

The Public will not be admitted to this meeting

WHITEHAVEN TOWN COUNCIL

Clerk to the Council:

Marlene Jewell

Telephone: 01946 67366

Chairman:

Councillor Brian O'Kane

To: Members of the Whitehaven Town Council

You are duly **SUMMONED** to attend a **MEETING of WHITEHAVEN TOWN COUNCIL** which will be held in **the DUNBOYNE HALL, WHITEHAVEN CIVIC HALL, LOWTHER STREET, WHITEHAVEN**

Date: Thursday 26th March 2020

Time: 6.30pm

Signed.....*Marlene Jewell*.....Dated.....*20th March 2020*.....
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Minutes of the Council Meeting held on 27th February 2020

4. Minutes of the Extraordinary Council Meeting on 23rd March 2020 – To follow

5. **Public Participation**
6. **Planning Applications**
7. **Finance Report**
8. **Recommendation Whitehaven in Bloom Advisory Group**
9. **Events Advisory Group**
10. **Police report**
11. **Grass Cutting at Mirehouse**
12. **Catenary Wires and Blue Rope**
13. **Councillor Ward Matters**
14. **Date of next Meeting**

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:-

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

15. **Grant Application - FSC**
AAW

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on 27th February 2020

Present: Councillor B O’Kane (Chairman); Councillor C Arrighi; Councillor E Dinsdale; Councillor G Dinsdale; Councillor C Hayes; Councillor C Maudling
Councillor R Redmond; Councillor G Roberts

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

1533/20 Apologies for Absence

Apologies for absence were received from Councillor R Gill, Councillor J Rayson, Councillor C Walmsley and Councillor L Walmsley

1534/20 Declarations of Interest

Councillor Roberts declared that he had been appointed to the Board of Age UK.

1535/20 Minutes of the Council Meeting held on 30th January 2020

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Minutes of the Council Meeting held on 30th January 2020 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Council Meeting held on 30th January 2020 be approved and signed by the Chairman as a correct record.

1536/20 Minutes of the Extraordinary Council Meeting held on 10th February 2020

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Minutes of the Extraordinary Council Meeting held on 10th February 2020 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Extraordinary Council Meeting held on 10th February 2020 be approved and signed by the Chairman as a correct record.

1537/20 **Minutes of the Extraordinary Council Meeting held on 19th February 2020**

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Minutes of the Extraordinary Council Meeting held on 19th February 2020 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Extraordinary Council Meeting held on 19th February 2020 be approved and signed by the Chairman as a correct record.

1538/20 **Public Participation**

There was no public participation.

1539/20 **Planning Applications**

The Council considered planning applications received and shown at Appendix 1. The only application objected to was CJH/4/19/2233/001 relating to land to the South of Elizabeth Crescent. It was proposed by Councillor Roberts and seconded by Councillor Hayes that an objection be lodged with CBC that this application should first be discussed by the CCC Local Committee before being decided by CBC and that there were no objections to the other planning applications on Appendix 1.

RESOLVED – That an objection be lodged with CBC that this application Should first be discussed by the CCC Local Committee before being decided by CBC and that there were no objections to the other planning applications on Appendix 1.

1540/20 **Finance Report**

The Council considered a Financial Report.

- i. The Council considered Appendix 1 and the Assistant Clerk said that 11 additional invoices had been received (details of which had been circulated) in the sum of £46,249.36. It was proposed by Councillor Maudling and seconded by Councillor Hayes that the invoices shown on Appendix 1 and the 11 additional invoices be approved and paid.

RESOLVED – That the invoices shown on Appendix 1 together with the 11 additional invoices mentioned above be approved and paid.

- ii. The Council considered Appendices 2 and 3 relating to the cashbook and Income and Expenditure. It was proposed by Councillor Roberts and seconded by Councillor Hayes that the Cashbook and the Income and Expenditure at Appendices 2 and 3 be approved and noted.

RESOLVED – That the Cashbook and Income and Expenditure at Appendices 2 and 3 be approved and noted.

1541/20 **Contract for Ranger and Assistant Ranger**

The Council considered a report containing the Contracts for 2020/21 for the Ranger and the Assistant Ranger. Following consideration of the Contracts it was proposed by Councillor Roberts and seconded by Councillor Maudling that the Contracts for the Ranger and Deputy Ranger be approved and that they be signed by the Chairman and Deputy Chairman on behalf of the Council.

RESOLVED – That the Contracts for the Ranger and Deputy Ranger be approved and that they be signed by the Chairman and Deputy Chairman on behalf of the Council.

1542/20 **Car Parking**

The Council considered a report on the position on car parking for Officers and Councillors on the Civic Hall Car Park. Following a discussion it was proposed by Councillor Roberts and seconded by Councillor Maudling that the Council pay for one parking space for one year at a cost of £ 820.00

RESOLVED – That the Council pays for one parking space for one year at a cost of £820.00.

Councillor G Dinsdale came into the room

1543/20 **Champions**

The Council considered a report containing feedback from Councillors on becoming champions for particular issues/causes (Minute 1518/20 refers). It was proposed by Councillor Hayes and seconded by Councillor O’Kane that the following Councillors be appointed as follows:-

Councillor Arrighi	Mental Health Champion
Councillor E Dinsdale	Autism Champion
Councillor G Dinsdale	Youth Champion
Councillor Roberts	Continue as Bus Shelter Champion
Councillor Roberts	Older People (Pensionable Age) Champion

RESOLVED – That the above mentioned Councillors be appointed as Champions as stated above.

