

WHITEHAVEN TOWN COUNCIL

Clerk and Responsible Financial Officer: Marlene Jewell
Telephone: 01946 67366
Chairman: Councillor R Gill

To: Members of Whitehaven Town Council

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **Thursday 31st July 2025 at 6.00 pm**

Signed...*Marlene Jewell*... Dated...*24th July 2025*...
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

1. Apologies for Absence

2. Declarations of Interest

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Public Participation

4. Minutes of the Council Meeting held on 26th June 2025

5. Report from Cumberland Council

6. Planning Applications

7. Finance Report

8. Call for Sites for Cumberland Local Plan

9. Allotment Update Report

10. WCSSG – Councillor E Dinsdale to give a report

11. Councillor Ward Matters

12. Date and Time of Next Meeting

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

13. Office Renovation Update

14. Application For Grant – RYT&SH

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on the 26th June 2025

Present: Councillor R Gill (Chairman); Councillor J Carr; Councillor C Hayes; Councillor B O’Kane; Councillor A Pearson; Councillor R Redmond; Councillor R Taylor; Councillor R White

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

Councillor Mike Hawkins, Cumberland Council

Members of the Public

Prior to the Meeting starting the Mayor asked all Town Councillors present to introduce themselves.

He informed all those present that there was no scheduled testing of the fire alarms and gave evacuation details should the fire alarm ring and the location of toilets.

He explained about public participation and gave information about conduct at Meetings

2799/25 Apologies for Absence

Apologies for absence were received as follows:-

Councillor G Roberts	illness
Councillor E Dinsdale	Medical Issue
Councillor A Spedding	Holiday

It was proposed by Councillor O’Kane and seconded by Councillor Carr that the apologies for absence be accepted and noted. A vote was held and it was unanimously

RESOLVED - That the apologies for absence be accepted and noted

2800/25 Declarations of Interest

Councillor Hayes declared that he was a member of the Harbour Users Group.
Councillor Gill declared that he was a member of the Whitehaven Heritage Action Group

2801/25 Public Participation

WM attended and made the following points:-

- He had sent a number of photographs to the Councillors 2 months since and said he took it that they would all have seen them now – Crow Park – and asked if there was anybody there that thought that that was acceptable for an allotment. He said Councillor Carr didn't get them as they bounced back. The Chairman said the way the Council was going to proceed was that every time a question was asked by someone they would get an answer back in writing from the Clerk after the Meeting
- WM asked if there was anybody that thought that was acceptable for allotments. There was no response to the question and WM said he took it that the answer was no
- WM said that last year he sent 2024 photographs in - about 10 of them there was. He said he had sent 20-25 in this year and the only difference was the date on them and asked why those allotments had not been put right in 12 months. The Chairman said he would get a response from the Clerk in writing
- WM said this week someone up at the gardens had raised the question on Plot 12 and they thought it had been allocated. He said if it has why hasn't an eviction notice been given as it is completely wild. He said it was full of weeds and anytime now Plots 13, 14, 15 and 16 were going to be covered in weeds
- WM said down at the bottom end of the allotments now we have got a weed that's come in – mares tail. He said it was a historic weed and takes some getting shot of and it was creeping through from one allotment to another. He said he had it now off the allotment below him and people to the right of him have got it off that same allotment. He said he had had to get some special weedkiller to kill it - £62 a litre and it had killed it or rather it had got it held for now but it would come back through unless that person sprayed his garden
- WM said Councillor Hayes the last time he was up at Crow Park mentioned that any issues that happened on the allotments it was the Councillors that made the decisions not the Clerks and that was wrong because about 18 months ago the Clerk arranged for a full sized JCB to come in and dig 2 plots up cut the car park off at 90% and the Councillors knew nothing about it

The Chairman said the 3 minutes for public participation were up and that WM would receive correspondence from the Clerk. He said in respect of who made decisions the Council does make decisions

EB attended and made the following points:

- EB said he wanted to bring up the pollution in Whitehaven Harbour. He said everybody knew what it is – it's simply iron or iron oxide probably. Everybody knows where it's coming from and there was 2 simple solutions either put a filter on it or divert it directly into the ocean because there was already another outlet that goes into Lowca beck with the same stuff going in. It was simply a case of getting the money to do it. He said our previous worthless Conservative MP looked into it for 2 years and now the worthless Labour MP has looked into it for nearly a year. He said he looked into Whitehaven Harbour quite often but that doesn't get it fixed either. He said they say it's funding but the Nuclear Regulatory Committee seems to have plenty of money to do other things so that they can build a nuclear waste dump so why can't we get it fixed – it's the main thing in Whitehaven. People come to the Harbour, the locals walk round the Harbour and it's a disgrace. So when are they going to stop talking about it and fix it. He said it was 3 years now and asked if it was going to be a 5 year plan, a 10 year plan, 20 year plan. He said it was a simple fix. Get it done.

