters.

RESOLVED – That the quote from Shelter Solutions of £3,538 per bus shelter to include delivery, installation and perch seating be accepted and that the County Council be consulted as to an acceptable colour and then an order be placed for the bus shelters.

1333/19 **Police Report**

The Council considered a Police Update Report for May 2019. A representative from Cumbria Police was unable to attend and therefore Councillors were unable ask any questions.

No decision was made on this and the report was noted.

1334/19 **Complaints Procedure**

The Council considered a report on a draft Complaints Procedure.

It was proposed by Councillor E Dinsdale and seconded by Councillor Hayes that the draft Complaints Procedure be approved and reviewed at the Annual Meeting of the Council in 2020

RESOLVED – That the draft Complaints Procedure be approved and reviewed at the Annual Meeting of the Council in 2019.

1335/19 **Generic email addresses for Councillors**

The Council considered a report on generic email addresses for Councillors. Councillors felt that this was not necessary and it was proposed by Councillor Edwin Dinsdale that the Council carries on as before with Councillors using their own email addresses. This was seconded by Councillor Hayes

RESOLVED – That generic email addresses be not provided and that the Council carries on as before with Councillors using their own email addresses.

1336/19 **Grant Application Forms and Conditions**

The Council considered a report on Grant Application Forms and Conditions. Following a discussion it was proposed by Councillor Rayson and seconded by Councillor O’Kane that the Grant Application Forms and Conditions in Appendices 1 and 2 of the report be approved subject to the following amendments: -

- i. That the Council grant be a maximum of £1,000 “except in very exceptional circumstances”.
- ii. That evaluation forms for Council grant applications be prepared and considered

RESOLVED - That the Grant Application Forms and Conditions shown at Appendices 1 and 2 be approved subject to the amendments in i and ii above.

1337/19 **Whitehaven Town Council Community Plan Report**

The Council considered a report from ACTion with Communities on the Council’s Community Plan.

Following a discussion on this the Council considered the 7 next steps to be taken as advised by ACTion with Communities.

RESOLVED – That of the 7 steps identified only the following 2 be progressed with ACTion with Communities and they be asked the cost for this: -

1. Re-open the online questionnaire
2. ACTion with Communities to run a workshop with Councillors to draw up an Action Plan

1338/19 **Councillor Ward Matters**

- i. Councillor C Walmsley referred to the former Pow Beck Old Folks Home and said all the kids were going in there and that if something was not done someone was going to get hurt.
- ii. Councillor Arrighi said that a lot of people in pubs in town were taking glasses outside and these were getting smashed on the street and wondered if a letter could be sent to the publicans. Councillor O’Kane suggested that a letter be sent to CBC’s Licensing Committee.
- iii. Councillor Hayes said that on Kells there was a real problem with vandalising cars. He said a man had been arrested. He said Kids were smashing glass over the play park and leaving litter and that this had nothing to do with lack of litter bins. He said there was a meeting the following week to discuss this. The Police had said that they would send some PCSOs up but they had not appeared. He said CCC were going to look at more street lighting

- iv. Councillor Rayson said there were no major issues just tidying up of the estate and weed clearing. She asked where we were with defibrillators and the Clerk said we had received the defibrillators themselves and were now waiting for the cabinets to be delivered. Councillor Hayes asked if training would be given on defibrillators and the Clerk said this could be arranged.
- v. Councillor Emma Dinsdale referred to parking in Whitehaven and said cars were parking all the way up Midgey. She asked if parking permits were the way forward.

1339/19 **Date Time and Place of Next Meeting**

RESOLVED – That the next meeting of Whitehaven Town Council be held on 27th June 2019 at 6.30.

IN PRIVATE –

1339/19 Prior to the following items of business the Chairman moved the following

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

RESOLVED – That in view of the special or confidential nature of the business to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

1340/19 **Grant Application – CH**

It was proposed by Councillor E Dinsdale and seconded by Councillor Hayes that a grant of £1,000 be awarded to CH. A vote was held and 7 Councillors voted for the proposal and 2 Councillors abstained

RESOLVED – That a grant of £1,000 be awarded to CH

1341/19 **Grant Application – TD**

This application was not in accordance with the Council's grant conditions and was therefore not in the Council's remit to grant. It was proposed by Councillor O'Kane and seconded by Councillor Rayson that as this application for a grant was not in the Council's remit no grant be awarded.

RESOLVED – That no grant be awarded.

1342/19 **Claim Against the Council**

The Clerk reported on a claim against the Council for a personal injury sustained on an allotment site. The matter was being dealt with by the Council's insurers solicitors and a defence to the claim had been submitted. Any updates would be reported to the Council.

There was no decision made on this and the report was noted.