1544/20 **Quotes for Marquee**

The Council considered a report on quotes received for the hire of a marquee for one week in May 2020 to house inter alia a photographic exhibition. Following a discussion it was proposed by Councillor Maudling and seconded by Councillor O’Kane that Quote 3 be accepted in the sum of £1,475.00. It was unanimously

RESOLVED – That quote 3 be accepted in the sum of £1,475.00

1545/20 **Renewal of HPE Support Package**

The Council considered a report about renewing the 1 year support service Contract with Hewlett Packard Enterprises for hardware support at a cost of £77 excl. VAT. It was proposed by Councillor Maudling and seconded by Councillor Hayes that the support services contract for hardware support with Hewlett Packard Enterprises be renewed for one year at a cost of £77 excl. VAT

RESOLVED - That the support services contract for hardware support with Hewlett Packard Enterprises be renewed for one year at a cost of £77 excl. VAT.

1546/20 **Cumbria Tourism**

The Council considered an email received from Cumbria Tourism which asked if the Council wished to become a member of Cumbria Tourism at a cost of £260.00 plus VAT per year. After considering the benefits of having Cumbria Tourism Membership it was proposed by Councillor Maudling and seconded by Councillor O’Kane that the Council become a member of Cumbria Tourism at a cost of £260.00 plus VAT per annum.

RESOLVED – That the Council become a member of Cumbria Tourism at a cost of £260.00 plus VAT per annum.

1547/20 **Police Report**

The Council considered a report from the Police on Whitehaven and District for February 2020.

The report was noted.

1548/20 **VE Day Celebration**

The Chairman gave an update on the preparations for the VE Day Celebrations and the Beacon Portal targeting all primary schools in the area which made the following points:-

- The marquee will be run with photographs, mini exhibits but there was a problem with logistics as the marquee would be open from Monday to Saturday and therefore a rota of volunteers to man the marquee would be required. Perhaps we could ask RBL or the local Rotary Club.
- The Beacon was acting as host for some schools in the area and would be doing a hands on project in the Beacon Portal
- We should target all schools in our area and ask them if they want to participate although the biggest problem was getting the school into the town and if we need to provide transport then those costs would have to be factored in
- There was concern about what to do on the Saturday – possibility of asking Cleator Moor Brass to perform.
- VE Evening on 7th May 2020 – The cost would be £25.00 a ticket and it was anticipated that approximately 150 would attend. The band had been booked and would be doing two 45/50 minute sessions
- Tony Pearce had volunteered to do the disco for £150 for the full night and the Council’s approval was being sought for this

It was proposed by Councillor O’Kane that Tony Pearce be booked to provide the disco at a cost of £150.00 and this was seconded by Councillor Hayes.

RESOLVED – That Tony Pearce be booked to provide the disco at a cost of £150.00

1549/20 **Allotments**

It was reported that there was an issue with the communal access at Crow Park Allotment Site which was in a poor state. The Council’s contractor had scraped the surface away and said that the access should be covered and filled with plainings. It was estimated that it would require 20 tonnes of plainings at a cost of £200.00. It was proposed by Councillor Hayes and seconded by Councillor Roberts that 20tonnes of plainings be purchased at a cost of £200.00.

RESOLVED – That 20 tonnes of plainings be purchased at a cost of £200.00

1550/20 **Councillor Ward Matters**

- i. Councillor Robert said there was a lot of dog dirt in Harras Ward
- ii. Councillor Hayes said there had been a Kells Ward meeting on Tuesday night and there had been a good turn out and Councillors from all 3 Councils were present. There had been good feedback on what was being done in Kells and they were getting on top of the dog dirt.
- iii. Councillor Maudling said youths were continuing to terrorise people in Whitehaven with bikes cutting in in front of traffic

- iv. Councillor E Dinsdale asked about meetings for the Events Advisory Group and the Whitehaven in Bloom Advisory Group and the Clerk said they were being arranged for the following week.
- v. Councillor G Dinsdale asked if there was any update on the bus shelter at Tower Hill. The Assistant Clerk said there was not and we were waiting to hear from CCC
- vi. Councillor G Dinsdale said she had been invited to an event run by Inspira and wondered would the Town Council be open to hosting school children for work experience in the future. The Clerk said that was a good idea and would be possible when the new office building was operational but unfortunately not at the moment as the present office accommodation was limited.
- vii. Councillor O’Kane said the litter bins had been sorted out on Hillcrest but that he had still be unable to arrange a meeting with CCC about the roads

1551/20 Date of Next Meeting

The date of the next Council Meeting will be 26th March 2020 at 6.30pm in the Dunboyne Hall, Whitehaven Civic Hall

IN PRIVATE

1552/20 Prior to the following items of business the Chairman moved the following:-

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

RESOLVED – That in view of the special or confidential nature of the business to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

1553/20 Grant Application

Councillor Arrighi and Councillor Redmond declared an interest and left the room during the consideration of this item.

The Council considered a grant application received from FSC.

Following a discussion it was proposed by Councillor O’Kane and seconded by Councillor Hayes that the application be put on hold and that the Applicant be asked to come to the next Council Meeting to present the application and to answer any questions that the Council had.

RESOLVED – That the Applicant be asked to come to the next Council Meeting to present the application and to answer any questions the Council had.