The Chairman said that the Town Council could not do it as it did not belong to the Town Council but the Clerk would write to him with any progress that had been made.

The Chairman closed the public participation

2802/25 Minutes of Annual Council Meeting held on 29th May 2025

It was proposed by Councillor Hayes and seconded by Councillor White that the Minutes of the meeting held on 29th May 2025 be approved and signed by the Chairman as a correct record. A vote was held and 5 Councillors voted for and 3 Councillors abstained

RESOLVED – That the Minutes of the meeting held on 29th May 2025 be approved and signed by the Chairman as a correct record.

Councillor M Hawkins attended and made the following points:

- Whitehaven Coastal and Community Panel met on 17th June. First on the Agenda was an update from Fibrus especially around connectivity in Rottington
- The investment at the meeting were
£6,000 to Lowca Parish Council for an upgrade to a playpark
£2,000 to Hensingham Rugby League for youth provision
£7,700 to Wildlife Trust for the Pollination Project
£2,500 to Whitehaven Community Trust for youth equipment
£4,000 to Mirehouse Community Centre to support vulnerable people
£5,000 to Adams Recreation Ground at St Bees for a youth shelter
- This Saturday 28th June at 10.30 the Whitehaven and Community Panel were meeting at The Beacon and they were going to have a walk round Town it's called a Place Event. He said they had planned the route and they were asking people to go along and walk round with them and look at Whitehaven's assets and what assets we've got and also people's knowledge of the area and anything that might benefit from improvement. He said it would finish at approximately 2.00pm

Councillor Taylor asked who was the Chairman of the Meeting and Councillor Hawkins said it wasn't a Meeting and it was coming from the Whitehaven and Coastal Communities

- Councillor Hawkins said himself and Councillor Minshaw in conjunction with the Rivers Trust had set up a monthly walking group which would be going from Mirehouse on the first Wednesday of the month starting next month in the afternoons. It would start at the Community Centre on 2nd July at 3.00pm

Councillor O'Kane a while ago we talked about trying to get a meeting together with the Town Councillors and Cumberland Councillors and it hasn't happened yet because he had seen this before and we seem to be split all the time with the Town Council trying to working in one direction and Cumberland Council trying working in another and never the twain shall meet and that came up at our Annual Meeting this year where nobody else turned up and there was no report and his view was Cumberland Council and the Town Council need to work together. Councillor O'Kane referred to the Cenotaph and said there was to be a Phase 2 for the Cenotaph and hopefully that Phase 2 should be on the table at the moment in terms of what was going to be done and the cost Councillor O'Kane said a lady had been walking along parallel to the golf club a long straight road and either side of it is a grassed area. He said she had a dog with her and she was trying to avoid the grass on one side and because the dog moved she ended up stepping off the grass onto the road.

The bone of contention was the grass either side of that straight road where people drive at 60-70 is left uncut as are roundabouts on either side and asked Councillor Hawkins if there was any way he could get through to Cumberland Council and asked him if he could pass it on before someone was hurt by a car. Councillor Hawkins said he would do this. Councillor Gill said he had had a telephone call from Councillor Mark Fryer that day to say he was unable to attend this meeting as he was double booked but he assured Councillor Gill that he would be happy to come and he had asked the Clerk to write to Councillor Fryer giving him the dates of our Meetings

Councillor Hawkins referred to informal meetings between Cumberland council and the Town Council and said now that we have got a new Chair we can start reaching out