The Meeting closed at 9.00pm

Chairman

WTC 27/06/2019

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
CH/4/19/2186/0F1	ERECTION OF LEAN-TO GREENHOUSE AGAINST GARAGE WALL 2 THISTLE CLOSE, WHITEHAVEN
CH/4/19/2187/001	OUTLINE APPLICATION FOR A DETACHED DWELLING & ALTERATION TO ACCESS LAND ADJACENT TO 8 WHALLEY DRIVE, WHITEHAVEN
CH/4/19/2188/TPO	REMOVAL OF 3 ALDER TREES WITHIN THE CHURCH GROUNDS ST JAMES CHURCH, HIGH STREET, WHITEHAVEN
CH/4/19/2192/TPO	REMOVAL OF 6 TREES WITHIN A CONSERVATION AREA WHITEHAVEN ARCHIVE & LOCAL STUDIES, SCOTCH STREET, WHITEHAVEN
CH/4/19/2199/0B1	USE OF LAND AS A CAR PARK – VARIATION OF CONDITIONS 1 (TIMESCALE), 2 (LIST OF APPROVED PLANS), 3 (ROADS & FOOTPATHS), 4 (SURFACE WATER DRAINAGE), 5 (PARKING BAYS) AND REMOVAL OF CONDITION 6 (TICKET MACHINES) IMPOSED ON PLANNING PERMISSION 4/16/2018/0F1 LAND AT NORTH SHORE, WHITEHAVEN
CJH/4/19/2120/0F1	Consultation on Amended Description for: PROPOSED CAR PARK – COACH ROAD CAR PARK, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note that a generator was urgently purchased for the Cumbria Traders Event at a cost of £332.50 + VAT.
- 1.3 The Council is asked to note that urgent repairs were taken to the clasp of the Lady Mayoress chain at a cost of £47.50 + VAT.
- 1.4 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 19th June 2019. This shows a balance of £654,384.19. There are however cheques to the value of £1,940.50 still to be presented and cleared.
- 2.2 The balance in the deposit account is £144,431.97.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

27/06/2019

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power
01/04/2019	Online Systems	Supplies & Services	Renewal of annual maintenance cover for office telecommunications - Cover from 01/05/2019 - 30/04/2020	£ 252.00	§111 LGA 1972
21/05/2019	Thomas Graham	Events	Fittings to install Hanging Basket Brackets	£ 17.29	§144 LGA 1972
30/05/2019	Copeland Borough Council P Porter	3rd Party Events	Grass Cutting Contract - June 2019 15 x Hanging Basket Brackets	£ 1,056.25	§111 LGA 1972 §144 LGA 1972
31/05/2019	Copeland Borough Council	Premises	Energy Charges for the room in the Civic Hall - June 2019	£ 65.40	§111 LGA 1972
01/06/2019	Copeland Borough Council	3rd Party	Allotment and Pigeon Loft Maintenance Contract - June 2019	£ 642.69	§23 Allotments Act 1908
01/06/2019	Copeland Borough Council	3rd Party	Parks & Open Spaces Ranger Contract - June 2019	£ 3,096.77	§111 LGA 1972
01/06/2019	Copeland Borough Council J & R Bennett	3rd Party Events	Seasonal Operative Contract - June 2019 2 x Bulk Bag Compost	£ 1,013.84	§111 LGA 1972
07/06/2019	Copeland Borough Council	3rd Party	Removal of Pampas Grass	£ 235.20	§144 LGA 1972
10/06/2019	Viking	Supplies & Services	A4 Copier Paper	£ 35.02	§111 LGA 1972
13/06/2019	Rosehill Youth Theatre	Premises	Meeting Room Hire during May 2019	£ 240.00	§111 LGA 1972
13/06/2019	Water Plus Ltd	3rd Party	Water Bill - Pidgeon Lofts, Hensingham - 01.04.2019 - 10.06.2019	£ 18.53	§23 Allotments Act 1908
14/06/2019	Cllr. Ryan Redmond	Employees & Allowances	Taxi Fare from home to Civic Hall for Traders Event	£ 4.50	§111 LGA 1972
17/06/2019	Cllr. Carla Arrighi	Events	2 x Picture Hanging Kits for Photographic Exhibition	£ 7.00	§144 LGA 1972
18/06/2019	Cumbria Media	Supplies & Services	Website maintenance, Job No's 221 - 226	£ 60.00	§111 LGA 1972
18/06/2019	Amberol	Events	15 x self-watering hanging baskets + delivery	£ 533.08	§144 LGA 1972
20/06/2019	Deborah McKenna Ltd	Events	50% remaining fee for Gastronauts show + additional fee for materials	£ 1,020.00	§144 LGA 1972

£9,695.45

19/06/2019 DD BT Group

74.63	74.63	14.93	89.56
28693.70	1213.74	5829.59	350.00
2966.60	1332.45	0.00	0.00
0.00	0.00	1760.42	0.00
6851.02	2488.03	3809.60	0.00
3045.55	1741.26	47.50	231.00
54160.46	3550.57	£57711.03	

INCOME 2019-20

Date	Item	Precept	Interest	Other
08/04/2019	Allotment Rents 2019/20			1320.08
10/04/2019	Allotment Rents 2019/20			120.00
24/04/2019	HMRC - VAT REFUND March			5616.68
29/04/2019	Allotment Rents 2019/20			420.00
30/04/2019	2019/20 Precept	442558.02		
17/05/2019	HMRC - VAT REFUND April			510.68
03/06/2019	Allotment Rents 2019/20			519.33
14/06/2019	HMRC - VAT REFUND May			2936.96

442558.02	0.00	11443.73	454001.75
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**WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2019-20**

**Expenditure Net
of VAT** **Invoices not yet
processed** **Budget**

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2019)	256,152.97
CBS 53906216 (01.04.2019)	144,431.97
TOTAL OPENING BALANCE	£ 400,584.94

INCOME:

Precept	442,558.02
Interest (Deposit)	
Other Income	11,443.73
TOTAL INCOME	£ 454,001.75

