

WHITEHAVEN TOWN COUNCIL

Clerk to the Council:

Marlene Jewell

Telephone: 01946 67366

Chairman:

Councillor Graham Roberts

To: Members of the Whitehaven Town Council

You are duly **SUMMONED** to attend a meeting of the **WHITEHAVEN TOWN COUNCIL** which will be held at

Venue: THE ENNERDALE ROOM, WHITEHAVEN CIVIC HALL, LOWTHER STREET, WHITEHAVEN

Date: Thursday 28th February 2019

Time: 6.30pm

Signed.....*Marlene Jewell*.....Dated *22nd February 2019*
Marlene Jewell, Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence

2. Declarations of Interest

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

3. Minutes of the Council Meeting held on 31st January 2019

4. Public Participation

5. Planning Applications

6. **Finance Report**
7. **Service Contract with Westcom for IT provision**
8. **Hewlett Packard Enterprise Support Services Contract for Hardware**
9. **Presentation on Bransty Junction Scheme**
10. **Report from Events Advisory Group (Christmas Lights Infrastructure)**
11. **Report from Events Advisory Group**
12. **Report from Allotments Advisory Group**
13. **Update Report on Community Plan**
14. **The Council's Ranger – Report from Clerk**
15. **Office Lease**
16. **Report on Provision of Police Cadets**
17. **Resolution to use Council Seal**
18. **Digital Sign**
19. **Report on Provision of Play Equipment at Bleach Green - Councillor O'Kane to give a report**
20. **Councillor Matters**
21. **Date and time of next meeting**

IN PRIVATE

Prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw

22. **Grant Application (W)**
23. **Grant Application (TC)**
24. **Defamation Bullying and Harassment**

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on 31st January 2019

Present: Councillors G Roberts (Chairman); J Forster; C Hayes; J Kane; C Maudling; J Rayson; C Walmsley

M. Jewell, Clerk and Responsible Financial Officer

V Gorley, Trainee Assistant Town Clerk

Members of the Public

1193/19 Apologies For Absence

Apologies for absence were received from Councillor Gill, Councillor O’Kane and Councillor Lowrey

1194/19 Declarations of Interest

Councillor Maudling declared that he was a member of CBC’s Planning Panel.

1195/19 Minutes of the Council Meeting held on 29th November 2018

It was proposed by Councillor Kane and seconded by Councillor Maudling that the Minutes for the Council Meeting on 29th November 2018 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Council Meeting on 29th November 2018 be approved and signed by the Chairman as a correct record.

1196/19 Minutes of the Extraordinary Council Meeting held on 13th December 2018

It was proposed by Councillor Hayes and seconded by Councillor Walmsley that the Minutes of the Extraordinary Council Meeting on 13th December 2018 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Extraordinary Council Meeting on 13th December 2018 be approved and signed by the Chairman as a correct record.

1197/19 **Minutes of the Extraordinary Council Meeting held on 17th January 2019**

It was proposed by Councillor Kane and seconded by Councillor Hayes that the Minutes of the Extraordinary Council Meeting on 17th January 2019 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Extraordinary Council Meeting held on 17th January 2019 be approved and signed by the Chairman as a correct record.

1198/19 **Public Participation**

A group of residents attended to speak about APP/Z0923/W/18/3217111 which was an appeal by Harras Park Estates relating to a site to the South of Elizabeth Crescent Whitehaven.

They made the following points:-

- They thanked the Council for their support in March 2018 when objections were put in against the planning application
- They said that CBCs decision to refuse planning permission had gone to appeal with the Planning Inspectorate and asked if the Council would reiterate their comments to CBC to the Planning Inspectorate
- They said there was still a great strength of feeling from the residents about this application and that they had set up a residents group to raise funds to pay a professional planner to support the group and to pay for a traffic survey

The Council noted the comments and said that there was an item on this on the Agenda and it would be discussed there.

1199/19 **Planning Applications**

The Council considered a report on planning applications received and shown at Appendix 1.

- i. APPZ0923/W/18/3217111 was referred to following the item in public participation and it was proposed by Councillor Hayes and seconded by Councillor Kane that the Town Council's objections to the planning application which had been submitted to Copeland Borough Council be reiterated to the Planning Inspectorate.

RESOLVED – That the Town Council's objections to the planning application which had been submitted to Copeland Borough Council be reiterated to the Planning Inspectorate

- ii. CH/4/18/2545/0B1- Ivy Mill Site, Hensingham. Councillor Forster said that there had been a lot of flood water coming down Main Street from the buildings at the top and that before any more building goes on she would

like CCC to have a look at the drains. Councillor Forster said she was in contact with CCC about this.

No resolution was made on this item

- iii. CH/4/18/2545/001 - 1A- 1B Quay Street. At a Council Meeting on 17th January 2019 representatives from St Begh's Church attended to talk about the Chapel of St Gregory and St Patrick. The Council expressed its support to the representations and said they would be making a formal decision at the full Council Meeting on 31st January 2019. It was proposed by Councillor Hayes and seconded by Councillor Kane that the Council support the representations made by Sr Begh's and inform CBC's Planning Department accordingly.

RESOLVED – That the Council support the representations made by the representatives from St Begh's on 17th January 2019 and inform CBC's Planning Department accordingly.

1200/19 Financial Report

The Council considered a Financial Report.

- i Since the Agenda had gone out it was reported that an additional invoice for £24,400 had been received from CCC for the installation, maintenance, repair and removal of Christmas lights. It was proposed by Councillor Hayes and seconded by Councillor Maudling that the invoices shown at Appendix 1 including the additional invoice for £24,400 be approved and paid.

RESOLVED – That the invoices shown at Appendix 1 including the additional invoice for £24,400 be approved and paid.

- ii The Council considered Appendices 2 and 3 relating to the Cashbook and Income and Expenditure. It was proposed by Councillor Rayson and seconded by Councillor Maudling that Appendices 2 and 3 be approved and noted.

RESOLVED – That the Cash Book and Income and Expenditure shown at Appendices 2 and 3 be approved and noted.

1201/19 Office Accommodation

The Chairman reported that the present office accommodation was too small for the Council's needs and in early November 2018 the Council became aware

that the former Whitehaven News Building was for sale at a reduced price. The Council agreed that a building survey should be carried out following which the Council agreed on 13th December 2018 to offer the asking price of £150,000 and authorised the appointment of a local solicitor to deal with the conveyancing and the matter was now proceeding. The Chairman said that he would keep the Council informed as the matter progressed.

RESOLVED – That this be noted.

1202/19 **Whitehaven in Bloom**

The Council considered a report on Whitehaven in Bloom.

Following a discussion it was proposed by Councillor Hayes and seconded by Councillor Kane that the recommendations contained in paragraphs 2.1 and 2.2 of the report attached to the Agenda be approved.

RESOLVED – That the recommendations contained in paragraphs 2.1 and 2.2 of the report attached to the Agenda be approved.

1203/19 **Christmas Lights Infrastructure**

The Council considered a report on the Christmas Lights Infrastructure and was informed that last year an amount of £24,000 was put in the budget for this so that catina wires could be replaced, new feeder boxes and pillars could be installed, lights could be replaced where necessary and all the anchor bolts could be tested. It was proposed by Councillor Hayes and seconded by Councillor Maudling that the recommendations contained in paragraphs 2.1, 2.2 and 2.3 of the report be approved.

RESOLVED – That the recommendations contained in paragraphs 2.1, 2.2 and 2.3 of the report be approved.

1204/19 **Budget and Precept**

The Council considered a report on the proposed budget and precept for 2019/2020 and was informed that the 2019/20 precept based on the proposals in Appendix A of the report would be £66.48 per Band D equivalent property. Last year it was £61.06 per Band D equivalent property. It was reported that the precept had gone up because of a forecasted cost of £24,000 for the elections in May 2019, the cost of a seasonal worker, business rates for the new building and an extra Ward Grant

- i. It was proposed by Councillor Hayes and seconded by Councillor Forster that having considered the proposed 2019/2020 Revenue Budget and Precept and any amendments to be made that the proposed 2019/2020 budget be approved without amendment

RESOLVED – That the proposed 2019/2020 Revenue Budget and Precept be approved without amendment.

- ii It was proposed by Councillor Forster and seconded by Councillor Maudling that the Chairman and Clerk sign the 2019/2020 precept form received from CBC to advise CBC of the approved Town Council precept for 2019/2020 for the setting of the overall Council Tax Requirement for 2019/2020.

RESOLVED – That the Chairman and the Clerk sign the 2019/2020 precept form received from CBC to advise CBC of the approved Town Council precept for 2019/2020 for the setting of the overall Council Tax Requirement for 2019/2020.

1205/19 **Councillor Matters**

- i. Councillor Hayes said the problem with dog fouling on Kells was unbelievable. A site had been proposed for new bins but he didn't believe that this would solve the problem as there was a pile of dog mess beside an existing bin. Residents said that they had never seen a dog warden on Kells
- ii. Councillor Hayes said that on Solway View at the entrance to Haig Enterprise the CCC had resurfaced it but didn't put the give way signs back on which was causing mayhem. He said he had written to CCC who said that they would send someone to have a look at it.
- iii. Councillor Rayson said people were still complaining about anti-social behaviour outside Wilkinsons and she had seen some guys sitting on the window sills and asking customers for money as they went into the store. She said she had seen some PCSOs talking to them but they weren't moved on. She said the store manager wanted window boxes installed on the window ledges which WTC had agreed to do but she was waiting for permission from head office.
- iv. Councillor Rayson said if people were dispersed they would just go elsewhere and asked what the engagement was with the Police regarding ASB on the street outside Wilkinsons. The Chairman said the Hub Manager had spoken to him and would be talking to the Town Council about this.
- v. Councillor Rayson said that in the first week in January 2019 there had been a man in a shop doorway outside a flower shop. He had blankets and cans and was obviously homeless. She said she went to the Police about this and they said they would have a look at it.
- vi. Councillor Rayson referred to Whitehaven Academy and said CET were the new sponsors. A parents meeting had been held the previous Thursday and it had descended into chaos as parents saw it as a sales pitch. 23 people were on the stage – someone from Workington Academy, solicitors and consultants.

Agendas were placed on the seats and parents had to confirm attendance and submit questions in advance. It became quite heated as parents did not feel they were being listened to.

There is a lot of supply staff at the school: No engagement: No Governing body set up yet: No Head

The Parents feel that they're not much further forward.

However there has been a lot of money put forward for repairs and teachers are getting resources but the parents feel that it isn't moving along quickly enough.

- vii. Councillor Maudling referred to the homeless person in the town centre and said people had offered to buy him food and drink but he was only interested in money so that he could go to a nearby shop to buy alcohol
- viii. Councillor Maudling confirmed that he had spoken to Wilkinsons store manager who had confirmed that the matter of the window boxes was with Head Office
- ix. Councillor Maudling said there was still a problem with people sitting outside the store and also with shoplifting inside the store. Because the bus stop is there when it's raining people go into the store so the automatic doors remain open. He said Wilkinsons would like the bus stop moved.
- x. Councillor Maudling said there were regular police patrols through the town centre and that there had been arrests and evictions.
- xi. Councillor Maudling said dog fouling is a major problem everywhere.
- xii. Councillor Maudling said a lot of people were walking past the litter bins and pitting out their cigarettes on top of the bin and just leaving them there to then fall on the pavement. He asked if something could be done about this and the Clerk said the bin supplier had been contacted to ask what could be done.
- xiii. Councillor Forster asked if there was any news on the bins for the wards and it was confirmed that bins for those areas identified in a previous Council meeting had been delivered and that the Ranger was liaising with CBC about installation
- xiv. Councillor Forster referred to flooding on Ribton Moorside and said we need to speak to CCC about this.
- xv. Councillor Forster said there was anti-social behaviour at the skate park and there had been gangs attending There had been a lot of support from the Police and that a meeting was being arranged.
- xvi. Councillor Forster said she was looking at getting community groups gathered together to do projects and clean up the area.
- xvii. Councillor Walmsley said Mirehouse didn't have enough dog bins and so there was a lot of dog mess on the pavements. The Clerk said dog mess could be put in an ordinary bin and Councillor Walmsley said the problem was that with some bins so many people used them for dog mess that there was no room to put the rubbish in. Councillor Walmsley said that were bags of dog poo in branches everywhere and that there were a couple of areas on Mirehouse crying out for a dog bin. The Clerk asked Councillor Walmsley to give some locations for the bins so that she could liaise with CBC.

- xviii. Councillor Kane said work had started that week on the bandstand and asked if the Town Council had been told what CBC were going to do. The Chairman said the Town Council should know what was going on. The Clerk was asked to write to CBC to get details of the work to be carried out to the bandstand.

1206/19 Date and Time of next Meeting

RESOLVED – That the next meeting be on 28th February 2019 at 6.30 at Whitehaven Civic Hall.

The Meeting closed at 7.45

Chairman

WTC 28/02/2019

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
CH/4/19/2016/0F1	ERECTION OF A THREE STOREY BUILDING FOR USE AS A COASTAL ACTIVITY CENTRE COMPRISING TOILET, CHANGING AND SHOWER FACILITIES, CLASS ROOM, A FLEXIBLE MULTI USE SPACE FOR HIRE, OFFICE SPACE AND HOSTEL ACCOMMODATION; THE ERECTION OF A DETACHED BUILDING FOR USE AS STORAGE; THE ERECTION OF A DETACHED BUILDING FOR USE AS A WORKSHOP/RETAIL UNIT; THE CONSTRUCTION OF A NEW SLIPWAY WELLINGTON CAR PARK, WEST STRAND, WHITEHAVEN
CH/4/19/2025/0F1	SINGLE STOREY EXTENSION TO PROVIDE A DAY ROOM 1 THE GRANGE, WHITEHAVEN
CH/4/19/2029/0F1	CHANGE OF USE OF GROUND FLOOR TO A WINE BAR 1-2 KING STREET, WHITEHAVEN
CH/4/19/2030/0L1	LISTED BUILDING CONSENT FOR REPLACEMENT OF EXISTING ELECTRIC STORAGE HEATERS WITH GAS COMBI BOILER IN KITCHEN AND RADIATORS IN EXISTING STORAGE HEATER LOCATIONS, FLUE IN REAR WALL 20 FOXHOUSES ROAD, WHITEHAVEN
CH/4/19/2032/0A1	REPLACEMENT SIGNAGE – HANGING SIGN AND SIGNAGE ON BACK DOOR 71 KING STREET, WHITEHAVEN
CH/4/19/2033/0F1	FORMATION OF DRIVEWAY TO FRONT OF PROPERTY (WITHIN THE CURTILAGE) 98 ESK AVENUE, WHITEHAVEN
CH/4/19/2038/0F1	REPLACEMENT OF THREE NO. WINDOWS NEW LIFE CHURCH CENTRE, 24-26 IRISH STREET, WHITEHAVEN
CH/4/19/2040/0F1	CHANGE OF USE FROM A1 SHOP TO BEAUTY SALON (SUI GENERIS) 3 MARKET PLACE, WHITEHAVEN