Councillor Pearson said he had had a walk around on 6th June with Emma Williamson, man from Highways, Open Spaces and Home Housing and on the St Bees road the grass now is 3 foot high. The other day when he was going down it was pouring down he saw a man with 2 springers and he had to stand into the grass. He had showed them this and Craig McCarron was really helpful and he pointed out to them at least 3 or 4 places where somebody could potentially be killed. He said all he got was a lot of talk about who owns the land. Then he had shown them a place where a youngster could fall through a wall where there was a 25 foot drop onto sandstone steps and the first thing he was asked was who does it belong to and he said that wouldn't be the question if somebody's child falls through it and ends up dead at the bottom. Councillor Pearson said they had a walkabout and he had shown them the footpath that no longer exists because it was so far overgrown. The man from Open Spaces said it was theirs but it was now 20 days on and the only person who had got back to him was Craig McCarron and he had said they would do what they could. Councillor Pearson pointed out the lamp post that hasn't worked for 3 years which coming up to dark nights the junction is black. He said Emma Williamson had said she hoped it wouldn't cost as much as the one she had done on Kells at it had cost £85,000. He said they were talking about a B road that was supposed to be 30mph and there were no signs to tell anybody it was 30mph and nearly every car was exceeding the speed limit. He said it was just waiting for another fatality. He said he had had no reply from Open Spaces or anybody else as to when they were going to do something Councillor Hawkins said he would ask Julian for an update. Councillor Pearson said he had mentioned no mans land again and they had cut the grass on Greenbank again today a strip of grass 10 yards wide. Councillor Taylor asked Councillor Hawkins to pass thanks onto Councillor Ghayouba for getting the playpark for Bransty. The Chairman thanked Councillor Hawkins for his report

2804/25 Planning Applications

The Council considered a list of Planning Applications shown at Appendix 1. It was proposed by Councillor Hayes and seconded by Councillor White that following consideration of the Planning Applications on Appendix 1 that Cumberland Council be informed that the Council had no representations/comments to make. A vote was held and it was unanimously

RESOLVED - That following consideration of the Planning Applications on Appendix 1 that Cumberland Council be informed that the Council had no representations/comments to make

2805/25 Finance Report

The Council considered the Finance report

- i. Appendix 1 – The Council considered a list of invoices at Appendix 1 plus 3 additional invoices as follows:-

V Gorley	£8.64 for mileage
V Gorley	£4.50 for mileage
Fluid Productions	£1,631.28 for technical support for science show

It was proposed by Councillor Hayes and seconded by Councillor Carr that the invoices shown at Appendix 1 plus the 3 additional invoices above be approved and paid. A vote was held and it was unanimously

RESOLVED – That the invoices shown on Appendix 1 plus the 3 additional invoices above be approved and paid

- ii. Appendices 2 and 3 – It was proposed by Councillor Hayes and seconded by Councillor Carr that Appendices 2 and 3 be approved and noted. A vote was held and it was unanimously

RESOLVED - That Appendices 2 and 3 be approved and noted.

2806/25 Quote for Winter Bedding Plants

The Council considered a Report containing a quote of £1,926.60 inclusive of VAT for the provision of flowers for the 2025 Winter season from the Council's preferred supplier.

In order to purchase flowers from the Council's preferred supplier the Council considered suspending Financial Regulation 5 to permit this. In order to

suspend Financial Regulation 5, Financial Regulation 19.2 states that the Council may by resolution of the Council duly notified prior to the relevant Meeting of the Council suspend any part of the Financial Regulations provided that the reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up. The Council considered these at paragraphs 1.2 and 1.3 of the Report. It was proposed by Councillor O’Kane and seconded by Councillor Carr (i) that the Council resolves to suspend Financial Regulation 5 and (ii) having made the resolution agrees to the reasons for the suspension in paragraph 1.3 of the Report be recorded and the assessment of the risks in paragraph 1.3 of the Report be accepted and approved. A vote was held and it was unanimously

RESOLVED – (i) That that the Council having made the resolution to suspend Financial Regulation 5 and (ii) having made the resolution agrees to the reasons for the suspension in paragraph 1.3 of the Report be recorded and the assessment of the risks in paragraph 1.3 of the Report be accepted and approved.