EXPENDITURE

Employees & Allowances	22693.70
Premises	1213.74
Supplies/Services	5829.59
3rd Party	250.00
Grants	2966.60
Allotments	1232.45
Christmas	0.00
Markets	0.00
Community Plan	0.00
Ground Maintenance	1760.42
Civic Hospitality	0.00
Ranger	6851.02
Whitehaven In Bloom	2488.03
Ward Grants	3809.60
Elections	0.00
Environmental Improvements	3045.55
Events	1741.26
Contingencies	47.50
Reserves	231.00
VAT (to be reclaimed)	3550.57
TOTAL EXPENDITURE	£ 57,711.03

CASH BOOK BALANCE

Brought forward	£	400,584.94
Income	£	454,001.75
Expenditure	£	57,711.03
Town Council Funds		796,875.66

BANK BALANCES

CBS 53905917 (19/06/2019)	654,384.19
CBS 53906216 (19/06/2019)	144,431.97
	£ 798,816.16

Unpresented Cheques 2019/2020

1,940.50

FINANCIAL POSITION

£ 796,875.66

ACTion With Communities Community Plan

Purpose of the Report

Members are asked to consider the revised schedule and cost of producing the Community Plan in partnership with ACTion with Communities.

1.0 INTRODUCTION

- 1.1 Members will recall that a discussion took place at the Full Council meeting held on 30th May 2019 regarding a proposal from ACTion with Communities to complete the Community Plan at a cost of an additional £3,200.
- 1.2 Councillors agreed to:
 - Amend the ward boundaries on the questionnaire and to have it re-opened online;
 - Each Councillor to get 20 questionnaires completed in their individual wards and to reduce the number of months that this would be expected to take and that no assistance from ACTion with Communities would be required in this;
 - To leave some questionnaires with School Council's for completion and that no assistance from ACTion with Communities would be required in this;
 - The Clerk and Assistant Clerk to contact all groups who had been in receipt of a grant and ask that they complete a questionnaire;
 - ACTion with Communities to run a workshop with the Councillors to draw up an action plant;
 - Clerk and Assistant Clerk to compile information for production of final report;
 - To ask ACTion with Communities to send an amended timetable and amended invoice to take into account the reduction of work required of them.

2.0 CURRENT POSITION

- 2.1 ACTION with Communities have taken into account the Councillors suggestions and have reduced the contract to reflect this. The timescale has been amended and it is now planned to hold a workshop in October and have the plan produced before Christmas depending on when Councillors finish collecting completed questionnaires.
- 2.2 The cost of this additional work would be £1,100.

3.0 RECOMMENDATION

- 3.1 Members are asked to consider the amended schedule in accordance with their suggestions and to authorise this along with the cost to complete the work required to produce a Community Plan.

EVENTS UPDATE REPORT

31.05.2019 – Model Building/Family Fun Day

Unfortunately, due to bad weather the event had to be closed earlier than planned. However, prior to this those who braved the weather enjoyed what was being exhibited and also playing with the building blocks. There was a positive report in the Whitehaven News which was shared on Social Media.

14.06.2019 – Cumbria Traders Event

This event was a roaring success. All the traders were happy and have said that they would come back to any future event. Feedback from some experienced stallholders included shortening the number of trading hours to perhaps finishing at 4:00pm, having a band play some music and also signposting around the town. There was a great feature in the Whitehaven News and positive comments on Social Media. We would be looking to repeat the event subject to Council approval in September and on 13th December for Christmas.

17.06.2019 – 23.06.2019 – Photographic Exhibition

There has been a steady stream of visitors to the marquee to view the photographs displayed. The photographic competition was judged by Abby Nelson an independent photographer. The winner of the competition was Gary McKeating, 2nd place was awarded to Damian Harrison and 3rd place was awarded to . The Best Tourism photo was chosen by the staff at The Beacon and Dave Cornelius won with a stunning photo of Monks Bridge on Cold Fell.

20.06.2019 – Gastronomers Show

Children from all the Primary Schools in Whitehaven were invited to attend. There were 2 shows on the day each sitting 156 and both were fully booked. The children (and some Councillors) all had a fantastic time and huge thanks goes to Sellafeld Ltd for their kind sponsorship of this event. We have also received a lovely message from St. Mary's School to tell us that all the children loved it and couldn't stop talking about the show.

20.06.2019 – 23.06.2019 – Continental Market

The opportunity came for a continental market to come to St Nicholas Gardens and as there was no cost to the Council and the Church had given their permission it was decided to go ahead. There were approx. 12 stalls selling a wide range of goods and it was a huge success with a lot of wonderful comments.