<u>Application Number</u>	<u>Detail</u>
CH/4/19/2045/TPO	VARIOUS WORKS TO BE UNDERTAKEN TO TREES WITHIN A CONSERVATION AREA CASTLE PARK, FLATT WALKS, WHITEHAVEN
CH/4/19/2047/0L1	LISTED BUILDING CONSENT FOR REPLACEMENT FRONT DOOR 105 DUKE STREET, WHITEHAVEN
CH/4/19/2049/0L1	LISTED BUILDING CONSENT FOR ALTERATIONS AND REPAIRS INCLUDING REPLACEMENT OF REAR WINDOWS 75 LOWTHER STREET, WHITEHAVEN
CH/4/19/2050/0F1	WORKS TO FRONT ELEVATION COMPRISING NEW WINDOW POSITIONING, REMOVAL OF FRONT DOOR (RELOCATION TO SIDE ELEVATION) AND NEW FLAT DORMER WINDOW TO FRONT ELEVATION ROOF. NEW REAR ROOF DORMER TO LOFT SPACE. PRIMROSE COTTAGE, SANDWITH

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 18th February 2019. This shows a balance of £326,810.48. There are however cheques to the value of £2789.93 still to be presented and cleared.
- 2.2 The balance in the deposit account is £141,965.85.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

28/02/2019

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power
20/10/2017	Copeland Borough Council	Premises	Rent for Room 3 in The Civic Hall from 25.09.2017 - 24.12.2017	£375.00	s111 LGA 1972
20/10/2017	Copeland Borough Council	Premises	Service Charges for The Civic Hall from 25.09.2017 - 24.12.2017	£196.00	s111 LGA 1972
04/06/2018	Copeland Borough Council	Premises	Insurance Charges April 2018 - March 2019	£109.00	s111 LGA 1972
18/06/2018	Copeland Borough Council	3rd Party	Plant wildflower seeds at Pelican Junction	£36.00	s144 LGA 1972
11/09/2018	Copeland Borough Council	Premises	Service Charges for The Civic Hall from 25.09.2018 - 24.12.2018	£196.24	s111 LGA 1972
01/01/2019	Copeland Borough Council	Premises	Energy charges for Room 3 in The Civic Hall from 01.01.2019 - 31.01.2019	£65.40	s111 LGA 1972
30/01/2019	Mrs V Gorley	Employees/Allowances	Storage Jars & Refreshments	£4.00	s111 LGA 1972
30/01/2019	Mrs V Gorley	Employees/Allowances	12 mugs	£12.00	s111 LGA 1972
01/02/2019	Copeland Borough Council	Premises	Energy charges for Room 3 in The Civic Hall from 01.02.2019 - 28.02.2019	£65.40	s111 LGA 1972
01/02/2019	Copeland Borough Council	3rd Party	Maintenance Contract for Allotment and Pigeon Lofts - February 2019	£570.70	s23 Allotments Act 1908
01/02/2019	Copeland Borough Council	3rd Party	Parks & Open Spaces Ranger Contract - February 2019	£2,680.00	s111 LGA 1972
01/02/2019	Copeland Borough Council	3rd Party	Monthly charge for grass cutting contract - February 2019	£1,025.48	s111 LGA 1972
04/02/2019	Midshire Business Systems	Supplies/Services	Photocopier meterage charge from 31.10.2018 - 04.02.2019	£202.54	s111 LGA 1972
11/02/2019	Copeland Borough Council	Premises	Service Charges for The Civic Hall from 25.12.2018 - 24.03.2019	£196.24	s111 LGA 1972
11/02/2019	Copeland Borough Council	Premises	Rent for Room 3 in The Civic Hall from 24.12.2018 - 24.03.2019	£375.00	s111 LGA 1972
12/02/2019	Mrs V Gorley	Employees/Allowances	Refreshments	£6.00	s111 LGA 1972
12/02/2019	Viking	Supplies/Services	Notebooks, Staples and Copier Paper	£36.48	s111 LGA 1972
13/02/2019	Copeland Borough Council	3rd Party	Planting, weeding, clearing shrub beds, path and border edging for 18/19	£10,000.00	s144 LGA 1972
13/02/2019	Mrs V Gorley	Employees/Allowances	Plastic spoons, milk and refreshments	£2.99	s111 LGA 1972
14/02/2019	Rosehill Youth Theatre	Premises	Meeting room hire - 10/01, 16/01, 17/01 & 31.01.2019	£120.00	s111 LGA 1972
18/02/2019	Westcom IT Solutions	Supplies/Services	Microsoft Azure Online Backup Annual charge from 10.03.2019 - 09.03.2020	£216.00	s111 LGA 1972

£16,490.47

01/10/2018	Viking Direct	4.66					4.66	0.93	5.59 1097/18 (i)
01/10/2018	Online Systems (Maintenance) Ltd	210.00					210.00	42.00	252.00 1097/18 (i)
01/10/2018	Viking Direct	26.80					26.80	5.36	32.16 1097/18 (i)
01/10/2018	Mrs Goulet		20.16				20.16		20.16 1097/18 (i)
01/10/2018	Cllr Brian O'Kane	38.30					38.30	160.00	38.30 1097/18 (i)
01/10/2018	PKF Urfelghin			800.00			800.00		960.00 1097/18 (i)
01/10/2018	Viking Direct	121.26					121.26	24.25	145.51 1097/18 (i)
02/10/2018	Cumbria Media	56.00					56.00		56.00 1097/18 (i)
02/10/2018	Cumbria Media	350.00					350.00		350.00 1097/18 (i)
19/10/2018	Nilburn Solicitors						1934.25	400.00	5700.00 1106/18
19/10/2018	BACS Staff	3866.37					3866.37		3866.37 654/17 (i)
19/10/2018	BACS Cumbria Local Government Pension Scheme	749.98					749.98		749.98 759/18 (i)
19/10/2018	DD BT Group	35.00					35.00	13.03	78.20 CONTRACT
29/10/2018	Whitehaven Community Trust						35.00		35.00 1129/18 (i)
29/10/2018	Easy Howell Ltd - The Guide Media Group	498.50					498.50	99.70	598.20 1097/18 (i)
29/10/2018	Rosehill Youth Theatre		1560.00				260.00		260.00 1056/18 (v)
29/10/2018	JMI Ships						1560.00	312.00	1872.00 1129/18 (i)
29/10/2018	Copeland Borough Council	65.40					65.40	446.67	2880.00 1129/18 (i)
29/10/2018	Copeland Borough Council	15.20					15.20		15.20 1129/18 (i)
29/10/2018	Copeland Borough Council						854.57	170.91	1025.48 1129/18 (i)
29/10/2018	Copeland Borough Council						475.58	95.12	570.70 1129/18 (i)
29/10/2018	Mrs V Gorley	2.50					2.50		3.76 1129/18 (i)
29/10/2018	Glasdon UK Ltd	150.80					150.80	30.16	180.96 1129/18 (i)
29/10/2018	Westcom		550.24				28.33	5.67	34.00 1129/18 (i)
29/10/2018	Copeland Borough Council						590.61		590.61 1129/18 (i)
29/10/2018	Water Plus Limited						56.00		56.00 1129/18 (i)
29/10/2018	Zurch Municipal						94.35	3.07	97.42 1129/18 (i)
29/10/2018	Viking Direct	56.00					300.00	60.00	360.00 1129/18 (i)
30/10/2018	Centric Office Solutions Ltd	12.45					100.00		100.00 1129/18 (i)
30/10/2018	Bransty Royal British Legion	300.00					102.00		102.00 1129/18 (i)
30/10/2018	Cumbria Media	102.00					550.00	110.00	660.00 1129/18 (i)
30/10/2018	E Moorhouse & Sons Ltd						350.00		350.00 WARD GRANT
30/10/2018	The Parish of Whitehaven						300.00	60.00	360.00 CONTRACT
Nov-2018	CF Corporate Finance	300.00					3675.00		3675.00 1096/18
09/11/2018	TT's of Christmas Festivities		3675.00				3844.37		3844.37 654/17 (i)
15/11/2018	BACS Staff	3844.37					749.99		749.99 759/18 (i)
15/11/2018	Cumbria Local Government Pension Scheme	1956.25					1956.25		1956.25 HMRC
15/11/2018	HMRC						67.44	13.49	80.93 CONTRACT
19/11/2018	DD BT Group	67.44					900.00		900.00 WARD GRANT
19/11/2018	St Benedicts RUF						500.00		500.00 WARD GRANT
23/11/2018	Minehouse AFC						840.00		840.00 WARD GRANT
23/11/2018	TT's of Dance Ranch						66.38		66.38 1167/18 (i)
30/11/2018	Brian O'Kane						62.37		62.37 1167/18 (i)
30/11/2018	Mrs V Gorley						77.00		77.00 1167/18 (i)
30/11/2018	Graham Roberts						4000.00		4000.00 1167/18 (i)
30/11/2018	Voluntary Action Cumbria						65.40		65.40 1167/18 (i)
30/11/2018	Copeland Borough Council	65.40					475.58	95.12	570.70 1167/18 (i)
30/11/2018	Copeland Borough Council						2233.33	446.67	2680.00 1167/18 (i)
30/11/2018	Copeland Borough Council						854.57	170.91	1025.48 1167/18 (i)
30/11/2018	Copeland Borough Council						329.61	65.92	395.53 1167/18 (i)
30/11/2018	Midbhire						160.00		160.00 1167/18 (i)
30/11/2018	Rosehill Youth Theatre						234.00		234.00 1167/18 (i)
30/11/2018	Su Ellens Bakery						16.98		16.98 1167/18 (i)
30/11/2018	Mrs M Jewell						15119.40		15119.40 1137/18 (i)
30/11/2018	Copeland Borough Council						87.00		87.00 1135/18 (i)
30/11/2018	Copeland Borough Council						200.00		200.00 1167/18 (i)
30/11/2018	Whitehaven Brass Band						25.80	5.16	30.96 1167/18 (i)
30/11/2018	Viking Direct	25.80					876.60	175.32	1051.92 1146/18 (v)
30/11/2018	TLC Electrical Supplies Direct						40.00		40.00 1167/18 (i)
30/11/2018	Information Commissioner						500.00		500.00 WARD GRANT
Dec-2018	Greenbank Community Association						3470.00	694.00	4164.00 1132/18
03/12/2018	Mayson Bros Ltd						6.87		6.87 1167/18 (i)
04/12/2018	Marchon S & SC						44.00		44.00 1167/18 (i)
04/12/2018	Cumbria Media						6929.84	1385.97	8315.81 1167/18 (i)
04/12/2018	BACS Amberol						500.00		895.75 1142/18 (i)
04/12/2018	BACS Air Training Corps						500.00		500.00 WARD GRANT
14/12/2018	BACS Minehouse AFC						1000.00		1000.00 WARD GRANT
14/12/2018	BACS Kells ARFC						250.00		250.00 WARD GRANT
14/12/2018	Minehouse Residents Group						3844.37		3844.37 654/17 (i)
14/12/2018	BACS Staff	3844.37					749.99		749.99 759/18 (i)
14/12/2018	Cumbria Local Government Pension Scheme	749.99					945.00		945.00 1101/18 (ii)
14/12/2018	P Porter						200.00		200.00 WARD GRANT
14/12/2018	HMRC						1956.25		1956.25 HMRC
17/12/2018	Haven Saints						99.95		99.95
17/12/2018	Mrs V Gorley						69.90	0.58	70.48
17/12/2018	Viking Direct						71.36	14.27	85.63 CONTRACT
19/12/2018	DD BT Group								

Date	Account Name	Account Type	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount		
18/12/2018	Grace Church	570				700.00							700.00						700.00	WARD GRANT	
20/12/2018	Whitehaven Harbour Youth Project	BACS				1000.00							1000.00						1000.00	WARD GRANT	
20/12/2018	VOID	571																			
20/12/2018	T T's of Christmas Festivities	572		1148.00																1148.00	1096/18
09/01/2019	LuxeNovis	BACS																		136.99	
11/01/2019	Whitehaven Judo Club	573																		3937.50	
15/01/2019	HMRC	574																		3937.50	631/17 (n)
15/01/2019	Staff	BACS																		1956.25	HMRC
15/01/2019	Cumbria Local Government Pension Scheme	BACS																		3844.37	654/17 (i)
15/01/2019	Kells ARLIC	BACS																		749.99	759/18 (i)
15/01/2019	BT Group	BACS																		500.00	WARD GRANT
21/01/2019	Fidplings	DD																		66.49	CONTRACT
21/01/2019	Minehouse AFC	BACS																		250.00	WARD GRANT
21/01/2019	H F T Gough & Co	576																		1000.00	1142/18 (i)
01/02/2019	CF Corporate Finance	DD																		226.10	
01/02/2019	Minehouse AFC	577																		300.00	CONTRACT
01/02/2019	Minehouse Community Centre	578																		800.00	WARD GRANT
01/02/2019	Cumbria County Council	579																		400.00	WARD GRANT
01/02/2019	Glendon UK Ltd	580																		24400.00	
01/02/2019	Amberol Limited	581																		501.92	
01/02/2019	Graham Roberts	582																		816.75	602.30
01/02/2019	Mrs M Jewell	583																		5.00	WARD GRANT
01/02/2019	Westcom IT	584																		49.00	
01/02/2019	Mrs V Gorley	585																		15.00	
01/02/2019	Copeland Borough Council	586																		2.67	
01/02/2019	Copeland Borough Council	587																		65.40	
01/02/2019	Copeland Borough Council	588																		2233.33	
01/02/2019	Copeland Borough Council	589																		854.57	
01/02/2019	Whitehaven United Reform Church	590																		475.58	
01/02/2019	Prinpoint	591																		54.00	
01/02/2019	Glendon UK Ltd	592																		83.33	
01/02/2019	Water Plus Limited	593																		186.57	
01/02/2019	Copeland Borough Council	594																		15.20	
01/02/2019	Copeland Borough Council	595																		2233.33	
01/02/2019	Copeland Borough Council	596																		854.57	
01/02/2019	Copeland Borough Council	597																		475.58	
01/02/2019	Essby Orwell Ltd - The Guide Media Group	598																		2855.00	
01/02/2019	Copeland Borough Council	599																		475.58	
01/02/2019	Rosehill Youth Theatre	600																		270.00	
01/02/2019	Blackpool Council	601																		687.15	
01/02/2019	Copeland Borough Council	602																		52.02	
04/02/2019	T T's West Community Cumbria Action Group	BACS																		500.00	
04/02/2019	Cumbria Media	BACS																		40.00	
04/02/2019	Walton Goodland Ltd	BACS																		3750.00	
08/02/2019	HFT Gough & Co	603																		105.85	
12/02/2019	Water Plus Limited	BACS																		330.14	
15/02/2019	Cumbria Local Government Pension Scheme	BACS																		749.99	
15/02/2019	Staff	BACS																		3844.37	
15/02/2019	HMRC	604																		1956.25	

72740.42 4715.02 12758.21 7370.24 11145.75 # # # # # # # # # 30148.33 14590.00 4020.75 8,545.70 22,333.34 13,477.69 # # # # # # # # # # # # # # # 6,718.73 20,559.09 # # # # # # # # # 5,300.00 # # # # # # # # # # # # # # # 283,094.31 23,696.73 # # # # # # # # # 4,306,856.04