2807/25 Electoral Review of Cumberland Council: Draft Recommendations

The Council considered a consultation report received from the Local Government Boundary Commission for England relating to the new proposals for new electoral arrangements in Cumberland. The closing date for representations was 11th August 2025. The Chairman said that he was happy with the proposals for Whitehaven. Following a discussion Councillor Gill proposed that the Council agree to the recommendations for Whitehaven on the Boundary Commission Report and that any Members with any views should send them in themselves and this was seconded by Councillor Hayes. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained

RESOLVED - That the Council agree to the recommendations for Whitehaven on the Boundary Commission Report and that any Members with any views should send them in themselves

2808/25 Report Allotment Update

The Council considered a report on the up to date position regarding the Council’s four allotment Sites. It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the report be noted and that a Zoom Meeting be arranged between the Site Representatives and the Allotments Advisory Group. A vote was held and it was unanimously

RESOLVED - That the report be noted and that a Zoom Meeting be arranged between the Site Representatives and the Allotments Advisory Group.

2809/25 Trustee on the Whitehaven Relief in Need Committee

The Council considered a report on a request from Reverend Alison Dobell for a representative to become a Trustee on the Whitehaven Relief in Need Committee. Councillor Hayes volunteered and it was proposed by Councillor Gill and seconded by Councillor Carr that Councillor Hayes be appointed to sit on the Whitehaven Relief in Need Committee. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained

RESOLVED – That that Councillor Hayes be appointed to sit on the Whitehaven Relief in Need Committee

2810/25 Committees and Advisory Groups

The Chairman referred to Minutes that had been agreed earlier and in particular the appointments to Committees and Advisory Groups. He said some of the Councillors were not there for that Meeting. Councillor O’Kane said he wished to sit on the Policy and Resources and Finance Committee; The Office Accommodation Steering Group and the St Nicholas Gardens Advisory Group and this was agreed

2811/25 Committee member for a Viability Study into turning the South Gallery at St James Church into a Museum

The Council were informed that a request had been received from the Reverend Alison Dobell for someone to sit on a Committee to undertake a viability study into the possibility of turning the South Gallery of St James Church into a Museum to house items from the Anglican Churches buildings of Whitehaven which have ceased to be and also the Miners banners which had come to St James after the Mission Church had been sold. Councillor Gill said he was an ex Miner and would be prepared to sit on the Committee. It was proposed by Councillor Taylor and seconded by Chris Hayes that Councillor Gill be nominated to sit on the Committee. A vote was held and it was unanimously

RESOLVED – That Councillor Gill be nominated to sit on the Committee.

2812/25 WCSSG

Councillor E Dinsdale could not attend the Meeting and had submitted his apology for absence and therefore there was no report from the WCSSG

2813/25 Councillor Ward Matters

- i. Councillor Taylor made the following points

- He thanked Councillor Ghayouba for the play park at Bransty and all he had done for it. He referred to Phase 1 Jericho Play park which was up and running and they were looking to get funding for Phase 2
 - He said Hensingham Rugby League had a girls team and he had given £500 from his Ward Grand to the girls team
 - He said how good Beck Bottom was looking and it was really starting to bloom
- ii. Councillor Carr said he had some good news and some bad news at the same time. Last month Home Group turned up at the Tenant's house for the water ingress and everything was looking positive. Unfortunately 4 weeks on and nothing had been done whatsoever so again disappointing from Home Group but it was expected.
 - iii. Councillor O'Kane said he had put a request in in the middle of last week for the Victoria Road/Bleach Green hedge to be cut. He said the hedge area had grown substantially and was now coming right out into the road and it was only a matter of time before cars got scratched and asked that this be looked into.
 - iv. Councillor Hayes said the school buses on Kells was an ongoing thing and was going to be fought vigorously by the people of Kells
 - v. Councillor Pearson referred to overgrown vegetation out of control. He said people coming down Woodhouse to Greenbank the trees are that overgrown coming down Woodhouse Hill can't walk because the trees are that far overgrown anybody tall just can't use that footpath. On the other side the grass has grown that long you can hardly see the footpath and last year it was never maintained at all it was never cut. Either side it's the same again and people were getting at him asking why it hadn't been cut. If you're any taller than 5ft you just can't walk.
 - vi. Councillor Gill said that when he was Mayor previously he had paid for 2 tubs out of his allowance to go around the cenotaph at Hensingham. He said 1 tub was broken and the other tub was planted up. He just wondered if this could be replaced
 - vii. Councillor O'Kane asked if the Council could have a monthly update from the powers that be on the Harbour and the Chairman said the Clerk would be asked to do this.