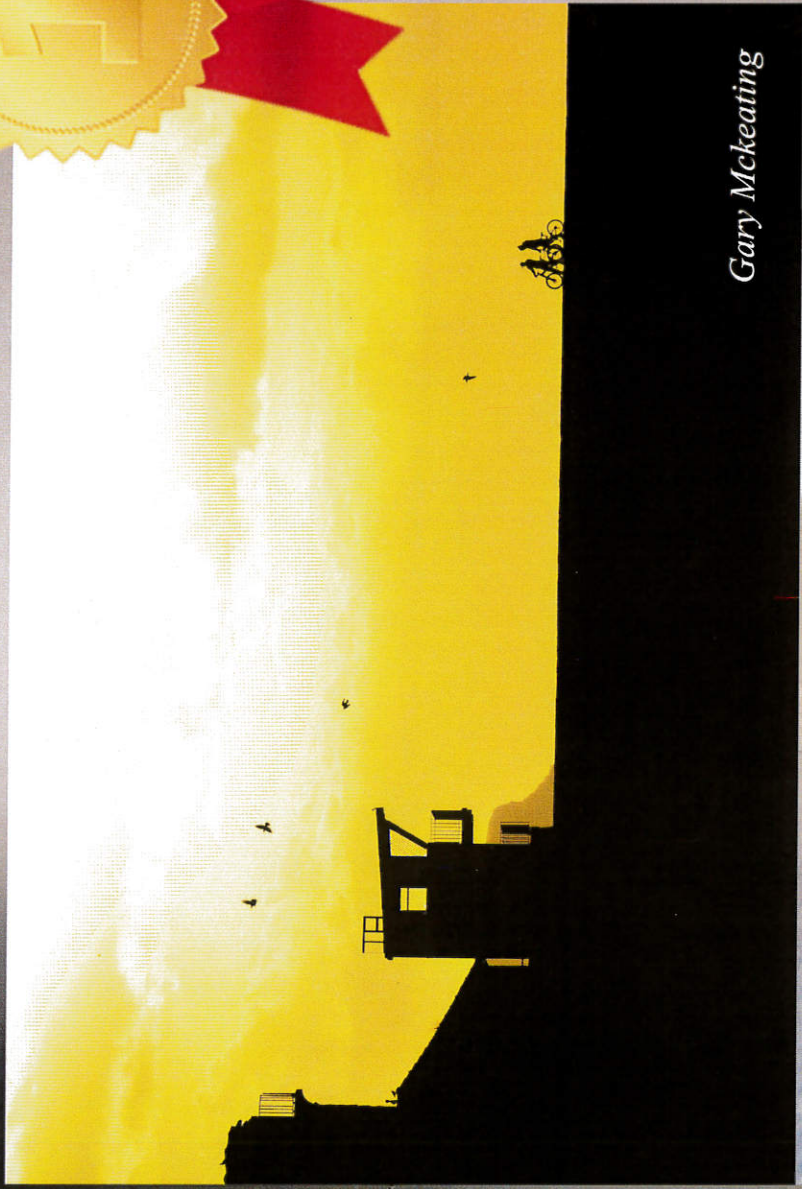
04.07.2019 – Best Dressed Window/Boat Competition

Councillor Maudling and Gerard Richardson have been speaking to businesses to inform them about the event. The Trophy has been ordered and will be collected in time for the competition.

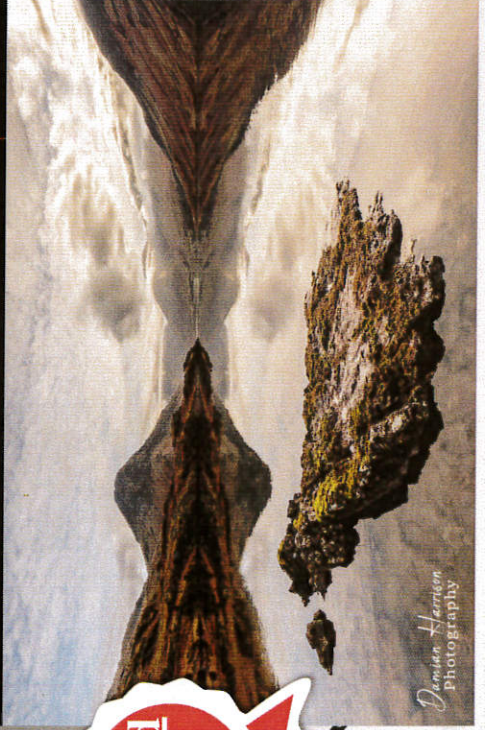
20.07.2019 – Paper Airplane Competition

Nothing further to report on this event as yet.

Whitehaven Town
Council
2019 Photographic Competition
In Association with The Whitehaven
News and The Beacon.
Best photo selected by judge Abby
Nelson