INCOME 2018-19

Date	Item	Precept	Interest	Other
03/04/2018	Allotment Rents 2018/19			17.00
09/04/2018	Allotment Rents 2018/19			406.00
13/04/2018	Allotment Rents 2018/19			102.00
20/04/2018	BEC			2000.00
20/04/2018	Allotment Rents 2018/19			105.00
25/04/2018	Allotment Rents 2018/19			123.00
26/04/2018	Allotment Rents 2018/19			34.00
27/04/2018	Parish Precept	406974.07		
30/04/2018	Allotment Rents 2018/19			98.00
01/05/2018	HMRC - VAT Refund			2889.42
16/05/2018	Allotment Rents 2018/19			265.00
18/05/2018	HMRC - VAT Refund			2964.89
22/05/2018	Allotment Rents 2018/19			111.00
08/06/2018	Allotment Rents 2018/19			149.00
18/06/2018	HMRC - VAT Refund			1755.51
20/06/2018	Allotment Rents 2018/19			84.00
02/07/2018	Allotment Rents 2018/19			40.00
12/07/2018	HMRC - VAT Refund			1150.11
13/07/2018	HMRC - Tax Refund			4805.53
07/08/2018	Allotment Rents 2018/19			175.00
15/08/2018	HMRC - VAT Refund			3931.79
05/09/2018	Allotment Rents 2018/19			138.00
11/09/2018	Allotment Rents 2018/19			15.00
17/09/2018	Allotment Rents 2018/19			76.50
18/09/2018	HMRC - VAT Refund			799.60
28/09/2018	M Guest			4800.96
10/10/2018	HMRC - VAT Refund			962.95
09/11/2018	HMRC - VAT Refund			1856.37
04/12/2018	Allotment Rents 2018/19			40.00
04/12/2018	Allotment Rents 2018/19			28.00
04/12/2018	Credit Adjustment			6.87
14/12/2018	Allotment Rents 2018/19			194.67
14/12/2018	HMRC - VAT Refund			2345.07
21/01/2019	Seagull Proof Bags			37.00
15/02/2019	HMRC - VAT Refund			7559.55

406974.07	0	40066.79	447040.86
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**WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2018-19**

**Expenditure Net
of VAT Invoices not yet
 processed Budget**

BANK BALANCES BROUGHT FORWARD

CBS 53905917	183,835.73
CBS 53906216	141,965.85
TOTAL OPENING BALANCE	325,801.58

INCOME:

Precept	406,974.07
Interest (Deposit)	
Other Income	40,066.79
TOTAL INCOME	447,040.86

EXPENDITURE

Employees & Allowances	72,740.42
Premises	4,715.02
Supplies/Services	12,758.21
3rd Party	7,370.24
Grants	11,145.75
Allotments	14,435.63
Christmas	30,148.33
Markets	14,590.00
Community Plan	4,020.75
Ground Maintenance	8,545.70
Civic Hospitality	
Ranger	22,333.34
Whitehaven In Bloom	13,477.69
Ward Grants	17,894.77
Elections	6,718.73
Environmental Improvements	20,559.09
Events	11,376.09
Contingencies	5,300.00
Reserves	4,081.95
VAT (to be reclaimed)	23,696.73
TOTAL EXPENDITURE	306,856.04

CASH BOOK BALANCE

Brought forward	325,801.58
Income	447,040.86
Expenditure	306,856.04
Town Council Funds	465,986.40

BANK BALANCES

CBS 53905917 (18/02/2019)	326,810.48
CBS 53906216 (18/02/2019)	141,965.85
	468,776.33

Unpresented Cheques

2,789.93

FINANCIAL POSITION

465,986.40

Contract with Westcom for IT Provision

Purpose of the Report and Recommendation

To consider renewing the annual service contract with Westcom the suppliers of the Council's server and the recommendation in paragraph 2.1

1.0 INTRODUCTION

- 1.1 Westcom supplied the Council's server in 2016 and the Council has had an annual service contract with Westcom since that time.(Copy of the original IT Support Contract shown at Appendix 1)
- 1.2 Westcom have said that cost of the service contract for 2019/2020 will be £1,152 including VAT and this is the same amount as last year. (Appendix 2).
- 1.3 The Council has had an excellent service from Westcom with many problems being solved over the phone and if a visit has been necessary they are usually able to attend within 24 hours.

2. RECOMMENDATION

- 2.1 Members are asked to consider whether or not to renew the service contract with Westcom

WESTCOM - Computing Solutions for West Cumbria

WESTCOM

Lowther Rd, Clay Flatts Trading Estate,
Workington, Cumbria, CA14 4TS

Tel: 01900 870455

Fax: 01900 872211

E-mail: info@west-com.co.uk

Web-site: www.west-com.co.uk

IT SUPPORT CONTRACT FOR Whitehaven Town Council

Dates of operation: Starting 1st February 2016 ongoing with 1-month's notice by either party.

Response Time: - Westcom will respond to service requests within 1 working day for system wide failures (e.g. Server failure) and 3 working days for less critical items.

The above responses are conditional upon all requests for service being made through a single point of contact, so that the most efficient use of time is achieved when a callout is required. Issues can then be agreed to be urgent or otherwise between Westcom and the contact person.

Nominated IT coordinator:

Nominated IT deputy:

Items covered by the agreement: -

1. Hardware failure – the contract will include repair or replacement of all Westcom Supplied hardware under warranty and the labour costs (but not hardware costs) for all other items.
2. Network configuration problems.
3. Consultancy and advice regarding the most effective use of IT equipment, replacement program, availability of new technologies and organisation IT strategies. Strategy and review meeting will be planned on a yearly basis with the IT coordinator. Your next review is due in Spring 2017
4. Telephone/e-mail advice relating to the use of hardware and software.

Additional IT equipment purchased through Westcom will be covered from installation subject to a review each term of the contract value.

Items not covered: -

1. Installation of new equipment or software.
2. Replacement of consumable parts e.g. printer toner cartridges, projector bulbs
3. Response to problems relating exclusively to software not provided by Westcom.
4. Changes requested by the client other than those resulting from equipment failure.
5. Recurring problems where clear advice given by Westcom has not been followed
6. Correction of errors caused by failure to monitor the use of the equipment (i.e. malicious damage or incompetence). While Westcom will endeavour to make it difficult for this type of damage to occur, a determined user can cause problems if allowed to. Westcom will give advice to prevent a recurrence in these circumstances.
7. Updates to third party software.
8. Virus and Spyware Removal – although advice on virus protection policy will be provided
9. Systems with hardware or software components where Vendor or Manufacturer support is no longer available. Westcom will continue to provide reasonable assistance for items that that

WESTCOM - Computing Solutions for West Cumbria

move out of support whilst the school develops and implement a programme of replacement agreed with Westcom. With reference to this, Westcom will provide no support for Windows XP.

10. Loss of data and data recovery - users would be expected to maintain their own backups of critical information.
11. Items provided by or supported by third parties.
12. Consequential losses.

Westcom warrants that all organisational and personal data will be kept secure and confidential and that access to your systems will not be granted to external parties without prior written consent.

Pricing and Charges: - Initially this contract will be subject to a review after 3 months, at which time pricing and conditions can be examined before continuing.

Monthly payments in advance of £80 paid by Standing Order. Yearly or Quarterly payments may be made by agreement if preferred to minimise account processing costs.

Items not covered by the contract, but completed remotely, at our workshop or during the course of a service visit for a contract item will be charged at the rate of £12.50 for each 15 minute period.

Items not covered by the contract, but the subject of a special service visit to Whitehaven will be charged at the rate of £30 per visit and £12.50 for each 15 minute period on site.

Callouts are only available from Mon-Fri, 9am to 5pm. Additional charges may apply if a visit is required outside these times.

Work or purchases will be charged on invoice dated the day the work was done or item delivered, these invoices are payable within 30 days from that date. By signing this contract you are agreeing to these terms.

All prices exclude VAT.

Signed on behalf of Westcom: -

Signed on behalf of Whitehaven Town Council:-

Tom Dunlop

WTC 28/2/2019
ITEM 7
APPENDIX 2

Whitehaven Town Council

From: Westcom Accounts <accounts@west-com.co.uk>
Sent: 14 February 2019 15:12
To: Whitehaven Town Council
Subject: FW: Contract

Hello

Just a reminder we have not had a reply to the below email, please could you take a look?

Many thanks

Hazel

Hazel Purfield
Director

WESTCOM

Computing Solutions for West Cumbria

Lowther Road, Clay Flatts, Workington, CA14 2TQ

Tel 01900 870455, Fax 01900 872211

Shop opening hours - Mon to Fri, 9am to 5pm;

www.west-com.co.uk

WESTCOM is a trading name of Purfield Solutions Limited. UK Registration 4583961
UK registered office: 4 Swinside Close, Cockermouth, CA13 9AB. UK VAT registration no 804 7308 43

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From: Westcom Accounts
Sent: 23 January 2019 19:34
To: 'clerk@whitehaventowncouncil.co.uk' <clerk@whitehaventowncouncil.co.uk>
Subject: Contract

Hello

Please could you supply us with a Purchase Order for this coming years Contract with yourselves:
Service Contract from 01/02/19 to 31/01/20 £960 ex VAT £1,152.00 inc VAT

Kind Regards

Hazel

Hazel Purfield
Director

WESTCOM

Computing Solutions for West Cumbria

Lowther Road, Clay Flatts, Workington, CA14 2TQ

Tel 01900 870455, Fax 01900 872211

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Hewlett Packard Enterprise Support Services for Hardware

Purpose of the Report and Recommendation

To consider entering into a 1 year contract for support services for hardware following the expiry of the 3 year contract.

1.0 INTRODUCTION

- 1.1 The Council entered into a 3 year support services contract with Hewlett Packard Enterprises in respect of the hardware. This expired on 16th January 2019. It has not been possible to locate a copy of this contract.
- 1.2 There has been correspondence with Support Warehouse who act on behalf of Hewlett Packard and a quote has been given for £77.00 (exc VAT) for a 1 year support service contract for the hardware. (Shown at Appendix 1).
- 1.3 This has been discussed with Westcom who have said that if the cost of the contract is not high then it might be worth the Council entering into it as the contract covers the cost of time and materials. Westcom also said that they would be able to carry out repairs to the hardware but that this would not include parts or materials. Also the hardware is 3 years old and so may need repair at some point.

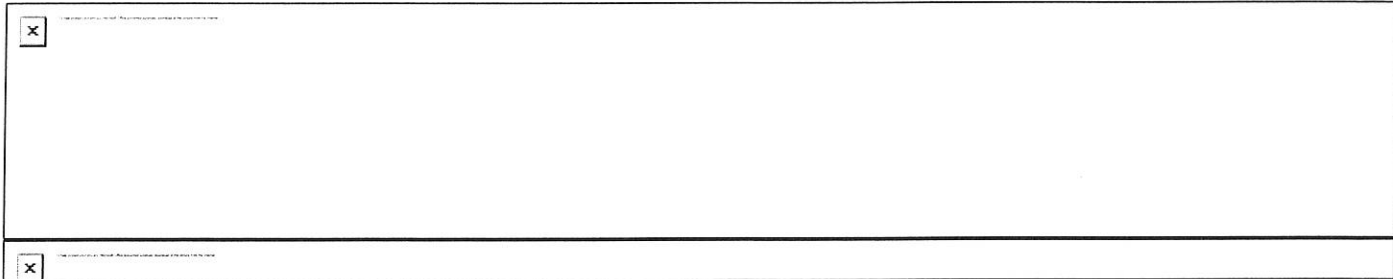
2. RECOMMENDATION

- 2.1 Members are asked to consider whether or not to enter into a support services contract for hardware with Hewlett Packard Enterprises.

WCC 2812/2019
ITEM 8
APPENDIX 1

Whitehaven Town Council

From: Keah Baker <keah.baker@supportwarehouse.com>
Sent: 15 February 2019 09:39
To: Whitehaven Town Council
Subject: Renewal of Hewlett Packard Enterprise Support Services for Marlene Jewel
Attachments: SupportWarehouse_Quote_Q000000023A348.pdf



Information regarding your expiring HPE Support

(Email sent by Support Warehouse on behalf of Hewlett Packard Enterprise)



Hello Marlene,

With reference to our recent telephone conversation, please find attached our quotation for the renewal of your HPE support services for the hardware shown below.

The support level you previously had is an economical solution for HPE support. Coverage is Monday-Friday, 8am-5pm except for HPE holidays. Next Business Day onsite for hardware problems (remember this is a response time, not a commitment to complete the repair within a specific time frame), and a 2 hour call back for software issues.

The service includes remote diagnosis and support, access to firmware updated and patches, and onsite hardware repair if it is required to resolve an issue. For selected non-HPE software products covered by HPE Foundation Care (Collaborative Support), HPE provides remote technical support for known issues. If Hewlett Packard Enterprise cannot resolve the issue, they will hand over to the software vendor. This allows you to make Hewlett Packard Enterprise your first place to call with comprehensive coverage on hardware and software for servers, storage and networking.

Hardware Description	Serial Number	Expiring HPE Support Service	Support Expiry Date
HP ML10v2 E3-1220v3 8GB1TB ODD UK Svr/TV	CN65440ND7	Foundation Care NBD Service, HW and Collab Support, 3 year	16/01/2019

The Hewlett Packard Enterprise support agreement in the attached quotation will provide support, covering all time and materials costs and ensuring minimum downtime and maximum business continuity. If you would like to discuss this service level or any other, please contact me using the details below.

Visit our website to discover the benefits of HPE Support Services, and learn more about the service level(s) provided in the attached quotation.

In addition to the quotation, the following documents may be of interest to you:

1. [HPE Packaged Services Terms & Conditions](#)
2. [Support Warehouse Terms & Conditions](#)

I hope you find this quotation acceptable and look forward to receiving your instructions in due course. If you would like to renew your support, the options to proceed with the renewal are:

- Sign and return the quote for the correct service level and price
- Email me with authorization to proceed
- Email me a purchase order
- Call me to make a credit card payment

If I have not heard back from you in a few days I will call you again to discuss the range of service levels available.

Alternatively, you can call me on **0800 072 0950** or email me at keah.baker@supportwarehouse.com.

Best regards,

Keah Baker

keah.baker@supportwarehouse.com

T: 0800 072 0950

F: 0800 072 0951

As an Hewlett Packard Enterprise supplier, Support Warehouse works on behalf of HPE to remind customers when the support provided by an HPE Support Agreement has expired. Customers can choose to renew their Hewlett Packard Enterprise support through their current HPE reseller, Support Warehouse, or any other authorised reseller. Hewlett Packard Enterprise's ultimate goal is to ensure uninterrupted service availability to all of its customers.

Service levels and response times for HPE support may vary depending on your geographic location. Service starts on date of hardware purchase. Restrictions and limitations apply. For details, visit [Support Services Central](#). HPE services are governed by the applicable HPE terms and conditions of service provided or indicated to Customer at the time of purchase. Customer may have additional statutory rights according to applicable local laws, and such rights are not in any way affected by the HPE terms and conditions of service or the HPE Limited Warranty provided with your HPE Product.

