

WHITEHAVEN TOWN COUNCIL – MEETING MINUTES

Meeting: Meeting of Allotments Committee	Location / Date / Time: Civic Hall 1800hrs 30/03/16
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Present: (Participants) Cllr J Laine Cllr J Forster Cllr B O Kane Cllr Williams Mr L Abrahams (Clerk) Register Signed by all above	Observer: Public participation Nicky Scott-CBC David Strong-CBC John Trevakis – Allotments sec Apologies Cllr Roberts
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ITEM	DETAIL	INITIALS
001/16	Apologies for absence Cllr Roberts Clerk: This is the inaugural meeting and we will be selecting a chair/ vice chair The meeting commenced by consensus at 1800hrs	
002/16	Declarations of Interest There were no declarations of interest by members in respect of Agenda items.	
003/16	Public Participation Nicky Scott-CBC David Strong-CBC John Trevakis – Allotments sec No other public in attendance No Press Participation	
004/16	Agenda Item 4 – Appointment of Chair Cllr O’Kane nominated Cllr Forster Seconded by Cllr McKew RESOLVED that Cllr Forster be appointed Chair	
005/16	Agenda Item 5 – Appointment of Vice Chair Cllr Forster nominated Cllr O’Kane Seconded by Cllr McKew RESOLVED that Cllr O’Kane be appointed Vice Chair	
006/16	Agenda Item 6 Terms of reference Add bi-monthly meetings of the Allotments committee #3 add as a minimum RESOLVED TOR’s as amended above	

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007/16	<p>Agenda Item 7 Terms of office of Members RESOLVED in accordance with standing orders.</p>	
008/16	<p>Agenda Item 8: Review Community Governance Order RESOLVED accepted as per document</p>	
009/16	<p>Agenda item 9 Motion for Authority to sign allotment contracts on behalf of WTC. RESOLVED that the Chair sign contracts with allotment holders.</p>	
010/16	<p>Agenda item 10 To discuss CBC Parks Contract Motion to accept option A, B or C Cllr Laine B Cllr O Kane A Cllr Forster A Cllr McKew B</p> <p>Chair Casting vote A RESOLVED to accept option A – renew contract for 12 months Recommend to Full Council</p>	
011/16	<p>Agenda item 11 Priced and Discounts RESOLVED to remove all discounts RESOLVED to not increase charges for 2016-17</p>	
012/16	<p>Agenda item 12 Motion to utilise ring-fenced funds from 2015-16 to pay for skips. RESOLVED</p>	
013/16	<p>Agenda Item 13 Overgrown allotment at Sneckyeat. Motion to allow Mr Ian McCurry to escalate waiting list with no additional cost to WTC. RESOLVED</p>	
014/16	<p>Agenda Item 14 Motion to propose recommendation(s) to full council. RESOLVED</p>	
015/16	<p>AGENDA ITEM 15 Matters to be raised at next meeting None</p>	
016/16	<p>AGENDA ITEM 12 Next Meeting RESOLVED April 28th 2016 6PM</p> <p>The meeting closed at 1930hrs</p>	

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	<p>Signed as True & accurate record</p> <p>Chair <u>S. Goster.</u></p> <p>Date 170516</p>	
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