

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams - Tel. 07536091604

Summons

On this day **14nd October 2016** you are duly summoned to attend a Meeting of the Christmas Sub- Committee of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Civic, Lowther Street, Whitehaven, CA287SH

Location: First floor room – (disabled access available)

Date: Thursday, 20th October 2016

Time: 6.00 PM

To transact the business set out in the agenda attached.

To: Members of the Christmas Events Sub-Committee of Whitehaven Town Council.

Councillors: Cllr Darren Elliot - Chair
Cllr Gavin McKew
Cllr Jeanette Forster
Cllr John Kane
Cllr Carla Arrighi
Cllr Ray Gill – ex officio
Cllr G Roberts – ex officio
Cllr C Maudling – co-optee
Cllr W Kirkbride – co-optee
Cllr A Forster – co-optee

Signed: *L J Abrahams*

Date: 14/10/2016

Leslie J Abrahams – Proper Officer

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Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

AGENDA

Item	Detail	Notes
1	AGENDA ITEM 1 Apologies for absence To receive apologies for absence.	
2	AGENDA ITEM 2 Declarations of interest – To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.	
3	AGENDA ITEM 3 Public participation. To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	
4	AGENDA ITEM 4 Press and Public Exclusion A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	
5	AGENDA ITEM 5 Minutes of Previous meeting. Held on 8 th September 2016 Motion to resolve Minutes as a true and accurate record	
6	AGENDA ITEM 6 Lights installation & Feed boxes Report Motion to accept report	LA
7	AGENDA ITEM 7 Motion to co-opt Ann Kelly	DE
8	AGENDA ITEM 8 CFM Stage & programme Update Motion to accept report	LA

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9	AGENDA ITEM 9 Other participants Church, Cumbria Superheros, Tot spot, Darling Manor, Christmas trees Ice rink Reindeers Whitehaven youth Theatre Whitehaven Male choir Salvation army Other musical events and street entertainment. Update Motion to accept report	LA
10	AGENDA ITEM 10 Ice Rink location, dates and installation Motion to accept report	LA
11	AGENDA ITEM 11 Evening Concert, compare, ticket sales and plan Update Motion to accept report	JK
12	AGENDA ITEM 12 Licence application & Event plan, emergency services Review draft Plan Motion to accept report	LA
13	AGENDA ITEM 13 Raffle & Prizes / small lotteries licence Security Plan Buses into town Window dressing competition Charity buckets Motion to accept review and action	AF
14	AGENDA ITEM 14 Budget review Motion to accept report	LA
15	AGENDA ITEM 15 Stakeholders, participants and sponsors Letters sent Motion to accept report	ALL

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16	AGENDA ITEM 16 Road Closures and Charity collection licence Motion to accept report	LA
17	AGENDA ITEM 17 Any matters Cllr's wish raised at the next meeting	
END		