Support Warehouse · International Development Centre · Valley Drive · Ilkley · West Yorkshire LS29 8PB
Tel: 0800 072 0950 · Fax: 0800 072 0951

This e-mail is confidential and is intended for the use of the addressee only. If you are not the intended recipient, you are hereby notified that any use or dissemination of this communication or any part of it is strictly prohibited. If you receive this transmission in error, please notify Support Warehouse immediately using the contact details above and then delete this e-mail.

Please note that e-mail may be susceptible to data corruption, interception and unauthorised amendment. SUPPORT WAREHOUSE LTD does not accept any liability for any such corruption, interception, amendment or the consequences thereof.

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To view our privacy policy please [click here](#)

Support Services Quote

Quote reference:	Q000000023A348 (Please quote this reference on all correspondence)	Quote Name:	Quote #1
Customer:	WHITEHAVEN TOWN COUNCIL Whitehaven, Cumbria, CA28 7SH	Quote prepared for:	Marlene Jewel
Customer reference:		Quote prepared by:	Keah Baker keah.baker@supportwarehouse.com
		Date:	15/02/2019

Description	Serial number	Service level	Duration (years)	Total
HP ML10v2 E3-1220v3 8GB1TB ODD UK Svr/TV	CN65440ND7	Next Business Day Foundation Care, 1 year	1	£77.00
			Total Ex. Tax	£77.00
			VAT @ 20.00%	£15.40
			Total Inc. Tax	£92.40

Order authorisation

Full name: _____ Signature: _____
 Order number (if applicable): _____
 Date: _____

Quoted prices and support levels available are correct as at the date of this email and valid until the last working day of the current month. Products supported, support levels and prices are subject to continuous review by HPE. We cannot guarantee the availability of the products or prices shown above at the time of ordering. You shall pay invoices in full and in cleared funds within 30 days of the date of the invoice. Please ensure that all equipment is fully functional at the time of ordering. Please note, any cancellations will be subject to a £25 administration charge. Orders cannot be cancelled after 30 days from date of order.

Company Registration Number: 4056599
 VAT number: GB 758 5011 25

As a Hewlett Packard Enterprise supplier, Support Warehouse works on behalf of HPE to remind customers when the support provided by an HPE Support Agreement has expired. Customers can choose to renew their HPE support through their current HPE reseller, Support Warehouse or any authorised reseller. HPE's ultimate goal is to ensure uninterrupted service availability to all of its customers.

Hewlett Packard Enterprise Packaged Support Services Terms

United Kingdom

1. **Parties.** These terms represent the agreement ("**Agreement**") that governs the delivery of packaged support services from Hewlett Packard Enterprise ("**HPE**") to (a) an end-user customer who purchases these support services either directly from HPE or through an HPE authorized partner for their own internal use; or (b) an HPE partner authorized to obtain packaged support services for their end-user customers or for the partner's own end-use (either, a "**Customer**").

2. "**HPE Packaged support service(s)**" are those services which are:

- Described in the data sheet and the supplemental data sheet (the "Supporting Material"), which set forth HPE's offering, eligibility requirements, service limitations and customer responsibilities. Supporting Material can be found at [HPE's Support Services Central site](#) and click [here](#) to access the supplemental data sheet terms for support.
- For products purchased in Europe, Middle East and Africa ("EMEA").
- Either:
 - purchased at time of sale of the supported product, or within 90 days of such purchase; or
 - purchased at the end of the warranty or prior support coverage period ("Post-Warranty and Renewal HPE Packaged support services," as more fully described below)

3. **Prices and Taxes.** Customer will prepay for HPE Packaged support services at the time of purchase. Customer will pay all applicable taxes. If purchasing directly from HPE, Customer agrees to pay all invoiced amounts within thirty (30) days of HPE's invoice date; if not, the reseller payment terms apply.

4. **Cancellation.** Full refunds for prepaid services are available from the place of purchase only if Customer cancels within thirty (30) days of the start date of the Agreement, and provided no HPE Packaged support services have been provided by HPE at time of cancellation. If the Supporting Material has a different cancellation provision, the terms of this Section 4 shall take precedence. HPE may discontinue HPE Packaged support services no longer included in HPE's support offering upon sixty (60) days' written notice.

5. **Location.** Unless otherwise specified in a data sheet or approved by HPE in the country of purchase, HPE will not deliver HPE Packaged support services on products outside of the purchasing country.

6. **Services Performance.** HPE Packaged support services are performed using generally recognized commercial practices and standards. Customer agrees to provide prompt notice of any such service concerns and HPE will re-perform any service that fails to meet this standard. HPE is not liable for the performance or non-performance of third party vendors, their products, or their support services.

7. **Intellectual Property Rights.** No transfer of ownership of any intellectual property will occur under this Agreement. Customer grants HPE a non-exclusive, worldwide, royalty-free right and license to any intellectual property that is necessary for HPE and its designees to perform the ordered services.

8. **Intellectual Property Rights Infringement.** HPE will defend and/or settle any claims against Customer that allege that an HPE-branded Packaged support service as supplied under this Agreement infringes the intellectual property rights of a third party. HPE will rely on Customer's prompt notification of the claim and cooperation with our defense. HPE may modify the HPE Packaged support service so as to be non-infringing and materially equivalent, or we may procure a license. If these options are not available, HPE will refund to Customer the balance of any pre-paid amount. HPE is not responsible for claims resulting from any unauthorized use of HPE Packaged support services.

9. **Confidentiality.** Customer is responsible for the security of its proprietary and confidential information. Information exchanged under this Agreement will be treated as confidential if identified as such at disclosure or if the circumstances of disclosure would reasonably indicate such treatment. Confidential information may only be used for the purpose of fulfilling obligations or exercising rights under this Agreement, and shared with employees, agents or contractors with a need to know such information to support that purpose. Confidential information will be protected using a reasonable degree of care to prevent unauthorized use or disclosure for 3 years from the date of receipt or (if longer) for such period as the information remains confidential. These obligations do not cover information that: i) was known or becomes known to the receiving party without obligation of confidentiality; ii) is independently developed by the receiving party; or iii) where disclosure is required by law or a governmental agency.

10. **Personal Information.** Each party shall comply with their respective obligations under applicable data protection legislation. HPE does not intend to have access to personally identifiable information ("**PII**") of Customer in providing services. To the extent HPE has access to Customer PII stored on a system or device of Customer, such access will likely be incidental and Customer will remain the data controller of Customer PII at all times. HPE will use any PII to which it has access strictly for purposes of delivering the services ordered. Customer is responsible for the security of its proprietary and confidential information, including PII.

11. **Limitation of Liability.** HPE's liability to Customer under this Agreement is limited to the greater of US\$300,000 or the amount payable by Customer for the relevant HPE Packaged support service. Neither Customer nor HPE will be liable for lost revenues or profits, downtime costs, loss or damage to data or indirect, special or consequential costs or damages. HPE will not be liable for performance delays or for nonperformance due to causes beyond its reasonable control. This provision does not limit either party's

liability for: unauthorized use of intellectual property, death or bodily injury caused by their negligence; acts of fraud; willful repudiation of the Agreement; nor any liability which may not be excluded or limited by applicable law.

12. Limitations of Service. HPE Packaged support services do not cover any damage or failure caused by:

- failure or functional limitations of any non-HPE software or product impacting systems receiving HPE Packaged support service;
- improper use, site preparation, or site or environmental conditions or other non-compliance with applicable Supporting Material;
- modifications or improper system maintenance or calibration not performed by HPE or authorized by HPE;
- abuse, neglect, accident, fire or water damage, electrical disturbances, transportation by anyone other than HPE; or other causes beyond HPE's control; or
- malware (e.g. virus, worm, etc.) not introduced by HPE.

13. Registration. End-user customer or HPE authorized partner is responsible for registering the product to be supported within ten (10) days of purchase of the support service, using the registration instructions within each package, email, or as otherwise directed by HPE. In the event a covered product changes location or the support service is transferred with the sale of a used product, registration (or a proper adjustment to existing HPE registration) is to occur within ten days of purchase from previous owner. HPE IS NOT OBLIGATED TO PROVIDE HPE PACKAGED SUPPORT SERVICES IF CUSTOMER DOES NOT REGISTER PRODUCT AS STATED HEREIN.

14. Assignment. This Agreement may only be assigned in connection with sale of the covered product. End-user customer or HPE authorized partner as assignor must inform HPE when the covered product is sold. The assignment must be in writing, signed by the assignor and available for inspection by HPE. Assignment will not be valid if in breach of local or U.S. export regulations. Customer is responsible for any taxes or fees associated with any assignment of the Agreement. Notwithstanding the foregoing, HPE services may be delivered by an HPE authorized partner.

15. Post Warranty or Renewal HPE Packaged Support Services. Certain select products may be eligible for the purchase of a Post Warranty or Renewal HPE Packaged support service. Such services must be purchased and registered as follows: i) no earlier than 90 days prior to expiration of the original product warranty or previously purchased HPE Packaged support service and ii) no later than 30 days following expiration of the product warranty or previously purchased HPE Packaged support service (except for Renewal HPE Packaged support services purchased on HPE products that have a lifetime warranty in which case this 30 day requirement is not applicable). Only one Post Warranty or Renewal HPE Packaged support service can be purchased and registered on the same product at the same time.

16. Term and Termination.

- HPE Packaged support services sold during warranty. This Agreement begins on the start date of the hardware product warranty period and will terminate upon completion of the specified number of years of service purchased.
- Post Warranty or Renewal HPE Packaged support services. This Agreement begins upon the later of: i) expiration of the original product warranty, ii) expiration of previous support service coverage, or iii) the HPE Packaged support service purchase date, as applicable, and terminates upon completion of the specified number of years of service purchased.
- Standalone HPE Packaged support services for software. This Agreement begins on the purchase date of the Packaged support service and will terminate upon the earlier of: i) completion of the specified number of years of service purchased, or ii) if applicable, upon closure of the last covered incident.
- Termination. HPE may terminate these HPE Packaged support services at any time after the effective date of this Agreement if Customer fails to perform or observe any condition of this Agreement with HPE.

17. Timeliness of Action. In no event will any cause of action be brought against HPE more than one year after the cause of action has occurred.

18. Governing Laws. Any disputes arising in connection with this Agreement will be governed by the laws of United Kingdom. The courts of United Kingdom shall have jurisdiction.

19. Entire Agreement. This Agreement represents the entire understanding of the parties with respect to its subject matter and supersedes any previous communications or agreements that may exist. HPE's obligations are limited to this Agreement. However, for HPE authorized partners, the HPE Partner Agreement may have additional terms that apply between HPE and Partner. Customer's additional or different terms and conditions will not apply. Customer's acceptance of this Agreement is deemed to occur upon Customer's purchase of HPE Packaged support services. No change of any of the terms and conditions will be valid unless in writing signed by an authorized representative of each party.

WTC 28/2/2019
ITEM 9

Whitehaven Town Council

From: Haughian, David M <David.Haughian@cumbria.gov.uk>
Sent: 30 January 2019 12:57
To: Whitehaven Town Council
Subject: Bransty Junction

Dear Marlene,

I tried to call earlier, but you were out at lunch. I am the programme manager for the Bransty Junction scheme. Some information about the scheme can be found at <https://www.cumbria.gov.uk/bransty/>

I would like the opportunity to have a meeting with yourself to discuss the background to the junction improvement scheme. In particular, I would like to discuss our proposals for the public realm.

It would also be useful to get a slot on the Town Council's agenda in February.

Could you give me a call in the first instance?

Kind regards

David Haughian
Programme Lead
Capital Programme | Economy & Infrastructure Directorate | Cumbria County Council
Parkhouse Building | Kingmoor Park | Carlisle | Cumbria | CA6 4SJ
07824408675
email: david.haughian@cumbria.gov.uk

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Road junction improvement for Whitehaven

Consultation on £2.5m highways improvement scheme for Whitehaven



Existing crossing on Bransty Row, Whitehaven

The public consultation on a £ 2.5m highways improvement scheme for Whitehaven is now closed. Thank you for your feedback. A meeting of the Council's Copeland Local Committee on 27 November 2018 supported the improvement scheme and approved a Traffic Regulation Order.

Cumbria County Council is proposing to reconfigure the road junction at Bransty Row / North Shore Road in the town's North Shore area, which would help to pave the way for significant new development.

The scheme is designed to assist future development in the North Shore area and create an enhanced entrance into Whitehaven. In doing so, the scheme will ease congestion, improve traffic flow and enhance road safety for drivers and pedestrians. .

A number of changes are now being proposed to the scheme, in response to feedback from a consultation earlier this year, including improved provision for cyclists and those with a disability.

The county council has secured £ 1.66m of funding for the highways upgrade scheme from the government's National Productivity Investment Fund, together with a £ 834,000 contribution from profit for purpose property firm, BEC.

BEC will be bringing forward an exciting multi-million pound regeneration scheme for the North Shore, including plans for a digital and creative hub, artisan eatery, a c.100 bed hotel, a 75,000 sq ft office and mixed use development, and a multi-storey car park.

Cumbria County Council has launched a consultation on the improvement scheme, which includes:

- Introduction of traffic light controls on Bransty Row/North Shore Road junction.
- Improved pedestrian crossing points and links between the harbour, the proposed new developments and the town centre's historic core.
- Enhancement of the road junction at Tangier Street/George Street to improve traffic flow and facilitate development.
- Relocation and increase in provision for taxis to reflect forecast increased footfall in the area.
- Public realm improvements to enhance the gateway into Whitehaven.