The Meeting closed at 7.55pm

Chairman

WTC 26/03/2020

Item 6

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
CH/4/20/2075/0F1	RAISED DECK TO REAR 23 CARLTON DRIVE, WHITEHAVEN
CH/4/20/2082/0B1	VARIATION OF CONDITION 1 OF PLANNING PERMISSION 4/15/2446/0F1 (TEMPORARY CAR PARK) TO EXTEND TIME PERIOD FOR A FURTHER FIVE YEARS LAND AT THE GINNS, WHITEHAVEN
CH/4/20/2084/0F1	ERECTION OF SIDE EXTENSION TO PROVIDE ADDITIONAL LIVING ACCOMMODATION AND NEW ENTRANCE LOBBY 62 BRAKESIDE GARDENS, WHITEHAVEN
CH/4/20/2092/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 44 DERWENTWATER ROAD, MIREHOUSE, WHITEHAVEN
CH/4/20/2093/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 173 MEADOW ROAD, MIREHOUSE, WHITEHAVEN
CH/4/20/2094/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 261 MEADOW ROAD, MIREHOUSE, WHITEHAVEN
CH/4/20/2095/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 226 MEADOW ROAD, MIREHOUSE, WHITEHAVEN
CH/4/20/2096/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 22 BOWNESS ROAD, GREENBANK, WHITEHAVEN
CH/4/20/2097/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 90 FELL VIEW AVENUE, WOODHOUSE, WHITEHAVEN
CH/4/20/2098/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 50 WINDERMERE ROAD, WOODHOUSE, WHITEHAVEN
CH/4/20/2099/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS

<u>Application Number</u>	<u>Detail</u>
	1 BOWNESS ROAD, GREENBANK, WHITEHAVEN
CH/4/20/2100/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 9 LOWESWATER AVENUE, WOODHOUSE, WHITEHAVEN
CH/4/20/2101/0F1	CONVERSION OF SINGLE DWELLING INTO 2 NO. ONE BEDROOM APARTMENTS 50 BURNMOOR AVENUE, MIREHOUSE, WHITEHAVEN
CH/4/20/2102/0F1	CONVERSION OF SINGLE DWELLINGS INTO 2 NO. ONE BEDROOM APARTMENTS 52 BURNMOOR AVENUE, MIREHOUSE, WHITEHAVEN
CH/4/20/2105/0F1	REAR TWO STOREY EXTENSION WITH SINGLE STOREY UTILITY ROOM EXTENSION TO REAR 17 HIGHFIELDS, HILLCREST, WHITEHAVEN
CH/4/20/2107/0F1	TO RAISE LEVEL OF LAND FROM EXISTING RETAINING WALL TO PATIO LEVEL; REALIGN POSITION OF STEPS; RAISED PLATFORM TO REAR OF PROPERTY 26 MONKWRAY COTTAGES, WHITEHAVEN
CH/4/20/2111/0F1	CHANGE OF USE FROM DWELLING HOUSE TO DAY CARE CENTRE; OPENING IN STONE BOUNDARY WALL TO PROVIDE PEDESTRIAN ACCESS FROM ADJACENT CARE HOME; NEW FIRE DOOR TO REPLACE EXISTING WINDOW LINMEL LODGE, ST BEES ROAD, WHITEHAVEN
CH/4/20/2112/0F1	INSTALLATION OF TWO AIR CONDENSING UNITS ON THE ROOF; AIR CONDITIONING UNIT IN TWO ROOMS (TO BE CONNECTED TO AIR CONDENSING UNITS THROUGH NEW PIPEWORK THAT WILL PENETRATE THE ROOF) 44 IRISH STREET, WHITEHAVEN
CH/4/20/2113/0L1	LISTED BUILDING CONSENT TO INSTALL TWO AIR CONDENSING UNITS ON THE ROOF; AIR CONDITIONING UNIT IN TWO ROOMS (TO BE CONNECTED TO AIR CONDENSING UNITS THROUGH NEW PIPEWORK THAT WILL PENETRATE THE ROOF) 44 IRISH STREET, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 18th March 2020. This shows a balance of £65,783.79 There are however cheques to the value of £1956.82 still to be presented and cleared.
- 2.2 The balance in the deposit account is £294,431.97.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

26/03/2020

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
29/03/2019	Mrs V Gorley	Supplies & Services	Adobe (convert pdf files to word documents)	£ 21.14		s111 LGA 1972
26/02/2020	Copeland Borough Council	Premises	Rent Charges 25.09.2019 - 24.12.2019	£ 375.00		s111 LGA 1972
26/02/2020	Copeland Borough Council	Premises	Insurance April 2020 - March 2021	£ 109.00		s111 LGA 1972
26/02/2020	Copeland Borough Council	Premises	Services Charges 25.09.2019 - 24.12.2019	£ 196.24		s111 LGA 1972
26/02/2020	Copeland Borough Council	Premises	Service Charges 25.12.2019 - 24.03.2020	£ 196.24		s111 LGA 1972
26/02/2020	Copeland Borough Council	Premises	Energy Charges 01.03.2020 - 31.03.2020	£ 65.40		s111 LGA 1972
26/02/2020	Copeland Borough Council	3rd Party	Seasonal Operative 01.03.2020 - 31.03.2020	£ 2,027.69		s111 LGA 1972
28/02/2020	Copeland Borough Council	3rd Party	Allotment & Pigeon Loft Maintenance Contract 01.03.2020 - 31.03.2020	£ 656.93		s23 Small Holdings Allotments Act 1908
28/02/2020	Copeland Borough Council	3rd Party	Grass Cutting Contract 01.03.2020 - 31.03.2020	£ 1,056.25		s111 LGA 1972
28/02/2020	Copeland Borough Council	3rd Party	Parks & Open Spaces Ranger Contract 01.03.2020 - 31.03.2020	£ 3,096.77		s111 LGA 1972
02/03/2020	E-on	Events	Seasonal Illuminations Electric Charge	£ 268.56		s111 LGA 1972
06/03/2020	Clyde & Co		VAT in relation to professional fees	£ 161.00		s111 LGA 1972
09/03/2020	Copeland Borough Council	Premises	NNDR bill for 148 Queen Street 01.04.2020 - 31.03.2021	£ 10,880.00		s111 LGA 1972
09/03/2020	Copeland Borough Council	Premises	Rent Charges 25.12.2019 - 24.03.2020	£ 375.00		s111 LGA 1972
11/03/2020	Cllr. E Dinsdale	Employees & Allowances	Various parking charges for events from 14.06.2019 to 25.01.2020	£ 24.60		s111 LGA 1972
12/03/2020	Support Warehouse Limited	Supplies & Services	HPE Support Service	£ 92.40		s111 LGA 1972
16/03/2020	Cllr. B O'Kane	Employees & Allowances	Mileage to attend offices to discuss operational details	£ 1.80		s111 LGA 1972
16/03/2020	Mrs V Gorley	Supplies & Services	Hand Sanitiser Gel for use within the office	£ 88.00		s111 LGA 1972
19/03/2020	Viking Direct	Supplies & Services	A4 Copier Paper and envelopes	£ 69.08		s111 LGA 1972
				£ 19,761.10		