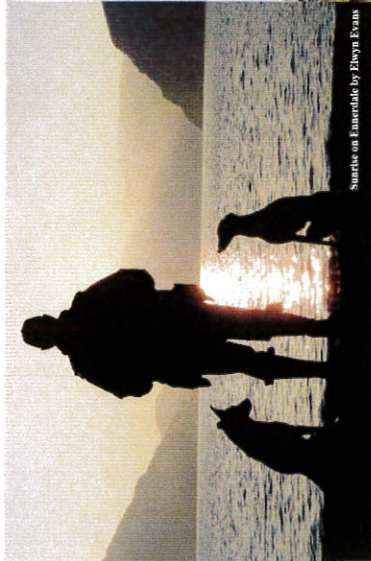


Gary Mckeating



*Daniela Harrison
Photography*





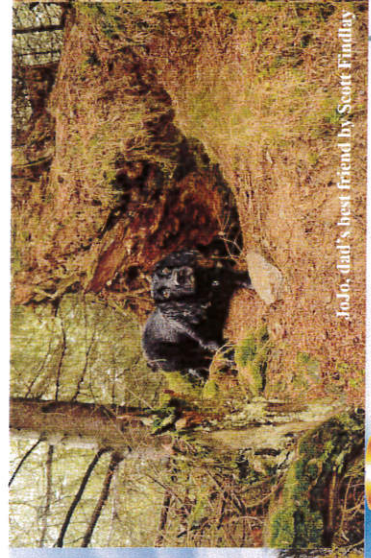
Sunsets on Emersdale by Elyza Evans



Steam Trains at Sharncliffe by Chris Metcalf



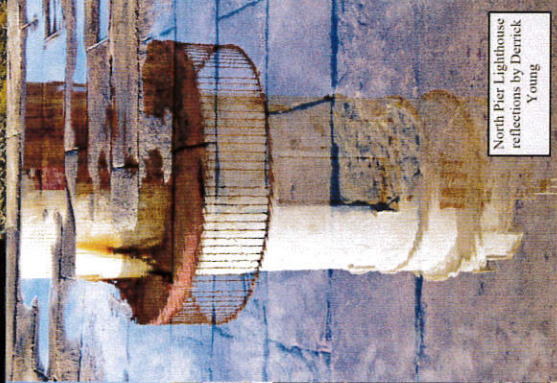
Wastdale Boathouse by John Shipp



John, dad's best friend by Scott Finnittay



@kathleentrotter



North Pier Lighthouse reflections by Derrick Young



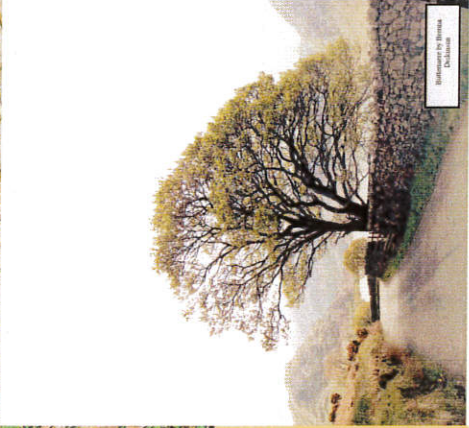
Monks Bridge on Cold Fell taken by Dave Cornelius

Winner of the best Tourism Photo sponsored and judged by the Beacon

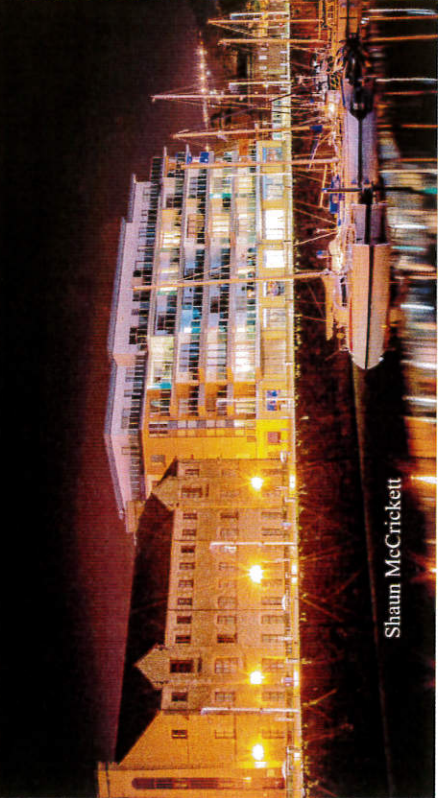
Surrounded by a selection of Runners up for the Whitehaven Town Council 2019 Photo Competition



Jennifer Branch



Elmington by James Dickson



Shaun McCrickett



Whitehaven Market – Town Council Report.

May-June 2019

There have been 13 markets during this period with a total of 132 stalls.
Unfortunately due to high winds the market had to be cancelled Saturday 8th June .

Market Use.

We currently have **7 regular traders** on Thursday. They sell the following:

- Handbags
- Ladies clothing
- CD's, DVD's, Canvas prints and dog beds
- Rugby shirts and memorabilia
- Cakes
- Watches and watch batteries
- Jehovah's Witnesses

On a Saturday we have **8 regular traders**. They sell the following:

- Ladies clothing
- CD's, DVD's, Canvas prints and dog beds
- Rugby shirts and memorabilia
- Cakes
- Watches and watch batteries
- Babies clothing
- Roundabout
- Jehovah's Witnesses

On Thursday we have 11 of our stalls in use.

On Saturday we have 10 of our stalls in use.

Thursday remains the better market day with traders reporting higher footfall and income, although traders report that Saturday is still a vital trading day for them.

I have been contacting local traders and we are hoping that we will get an uplift over the summer months.

Traders we have contacted include the following:

- Hartley's Ice Cream Van
- Fruit and Veg stallholder
- Ladies shoe stall
- Fish van
- Baked goods including bread stall
- Jams and Chutneys stall

Income.

Currently all of our traders are classed as regular traders and therefore pay £12 per stall per market day. The cost of a pitch has been increased from May 2019 to £12.40 for a regular trader.

Six month plan.

We have an event planned for July – Whitehaven Bee Hunt. This will run alongside Love Your Parks events from 12th-22nd July. We will have bees hidden throughout the town and people will collect a form and hunt the bees. A prize will be provided for all who take part and traders will provide some special pebbles with offers and freebies.

We are also continuing to organise our Christmas market on Saturday 14th December and we will be holding a meeting regarding this over the coming weeks.

Improving and Regenerating the Market.

Following meeting with Marlene a few issues were raised regarding the market and these have been looked at and worked into our 6 month plan as far as is practical.

We spoke about the possibility of reducing the casual trader fee to encourage new traders and this is something that we are looking into and getting figures from other local market to get an idea of what figure we should be pitching at. If taken forward this would be included as a proposal for 2020/21 fees and charges approved as part of the Councils budget setting process.