Local residents and businesses are being invited to have their say and discuss the revised scheme with Cumbria County Council. Drop-in sessions will take place on:

- 8 October 2018 between 2.30pm and 7pm at the porta cabin, Bransty Row, Whitehaven (opposite the Wetherspoon's pub)
- 11 October 2018 between 2.30pm - 7pm at Tesco, Bransty Row, Whitehaven

Full details of the plan and feedback forms will also be available at Whitehaven Library throughout the consultation period. [I Understand \(\)](#) [Cookies Policy \(/admin/cookies.asp\)](#)

Kingmoor Business Park
Carlisle
CA6 4SJ

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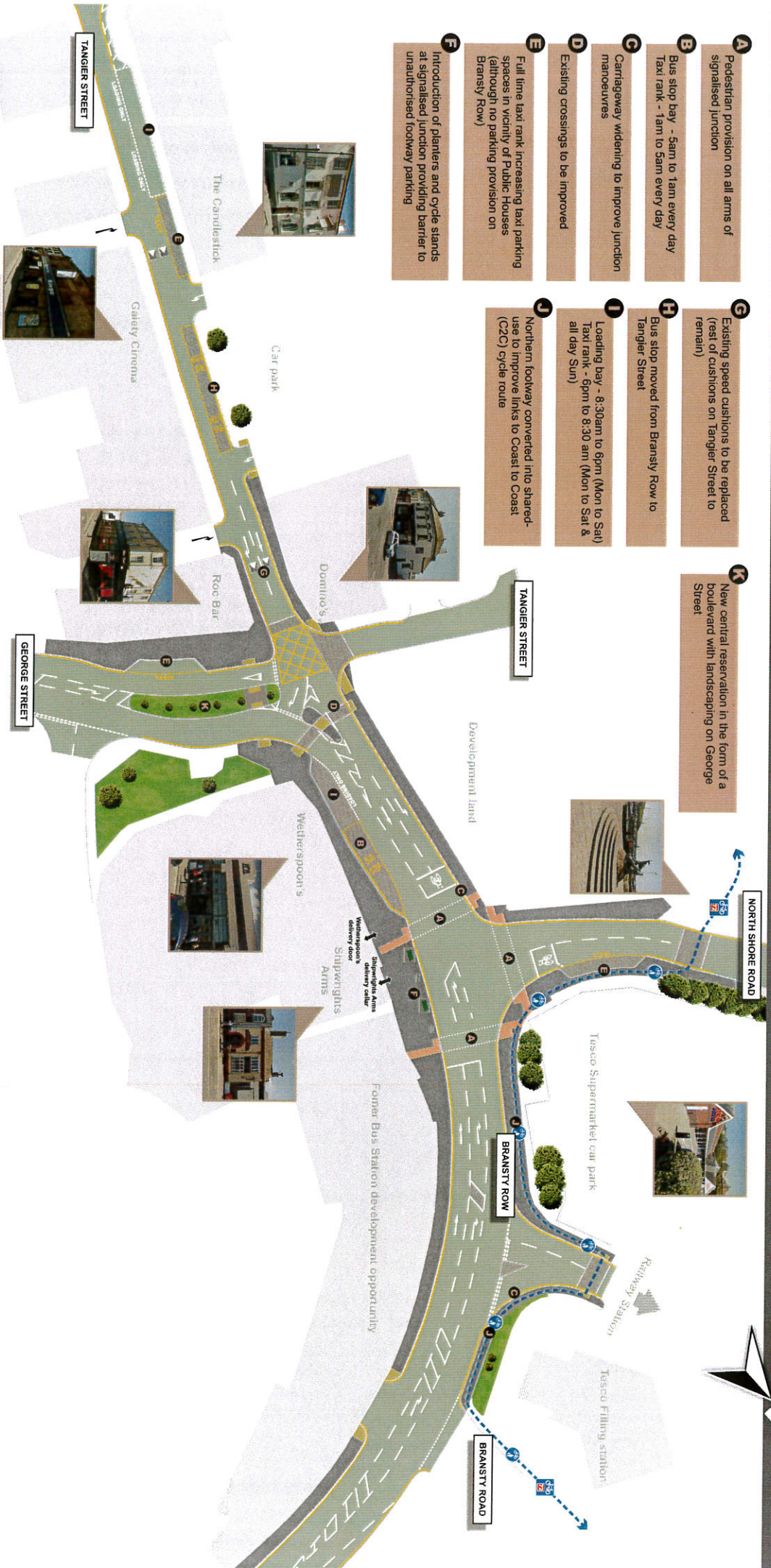
I Understand () **Cookies Policy (/admin/cookies.asp)**

FINAL CONCEPT DESIGN

Full pedestrian provision at North Shore Rd junction & enhanced layout at Tangier St junction

- A** Pedestrian provision on all arms of signalised junction
- B** Bus stop bay - 5am to 1am every day
Taxi rank - 1am to 5am every day
- C** Carriageway widening to improve junction manoeuvres
- D** Existing crossings to be improved
- E** Full time taxi rank increasing taxi parking spaces in vicinity of Public Houses (although no parking provision on Bransly Row)
- F** Introduction of planters and cycle stands at signalised junction providing barrier to unauthorised roadway parking
- G** Existing speed cushions to be replaced (rest of cushions on Tangier Street to remain)
- H** Bus stop moved from Bransly Row to Tangier Street
- I** Loading bay - 8:30am to 6pm (Mon to Sat)
Taxi rank - 6pm to 8:30 am (Mon to Sat & all day Sun)
- J** Northern footway converted into shared-use to improve links to Coast to Coast (C2C) cycle route

- K** New central reservation in the form of a boulevard with landscaping on George Street



Photographic imagery courtesy of Google Maps

AP/F Scheme Design - Bransly Row



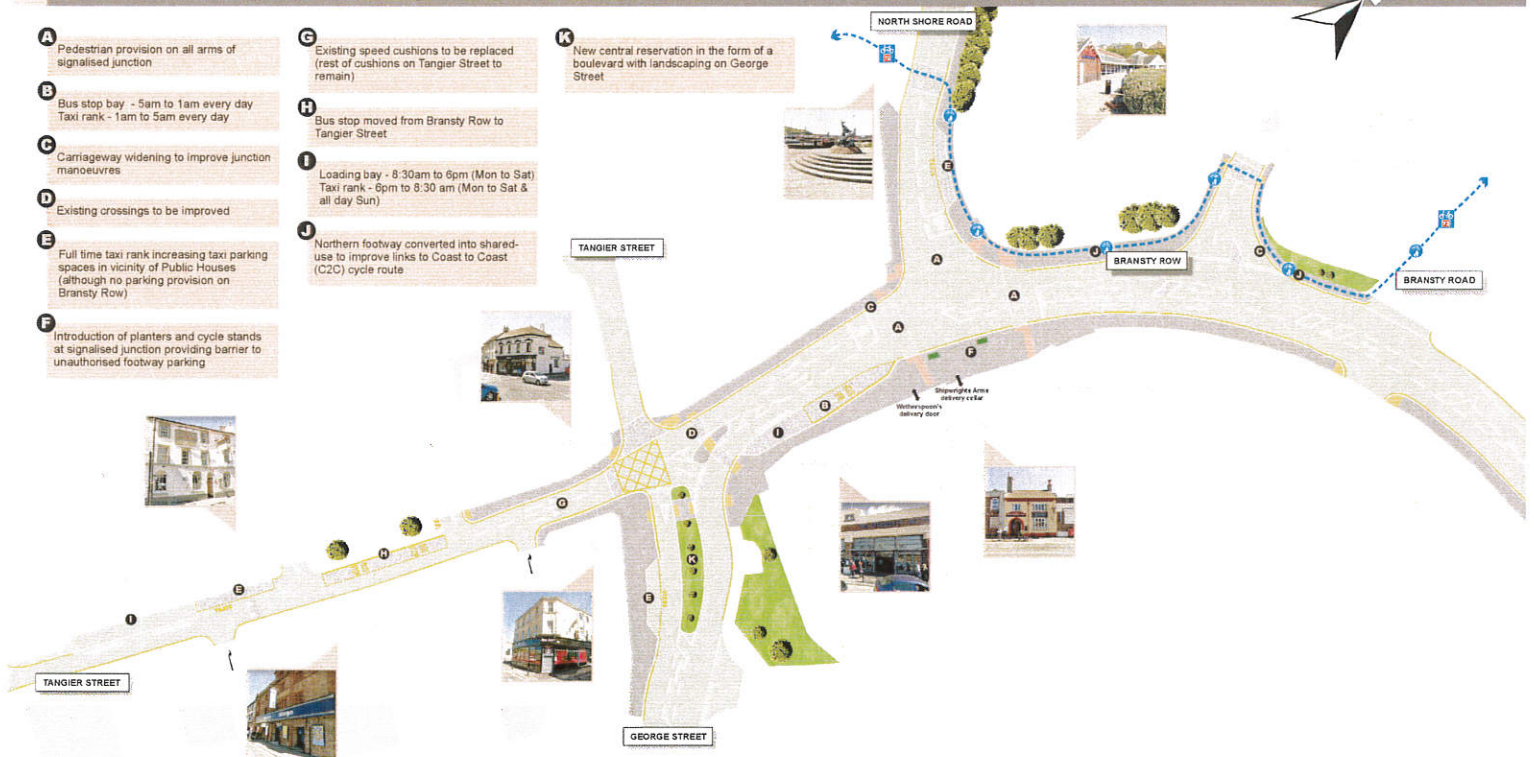
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- G** Existing speed cushions to be replaced (rest of cushions on Tangier Street to remain)
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NPIF Scheme Design - Bransty Row

Photographic imagery courtesy of Google Maps



CAPITA



- Notes:
- The information shown is without obligation or warranty, and is a general guide to the location of features. Members are advised to undertake their own site investigations in the areas shown on the drawings to confirm the location of features. The location of features is subject to change.
 - It is recommended that installation of new services to be installed in accordance with the relevant standards. This should be set out in the relevant standards.
 - The location of existing services and structures are not shown on the drawings but should be ascertained.
 - Contractors should supply and install all necessary materials and labour for the installation of the services shown on the drawings.
 - Contractors should ensure that any installation of services is carried out in accordance with the relevant standards and regulations in force. Details should be agreed with the relevant authority.
 - Contractors should be liable for any damage to existing services caused by their installation of services.
 - Contractors should be liable for any damage to existing services caused by their installation of services.

Key:

- Gas
- Gas (Main or Branch)
- Electric
- Full water main
- Full water main (Buried or Overhead)
- Water Main
- Water Main (Buried or Overhead)
- Unconnected
- Approximate location of unconnected services
- Approximate location of unconnected services

Scale:

1:1000	1:500	1:250	1:100
1:10000	1:5000	1:2500	1:1000

Approved for Issue
S2 - Issued for Information

Commercial in Confidence

Date: 2017-10-10

Project:
 NP1F Scheme Design
 Bransly Row

Client:
Cumbria County Council

Contract:
 Junction Improvements
 Trial hole

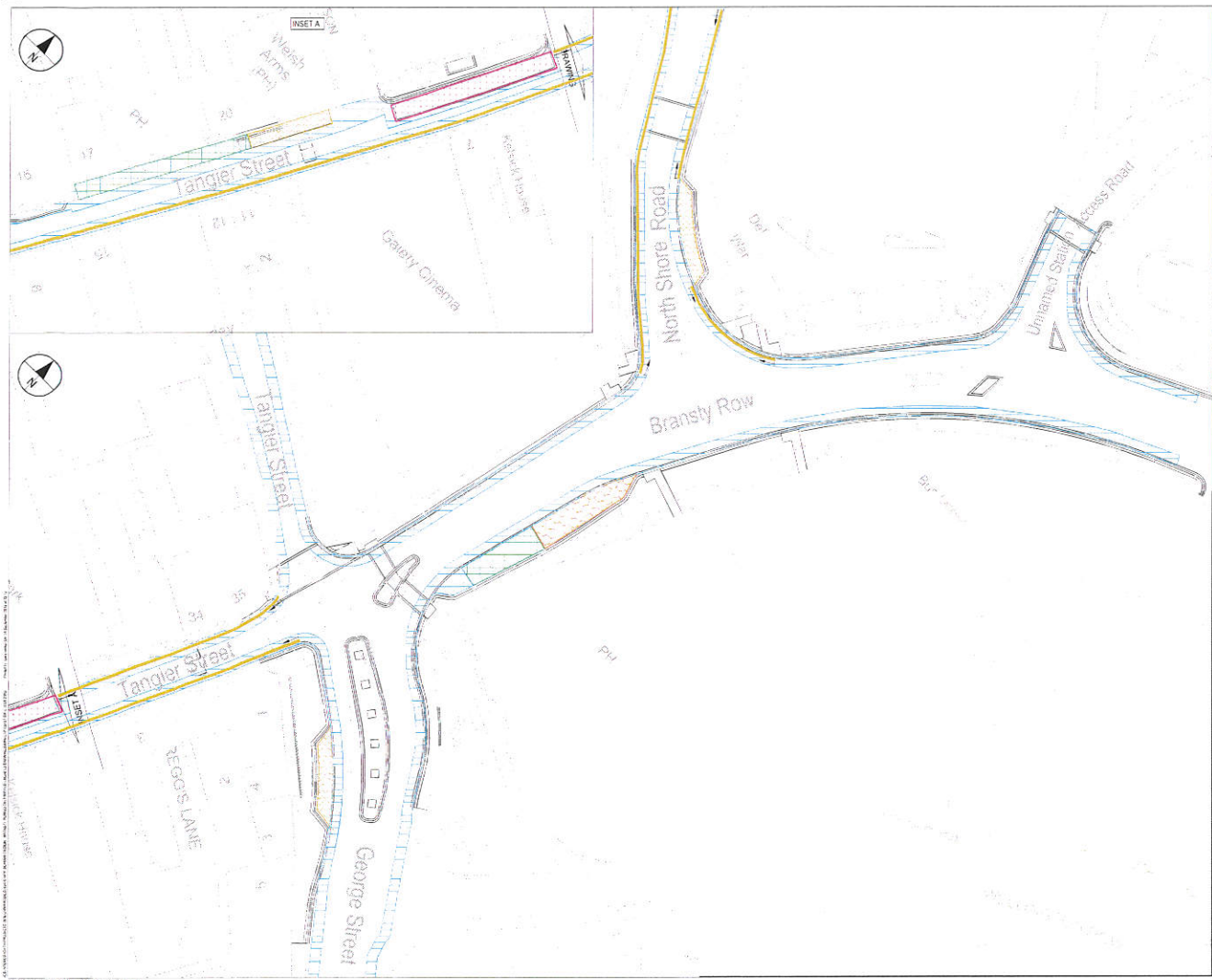
Drawn	Checked	Approved
J.M.	K.H.	L.S.
J.M.	K.H.	L.S.

Project No: CSAR0416
 Date: 2017-10-10

Document No: NP1F-CAI-01-DR-C-001

CAPITA
 Real Estate and Infrastructure
 75 Oldham Street, Manchester, M1 1JG
 Tel: 0161 275 4400
 Email: info@capita.co.uk





Key

- Proposed 'No Waiting at Any Time' Restrictions
- Proposed 'No Loading or Unloading' Restrictions at Any Time
- Proposed dual use bus stop (5:00 am to 1:00am) and Taxi Rank (1:00am to 5:00 am)
- Proposed 'Bus Clearway'
- Proposed 'Taxi Only'
- Proposed dual use loading and unloading areas for goods vehicles (Mon to Sat: 8:30am to 6pm) and Taxi Rank (Mon to Sat: 5pm - 8:30am) and all day Sunday

Rev	By	Description	Date
01	JL	Issue for public consultation	09/04/16
02	JL	Issue for public consultation	09/04/16
03	JL	Issue for public consultation	09/04/16
04	JL	Issue for public consultation	09/04/16
05	JL	Issue for public consultation	09/04/16
06	JL	Issue for public consultation	09/04/16
07	JL	Issue for public consultation	09/04/16
08	JL	Issue for public consultation	09/04/16
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11	JL	Issue for public consultation	09/04/16
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48	JL	Issue for public consultation	09/04/16
49	JL	Issue for public consultation	09/04/16
50	JL	Issue for public consultation	09/04/16

Approved by Council
S2 - Issued for Information
Public

Cumbria
Gallop
Cumbria Council

Project
NPfS Scheme Design
Bransy Row

Document
Traffic Regulation Orders
Proposed TRO's
Sheet 1 of 1

Issue No	Date	Checked	Approved
1258	JL	LS	

Project No: CS081416 Date: 23/05/2018

Drawing Number: 8901-CAP-LS-01-01-C-2018

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Environment • Cumbria Highways • Joseph Noble Road • Lillyhall • Workington • CA14 4JH

T: 0300 303 2992 • F: 01946 506537 • E: laura.mcclellan@cumbria.gov.uk

Date: September 2018

Your reference:

Our reference: Whitehaven/Cons/LMcL

Owner/Occupier

Dear Sir or Madam

WHITEHAVEN TRAFFIC REGULATION ORDER REVIEW - CONSULTATION

I write to you in reference to previous correspondence relating to the proposed changes to the Whitehaven Traffic Regulation Order (TRO).