28/06/2019	688	Online Systems (Maintenance) Ltd	210.00	880.21	262.50	210.00	42.00	252.00	Contract
28/06/2019	689	Copeland Borough Council				880.21	176.04	1056.25	1348/19 (f)
28/06/2019	690	Mr P Porter	65.40			262.50	65.40	262.50	1348/19 (f)
28/06/2019	691	Copeland Borough Council				65.40	95.25	642.69	1348/19 (f)
28/06/2019	692	Copeland Borough Council				65.40	547.44	642.69	1348/19 (f)
28/06/2019	693	Copeland Borough Council				2580.64	168.97	3096.77	1348/19 (f)
28/06/2019	694	Copeland Borough Council				844.87	103.84	1013.84	1348/19 (f)
28/06/2019	695	J & R Bennett				196.00	39.20	235.20	1348/19 (f)
28/06/2019	696	Copeland Borough Council				946.15	1135.38	1135.38	1348/19 (f)
28/06/2019	697	Mr Chris Hayes				15.52	15.52	15.52	1348/19 (f)
28/06/2019	698	Mr Chris Hayes	29.18			29.18	5.84	35.02	1348/19 (f)
28/06/2019	700	Water Plus Limited	240.00			240.00	240.00	240.00	1348/19 (f)
28/06/2019	701	Westcom	192.44			192.44	192.44	192.44	1348/19 (f)
28/06/2019	702	Chf Ron Redmond	75.00			75.00	9.00	90.00	1348/19 (f)
28/06/2019	703	Chf Carla Arrighi	9.00			9.00	7.00	7.00	1348/19 (f)
28/06/2019	704	Water Plus Limited	15.44			15.44	18.53	18.53	1348/19 (f)
28/06/2019	705	Copeland Borough Council				9212.93	9212.93	9212.93	1348/19 (f)
02/07/2019	706	Dixons				150.00	150.00	150.00	1255/19
02/07/2019	707	Whitehaven Trophies				65.00	65.00	65.00	1255/19
08/07/2019	BACS	Fluid Productions				824.90	156.88	1001.88	1348/19 (f)
08/07/2019	BACS	D Talkentire Limited				1806.20	363.24	2169.44	1348/19 (f)
08/07/2019	BACS	Deborah McKenna Ltd				850.00	170.00	1020.00	1348/19 (f)
08/07/2019	BACS	POD (North West) Ltd				1500.00	300.00	1800.00	1348/19 (f)
08/07/2019	BACS	Deborah McKenna Ltd				176.36	35.27	211.63	1348/19 (f)
08/07/2019	BACS	Amberol Limited				444.23	88.85	533.08	1348/19 (f)
08/07/2019	BACS	Cumbria Media	60.00			60.00	60.00	60.00	1348/19 (f)
15/07/2019	BACS	First Image Signs Limited				90.00	18.00	108.00	1348/19 (f)
15/07/2019	BACS	Staff				4319.15	4319.15	4319.15	1183/18
15/07/2019	BACS	HMRC				848.78	848.78	848.78	631/17 (H)
15/07/2019	708	HMRC				1929.76	1929.76	1929.76	HMRC
15/07/2019	DD	BT Group	70.95			4355.00	4355.00	4355.00	Grant/Ward Grant
15/07/2019	DD	Always Another Way	1000.00			1000.00	14.19	1000.00	Contract
15/07/2019	BACS	Copeland Borough Council				844.87	168.97	1013.84	1348/19 (f)
30/07/2019	710	Copeland Borough Council				547.44	109.48	656.92	1348/19 (f)
30/07/2019	711	Copeland Borough Council				880.21	176.04	1056.25	1348/19 (f)
30/07/2019	712	Copeland Borough Council				2580.64	516.13	3096.77	1348/19 (f)
30/07/2019	713	Copeland Borough Council				65.40	65.40	65.40	1348/19 (f)
30/07/2019	714	Copeland Borough Council	65.40			15.20	15.20	30.40	1348/19 (f)
30/07/2019	715	Copeland Borough Council	375.00			375.00	375.00	375.00	1348/19 (f)
30/07/2019	716	Copeland Borough Council	196.24			196.24	196.24	196.24	1348/19 (f)
30/07/2019	717	Chf Graham Roberts				1.80	1.80	1.80	1348/19 (f)
30/07/2019	718	Rosehill Youth Theatre	11.80			11.80	11.80	11.80	1348/19 (f)
30/07/2019	719	Chf Ryan Redmond				9.00	9.00	9.00	1348/19 (f)
30/07/2019	720	Mrs V Gorfley				7.99	7.99	7.99	1348/19 (f)
30/07/2019	721	Viking Payments				84.87	84.87	84.87	1348/19 (f)
30/07/2019	722	J & R Bennett				1246.50	2447.90	1489.40	1348/19 (f)
30/07/2019	723	Go Wishbands				107.24	107.24	107.24	1348/19 (f)
31/07/2019	724	St Benedict's Junior RUFC				250.00	250.00	250.00	Ward Grant
31/07/2019	725	Mirehouse Community Centre				750.00	750.00	750.00	Ward Grant
01/08/2019	DD	CF Corporate	300.00			300.00	60.00	360.00	Contract
02/08/2019	BACS	West House				41.95	41.95	41.95	1368/19 (f)
02/08/2019	BACS	Cumbria Media				72.00	72.00	72.00	1368/19 (f)
02/08/2019	BACS	H F T Gough & Co				150000.00	150000.00	150000.00	1376/19 (H)
02/08/2019	Bank Charge	Cumberland BS				25.00	25.00	25.00	Bank Charge
02/08/2019	726	Wick Cumbria Hospice at Home	250.00			250.00	250.00	250.00	Charity Contribution
02/08/2019	727	Wick Cumbria Hospice at Home				600.00	600.00	600.00	Charity Contribution
03/08/2019	728	Brooks - VOID - cheque 729 repairs				100.00	100.00	100.00	Ward Grant
08/08/2019	729	HMRC				1929.56	1929.56	1929.56	1327/19 (H)
15/08/2019	730	HMRC				848.78	848.78	848.78	HMRC
15/08/2019	BACS	Cumbria LGPS				4319.35	4319.35	4319.35	1183/18
15/08/2019	BACS	Staff				100.00	100.00	100.00	Ward Grant
15/08/2019	BACS	Derwent Railway Society				80.84	15.17	97.01	Contract
21/08/2019	DD	BT Group	80.84			3538.00	707.60	4245.60	1332/19
21/08/2019	BACS	Maypole Manufacturing Ltd				20.00	20.00	20.00	Contract
04/09/2019	731	Copeland Borough Council				20.00	20.00	20.00	1387/19 (f)
04/09/2019	732	Copeland Borough Council				844.87	168.97	1013.84	1387/19 (f)
04/09/2019	733	Copeland Borough Council				547.44	109.48	656.92	1387/19 (f)
04/09/2019	734	Copeland Borough Council				880.21	176.04	1056.25	1387/19 (f)
04/09/2019	735	Copeland Borough Council				2580.64	516.13	3096.77	1387/19 (f)
04/09/2019	736	Copeland Borough Council				65.40	65.40	65.40	1387/19 (f)
04/09/2019	737	Copeland Borough Council				7022.95	374.67	7397.62	1387/19 (f)
04/09/2019	BACS	Zurich Municipal				374.67	374.67	374.67	1387/19 (f)
04/09/2019	738	Midshire Business Systems				368.62	73.72	442.34	1387/19 (f)
09/09/2019	739	Viking Payments				83.43	16.69	100.12	1387/19 (f)
09/09/2019	BACS	Cumbria Media				104.00	104.00	104.00	1387/19 (f)
09/09/2019	740	Bransley Royal British Legion				195.00	195.00	195.00	1387/19 (f)
04/09/2019	741	Mrs J Hurley				250.00	250.00	250.00	1387/19 (f)
04/09/2019	BACS	Maypole Manufacturing Ltd				7076.00	1415.20	8491.20	1332/19
05/09/2019	742	Copeland Borough Council				350.00	350.00	350.00	1387/19 (H)