Holding a car boot was also mentioned and again this is something we are looking into the feasibility of. The main drawback with this suggestion is insurance as 'car-booters' generally would not have personal liability insurance (something we currently require all traders to have). This is an idea that is very much supported by current traders as they feel it would create a buzz in the market place.

The layout of the market has been varied since the market relaunch in 2016 and after discussions with the Town Council and traders, we are currently looking at how to alter the layout of the market. It has been commented that in its current layout it is looking messy and uninviting. Once we have agreement from all parties, and have consulted with the emergency services we will try a new layout.

We know that traders do well when we hold special events so a series of events needs to be held throughout the year. It is important that we look a minimum of 6 months ahead and have a budget for these events. We have a large number of traders on our systems who have traded with us in the

past. We currently have around 60 traders who have traded with us since the relaunch in 2016; we just need to ensure that we have an attractive offer for them.

Stakeholder Group.

We would like to invite any councillors to join in our stakeholder group. We intend to start running regular meetings where we can meet up and discuss the market and any changes or ideas. We will also be inviting local business people along and also our traders. Our current traders are very keen to have a meeting in the weeks ahead to share their thoughts and ideas.

HENSINGHAM PLAY AREA

To consider a request from Copeland Borough Council for a contribution towards the cost of resurfacing the Hensingham Play Area following recent vandalism.

1.0 INTRODUCTION

- 1.1 The Hensingham Play Area is owned by Copeland Borough Council and is well used by the community.
- 1.2 On 23rd April 2019 the surface of the play area was vandalised and cannot be repaired.
- 1.3 For health and safety reasons the play area has been closed since that date.
- 1.4 There is some CCTV in the area but this did not identify the perpetrators of the damage.

2.0 PRESENT POSITION

- 2.1 Attached at Appendix 1 are details of the present position together with costings for the removal of what remains of the damaged surface and its replacement with a new surface.
- 2.2 The most competitive quote received for the work was £8820.00
- 2.3 Copeland Borough Council have identified £3,000 out of their budget for play areas that can be used for the replacement of the surface and will be contacting other partners/funders to help close the gap.
- 2.4 Should the Council decide to make a contribution towards the replacement of the play area surface it has power under section 19 of the Local Government (Miscellaneous Provisions) Act 1976 to do so and there is some money available in the Other Environmental Improvements Budget.

3.0 RECOMMENDATION

- 3.1 It is recommended that Members consider the request and make a decision as to whether or not to make a contribution and if so to determine the amount of contribution

Rose Hill Play Area, Hensingham

Initial Overview

- Report of vandalism to play area surface on 23rd of April 2019
- Police were informed by Cllr Jeanette Forster
- The play area was closed for Health & Safety reasons – the safety surface is significantly damaged
- Hensingham School were contacted to see if their CCTV was able to pick up any evidence, however, no evidence could be pulled out from the images and the criminal case was closed.
- CBC Communications was asked to put out a message on social media:

"We are very disappointed to have to close Hensingham Play area to the public due to damage caused over the bank holiday weekend.

The park is no longer safe for children to use in its current condition and our duty of care to our residents and visitor's means it will be closed until the flooring can be replaced, at a cost to the taxpayer.

We are currently investigating any available CCTV footage in the area and any information around the vandalism will be passed to the police for further investigation.

We apologise for any inconvenience the closure may cause to children who wish to use these facilities particularly during the nice weather."

- Whitehaven news covered the matter

Current status

- Several complaints have been taken with reference to the play area being closed. These have come into CBC via several methods
- The play area is very heavily used as it is part of a larger Open Space
- Further report of vandalism received 19/06/2019 more flooring has been removed and strewn around the site.
- Quotations have been sought from 3 suppliers to remove the existing damaged safety surface and lay a new wet pour surface.

Company	Removal Cost	Installation cost	Total Cost before VAT
Bounce Back	£4480.00	£6220.00	£10,700
Soft Surfaces	£3000.00	£5820.00	£8820.00
Resininstall	£2300.00	£8520.00	£10820.00

- The most competitive quote has been received from Soft Surfaces - £8820 excl VAT
- To date CBC currently has identified £3k from its play area maintenance budget to help fund the necessary repair work to allow the play area to be re-opened and is keen to work with partners / grant funders to close the funding gap of £5820

STREET NAME AND NUMBERING CONSULTATION

To consider (as Consultees) a report received from Copeland Borough Council regarding the Street Name and Numbering of the former Fish Factory at Hensingham.

1.0 INTRODUCTION

- 1.1 The Council has received a report from Copeland Borough Council on the developer's proposals for the street name and numbering of the former Fish Factory at Hensingham.

2.0 RECOMMENDATION

- 2.1 The Council is requested to consider the new name for the road within the development and give any comments to Copeland Borough Council.

**STREET NAMING AND NUMBERING
NEW RESIDENTIAL DEVELOPMENT – FORMER FISH FACTORY, HENSINGHAM,
WHITEHAVEN**

Lead Officer: Chris Hoban, Strategic Planning Manager

To ask members to decide on the street name for the proposed new residential development on the Former Fish Factory, Hensingham, Whitehaven.

Recommendation: That the street name **HIGH STILE GARDENS** to be adopted for this development and all the relevant bodies be notified.

