

WHITEHAVEN TOWN COUNCIL

Clerk and Responsible Financial Officer: Marlene Jewell
Telephone: 01946 67366
Chairman: Councillor C Hayes

To: Members of Whitehaven Town Council

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **Thursday 30th November 2023 at 6.00 pm**

Signed Marlene Jewell Dated 24th November 2023
Marlene Jewell, Clerk and Responsible Financial Officer

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

- 3. Public Participation**
- 4. Minutes of the Council Meeting held on 26th October 2023**
- 5. Planning Applications**
- 6. Report from Cumberland Council**
- 7. Finance Report**
- 8. Christmas Lights**
- 9. Quote Received for Summer Flowers 2024 in Whitehaven**

- 10. Quote Received for the Winter Bedding Plants 2024 in St Nicholas Gardens**
- 11. Fire Walk**
- 12. Free Parking for Council Events at Christmas**
- 13. Councillor Ward Grants**
- 14. Councillor Ward Matters**
- 15. Date and Time of Next Meeting**

IN PRIVATE

That prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

- 16. St Nicholas Gardens – Clerk to give a report**
- 17. Tenders for Grass Cutting**
- 18. Office Accommodation – Clerk to give a report**
- 19. Salaries**
- 20. Reinstallation of Seat – Clerk to give a report**
- 21. Application for Grant - WCSAR**

WHITEHAVEN TOWN COUNCIL

Minutes of the Council Meeting held on the 26th October 2023

Present: Councillor C Hayes (Chairman); Councillor R Gill; Councillor J Carr; Councillor E Dinsdale; Councillor B O’Kane; Councillor A Pearson; Councillor G Roberts; Councillor A Spedding; Councillor R Taylor; Councillor R White

M. Jewell, Clerk and Responsible Financial Officer

Councillor Mike Hawkins, Cumberland Council

Deanne Shallcross CEO Whitehaven Harbour Commissioners

Members of the Public

Prior to the Meeting starting the Chairman and the Councillors introduced themselves to the public and the Chairman referred to fire alarms/escape and toilets

2379/23 Apologies for Absence

Apologies for absence were received from:

Councillor G Dinsdale	ill
Councillor R Redmond	Holiday

It was proposed by Councillor Roberts seconded by Councillor Gill that the apologies for absence be accepted and noted. A vote was held and it was unanimously

RESOLVED – That the apologies for absence be accepted and noted.

2380/23 Declarations of Interest

Councillor Hayes declared that he was a member of the Whitehaven Tidy Town Committee and the Harbour Users Group.

Councillor Taylor declared that he was a member of the Red Lonning Community Centre

2381/23 Public Participation

There was no public participation

2382/23 Minutes of the Council Meeting held on 28th September 2023

It was proposed by Councillor Gill and seconded by Councillor Roberts that the Minutes of the Council Meeting held on 28th September 2023 be approved and signed by the Chairman as a correct record.

RESOLVED – That the Minutes of the Council Meeting held on 28th September 2023 be approved and signed by the Chairman as a correct record.

2383/23 Planning Applications

The Council considered a list of Planning Applications shown at Appendix 1. It was proposed by Councillor Hayes and seconded by Councillor Roberts that having considered the planning applications on Appendix 1 that Cumberland Council be informed that the Town Council had no representations to make. A vote was held and it was unanimously

RESOLVED - That having considered the planning applications on Appendix 1 that Cumberland Council be informed that the Town Council had no representations to make.

2384/23 Report from Cumberland Council

Councillor Mike Hawkins gave a report on behalf of Cumberland Council relating to a summary of points discussed, noted and raised on Investment Priorities at the first Whitehaven and Coastal Community Network event. He referred to 4 Investment Priorities:-

1. Potential Investment Priority 1 – A local environment where individuals, households and communities can live well and thrive
2. Potential Investment Priority 2 – Better health and wellbeing for all
3. Potential Investment Priority 3 – Addressing inequalities through improved access to services and opportunities
4. Potential Investment Priority 4 – A local economy that is thriving and benefits everyone

Councillor Hawkins made the following points and answered questions

- They were very pleased with the positive feedback from the public with it being a new concept
- There had been a meeting with Cumberland's Enforcement Team who acknowledged that Whitehaven had been let down over the last few years but that that was going to change – more professionalism, providing services that the public want, smart public face. He said if

anyone had any issues he would be happy to take comments and feed them back into the Team. Councillor E Dinsdale asked Councillor Hawkins if he could share the direct contact numbers for Cumberland Officers with Town Councillors and Councillor Hawkins said he didn't think they should be sharing direct contact numbers and prefer any issues to go through him and he would send it to the officers. He said it was all about working together for the benefit of Whitehaven.