Following the consultation period, all responses received have been collated and analysed, enabling us to amend the proposals accordingly. The County Council can now progress to the formal advertisement stage of the process.

Therefore, please find attached a copy of the notice of the County Council's intention to 'make' the TRO, along with the associated plan(s) detailing the extent of the restrictions.

Should you wish to object to the proposed Order please send the grounds for your objection in writing to the undersigned, or email kim.baxter@cumbria.gov.uk **by 18th October 2018**, marking your correspondence with reference KB/4.4.1008/15001358.

Yours faithfully



Laura McClellan
Traffic Management Officer

Enc.

THE COUNTY OF CUMBRIA (VARIOUS ROADS, WHITEHAVEN)
(CONSOLIDATION AND PROVISION OF TRAFFIC REGULATIONS) ORDER 20<>

1. The Cumbria County Council hereby give notice that it proposes to make the above Order under Sections 1(1), 2(1) to (4), 19, 32, 35, 35A, 38, 45, 46, 47, 49, 51, 53 and 64 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 and Part 6 of the Traffic Management Act 2004.
2. The effect of the proposed Order will be to: -
 - (1) **Consolidate the provisions of the following Order and the restrictions proposed below, into one concise Order: -**

The County of Cumbria (Various Roads, Whitehaven) (Consolidation and Provision of Traffic Regulations) Order 2018
 - (2) **Introduce the following traffic restrictions in Whitehaven and surrounding area:-**
 - (a) “No Waiting At Any Time” restrictions on part(s) of the following roads: -

Cleator Moor Road, Coach Road, North Shore Road, Tangier Street, George Street, Bransty Row, Un-named Station Access Road Whitehaven;
High Road, Kells; and
Whinston Drive, Hensingham;
 - (b) “Disc Parking Places, Waiting Limited to 1 hour, Return Prohibited within 1 hour, between 8.30 am and 4.30 pm on a Monday – Friday” on part of Coach Road, Whitehaven;
 - (c) “No Loading/Unloading at any time” restrictions on parts of North Shore Road and Tangier Street, Whitehaven;
 - (d) Dual use bus stop (5.00 am to 1.00 am) and Taxi Rank (1.0 am to 5.00 am) on part of Bransty Row, Whitehaven;
 - (e) “Taxi only parking place, at any time” on Tangier Street, George Street and North Shore Road, Whitehaven;
 - (f) Dual use “Loading Only bay for Goods Vehicles only, Monday – Saturday, 8.30 am to 6.00 am and “Taxi Rank, Monday – Saturday, 6.00 pm – 8.30 am) and all day Sunday” on parts of Tangier Street and Bransty Row, Whitehaven; and
 - (g) “One-Way Traffic” at The Gardens, Whitehaven, adjacent number 15 of The Gardens for a distance of 77m in a south easterly direction;
3. Full details of the proposed Order together with a statement of the Council’s reasons for proposing to make the Order, plans indicating the restrictions and a copy of the Order to be consolidated and revoked, may be inspected at the offices of Copeland Borough Council, Catherine Street, Whitehaven and the offices of the undersigned during normal working hours.
4. If you wish to object to the proposed Order you should send the grounds for your objection in writing to the undersigned, or by emailing kim.baxter@cumbria.gov.uk **by 18th October 2018**, marking your correspondence with reference KB/4.4.1008/15001358.

D. Roberts, Executive Director – Corporate, Customer and Community Services, Cumbria House, Carlisle, CA1 1RD
Dated: 27 September 2018
L:\BAXTER, KIM\Notice\WHITEHAVENCONSOL20.doc

Report from Events Advisory Group (Christmas Lights Infrastructure)

Purpose of the Report and Recommendation

To consider suspending Financial Regulations in order that the CCC can carry out work.

1.0 INTRODUCTION

1.1 Further to Minute 1203/19 of the Council Meeting on 31st January 2019 where the Council made resolutions to suspend Financial Regulations as follows:-

- i. To allow CCC to carry out necessary works to improve the Christmas lights infrastructure
- ii. To allow CCC to carry out necessary work to repair the Christmas lights

The reasons for both of these suspensions were that the CCC is the highway lighting authority, is a trusted local contractor and has always provided an quality and value for money service. There is a risk that the work could be done cheaper but this is a very small risk. It was proposed by Councillor Hayes and seconded by Councillor Maudling that having considered the reasons for the suspensions and the risks involved that Financial Regulation 11 be suspended in accordance with Financial Regulation 18 to allow CCC to carry out the work in paragraphs 1.1 i and ii above.

2.0 RECOMMENDATION – That having considered the reasons for and the risks of the suspensions that Financial Regulation 11 be suspended in accordance with Financial Regulation 18 to allow CCC to carry out the works contained in paragraphs 1.1 i and ii above

Report from Events Advisory Group

Purpose of the Report and Recommendation

To consider the recommendations made by the Events Advisory Group.

1.0 INTRODUCTION

- 1.1 A meeting of the Events Advisory Group was held on 15th January 2019 to discuss the forthcoming events namely:-
- Model making competition on Friday 31st May 2019
 - Cumbria traders event on Friday 14th June 2019
 - Outdoor exhibition of local photographs and photo competition on from 17th to 23rd June 2019
 - Window dressing and best dressed boat competition themed on American Independence day on 4th July 2019
 - Paper aeroplane competition for families on Saturday 20th July 2019
- 1.2 Gerard Richardson said he had been given 6 boxes of building blocks from Wilkinsons and asked if the Mayor could contribute to provide more
- 1.3 Gerard Richardson reported that Iggesund had donated a large roll of paper/card to be used for the paper aeroplane competition. He said that the Council needed to go to GEN 2 and the two tier workspace at Sellafield to see if they would join in to make a giant aeroplane
- 1.4 Councillor O'Kane suggested that there be a challenge to make something out of balsa wood

2. RECOMMENDATIONS

- 2.1 That leaflets should be distributed for the window dressing competition. Gerard said he would draft something up if the Council could print them and Councillor Hayes offered to deliver them
- 2.2 That the Police be asked to put forward a team for the paper aeroplane Competition.

- 2.3 That for the paper aeroplane competition there should be some local stalls in St Nicholas Gardens for sweets bric a brac, a tombola and the Church be asked if they want a stall.
- 2.4 That it be checked to see if there is a world record for a paper aeroplane
- 2.5 For the model making competition on 31.5.19 to organise a magic show/balloon modelling session for people attending and that Gerard would pass on details to the Clerk
- 2.6 Gerard Richardson said 2 gazebos would be needed for the balloon making and the model making. Gerard said the Council might want to consider buying 2 pop up gazebos and two tables at a cost of approx. £250 per gazebo and £50 for a table. (see Appendix 1) These could then be used by the Council for future events. Failing that CBC could be asked to supply two market stalls and tables which would incur a charge
- 2.7 That vouchers to be spent in local shops be given as prizes for the model making competition with £100 for winner, £75 each for second and third plus a voucher for £50 for the best bring your own model.
- 2.8 That infant and junior schools be contacted to see if they want to submit a school model(s). Councillor O'Kane said he would deal with this.
- 2.9 That the Council should approach React Engineering and ask if they could bring something to the model making. Councillor O'Kane said he would deal with this and would speak to someone about this

WTC 28/2/2019
ITEM 11



Menu



PRICE MATCH PROMISE



14 DAY HARDWARE MONEY



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BACK GUARANTEE

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Robust Commercial Grade 3x3m Tent including top and sides



Commercial Grade Pop Up Tent - Includes Frame, Top & Sides

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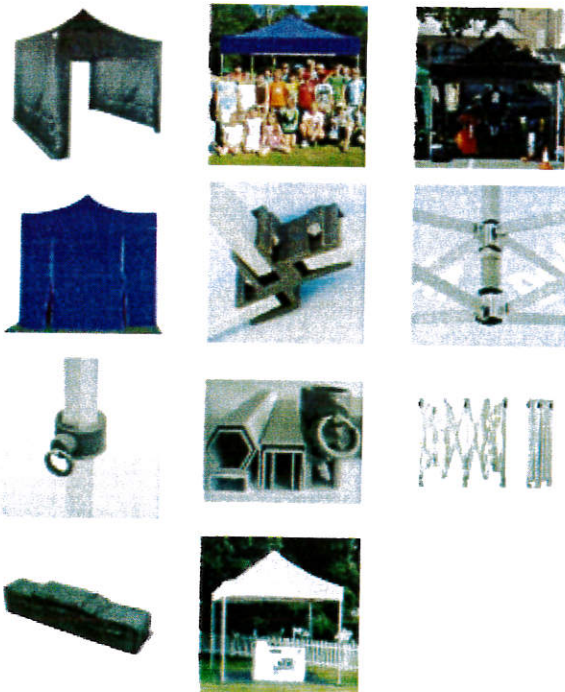
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- Upgrade to Wheeled Bag
- Heavy Duty Sandbags (set of 4)

Qty

1

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42
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- Top quality 600denier durable material
- Complete with frame, canopy, 3 solid sides and 1 opening side and bags for canopy/sides
- Portable but sturdy 26kg frame

Accessories and Extras

Enhance your product with the following items:



43



Pro 40 Printed Half Wall Kit

1 ADD TO BASKET

£99.00 ex vat

More Information

Product Specs

Artwork

FAQ's

Reviews

More Information

This pop up tent is incredible value for money! This versatile pop up tent is perfect for regular use both indoors and outdoors at exhibitions, events and private functions. Its commercial grade frame is constructed from 1.8mm thick hexagonal aluminium for added stability and strength. Choose from blue, black or white canopy and side colours. Unlike many tents from other suppliers, this price includes 3 solid sides and door as well as bags for the top and sides. Our canopies and sides are made from incredibly durable 600denier (600D) polyester, this is more durable than standard PVC coverings. In stock for next day delivery! Want a personalised touch? Upgrade to our printed half wall kit, containing the fixtures, bar and custom printed banner you need to customise your popup tent, now only £99 per side.

Dimensions:

Assembled 3 x 3 metres

Frame packs in 33 x 33 x 160cm box

Sides and canopy packs 43 x 43 x 31cm box

Frame weight 26kg

Product Specs

Name	Robust Commercial Grade 3x3m Tent including top and sides
SKU	DC40HEX
Product Weight	26kg
Tent Size	3m x 3m

44

Colour	Various
Depth	3000mm
Width	3000mm
Type	Unbranded Tents
Fabric Type	600gsm Polyester
Frame	40mm Hexagonal
Durability	Regular Use
Delivery / Availability	Next Day Delivery (order before 3pm)
Best Seller	Special Offer
Type	Tent
Size	3m x 3m

Artwork



PREPARING YOUR ARTWORK - VIEW OUR GUIDE

Looking for inspiration? We have hundreds of templates available, waiting to be customised. Check out our [online design tool](#) to get started.

UPLOADING YOUR ARTWORK

Once you have placed your order you will be sent an email containing a link to upload your artwork files along with instructions on ensuring your files are ready for print

DESIGN SERVICE

If you don't have any artwork, we can design it for you. Our team of designers are experts when it comes to large format and display print and will work with you to bring your brief to realization. As well as a custom design service, we also have a number of set artwork packages starting at just £10.99 that can be viewed at http://www.discountdisplays.co.uk/html/exhibition_stand__artwork.html

DO YOU NEED A PROOF?

If you are providing print ready artwork, we do not provide a proof as standard, which enables us to get your print to you quicker. If you require a proof please get in touch with us to discuss. We do provide a free technical file check as standard, as outlined below.

We can provide a machine print proof for the extra cost of £25 plus delivery. This involves printing an A3 proof on the machine that will be used to produce your final print. This will give you an accurate representation of colour. If you are using our design service, we do send out a PDF proof which is an accurate representation of content and positioning. It is not an exact indicator of the final colour due to the limitations of screens.

Quoted delivery dates for print are from approval of artwork, so please bear in mind that requesting a proof may delay the delivery date of your product.

DELIVERY

After you have placed your order a provisional despatch and delivery date will be sent to you via email.

Our standard delivery time for printed products is 2-5 working days after artwork has been approved for print. If you have a specific deadline, please contact us to ensure we can meet this.

Please check that your artwork meets the guidelines above to prevent any delays in approval.

FREE ARTWORK CHECK

Before we go to print, we will carry out a free technical check on your artwork. If there are any issues, we will contact you to let you know what needs to be changed.

What's Included

- ✓ File format
- ✓ File size
- ✓ Resolution
- ✓ Fonts

What's Not Included

- ✗ Colours
- ✗ Spelling and Grammar Mistakes
- ✗ Positioning

COLOUR MATCHING

Our printers and media are of the highest standard and are carefully calibrated to produce vibrant, full colour prints. The process involves CMYK printing and this means it is not always possible to match Pantone colours, but they will be converted to the nearest CMYK equivalent.

If exact colour matching is critical, please send us a physical copy of other printed material, such as a letterhead or brochure, and we will check your file prior to printing. If we cannot achieve a reasonable match we will call you to discuss.

Please send any physical examples to: **Discount Displays, 31-35 Wortley Road, Croydon, Surrey, CR0 3EB.**

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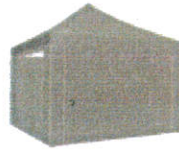
Delivery

M X 3M EASIFOLD HD COMMERCIAL 46/380

Code: TML-FC-3x3HD

Printing

48



Delivery

Printing

3m x 3m Commercial Pop-up/Easifold Gazebo

Frame: 46mm Aluminium 25kgs

Canopy: 380gsm Polyester 6kgs

Wallset: 380gsm Polyester 14kgs

See full description below.