1929.56 87791.18 9792.13 14925.37 16819.22 8042.67 8705.14 28435.20 14755.00 0.00 9682.31 1743.89 46974.18 14406.86 18084.60 14263.24 28179.00 10605.43 47.50 162251.00 4955403.92 31928.44 527437.59 1929.56

INCOME 2019-20

Date	Item	Precept	Interest	Other
08/04/2019	Allotment Rents 2019/20			1320.08
10/04/2019	Allotment Rents 2019/20			120.00
24/04/2019	HMRC - VAT Refund March			5616.68
29/04/2019	Allotment Rents 2019/20			420.00
30/04/2019	2019/20 Precept	442558.02		
17/05/2019	HMRC - VAT Refund April			510.68
03/06/2019	Allotment Rents 2019/20			519.33
14/06/2019	HMRC - VAT Refund May			2936.96
12/07/2019	HMRC - VAT Refund June			2464.02
12/07/2019	Allotment Rents 2019/20			307.00
12/07/2019	Refund Midshire Account			254.58
23/07/2019	Allotment Rents 2019/20			64.00
02/08/2019	Allotment Rents 2019/20			54.00
20/08/2019	HMRC - VAT Refund July			3435.68
09/09/2019	Allotment Rents 2019/20			207.17
11/09/2019	HMRC - VAT Refund August			1061.04
19/09/2019	Allotment Rents 2019/20			40.00
30/09/2019	Sellafield Sponsorship			2500.00
08/10/2019	HMRC - VAT Refund September			3594.53
08/11/2019	HMRC - VAT Refund October			2925.15
06/12/2019	HMRC - VAT Refund November			2245.91
07/02/2020	HMRC - VAT Refund Dec/Jan			2734.75
13/03/2020	Allotment Rents 2019/20			50.00
13/03/2020	Allotment Rents 2020/21			1540.00
17/03/2020	HMRC - VAT Refund Feb			7632.01

442558.02	0.00	42553.57	485111.59
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**WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2019-20**

**Expenditure Net
of VAT** **Invoices not yet
processed** **Budget**

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2019)	256,152.97
CBS 53906216 (01.04.2019)	144,431.97
TOTAL OPENING BALANCE	£ 400,584.94

INCOME:

Precept	442,558.02
Interest (Deposit)	
Other Income	42,553.57
TOTAL INCOME	£ 485,111.59

EXPENDITURE

Employees & Allowances	87791.18
Premises	9792.13
Supplies/Services	14925.37
3rd Party	16819.22
Grants	8042.67
Allotments	8705.14
Christmas	28435.20
Markets	14755.00
Community Plan	0.00
Ground Maintenance	9682.31
Civic Hospitality	1743.89
Ranger	46974.18
Whitehaven In Bloom	14406.86
Ward Grants	18084.60
Elections	14263.24
Environmental Improvements	28179.00
Events	10605.43
Contingencies	47.50
Reserves	162251.00
VAT (to be reclaimed)	31928.44
TOTAL EXPENDITURE	£ 527,437.59

CASH BOOK BALANCE

Brought forward	£ 400,584.94
Income	£ 485,111.59
Expenditure	£ 527,437.59
Town Council Funds	£ 358,258.94

BANK BALANCES

CBS 53905917 (18/03/2020)	65,783.79
CBS 53906216 (18/03/2020)	294,431.97
	£ 360,215.76

Unpresented Cheques 2019/2020

1,956.82

FINANCIAL POSITION

£ 358,258.94

WHITEHAVEN IN BLOOM REPORT

Purpose of the Report and Recommendation

To report back to Members of the discussions held at the Whitehaven In Bloom Advisory Group meeting and to approve the recommendations.

