

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams

Tel. 07536091604

Summons

On this 23rd October 2016 you are duly summoned to attend a Full Council Meeting of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Civic Hall, Lowther Street, Whitehaven, CA287ES

Location: First floor meeting Room –

Date: Thursday, 27TH October 2016

Time: 7PM

To transact the business set out in the agenda attached hereto.

Signed: *LJ Abrahams*

Date: 23/10/2016

Leslie J Abrahams – Clerk & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

To: Members of Whitehaven Town Council.

Councillors: Cllr Raymond Gill - Mayor
Cllr Graham Roberts - Deputy Mayor
Cllr Michael Guest
Cllr John Kane
Cllr Brian O’Kane
Cllr Jayne Laine
Cllr Carla Arrighi
Cllr Jeanette Forster
Cllr Norman Williams
Cllr Darren Elliot
Cllr Gavin McKew

Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

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Register of Attendance

Name	Present	Absent
Cllr Gill		
Cllr Roberts		
Cllr O’Kane		
Cllr Forster		
Cllr Arrighi		
Cllr Laine		
Cllr Guest		
Cllr McKew		
Cllr Elliot		
Cllr Forster		
Cllr Williams		
Clerk		

Note: any apologies must be sent to the Proper officer in accordance with standing orders with a valid reason for absence. Non-compliance will result in a record of absence and failure to respond to a summons.

AGENDA

Item	Detail	Notes
1	AGENDA ITEM 1 Welcome Mayors opening remarks	RG
2	AGENDA ITEM 2 Apologies for absence To receive apologies for absence.	ALL
3	AGENDA ITEM 3 Minutes of Council Meeting held on 290916 Mayor to sign minutes as a true and correct record.	RG
4	AGENDA ITEM 4 Declarations of interest To receive declarations of interest by elected members in respect to Agenda items. Members of CBC taken as read.	ALL

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5	<p>AGENDA ITEM 5 Public Participation To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.</p>	Public
6	<p>AGENDA ITEM 6 Planning Committee Report: Cllr McKew (Lead) Report on planning applications received. (see list) Motion for the Clerk to respond to CBC</p>	GMcK
7	<p>AGENDA ITEM 7 Regeneration Committee – Cllr Arrighi (Lead) Update Report Motion to accept report and accept recommendations.</p>	CA
8	<p>AGENDA ITEM 8 Breach of confidentiality Release of proprietary information to third parties. Motion to amend Bank Account to 4 users only (to be reviewed at the Annual Parish Meeting) Cllr Gill, Cllr Roberts, Cllr Arrighi, Cllr Forster</p>	RG
9	<p>AGENDA ITEM 9 POLICIES Policies appended</p> <ul style="list-style-type: none"> • Policy Framework <p>Motion to approve draft framework</p>	RG
10	<p>AGENDA ITEM 10 Staffing Committee Report – Cllr. McKew (Lead) Update on current status from Committee Staffing matters</p> <ul style="list-style-type: none"> • HMRC • Payroll • Pension <p>Motion to accept report and accept recommendations</p>	GMcK
11	<p>AGENDA ITEM 11 Allotments Committee Report – Cllr Forster (Lead) Update on current status from Committee Motion to accept report and accept recommendations</p>	JF
12	<p>AGENDA ITEM 12 Christmas Events Report – Cllr Elliot (Lead)</p>	DE

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	Update on current status from Committee Motion to accept report and accept recommendations	
13	AGENDA ITEM 13 Financial Report – By Clerk Update up to 21 st October expenditure/income –And Payments for approval Motion for Mayor to sign report	LA
14	AGENDA ITEM 14 Public Consultation – Clerk – URGENT MATTERS ONLY To consider comments received from the public. Member of public request: North West Coast Connections National Grid Motion to discuss and agree approach	RG
15	AGENDA ITEM 15 Grants (Time sensitive) (a) None (b) List of current Grant requests (c) Shop front grants Motion to accept report	RG
16	AGENDA ITEM 16 Local plan & Strategy meeting of Whitehaven Town Council. Meeting 2 - Follow up Venue – Golf Club Date: 3 rd or 10 th November	RG
17	AGENDA ITEM 17 Town Centre Cleaning - Update Lowther Street Cleaning Chewing gum Removal Motion to accept report and accept recommendations	CA
18	AGENDA ITEM 18 Remembrance Sunday 13 th November Motion to accept report and accept recommendations	RG
19	AGENDA ITEM 19 Website Update Report Motion to Accept Report	
20	AGENDA ITEM 20 Councillor Matters Matters not on this Agenda raised by councillors on behalf of residents.	GR

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	Note: <i>No discussion or decision can be made on these matters but the Clerk may make investigations and/or they may be placed on a future Agenda of the Council.</i>	
21	AGENDA ITEM 21 Items from previous meeting carried forward: None	LA
22	AGENDA ITEM 22 Items to be placed on the Agenda of the next meeting	MG
23	AGENDA ITEM 23 Date & Venue of Next Meeting To confirm the date & venue of next meeting.	GR
24	AGENDA ITEM 24 A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	GR