2814/25 Date and Time of next Meeting

The next Town Council Meeting would be on Thursday 31st July 2025 at the Beacon Portal, Whitehaven at 6.00pm

2815/25 IN PRIVATE

That prior to the following items of business the Chairman moved the following resolution:

That in view of the special or confidential nature of the business about to be

transacted it is advisable in the public interest that the public and or press be instructed to withdraw. Councillor O’Kane proposed this and Councillor Hayes seconded this. A vote was held and it was unanimously

RESOLVED - That the public and or press be instructed to withdraw.

2816/25 Update on Office Accommodation

The Clerk gave a report received from the Contractor on progress since the report to the Council Meeting in April as follows:

Para 1.1 Page 1 – monthly update on Progress

Para 1.2 Page 2

- Deposit Account Starting Balance, Contract Price minus payment made to William King

Para 1.2 Page 3

- Deposit Account Income since 1st April 2024

Para 1.2 Page 4

- Invoices received from William King

Para 1.2 Page 5

- Projected expenditure other than from William King

Para 1.2 Page 6

- Expenditure since 1st April 2024

Para 1.2 Page 7

- As at February 2025 individual percentages of work in contract that have been complete

It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the information contained in paragraphs 1.1 and 1.2 be approved and noted. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained

RESOLVED – That the information contained in paragraphs 1.1 and 1.2 of the report be approved and noted

2817/25 Applications for Grants – WADAOS and WCT

The Council considered applications for grants of £1,000 from WADAOS and WCT. It was proposed by Councillor Gill that each organisation be given a grant of £500.00. A vote was held and it was unanimously

RESOLVED – That grants of £500.00 be awarded to WADAOS and WCT

The Meeting Closed at 7.00pm

Chairman

WTC 31/07/2025

Agenda Item 6

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/24/2268/OL1	Consultation on Additional/Amended Information: LISTED BUILDING CONSENT FOR ALTERATIONS COMPRISING THE REPLACEMENT OF REAR BASEMENT DOOR WITH A SASH WINDOW, CREATION OF FRONT BASEMENT COVERED LIGHT-WELL WITH ENLARGED WINDOW. ALTERATION TO THE DESIGN AND POSITIONING OF THE MAIN STAIRCASE AND THE REINTRODUCTION OF AN INTERNAL STAIRCASE TO THE BASEMENT. INTERNAL BASEMENT REFURBISHMENT TO RETURN IT TO A HABITABLE STANDARD AND THE REMOVAL OF A FIRST FLOOR WALL 46 LOWTHER STREET, WHITEHAVEN
4/25/2129/OF1	Consultation on Additional/Amended Information: CHANGE OF USE FOR EXISTING DWELLING/VACANT COMMERCIAL UNIT (NO. 5 & 6 CHURCH LANE) TO LARGE HMO (SUI GENRIS) TO JOIN TWO PROPERTIES & EXTERNAL ALTERATIONS INCLUDING NEW WINDOWS AND DEMOLITION OF EXISTING OUTBUILDINGS 5 & 6 CHURCH LANE, HENSINGHAM, WHITEHAVEN
4/25/2217/OL1	LISTED BUILDING CONSENT FOR AN INSTALLATION OF A PARTITION WITHIN THE LARGE WAITING ROOM ON THE FIRST FLOOR TO CREATE A SMALLER WAITING ROOM AND AN ADDITIONAL CLINICAL ROOM 19-20 IRISH STREET, WHITEHAVEN

<u>Application Number</u>	<u>Detail</u>
4/25/2219/0F1	PROPOSED SINGLE STORY SIDE EXTENSION & INTERNAL ALTERATIONS 39 JUNIPER GROVE, WHITEHAVEN
4/25/2226/TPO	REMOVAL OF TWO CONIFER TREES SITUATED WITHIN A CONSERVATION AREA QUAY STREET SOUTH CAR PARK, QUAY STREET, WHITEHAVEN
4/25/2232/0F1	NEW GARAGES AND GYM SHOWER ROOM AND HOME OFFICE FOR DOMESTIC USE IVY COTTAGE, LONSDALE PLACE, NEW ROAD, WHITEHAVEN
4/25/2234/0L1	ALTERATIONS TO LISTED BUILDING TO: RETAIN SECTION OF ORIGINAL MARBLE FACING TO EXISTING EXTERNAL SHOPFRONT PLINTH TO WEST ELEVATION APPROVED FOR REMOVAL AND REPLACEMENT UNDER CURRENT LISTED BUILDING CONSENT. REPLACE SECTION OF EXTERNAL SHOPFRONT PLINTH FACING TO SOUTH ELEVATION WITH CERAMIC TILES 6 DUKE STREET, WHITEHAVEN
4/25/2238/0F1	NEW FRONT PARKING SPACE AND PORCH 92 CAMBRIDGE ROAD, WHITEHAVEN
4/25/2243/0F1	CHANGE OF USE OF THIRD FLOOR TO FORM SINGLE RESIDENTIAL APARTMENT VIA EXISTING STAIRCASE 71 LOWTHER STREET, WHITEHAVEN
4/25/2248/0F1	PROPOSED ERECTION OF NEW DOUBLE STOREY EXTENSION TO SIDE OF EXISTING DWELLING 43 BRANSTY ROAD, WHITEHAVEN
4/25/2252/TPO	FELLING OF A CHERRY TREE SITUATED WITHIN A CONSERVATION AREA