1.0 INTRODUCTION

- 1.1 A meeting of the Whitehaven In Bloom Advisory Group was held on 3rd March 2020. Present were Councillor's O'Kane, Gill and E. Dinsdale. Others present were Alan Clements, Elena Davies and John Wright from CBC and Ian Latter and Stan Sanczuk.

2.0 DISCUSSION

- 2.1 It had been agreed at a previous meeting of the Group to recommend the purchase of 2 barrels to be sited at St John's Cenotaph in Hensingham.
- 2.2 The question was asked if there was anything more that could be done to brighten up the triangular area at The Pelican Garage. It was also suggested that the land need shored up so people could see the flower display as the land was too flat at the moment.
- 2.3 It was suggested that the land on the corner of Aikbank Road be sown with meadow flower seed. Alan Clements said that CBC had enough seed in stock to do this but that some large clumps of roots would need removed before the seed was sown.
- 2.4 The possibility of purchasing 2 big plantation boxes to be placed either side of the Whitehaven sign at The Pelican Garage. If these were purchased then the two barrels currently in-situ could be moved to St. John's cenotaph (see 2.1).
- 2.5 A request was made by Mr Latter for the provision of flowers for the boat and tubs at Hensingham Square. Whitehaven Town Council Ranger informed the Group that this would be possible as we had more than enough flowers already ordered with the suppliers.

- 2.6 If it was possible for the Badge Bed at Corkickle to be planted in red, white and blue flowers. Whitehaven Town Council's Ranger said this would be possible and that she would discuss this possibility with our plant suppliers.
- 2.7 To install hanging baskets at The Pelican Garage.
- 2.8 Alan Clements to contact a known supplier to provide another quote for manufacturing hanging basket brackets and to report this information back to the Clerk. This information has since been provided and the cost to manufacture a like-for-like bracket is £15.00 each as opposed to the current price of £17.50 each.

The Ranger has done an inventory of the number of brackets we currently have and the number of brackets that we need. We currently have 130 brackets installed on premises and we require an additional 30 to fulfil requests from premises owners.

If the Council decide to purchase the additional brackets then a further 43 self-watering hanging baskets would need to be purchased.

- 2.9 To purchase an additional 8 x barrier baskets to complement the existing barrier baskets at the junction of Lowther Street/Irish Street.
- 2.10 Cumbria In Bloom was discussed and it was recommended that the Town Council not enter into the competition this year.
- 2.11 To consider moving the existing 3 tier planters and for those present to send in suggestions to the Clerk. Suggestions have been received and these are:
- 3 on the front of the Civic Hall or 2 with one being placed either side of the 5 silver planters or 2 with one on either side of the front door to the Civic Hall
 - 3 on the area of the Badge Bed or 2 with one on either side of the Badge Bed
 - 2-3 at Strand Street in front of the Compass
 - 2 at the former Post Office building on Lowther Street
- 2.12 To purchase additional 3 tier planters or purchase the bases only.
- 2.13 The Ranger to discuss with the Council's plant supplier the number of additional plants that would be required for additional planters, hanging baskets and barrier baskets.

3.0 BUDGET IMPLICATIONS/COSTINGS

The Whitehaven In Bloom Budget for 2020/2021 is £20,000.00. The cost to provide summer bedding plants for existing items/areas is £6,912.00. This would then leave a balance of £13,088.00 to purchase winter bedding plants which we estimate to be approx. £3000.00 and additional hardware.

The individual costs for materials are:

- Hanging Basket Brackets at £15.00 each = £450.00
- 1-meter square planters at £314.50 + VAT each (2019/20 prices) = £629.00
- Self-watering hanging baskets at £26.75 + VAT each (2019/20 prices) = £1150.25
- Barrier Baskets and insert liners at £148.15 + VAT each (2019/20 prices) = £1185.20
- Additional 3 tier planters at £708.95 + VAT each (2019/20 prices)
- Octagonal Planter base only at £394.25 + VAT each (2019/20 prices)
- Additional Plants for extra hanging baskets at £15.00 per basket = £645.00
- Additional Plants for meter square planters at £40.00 each = £80.00
- Additional Plants for extra tiered planters at £40.00 each
- Dumpy bags of compost at £108.00 + VAT each = £432.00

4.0 RECOMMENDATION

- 3.0 That Members are asked to note the information contained within the report and to decide whether to authorise the expenditure listed at 3.0.

Events Advisory Group

Purpose of the Report and Recommendation

To inform and ask Members to note the position regarding the Council's Scheduled events with regard to coronavirus.

1.0 INTRODUCTION

- 1.1 The Council has events organised in May 2020 (VE day celebrations) and a Viking re-enactment on 20/21st June 2020.
- 1.2 The VE day celebrations have been postponed and all booking have agreed to reschedule to a later date to be agreed.
- 1.3 The situation with the Viking Re-enactment is not known but it looks likely at the time of writing that this may also have to be postponed to a later date.
- 1.4 Looking ahead we are hoping to arrange a Christmas Traders Market on Friday 20th November 2020 and traders have been asked if they wish to attend.