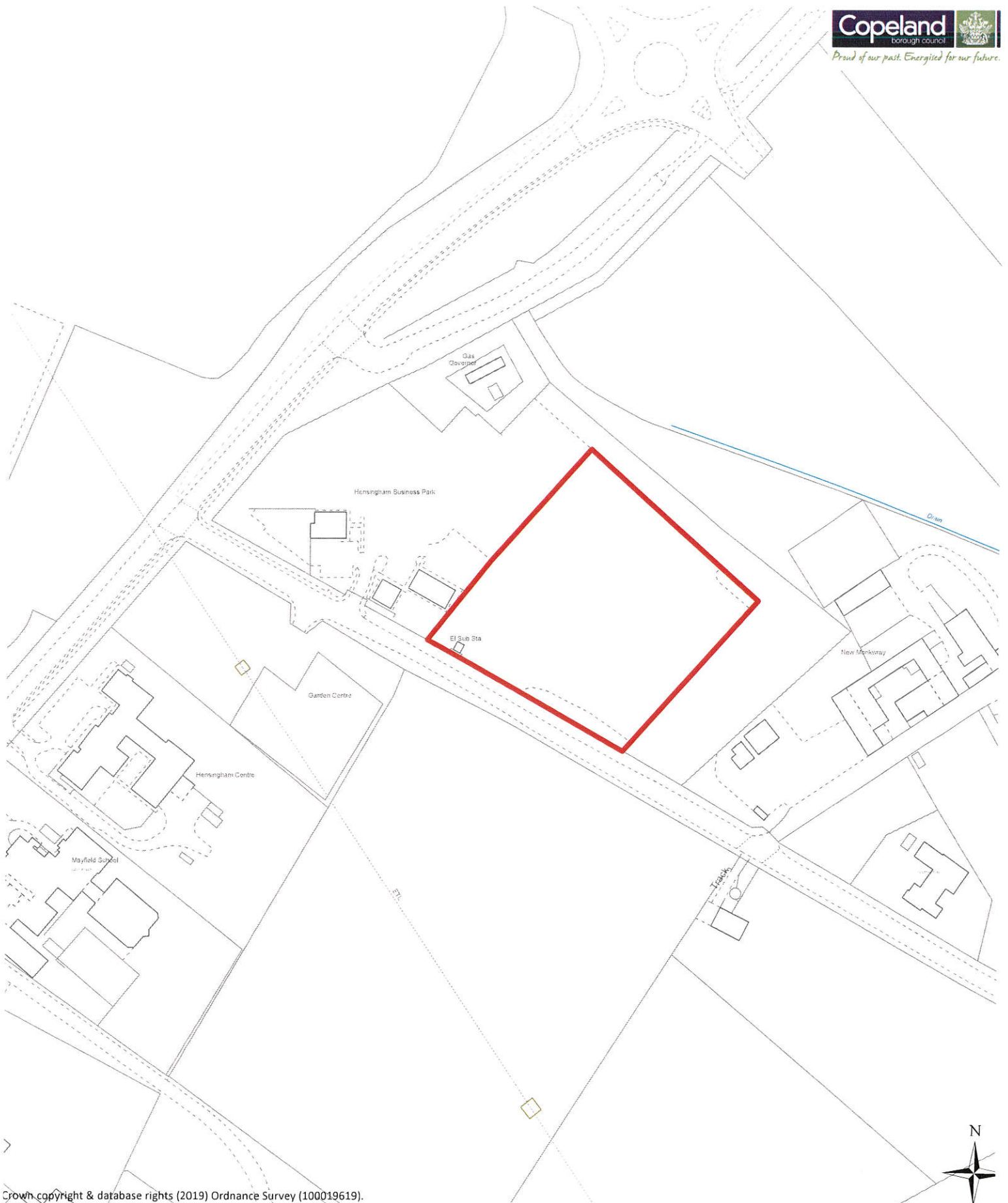
Resources Implications: Cost of providing street nameplates if the request is approved.

1.0 Supporting Information

- 1.1. This site is a Residential development located on a piece of land on the site of the Former Fish Factory, Hensingham, Whitehaven. The developer wishes to have the new street name to be adopted for this development.
- 1.2. The Developer suggested the name High Stile Gardens for the road within this development.
- 1.3. Whitehaven Town Council have been consulted and

CONTACT OFFICER: Graeme Singleton, Technical Officer

BACKGROUND PAPERS: Street Naming file



Crown copyright & database rights (2019) Ordnance Survey (100019619).



Copeland Borough Council

The Market Hall
Market Place
Whitehaven
Cumbria
CA28 7JG

Tel: 01946 59 83 00

Street Naming and Numbering (Register New Residential Development)

1 - 24 High Stile Gardens
Hensingham
Whitehaven
Cumbria

Date of Issue: 20/06/2019

Scale: 1:2,000

BUSINESS PATIAL LOCKS
 DATE 1: 01.10.2015
 DATE 2: 01.10.2015
 DATE 3: 01.10.2015
 DATE 4: 01.10.2015
 DATE 5: 01.10.2015
 DATE 6: 01.10.2015
 DATE 7: 01.10.2015
 DATE 8: 01.10.2015
 DATE 9: 01.10.2015
 DATE 10: 01.10.2015
 DATE 11: 01.10.2015
 DATE 12: 01.10.2015
 DATE 13: 01.10.2015
 DATE 14: 01.10.2015
 DATE 15: 01.10.2015
 DATE 16: 01.10.2015
 DATE 17: 01.10.2015
 DATE 18: 01.10.2015
 DATE 19: 01.10.2015
 DATE 20: 01.10.2015
 DATE 21: 01.10.2015
 DATE 22: 01.10.2015
 DATE 23: 01.10.2015
 DATE 24: 01.10.2015
 DATE 25: 01.10.2015