<u>Application Number</u>	<u>Detail</u>
	16 FOXHOUSES ROAD, WHITEHAVEN
4/25/2253/0F1	PROPOSED SINGLE STOREY SIDE & REAR EXTENSION WITH REPLACEMENT GARAGE ROOF. EXISTING SINGLE STOREY UTILITY ROOM TO BE DEMOLISHED 19 AIKBANK ROAD, WHITEHAVEN
4/25/2255/0L1	LISTED BUILDING CONSENT FOR THE REPLACEMENT OF 10 NON-TRADITIONAL GROUND FLOOR WINDOWS IN THE REAR ELEVATION WITH UPVC TOP HUNG CASEMENT WINDOWS 38-42 LOWTHER STREET, WHITEHAVEN
4/25/2259/0E1	LAWFUL DEVELOPMENT CERTIFICATE FOR PROPOSED INSTALLATION OF ICE BATH HUT, A GARDEN OFFICE POD, A CEDAR PRIVACY FENCE & PROPOSED GARDEN EXTENSION TO LEVEL WITH EXISTING GARDEN TO PROVIDE ADDITIONAL GARDEN SPACE WITHIN DOMESTIC CURTILAGE BALI HAI, HARBOUR VIEW, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 22nd July 2025. This shows a balance of £421,325.38. There are no payments outstanding.
- 2.2 The balance in the deposit account is £391,816.57

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

31/07/2025

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
05/06/2025	Sharp Business Systems Uk PLC	Supplies & Services	Photocopier Minimum Copies Charge for May 2025	£ 30.00		s.111 LGA 1972
24/06/2025	J & R Bennett	Events	Summer Bedding 2025 for St Nicholas Gardens	£ 4,329.60		s.144 LGA 1972
29/06/2025	Arborscape	3rd Party	Beds, Borders and Planters Contract - June 2025	£ 4,800.00		s.144 LGA 1972
29/06/2025	Arborscape	3rd Party	Allotment Maintenance Contract - June 2025	£ 658.80	s.23 Small Holdings & Allotments Act 1926	
29/06/2025	Arborscape	3rd Party	Midgley Gill Path Repair	£ 254.40	s.23 Small Holdings & Allotments Act 1926	
29/06/2025	Arborscape	Events	Re-location of planter from Roper Street to land at former Post Office	£ 235.20		s.144 LGA 1972
29/06/2025	Arborscape	Events	Removal of hexagonal planter from Market Place	£ 168.00		s.144 LGA 1972
30/06/2025	Mrs V Gorley	Events	Re-imbursement for artist supplies for Flower and Veg Show	£ 22.28		s.144 LGA 1972
30/06/2025	AI Security	Events	Overnight Security Provision (11/06/2025 & 12/06/2025)	£ 984.00		s.144 LGA 1972
01/07/2025	Lockhart Leisure Ltd	Events	Marquee Provision for Science Show and Careers Fair	£ 5,501.70		s.144 LGA 1972
04/07/2025	J & R Bennett	Events	Planting and maintenance of St Nicholas to date	£ 6,180.00		s.144 LGA 1972
07/07/2025	Mrs M Jewell	Employees/Allowances	Reimbursement for book presented to crew of Galeon Andaluia from Mayor	£ 15.99		s.144 LGA 1972
08/07/2025	Sharp Business Systems Uk PLC	Supplies & Services	Photocopier Charges 26/03/2025 - 27-06/2025	£ 226.61		s.111 LGA 1972
09/07/2025	Mrs M Jewell	Events	Reimbursement for hamper presented to crew of Galeon Andaluia	£ 53.48		s.144 LGA 1972
10/07/2025	Cumberland Council	Premises	Meeting Room Hire - 22/05/2025 and 29/05/2025	£ 168.00		s.111 LGA 1972
10/07/2025	Cumberland Council	Events	Meeting Room Hire - 26/06/2025	£ 84.00		s.111 LGA 1972
14/07/2025	Quality Cleaning & Contracting Ltd	Events	Daily waste removal service to Galeon Andaluia	£ 84.00		s.144 LGA 1972