Whitehaven & District Edition March 2020

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[Contact us](#) [Report a crime](#) [Copeland Focus Facebook Group](#)

**COPELAND
FOCUS**

FOR A SAFER COMMUNITY

March 2020 - Whitehaven & District Edition

Robbery - Hensingham off-licence

Police are investigating a robbery at a Hensingham off-licence.



The incident occurred at Bewshers on Main Street shortly before 8pm on February 20.

A man brandishing a knife entered the store and demanded money from a staff member.

The offender made off from the store a short time later with cash, cigarettes and alcohol.

Nobody was injured.

Detectives are appealing for information in their efforts to trace the person responsible.

The offender was described as carrying a large holdall and was wearing dark clothing.

Officers would like to hear from anyone who was passing the area at the time of the incident who may have dashcam footage.

Anyone with information is asked to contact the police on 101, quoting incident number 192 of February 20.

Alternatively information can be disclosed anonymously by contacting Crimestoppers on 0800 555 111.



Road safety - We're working to keep everyone safe

We have received a report of persistent speeding in the Duke Street area of Whitehaven town centre.

We have forwarded this concern on to our collision reduction and safer highways panel for further assessment by the relevant agencies.

A further update will be provided.

St Begh's RC Junior School

PCSO Fishpool has provided the school assembly with a presentation on road safety.

SAFE PLACES TO CROSS...



This included safe places to cross, the Green Cross Code and the importance of wearing seatbelts.

A further talk on the same issues was being presented to **St. James's Primary School** this month.

safe online



PCSOs have visited schools across the area giving talks on staying safe online and through apps as part of Internet Safety Week.

These visits play an essential part in keeping all our children safe and the talks were well-received.

Please visit the CEOP website if you would like information on keeping your children safe online.

**STAMPING OUT
ANTI-SOCIAL
BEHAVIOUR!**

Anti-social behaviour in Distington - We've spoken to parents

We've been dealing with disorder involving young people in Distington.

Following some reports of problems in the town, a number of enquires were made to identify those involved.

We identified the main offenders. They were visited and their parents spoken to about the anti-social behaviour created by the group.

Parents were fully supportive and introduced parental restrictions to their children.

All the youngsters were remorseful for their behaviour.

Our PCSO Shelly is out-and-about in Hensingham

Our PCSO Shelly Smith is back on the beat and busy in Hensingham.

Following her return from maternity leave, she has been out-and-about in her dedicated area.

She has been busy dealing with a minor anti-social behaviour issue on Richmond Hill Road.



This has included conducting a 'street safe' survey to identify all issues that residents may have.

The main issue raised related to litter and so we have liaised with relevant partners so they can look into the matter.

PCSO Smith maintains close contact with the hospital, secondary schools and hostels that are in her area.

She also helps with tackling the youth disorder that we are currently experiencing in the town centre.



Young people get inside track on life at Whitehaven police station

We were delighted to welcome the North Copeland Youth Partnership (from Parton Village Youth Club) on a visit to Whitehaven Police Station.

PCSO Fishpool showed the children around the old custody suite.

They were also shown some police equipment including handcuffs and vehicles and some time was taken to have some fun taking fingerprints.

Anti-social behaviour - Shield Retail Park

We have seen a rise in crime and disorder in the area of Bridges Retail Park.

This is predominantly in the area of McDonalds and Morrisons.

Much of the disorder relates to the negative behaviour of young people - but some also relates to the anti-social use of vehicles.

We have made a referral into our multi-agency problem-solving 'Local Focus' hub.

**STAMPING OUT
ANTI-SOCIAL
BEHAVIOUR!**

We have also held preliminary meetings with interested partners and business leaders so that we can look into the problem further.

Officers have already stepped up police patrols in the areas and taken some robust action with some of those responsible.

This work will continue over the coming weeks.

It is important that we seek to find a sustainable solution to the problem by working with our partners to tackle the issue from an offender, victim and location viewpoint.

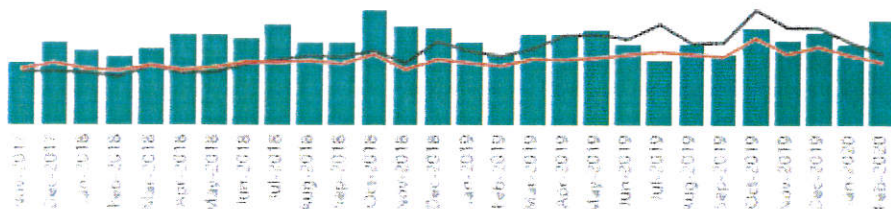
CRIME FIGURES

Crime figures can also be obtained via the Cumbria Police website:

<https://www.cumbria.police.uk/Your-Area/Your-area.aspx>

OffenceGroup	Crimes	Same Period Last Year	Difference
Arson and Criminal Damage	51	20	31
Burglary	12	7	5
Drug offences	7	3	4
Hate Incident	0	1	-1
Miscellaneous Crimes Against Society	1	1	0
Possession of weapons offences	2	0	2
Public order offences	31	22	9
Reported incidents	2	0	2
Robbery	3	1	2
Sexual offences	11	9	2
Theft offences	35	29	6
Vehicle Offences	5	4	1
Violence against the person	115	91	24
Total	275	188	87

● Month Total ● Previous Year ● Average Previous 3 Years



Copeland Police want you to report all anti-social behaviour and crime

Please report any incidents of crime or anti-social behaviour to us to help us keep Copeland safe.





If a crime is in progress then please use 999.

If it is non-emergency, call 101 or report online at cumbria.police.uk

To receive more policing news, sign up to our other area newsletters by clicking on the links below:

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Grass Cutting at Mirehouse

Purpose of the Report and Recommendation

To refer Members to Minute 1515/20 and the consultation following this and to make a decision as to whether or not the Council's Ranger and Assistant Ranger give assistance by carrying out the grass cutting a couple of times per annum..