£289.87 – £394.13 Inc VAT

✓ In Stock

COLOUR

Select option

WALLSET (SIDES)

Select option

1

49

[Add to Wishlist](#)[Add to Compare](#)

1 DAY*



FIRE RESISTANT



POP-UP



WARRANTY



WATERPROOF

SHARE (2)



DESCRIPTION

DESCRIPTION

Pop-Up/Easifold Commercial Gazebos Range

Our 3m x 3m Pop-Up/Easifold Commercial Gazebo

name

Delivery

Printing

- 46mm Hexagonal Profile Commercial Alloy (25 Kgs)
- Carbon fibre reinforced nylon joints – lifetime warranty
- RIBS® – robust internal brace system – internal ribbing in concertina bars for extra strength!
- All parts replaceable

Canopy

- 380gsm Polyester (*Weight of material*) (6Kgs)

Wall Set

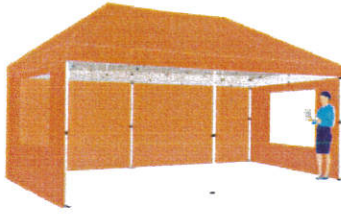
- Velcro Canopy-Quick-Fit system with zipped corners (14kgs)
- Fitted eyelets at the bottom of each panel
- Each set consists of 2 extra large window and 2 wide door access panels with tough storage bag

Comes with

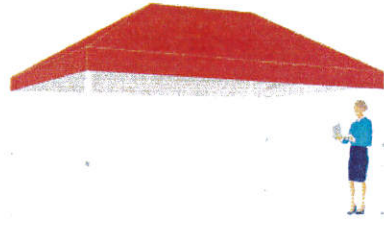
- HD Wheelie Bag, Pegs and Guy Ropes
- 12 Month warranty

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RELATED PRODUCTS



See photos for actual product



See photos for actual product

COMMERCIAL GAZEBOS

3m x 6m Easifold HD
Commercial 46/380

£462.53 – £597.22 Inc
VAT



INDUSTRIAL GAZEBOS

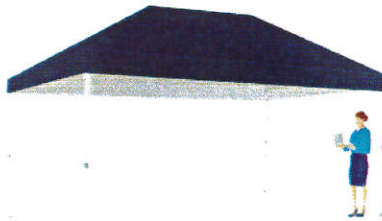
3m x 4.5m Easifold HD
Industrial 60/550

£513.48 – £695.74 Inc
VAT



Delivery

Printing



See photos for actual product



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INDUSTRIAL GAZEBOS

2m x 4m Easifold HD Industrial
60/550

£481.73 –
£665.57 Inc VAT

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1.5 x 1.5m Easifold HD
Commercial 46/380

£239.11 – £315.64 Inc VAT



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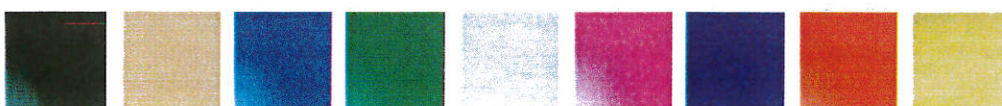


EXPLORER POP UP GAZEBO 3MX3M (10FT X10FT)

The Explorer 32 series pop up gazebo is a popular choice due to its affordability & performance. Prices start from only £129. This is a excellent choice for exhibitions,Light Commercial, car boots, BBQ"s, Garden Parties and many More

Colour: *

* Required Fields



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Walls *

With Side Wall Set

£169.00

RRP ~~£239.99~~

Qty: 1

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“ Great Value yet strong enough to cope with the UK Weather. ” Editors Comments

Description

EXPLORER POP UP GAZEBO 3MX3M (10FT X10FT) DESCRIPTION

The Explorer 32 series pop up gazebo is a popular choice due to its affordability & performance. Prices start from only £129. This is an excellent choice for exhibitions, Light Commercial, car boots, BBQ's, Garden Parties and many More. The Explorer Pop Up Gazebo uses oval support bars, 32mm steel box section legs which make a strong robust gazebo at a very affordable price. Covers on the Explorer are made from high quality 420D polyester PVC backed Fabric, all covers are 100% waterproof. The 1.5mm gauge framework is connected with high quality nylon plastic joints. Which help bring the weight down without compromising the strength. The frame and connectors come with a 1 year warranty against manufacturing defects.



EXPLORER 32 FEATURES

- Leg size: 1.5mm gauge 32mm x 32mm Box Section Leg
- Powder Coated Steel Frame
- Canopy 420d Polyester PVC
- 3 Height settings from 1400mm -2100mm (Head room Height)
- FREE Heavy-duty wheeled carry case with storage compartments
- Guy ropes & stakes
- 5 Colour Options: White, Black, Blue, Green, Red

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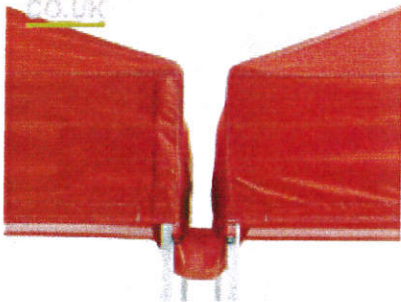
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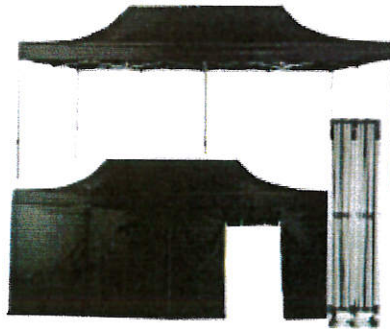
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Gutter Kit



£9.99

Explorer Pop Up Gazebo 3mx6m (10ft X20ft)



£189.00

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Prices are in Pound Sterling

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An ideal entry level gazebo that offers exceptional value for money. The durable framework is robust and easy to put up. Perfect for regular summer and light winter use. Twelve month warranty.

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Aluminium Extreme 40 Series



A market leader in mid-range commercial grade gazebos in the UK. The Aluminium 40 Series has been designed for maximum strength and durability. Ideal for use all year round. Three year warranty.

From £299.00
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Aluminium Extreme 50 Series Pop Up Gazebos



Offering extreme strength and durability, the Aluminium Extreme 50 Series is the strongest commercial pop up gazebo in Europe. Unbeatable for its performance in all weather conditions. Three year warranty.

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Aluminium Prolite Instant Shelters

Pop up Market Stall

Heavy Duty Steel Gazebos



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An ideal entry level aluminium shelter, significantly lighter than our heavy duty steel range yet retains the same strength. Suitable for both leisure and light commercial use. Twelve month warranty.

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Europe's best-selling pop up market stall, engineered for maximum strength and durability. Ideal for the everyday market trader and stallholder and offers all weather protection. Three year warranty.

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An ideal entry level gazebo that offers exceptional value for money. The durable framework is robust and easy to put up. Perfect for regular summer and light winter use. Twelve month warranty.

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• **Gazebo Printing and**

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We can print any message from a simple name or logo on the valance to a fully customised dye sublimation printed canopy and sidewalls giving you stunning visual impact and brand exposure at any event.

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We stock a wide range of gazebo accessories to ensure your purchase performs well and to help stabilise it in challenging weather conditions, these include:

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- Rain Gutters and Joining Kits to ensure waterproofing
- Gazebo Wheel Kits for easy manoeuvrability

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2ft

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Round Plastic Folding Banqueting Table - 2ft (61cm)

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SKU: PFT33018

★★★★★

£24.95



4ft x 2ft

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Rectangle Plastic Folding Table - 4ft x 2ft (122cm x 61cm)

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SKU: PFT33007

★★★★★

£27.95



2ft 8in

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School Folding Exam Desk Polyprop

(<https://www.strictlytablesandchairs.co.uk/school-polyprop-folding-exam-desk/>)

SKU: FED35001

★★★★★

£29.95

(<https://www.strictlytablesandchairs.co.uk/round-plastic-folding-banqueting-table-2ft8in/>)

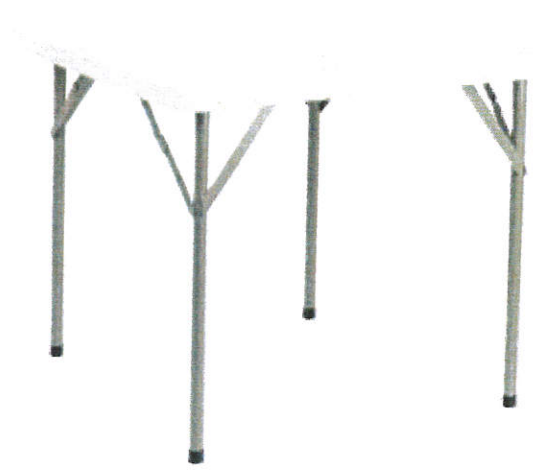
Round Plastic Folding Banqueting Table - 2ft 8in (80cm)

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SKU: PFT33001

★★★★★

£29.95



2ft 10in

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Square Plastic Folding Table - 2ft 10in (86cm)
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SKU: PFT33006

★★★★★

£29.95



2ft 8in

POSEUR HEIGHT

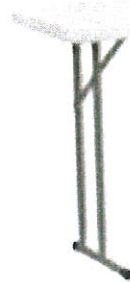
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Round Plastic Folding Poseur Table - 2ft 8in (80cm)
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SKU: PFTP3301

★★★★★

£30.95

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5ft x 2ft 6in

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Rectangular Plastic Folding Table - 5ft x 2ft 6in (153cm x 76cm)

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SKU: PFT33008

★★★★★

£34.45

6ft x 1ft 6in SKINNY

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Rectangle Plastic Folding Table Skinny - 6ft x 1ft 6in (183cm x 46cm)

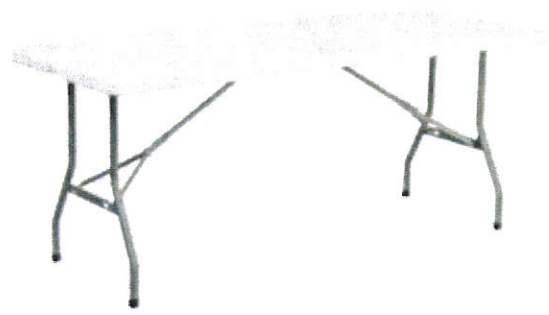
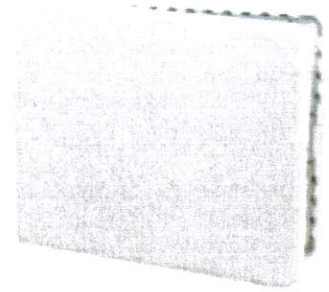
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SKU: PFT33017

★★★★★

£34.95

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6ft x 2ft 6in

(<https://www.strictlytablesandchairs.co.uk/rectangle-plastic-folding-table-6ftx2ft6in/>)

Rectangle Plastic Folding Table - 6ft x 2ft 6in (183cm x 76cm)

(<https://www.strictlytablesandchairs.co.uk/rectangle-plastic-folding-table-6ftx2ft6in/>)

SKU: PFT33009

★★★★★

£34.95

6ft x 2ft 6in

FOLDS IN HALF

(<https://www.strictlytablesandchairs.co.uk/centre-fold-rectangle-folding-table-6ft-2ft6in/>)

Centre Fold Rectangle Plastic Folding Table - 6ft x 2ft 6in (180cm x 76cm)

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SKU: PFT33010

★★★★★

£36.95

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6ft x 2ft 6in
REINFORCED LEGS

4ft

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Reinforced Leg Rectangular Plastic Folding Table - 6ft x 2ft 6in (183cm x 76cm)
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SKU: PFT33109

Round Plastic Folding Banqueting Table - 4ft (122cm)
(<https://www.strictlytablesandchairs.co.uk/4ft-round-plastic-folding-table/>)
SKU: PFT32003

★★★★★
£44.95

★★★★★
£49.95

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Our plastic **folding tables** (<https://www.strictlytablesandchairs.co.uk/folding-tables/>) are a heavy duty furniture that offers E-Z clean hygienic surface, has a UV coated top which makes it a great solution for both using indoors and outdoors. Great for **banqueting** (<https://www.strictlytablesandchairs.co.uk/folding-tables/banqueting-tables/>) and catering and are ideal for marquee companies, wedding venues and banqueting halls. The entire range is used with a table cloth in a formal environment and without for general use. A very robust option when your venue requires a semi lightweight option that has the versatility to be used for a garden party or a extravagant wedding.

Many of our customers order these tables chairs for a variety of events and also situations that are varied. Here in the UK many of our good customers that are in the camping and caravanning scene use these outdoors. Because these **plastic tables** are for indoor and outdoor use they are very versatile and stand up to all weather conditions. Another very popular reason people buy this range is for using at card games for example this is purchased as a **folding bridge table** (<https://www.strictlytablesandchairs.co.uk/folding-tables/>) and is used in community centres and village halls for this reason. Many of the locals here in Hitchin purchase this for use as a folding picnic table or as a garden table for use at BBQ's and

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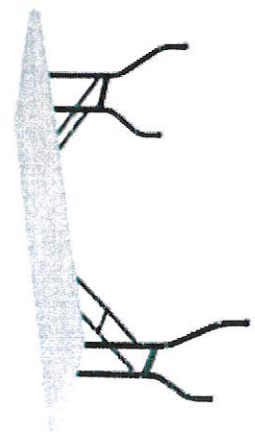
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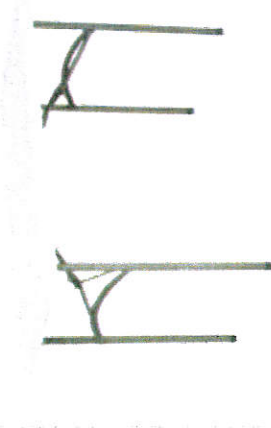
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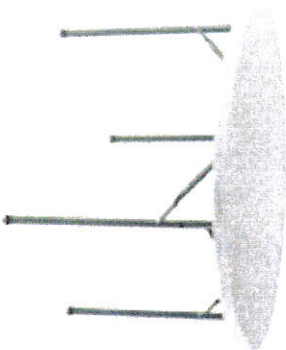


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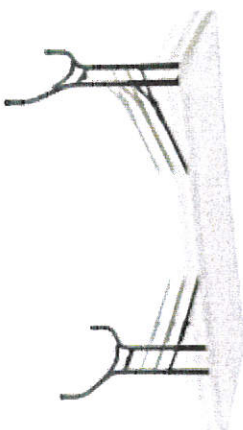
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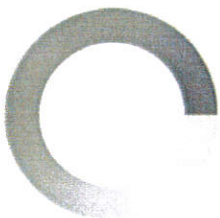


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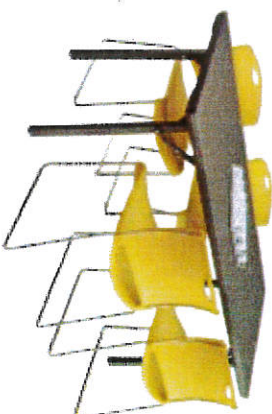
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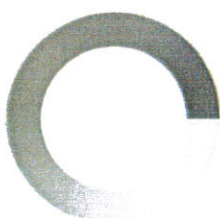