£ 23,796.06

WHITEHAVEN TOWN COUNCIL

CASH BOOK FROM 1 APRIL 2025

APPENDIX 2

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[illegible]

INCOME 2024-2025

Date	Item	Precept	Interest	Other
01.04.2025	Allotment Rents			2896.50
07.04.2025	Allotment Rents			450.00
07.04.2025	HMRC - VAT Refund - March			23024.49
10.04.2025	Allotment Rents			310.00
16.04.2025	Precept	524003.00		
22.04.2025	Allotment Rents			440.00
24.04.2025	Allotment Rents			40.00
07.05.2025	Allotment Rents			140.00
12.05.2025	HMRC - VAT Refund - April			11050.23
20.05.2025	Allotment Rents			120.00
06.06.2025	Allotment Rents			40.00
06.06.2025	HMRC - VAT Refund - May			15333.03
19.06.2025	Allotment Rents			148.00
27.06.2025	Allotment Rents			40.00
07.07.2025	HMRC - VAT Refund - June			28785.65
10.07.2025	Deposit Account Credit Adjustment			252.49
		524003.00	0.00	83070.39
				607073.39

WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2024-2025

Expenditure Net Invoices not yet
of VAT processed Budget

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2025)	92,200.21
CBS 53906216 (01.04.2025)	581,114.51
TOTAL OPENING BALANCE	£ 673,314.72

INCOME:

Precept	524,003.00
Interest (Deposit)	
Other Income	83,070.39
TOTAL INCOME	£ 607,073.39

EXPENDITURE

Employees & Allowances	36084.56
Premises	18390.05
Supplies/Services	10678.42
3rd Party	300.00
Grants	500.00
Allotments	5619.66
Ground Maintenance	0.00
Civic Hospitality	0.00
Ranger	8899.91
Whitehaven In Bloom	5601.25
Ward Grants	2580.36
Elections	0.00
Environmental Improvements	0.00
Events	7309.17
Contingencies	0.00
Reserves	303976.36
VAT (to be reclaimed)	67303.42
TOTAL EXPENDITURE	£ 467,246.16

CASH BOOK BALANCE

Brought forward	£ 673,314.72
Income	£ 607,073.39
Expenditure	£ 467,246.16
Town Council Funds	£ 813,141.95

BANK BALANCES

CBS 53905917 (22/07/2025)	421,325.38
CBS 53906216 (22/07/2025)	391,816.57
	£ 813,141.95

Less Unpresented Cheques

-

FINANCIAL POSITION

£ 813,141.95

CALL FOR SITES FOR CUMBERLAND LOCAL PLAN

Purpose of the Report

To inform the Council of a consultation launched by Cumberland Council regarding its Call for Sites for the Cumberland Local Plan and to seek Members' views on this

1.0 INTRODUCTION

- 1.1 Attached at Appendix 1 is consultation documentation received from Cumberland Council with regard to its Call for Sites for the Cumberland Local Plan. This is to help Cumberland Council understand where land is actively available that could help meet the needs for future development and also to protect sites with local value
- 1.2 This process will run until Sunday 4th January 2026 and information and guidance on the process can be found by clicking the link on the attached documentation.

2.0 RECOMMENDATION

- 2.1 It is recommended that Members consider the issue and make any comments/views they may have.

Whitehaven Town Council

From: Robinson, Francesca
<Francesca.Robinson@Cumberland.gov.uk>
Sent: 03 July 2025 08:54
To: planningpolicy@cumberland.gov.uk
Subject: Cumberland Council - Call for Sites (Local Plan)

Dear Parish and Town Councillors

Cumberland Council has now launched its Call for Sites for the Cumberland Local Plan; this is a key stage in the development of the new Local Plan for Cumberland as it will help us to understand where land is actively available that could help meet the need for future development, and also the opportunities and locations to protect sites that have local value.