- In response to a question raised by Councillor O'Kane relating to the TRO for Whitehaven Councillor Hawkins said that this was getting worked through at the moment.
- Councillor Taylor said they had had members of the public complaining about greenery growing out of roofs etc and asked if these comments could be fed into the list so it could be prioritised.
- Councillor Pearson referred to footpaths – one at Greenbank Woodland. He said it was not a managed woodland footpath and now at night it was frightening to go through because it was all forest and there didn't seem to be any maintenance. There was no lights on it. Councillor Hawkins said that there were problems with the ownership of the fairy path but he would make further enquiries.
- Councillor Carr said CC were carrying out a full survey of Whitehaven of the lights that were and not working. He also said that there was an underground cable fault. Councillor Dinsdale said that for things like lights anyone could go on the CC website to raise the issue and it did work.
- Councillor E Dinsdale referred issues in respect of a previous County Councillor in the Hillcrest Ward just not responding and asked what Councillor Hawkins advice would be where you had Cumberland Councillor who was not responding about issues and asked what the course of action would be for that. Councillor Hawkins said he could not comment on how any Councillor dealt with the public and suggested the Clerk send a letter to the Chief Executive of Cumberland Council.
- Councillor Hawkins said he had a list of speed limit proposals and read them out. He said Red Lonning had a proposed limit of 20mph round the Whitehaven Campus.
- Councillor Hawkins said himself and Councillor White had made a relationship with Home Group and had regular meetings pencilled in – the next one being in December.

The Chairman thanked Councillor Hawkins for attending and Councillor Gill wished it to be recorded that thanks be given to Councillor Hawkins for attending the Meeting to give a report and answer questions

The Council welcomed Deanne Shallcross the Chief Executive of the Harbour Commissioners to the Meeting and she gave a presentation. She made the following points:-

- They were a small team of 13 people – 3 full time
- That it was a Trust Port – non profit
- That the Harbour Commissioners car parks were a big driver of revenue
- That they worked with a lot of experts and there was a great supply chain in this area
- The Crows Nest and The Hub– they were looking to do more work on them subject to funding bids
- Looking at having a children’s playground to get families to come
- We still have 19 fishing boats
- Deanne said it was all about trying to get people down and giving them things to do to spend time there and spend money in town
- Part of the 2030 Vision was to attract more cruise ships but not putting the passengers on buses to go out of the area.
- She said there were 3 big challenges
 - The Harbour water. This comes out of a culvert into Queens dock. The water colour was discovered last November. There were still some issues but things were looking a bit clearer. It had been difficult to get everyone round a table. The discoloured water was coming from somewhere in Bransty Tunnel but not Bransty Beck. So it was back to old mine workings. It had been identified as ochre and the treatment was to pass it through ballast.
 - The Edge. This was coming along and the roof was on it so they needed to get it watertight. There had been issues around contractors and utilities. More recently there had been issues with sub-contractors but this was now resolved and realistically they were looking at late summer next year for it to be finished. It will be open to locals next autumn. Councillor Pearson asked what the vision was for food and drink and Deanne said there would be The Edge Café and that she would like there to be a seafood kiosk and that she was looking into this. She said that for 2030 the business would be about pop ups etc. Councillor Taylor said The Edge had rust inside it and was worried that cladding would be put on top of it. Deanne said the Contractor was aware of this and it would be dealt with in the proper way. Councillor Taylor asked that when the Edge was completed what were her thoughts on South Shore as it used to have a wc and viewing area. Deanne said the South Shore did not belong to them. In response to a question from Councillor Taylor Deanne said that The Edge was to do with all outdoor activities and was very much a community space.

- General maintenance of the Harbour and vandalism. There was a budget for maintaining the Harbour for things that needed to be done every year but then you can find that vandals have destroyed something or graffitied something and then that money that was planned to update something in the Harbour has to be used to carry out repairs. She said it was about working together to see if anything can be done.

Councillor Gill said in 1991 on the commission of the Beacon the idea behind the Crows Nest was that you could stand on it and look over Town. Deanne said it was very much dependent on funding to spruce up the Crows Nest. There had also been a bid submitted to refresh The Rum Story Exhibition. She said it was 23 years old and was done from a very white perspective and tells a right story as it was what Whitehaven's history was built on but they were not going to ignore it but to just refresh our message and be a little more sensitive around how it is seen. Councillor O'Kane asked if we could encourage trips once or twice a year to the Isle of Man and back. Deanne said they had explored this but that they had to be sure that people wanted this and that it was on their radar. Councillors Taylor and White referred to the lack of toilets. Deanne said there would be toilets in The Edge and that they had businesses in Whitehaven that had toilets and was sure that they would let people use them. Councillor Taylor said we need to make more of the Coast to Coast as it would bring more visitors into the Town and Deanne said they were looking at this.

Councillor E Dinsdale said as the Ward Councillor for the Harbour he asked Deanne if it was possible to meet up with her and talk about the orange Harbour. He said he had worked in effluent management group at Sellafield for 30 years and that the problem of the coloured water may need to be engineered out. Deanne agreed to this.

The Chairman thanked Deanne for attending the Council Meeting

2386/23 Finance Report

The Council considered a Finance Report.