1.0 INTRODUCTION

- 1.1 The Council considered a request from Well Whitehaven to cut the grass around the proposed new play area at Mirehouse.(see Appendix 1).The Council resolved to send a letter to Mr T Smith of the Mirehouse Amateurs Football Club to ask him if he would be prepared to cut the grass and that this be referred back to the next meeting.
- 1.2 Mr Smith replied that he was unable to cut the grass because not only did it take time to cut the field that the MAFC used but that he would have difficulty moving the mower onto area beside the play area.
- 1.3 Members will see from Appendix 1 that it was stated that any help the Council's Ranger could give in assisting with the grass cutting would be Appreciated.
- 1.4 The Council's Ranger and Assistant Ranger already have a heavy workload and it would not be possible for them to carry out 12 cuts per annum although it would be possible for them to give assistance by carrying out the grass cutting a couple of times per annum

2.0 RECOMMENDATION

- 2.1 That Members revisit the request to cut the grass and to make a decision as to whether or not the Council's Ranger and Assistant Ranger give assistance by carrying out the grass cutting a couple of times per annum.

WTC - 26/03/2020
AGENDA ITEM 11

Whitehaven Town Council

From: Paula
Sent: 15 January 2020 15:33
To: Whitehaven Town Council
Subject: Seathwaite Avenue Play Area
Attachments: scale drawing 1 x 100 - wet pour under equipment.pdf

Hi Marlene

Further to our earlier telephone conversation, for discussion at Whitehaven Town Council, please find attached:

- Drawing of the proposed play area

Wet pour will be under the play equipment, with the exception of under the zip wire. This will be turfed.

The quote from CBC for 12 cuts per annum is £2,481.55 including VAT. If WTC ranger can support Mirehouse Community Centre Association with any assistance of the grass cutting that would be marvellous.

Best wishes, Paula

Paula
Well Whitehaven Officer



@WhitehavenWell

Follow us on Facebook - Well Whitehaven

Well Whitehaven

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Catenary Wires and Blue Rope

Purpose of the Report

To report to Members the condition of the Christmas Light infrastructure and repairs that are required and the advice obtained with regards to the erection of bunting for V.E. day.

1.0 INTRODUCTION

- 1.1 The Council's existing contractor responsible for the removal of the Christmas Lights has reported that some of the catenary wires on Lowther Street and in the Market Place need re-placing and the work would need to be done before the Town Council installed bunting for V.E. Day.
- 1.2 The Contractor has provided a quote of £2,600.00 + VAT to provide and install the catenary wires.
- 1.3 Further to minute ref 1393/19 (e) bunting has been purchased. The Council's appointed contractor responsible for the Christmas Lights infrastructure advised that blue rope be purchased which would then have the bunting attached to it and then erected onto the new and existing catenary wires. This would then be removed as it is not required for the Christmas Lights. 3 quotes have been obtained for the purchase of this rope and are attached at Appendix 1.
- 1.4 The Contractor has also provided a quote of £2002.20 + VAT to install the blue rope and bunting on Lowther Street, King Street, Market Place, Duke Street and Tangier Street.

2.0 RECOMMENDATIONS

- 2.1 For Members to consider the information provided within the report and decide whether to approve the expenditure at 1.2, 1.3 and 1.4.



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APPENDIX I

(<https://rope-source.co.uk/wp>)

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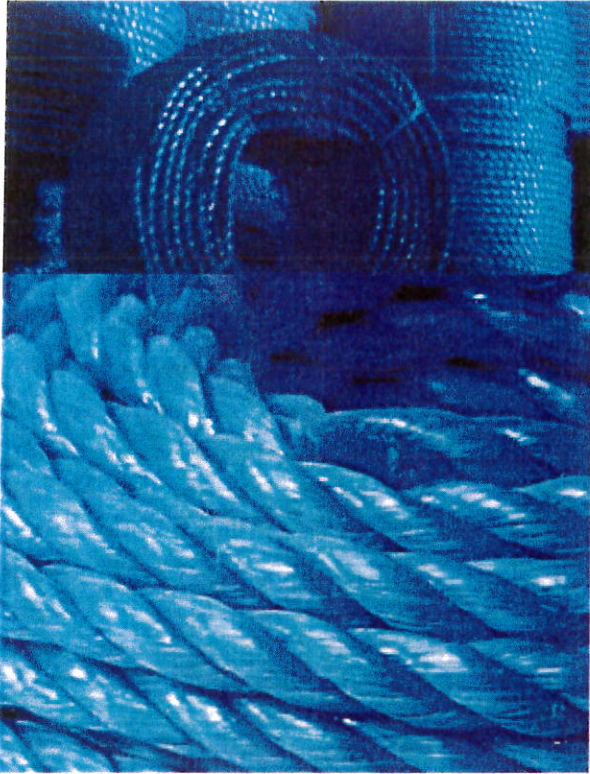
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SEARCH

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(<https://rope-source.co.uk/wp-content/uploads/2019/11/blue-polypropylene-rope.jpg>)

BLUE EVERLASTO POLYPROPYLENE ROPE 6MM X 220M

£9.45 £11.34 (inc. VAT)

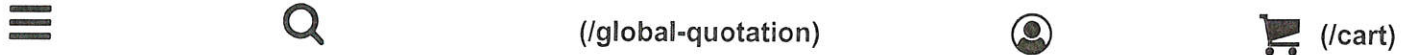
- 6MM x 220M – Blue Everlasto Polypropylene Rope.
- A high quality 3 strand split film twisted construction blue polypropylene rope. A strong, light, versatile and waterproof rope, will not shrink when wet.
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- Widely used in camping, holding down tarpaulins, as a pulley rope, DIY and other general use.
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- Thickness – 6mm (approx).
- A quality product from James Lever of Bolton.

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Rope Blue

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