Any interested party is invited to identify sites which they would like to see either protected or developed for a particular use, as long as they have the landowner's permission. Such uses can include housing, retail, employment, open space, habitat creation, minerals and waste.

There are no size or locational requirements for the submitted sites, but any land submitted must have the landowner's permission and it must be within the Cumberland Local Plan area. As such, it should not include land within the St. Cuthbert's Garden Village and the Lake District National Park as these areas of Cumberland are covered by separate Local Plans (which can be viewed online at www.stcuthbertsgv.co.uk and www.lakedistrict.gov.uk/planning/planningpolicies/local-plan).

The Call for Sites process will run until **Sunday 4th January 2026**.

More information and guidance on the process (including the submission forms) can be found online at: www.cumberland.gov.uk/planning-and-building-control/planning-policy/cumberland-local-plan.

Cumberland Planning Policy Notifications and Consultations

We will continue to notify you of all our Local Plan and wider planning policy updates and consultations. Please let us know if there is any other specific email address that you would like us to use for consultations or if there is anyone else in your organisation that we should be consulting instead.

If you no longer wish to receive updates from Planning Policy, please email planningpolicy@cumberland.gov.uk to let us know.

If you have any queries please do not hesitate to contact us.

Kind Regards

Planning Policy Team

E: planningpolicy@cumberland.gov.uk

E: stcuthbertsgv@cumberland.gov.uk (for enquiries relating to St Cuthberts Garden Village only)

T 0300 373 3730

www.cumberland.gov.uk



Cumberland Local Plan

The Cumberland Local Plan will provide the long-term strategy for sustainable growth across the district and replace the existing suite of adopted development plans.

Cumberland Council is progressing with a new Cumberland Local Plan. We aim to replace the former District Council Local Plans and the former County Council Minerals and Waste Plan with a single new plan.

You can view the current Local Plan documents for the former county and district councils on the [Local Plan page](#). These will remain part of the Development Plan until they are replaced by the Cumberland Local Plan.

The Local Development Scheme (LDS) sets out the broad timetable for the preparation of Development Plan Documents and associated documents. The latest Local Development Scheme was approved in March 2025.

[Local Development Scheme March 2025 to March 2028 \(PDF, 220.22KB\)](#)

Statement of Community Involvement (SCI)

The Statement of Community Involvement sets out the council's policy for engaging the community and stakeholders in the planning process. [A new Statement of Community Involvement \(SCI\) was adopted by the Council on 18th February 2025.](#)

Call for Sites

The Council has commenced its Call for Sites in order to offer an opportunity for landowners, developers, site promoters, members of the public and Parish and Town Councils to identify land that could be developed to meet local needs.

Full details about the Call for Sites, including details of how to submit sites, can be found on the [Cumberland Council Consultations website](#).

ALLOTMENT UPDATE REPORT

Purpose of Report and Recommendation

To consider a report on the present position with regards to Allotments

1.0 INTRODUCTION

- 1.1 Further to Minute 2808/25 the position with regards to the Council's Allotment Sites is as follows-

Cartgate Allotment Site

- There are no vacancies on Cartgate Allotment Site

Crow Park Allotment Site

- There are 3 vacant allotment plots on Crow Park Allotment Site. One of the allotment plots is at the bottom of the site co-extensive with the woodland and may prove difficult to let but we are trying. The other 2 plots were recently accepted by people on the waiting list but last week they gave backward because it was not a good time for them and that it was too much work. So we are actively trying to find tenants for them from the waiting list.

Midgey Allotment Site

- There are no vacancies on Midgey Allotment Site except for the plot specifically adapted for people with disabilities.

Sneckyeat Allotment Site

- There are no vacancies on Sneckyeat Allotment Site

- 1.2 There are no outstanding reported repairs from the Site Representatives and the Meeting to be arranged on Zoom between the Allotments Advisory Group and the Site Representatives will be arranged when one of the Councillors who is on the Allotments Advisory Group returns from holiday

2.0 RECOMMENDATION

It is recommended that the above report be noted and that a Zoom Meeting be arranged