CONSTRUCTION MATERIALS
 ALL MATERIALS TO BE SUPPLIED BY THE CONTRACTOR.
 ALL MATERIALS TO BE SUPPLIED TO THE SITE BY THE CONTRACTOR.
 ALL MATERIALS TO BE SUPPLIED TO THE SITE BY THE CONTRACTOR.
 ALL MATERIALS TO BE SUPPLIED TO THE SITE BY THE CONTRACTOR.
 ALL MATERIALS TO BE SUPPLIED TO THE SITE BY THE CONTRACTOR.



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No.	Date	Revision	Initials
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24			

ALPHA DESIGN
 Architectural Services / Institute of
 Architectural Technologists
 Tel: 01900 020199 email: info@alphadesign.co.uk

Project
 FORMER FISH FACTORY SITE,
 HENSINGHAM,
 WHITEHAVEN

Client
 G & A. M LAWSON

Drawing
 RESIDENTIAL SITE PLAN

Scale: 1:500 @ A1 Drawn: GP
 Checked: Data OCT 2015
 Drawing No:
 13/07805 - 27 a)

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Community Policing
is our Priority



WTC 27.06.2019
AGENDA ITEM 15


Whitehaven Town Council – Police Update
June 2019



**CALL CUMBRIA
CONSTABULARY**

 **101**

**IN AN EMERGENCY
ALWAYS CALL 999**

 101

 www.cumbria.police.uk

  [cumbriapolice](https://www.facebook.com/cumbriapolice)





Community Policing
is our Priority



INCIDENTS OF NOTE

There have been **186 reported incidents** from 20 May – 19 June 2019 for the Whitehaven town centre area. Of these there have been:

- 15 Suspicious Incidents (where full circumstances have not been established such as reports of bogus charity collectors, people loitering in street, banging and noises heard from distance)
- 16 Theft offences including shoplifting, thefts from unattended vehicles, attempt thefts
- 41 Concerns for welfare including mental health, persons collapsed in street, medical concerns
- 10 Criminal Damage (vehicles and buildings)
- 29 Anti-Social Behaviour incidents including youth disorder, drunken behaviour, noise and environmental issues – **only two of these related to youths**
- 1 Drug related incidents including warrants and stop searches
- 3 Burglary
- 11 Highways related incidents including RTCs, motoring offences and disruption i.e. obstructions
- 19 Assaults and Public Order incidents
- 8 Domestic related incidents including verbal arguments and assaults
- 0 Sexual offences, including historical reports
- 1 Warrant includes fail to appear at court, non-payment of fines
- 1 Malicious communications including threats via social media
- 1 Fraud offences
- 5 Breach of Criminal Behaviour Order / Housing Injunction
- 10 Miscellaneous incidents including premise alarm activations, dog control issues
- 4 Missing persons reports (**all were found safe and well**)
- 2 Harassment offences, these were all domestic related, involving ex-partners





Community Policing
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Incidents of note:

The drug related incident relates to the arrest of a male and female for possession of controlled substances and suspicion of supply offences. This was police generated following plain-clothes officer(s) operating in the town centre witnessing an exchange. A second male was also stop searched but found to have nothing on their person.

On 14th June, a male with serious head injuries was found on College Street; following extensive enquiries a young male has been charged and remanded to court for assault GBH.

On 13th June, a sneak in burglary took place at Frasers Chip Shop; a male was quickly identified from CCTV footage and arrested.

Update provided by PCSO Mark Fishpool

Note from Neighbourhood Policing Sergeant

I urge residents and the public to report matters to the police first-hand where possible as this increases the 'quality' of the intelligence and gives greater gravity to the information when used in warrant applications and applications for injunctions and court orders. It is best if this is done at the time of the incident as we can hopefully catch offenders in the act. We will always however accept any information but would be able to have it carry greater weight if given in the circumstances given above. Information can also be given anonymously via Crimestoppers on 0800 555 111.

I am aware of issues around the use of the 101, non-emergency number and these have been raised at the appropriate level. If you have any issues feel free to contact myself. Incidents can be reported alternatively via email to 101@cumbria.police.uk or by visiting the 'Your Area' section of the website at www.cumbria.police.uk and selecting contact 'email your team' at the top right of the page.

If any further information is required regarding any of the information in this report, please do not hesitate to contact me in the problem-solving department.



PS 154

David Macdonald





Community Policing
is our Priority



CRIME FIGURES

Crime figures can also be obtained via the Cumbria Police Website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

Alternatively use the following link:

<https://www.police.uk/>

FOLLOW US ON TWITTER AND FACEBOOK

www.twitter.com/copelandpolice

<https://www.facebook.com/cumbriapolice>


www.facebook.com/groups/CopelandFocus



<https://crimestoppers-uk.org/>

Contact police on 101, or in the case of an emergency always call 999.

Report non-urgent incidents on our website at www.cumbria.police.uk in the contact us section.

 101

 www.cumbria.police.uk

  [cumbriapolice](https://www.facebook.com/cumbriapolice)