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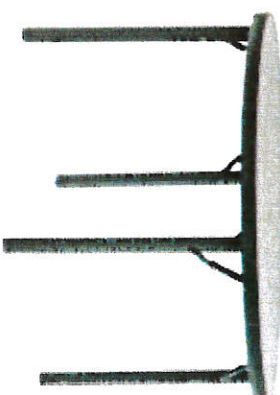
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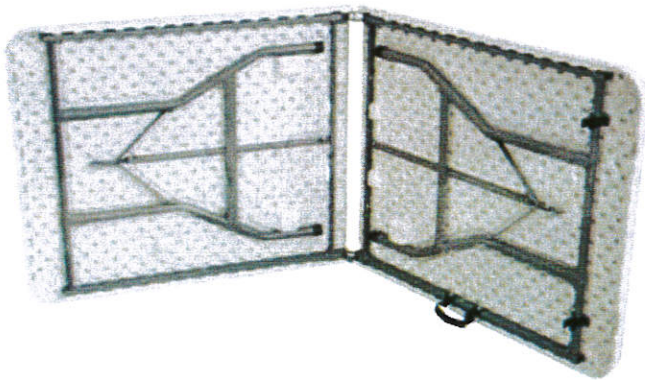
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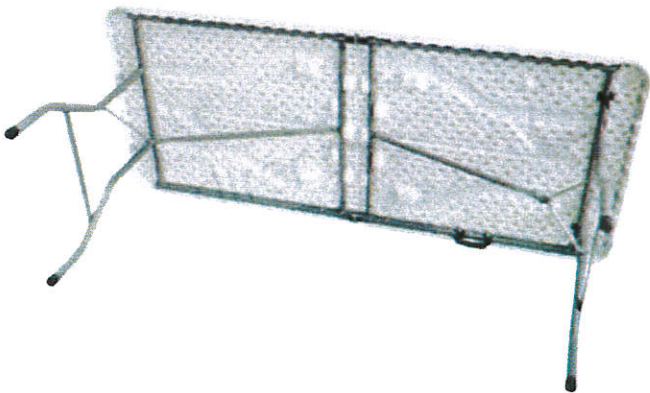
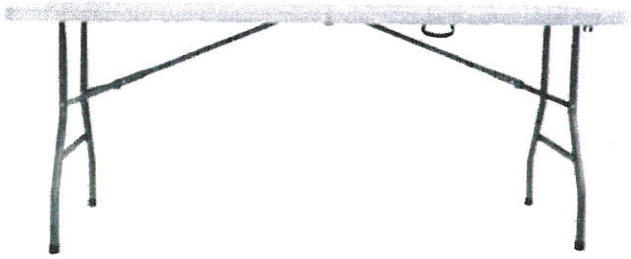
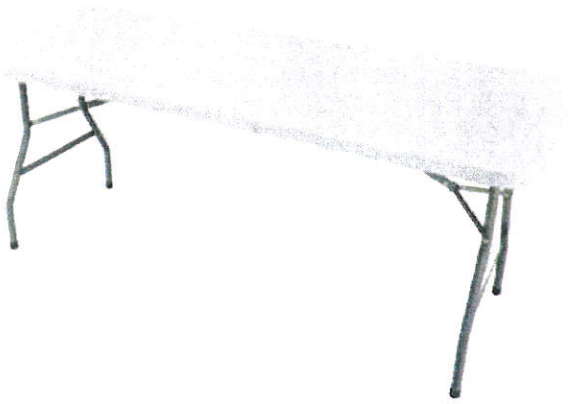
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Mogo Basic Centre Folding Plastic Trestle Table, L1800mm x W750mm x H740mm

A convenient, centre-folding plastic table that's designed for indoor or outdoor use, which makes it great for buffets, marquees, parties, banquets and weddings. The centre folding top with built in handle makes it easier to carry, to transport in a car or van and easier to store afterwards. A strong, practical and reliable folding table.

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- Multi-purpose centre folding table that's great for occasional use
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- Convenient handle for carrying
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VAT: £6.59

Total: £39.54

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Length	1800mm
Width	750mm
Height	740mm
Weight	13.70kg
Product Code	EFT626F1
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Delivery Time	Available from stock

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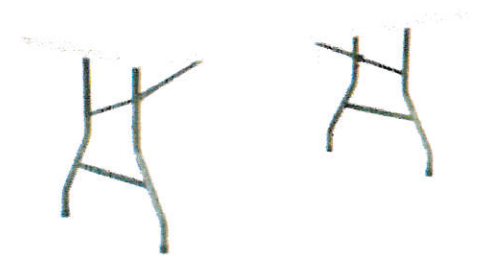
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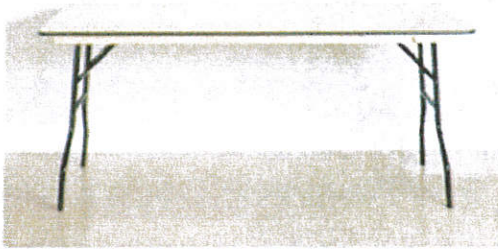


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ALLOTMENT REPORT

Purpose of the Report

To report back to Members of the discussions held at the Allotment Advisory Group meeting and to authorise any expenditure as recommended by the group.

1.0 INTRODUCTION

- The Allotment Advisory Group met with the Site Representatives from Cartgate, Crow Park and Midgey on 15th February 2019. The Site Representative from Sneckyeat was unable to attend.

2.0 PRESENT POSITION

- 2.1 It was reported to the Site Representatives that there were currently 39 people on the Allotment Waiting List and that there were 4 half plots vacant on Crow Park and 1 full plot and 2 half plots vacant on Sneckyeat;
- 2.2 Invoices for rents due 1st April 2019 were scheduled to be sent out week commencing 4th March 2019;
- 2.3 The Allotment and Pigeon Loft maintenance contract had been awarded to Copeland Borough Council and this included an increase to the number of grass cuts from 2 to 4;
- 2.4 The income generated from the rents collected in 2018/2019 was a total of £3,825.00;
- 2.5 Expenditure to date was £13,367.04, however this included one off charges of £3,470.00 for the new paths installed on the disabled plot at Midgey and £550.00 for concrete at Cartgate. It was therefore recommended that consideration be given to increase the rents from £34.00 for a full plot and £17.00 for a half plot to £40.00 for a full plot and £20.00 for a half plot and retaining the concessionary rates for those in receipt of Universal Credit and of pensionable age;
- 2.6 The Advisory Group discussed the provision of skips and it is recommended that 12 cubic yard skips be provided for March 2019, October 2019 and March 2020. Three quotes have been sought and the cheapest price was from the same provider as in 2018/19. The price being £390 + VAT per skip.

3.0 SITE ISSUES/QUERIES

Cartgate

- 3.1 Queried when the grass cutting would take place and was duly informed that would probably occur at the end of April, June, August and October but we would confirm with Copeland Borough Council;

Crow Park

- 3.2 Reported that there were still potholes in front of the access gate that required filling with hardcore and asked if it was at all possible for the Town Council to have some hardcore delivered to the site so that they could fill the potholes themselves rather than keep having to report it;
- 3.3 Reported that there was a problem with rats/rabbits – the issue had been reported to Copeland Borough Council's pest control department and they would contact the Site Representative to make arrangements for a site visit;
- 3.4 Queried what was happening with plots that were not being cultivated and was informed that it was an ongoing issue and that as we were approaching the growing season if the tenants still made no attempt at cultivation then Notice to Quit letters would be issued;
- 3.5 Reported that some timber had been stolen from one of the plots and was informed that the Town Council had been made aware of the incident by the victim who had not reported the crime to the Police and who also accepted that there was nothing the Town Council could do but make them aware of it;

Midgey

- 3.6 Reported a person who lived on the housing estate adjacent to the site who wasn't a tenant of the allotments was walking their dog on the allotment and said they would monitor the situation and if any further incidents occurred to possibly look at installing a fence/private property sign;
- 3.7 The tenant of the disabled plot was wanting to install a tap on the plot (at their own expense) as they were having difficulties in accessing water from the tap nearest to their plot. This requires further investigation before any recommendation can be made;
- 3.7 The tenant of the disabled plot has also made a request for the raised beds on the plot to be raised even further due to the paths that have currently been installed has meant they have difficulty in reaching them at their current height. This requires

further investigations before any recommendations can be made.

4.0 RECOMMENDATION

- Members are asked to note the information, and approve the recommendations at 2.5 and 2.6 and to also consider the request made at 3.2.

Notes from the meeting with ACTION with Communities in Cumbria – 13th February 2019

Present: Councillors Roberts, Maudling, Forster, Lowrey
M Jewell, V Gorley;
Lorraine Smyth and Fran Richardson from ACTION with Communities

During this meeting discussions centred around adapting/structuring a questionnaire (Appendix 1) with a view to having a final version available beginning of March.

The suggestions made were:

INTRODUCTION

- To ask a person's gender;
- To include a question asking if the person had worked with the Town Council/Councillor on any local issues and to add a text box so they could elaborate on what if anything had happened.

ENVIRONMENTAL PROTECTION AND ENHANCEMENT

- On Question 3, change the word WARD to AREA;
- On Question 4, include WHITEHAVEN IN BLOOM, WHITEHAVEN HERITAGE ACTION GROUP and WHITEHAVEN TOWN RANGER. Also, to include a text box so that people could make further comments and state how they could get involved in projects.

ECONOMY AND REGENERATION

- Question 5, amend the statement regarding 'a good tourism offer';
- Question 5, move the statement regarding 'parking in the town centre is too expensive' to the Accessibility, Transport and Communication section;
- Question 6, Change the phrase 'SHOP JACKETS' to 'IMAGES/INFORMATION';
- Question 6, Parking Enforcement to be moved to Accessibility, Transport and Communication section;
- Question 6, include a question about maps/signage around the town
- Question 6, ranking in order of priority with number 1 being top priority.
- Question 7, remove the question and ask if the person would like to make comments/suggestions

SUSTAINABLE SETTLEMENTS

- Change the wording of the subject heading to NEIGHBOURLINESS and COMMUNITY;
- Question 8, change some of the words TOWN to WHITEHAVEN as we recognise that anti-social behaviour is not just limited to the town centre;
- Question 9, change the word TOWN to WHITEHAVEN and ask people to BE SPECIFIC;
- Include a question asking if they are involved with any groups or activities in their area and include a text box for more information

ACCESSIBILITY, TRANSPORT AND COMMUNICATIONS

- Question 12, change the question to ask about parking problems in their area and include a text box so that they can tell us where the problem is;
- Question 13 & 14, incorporate together and mention Twenty's Plenty campaign and Community Speed Watch campaigns and include a text box so person could state which area these would be most effective.

The link to the questionnaire preview is:

https://cumbria.citizenspace.com/voluntary-and-community-sector/whitehaven-community-plan/start_preview?token=3ab3e743390ef736e9d5e53bdf671f8be087c7f1

This link expired at the end of this week and Councillors had been e-mailed prior to this report being compiled informing them to go to the link and try out the questionnaire and to feedback any comments or suggestions for improvement to ACTION with Communities.

It was agreed that the final version would be available electronically and that the link to 'Have Your Say' would be on the Town Council's website as well as asking Copeland Borough Council if they could send it out through their Communications.

Each Councillor would also be tasked with going house to house with 50 questionnaires each.

Whitehaven Community Plan

Overview

Whitehaven Town Council members have been talking to residents about current concerns and ideas for the future. They are writing a Community Plan, based on these conversations.

This survey will build on information already gathered so that the Community Plan will fully reflect views from around the Town, setting out priorities and actions for the Town Council and the community over the next five years.

Introduction

1 Which part of Whitehaven do you live in?

Please select only one item

- Bransty Harbour Ward Hensingham Hillcrest Ward Kells
 Mirehouse Sandwith and Greenbank

2 Please tell us how old you are.

Please select all that apply

- 25 yrs or under 26 - 35 yrs 36 - 45 yrs 46 - 55 yrs 56 - 65 yrs
 Over 65

Environmental Protection and Enhancement

We are keen that Whitehaven is a great place to live work and visit.

3 Do you see any of these an issue?

	Yes it's an issue in my ward	No, its not an issue in my ward	It's an issue in the town more generally	It's not an issue
Litter <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of litter bins <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lack of toilet facilities <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dog fouling <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Management of greenspace <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4 Are you aware of any of the following...

	yes	no
Courtesy Toilet scheme <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
Local 'litter picking' events <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
another example..... <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>

Economy and Regeneration

Please give us your views on the Town Centre.

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5 Do you agree with the following statements?

	Agree	Neither agree nor disagree	Disagree
Empty shops in the town centre make it look bad <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Whitehaven is a good place to set up a business <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking in the town centre is too expensive <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Whitehaven has a good tourism offer <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6 Which of the following should Whitehaven Town Council prioritize to improve the Town Centre? Please rank in order of importance.

	1	2	3	4	5
'Shop Jackets' for empty town centre shops <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking enforcement <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support for new business in the town <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Community events and festivals to promote the town <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
example 5 <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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7 What would you like to see more of in the town?

	yes	no
activity a <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
activity b <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
activity c <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>

Sustainable Settlements

Whitehaven residents generally say they feel part of a strong community, but that there are challenges.

8 How do you feel about where you live?

	Agree	Disagree
I live in a community where we look out for each other <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
Whitehaven has the same social issues as any other town <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
Drug use is an obvious problem in parts of the town <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
There are parts of the town I won't go to because of antisocial behaviour <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
There should be more for young people to do <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>
I am proud to live in Whitehaven <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>

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9 If relevant, please tell us where you think antisocial behaviour is a problem in the town.

Where?

10 If relevant, please tell us what makes you proud to live in Whitehaven.

comments

Accessibility, transport and communications

Tell us about your experience of getting around the town and connecting with others.

11 Which of these local travel issues affect you?

	often	sometimes	rarely
speeding cars <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
inadequate bus service <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
inconsiderate parking <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
poor road/pavement maintenance <i>Please select only one item</i>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

12 Are you concerned about parking problems at one of the following places

	yes	no
place 1	<input type="checkbox"/>	<input type="checkbox"/>
place 2	<input type="checkbox"/>	<input type="checkbox"/>
place 3	<input type="checkbox"/>	<input type="checkbox"/>

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13 Which of the following would you like the Town Council to pursue with partners to address parking problems?

	yes	no
enforcement	<input type="checkbox"/>	<input type="checkbox"/>
double yellow lines	<input type="checkbox"/>	<input type="checkbox"/>
permit parking for residents	<input type="checkbox"/>	<input type="checkbox"/>

14 Would you welcome a speed indicating device in the town, informing drivers how fast they are travelling?

Please select only one item

Yes No

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Office Lease

Purpose of the Report and Recommendation

To consider the position with the Council's lease of Room 3 in the Civic Hall and to consider a proposal made by Copeland Borough Council relating to the Dunboyne Hall.

1.0 INTRODUCTION

- 1.1 The Council leases Room 3 at Whitehaven Civic Hall for its office accommodation.
- 1.2 The Lease was for a period of 3 years from 1st April 2016 at a rent of £1500 per annum plus overheads.
- 1.3 The Council also hires the Ennerdale Room in the Civic Hall for its meetings at a cost of £20 per hour.

2.0 PRESENT POSITION

- 2.1 The current Lease expires on 31/3/2019. The Council has not yet received a draft Lease for consideration from CBC but no doubt this will be received shortly. If it goes past 31/3/2019 then effectively we will be "holding over" under the terms of the current lease.
- 2.2 The Council is currently in the process of purchasing the former Whitehaven News building and when the purchase has been completed there will be a period of at least 12-18 months when the building will be being renovated and therefore not available for our use. Therefore we will need to enter into another Lease with CBC for Room 3 for a least another year with an option to extend it should this be necessary
- 1.3 An approach has been made from Copeland Borough Council regarding use of the Dunboyne Hall. The rear part of the Dunboyne hall is required for CBC's project team/partnership because they need confidentiality and security. CBC have now offered free use of the front part of the Dunboyne Hall to the Town Council for our Council Meetings in return for us opening up and closing the Dunboyne Hall. We have said that our working hours are 8.00am to 4.00pm and CBC has said that some of the project team members/partners have asked that this be extended to 5.00pm – by local agreement with us. CBC also said that other ad hoc use of front part by us would be permissible.

- 1.4 The present arrangement of using the Ennerdale Room works well. If we decided to take up CBC's offer we would effectively be managing and taking responsibility for the Dunboyne Hall in return for free use of the front part of the Hall once or twice a month for Council Meetings and other ad hoc use.

2. RECOMMENDATIONS

- 2.1 Members are asked to note the position with the Lease
- 2.2 Members are asked to make a decision on CBC's offer regarding the Dunboyne Hall.