- i. Appendix 1 – The Clerk reported that there were 3 extra invoices to consider on Appendix 1 namely:-

Vanessa Gorley	£7.90 for File Clips
Cllr Hayes	£39.51 mileage return journey to Penrith
Northern Trust Co Ltd	£506.09 monthly rental storage unit

It was proposed by Councillor Roberts and seconded by Councillor Hayes that the invoices on Appendix 1 plus the 3 additional invoices listed above be approved and paid. A vote was held and it was unanimously

RESOLVED – That the invoices shown at Appendix 1 plus the 3

additional invoices listed above be approved and paid.

- ii. Appendices 2 and 3 – the Council considered Appendices 2 and 3 and it was proposed by Councillor Gill and seconded by Councillor O’Kane that these be approved and noted. A vote was held and it was unanimously

RESOLVED – That Appendices 2 and 3 be approved and noted.

2387/23 **Blue Plaque**

Councillor Gill declared an interest in this item

The Council considered a report on a request from the Whitehaven Heritage Action Group for permission to put a blue plaque on the Council’s building to Mark the fact that the building had been home to the Whitehaven News for 100 Years. It was proposed by Councillor Roberts and seconded by Councillor White that permission be given for a blue plaque to be affixed to the Council’s building to mark that it had been home to the Whitehaven News for 100 years and that this be done during the external renovation of the building. A vote was held and it was unanimously

RESOLVED - That permission be given for a blue plaque to be affixed to the Council’s building to mark that it had been home to the Whitehaven News for 100 years and that this be done during the external renovation of the building.

2388/23 **Hanging Baskets**

The Council considered a report on a quote from the preferred supplier for the purchase of an additional 60 hanging baskets at a cost of £1747.94 plus VAT. These were required because the Council owned 124 hanging baskets and needed to borrow 43 from Cumberland Council for the flower display in town. In order to purchase the hanging baskets from the Council’s preferred supplier the Council considered suspending Financial Regulation 11 to permit this. It was proposed by Councillor Hayes and seconded by Councillor Gill that (i) the Council suspends Financial Regulation 11 to allow the 60 hanging baskets to be purchased from the preferred supplier at a cost of £1,747.94 plus VAT and (ii) having made the resolution that the reasons for the suspension as stated in the report be recorded and also that the assessment of the risks in the report be accepted and approved. A vote was held and it was unanimously

RESOLVED - That (i) the Council suspends Financial Regulation 11 to allow the 60 hanging baskets to be purchased from the preferred supplier at a cost of £1,747.94 plus VAT and (ii) having made the resolution that the reasons for the suspension as stated in the report be recorded and also that the assessment of the

risks in the report be accepted and approved.

2389/23 Mayors Christmas Shop Windows Competition

The Mayor announced that he would be organising a Mayor's Christmas Shop Windows Competition as follows:

- It would be open for all shops to enter and he would be contacting shops about this to encourage them to decorate their windows
- No application forms would be necessary
- He would be walking around all the shops in town to judge them
- He had received prizes from various organisation

There was no decision on this as it was for information only

2390/23 Remembrance Sunday

The Council considered a report asking for approval of additional expenditure of £250.00 for Whitehaven Brass Band for Remembrance Sunday. It was noted that Cumberland Council had waived the £133 fee for each Road Closure Order. It was proposed by Councillor Gill and seconded by Councillor Roberts that (i) expenditure of £250.00 for Whitehaven Brass Band on Remembrance Sunday be approved and (i) that the information regarding the Road Closure Orders be noted

RESOLVED –. That (i) expenditure of £250.00 for Whitehaven Brass Band on Remembrance Sunday be approved and (ii) that the information regarding the Road Closure Orders be noted

2391/23 Recommendations from the Events Advisory Group

The Council considered a list of the recommendations made by a Meeting of the Events Advisory Group on 25th October 2023 in respect of proposed events for 2024. It was proposed by Councillor xxx and seconded by Councillor xxx that the list of events for 2024 be approved as follows:-

Leyland Bus

Saturday 4th May 2024	Overnight Security (2 x 10 hours)	
Sunday 5th May 2024	Toilets	APPROVED

Traders Market - Half

Term

Thursday 30th May 2024	1 x 9mtr x 15mtr marquee 1 x 6mtr x 12mtr marquee Overnight Security (2 x 10 hours)	APPROVED
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Titan Robot walking around St Nics.

Science Show

Wednesday 26th June
2024

1 x 9mtr x 15mtr marquee
Flooring for 9mtr x 15mtr
marquee
160 plastic bistro chairs
Overnight Security (2 x 10 hours)
Technical Support
Presenter Fee
Humanoid Robot
Overnight accommodation
Travel Expenses

APPROVED

**RAICO and ISH and
NNL**

Wednesday 26th June
2024

Science shows

APPROVED

1 x 6mtr x 12mtr marquee
1 x 9mtr x 12mtr marquee
Flooring

APPROVED

**Traders and Antiques
Market**

Thursday 27th June
2024

Overnight Security (2 x 10 hours)

APPROVED

Traders Market

Thursday 25th July
2024

1 x 9mtr x 15 mtr marquee

1 x 6mtr x 12mtr marquee
Overnight Security (2 x 10 hours)

APPROVED

Traders Market

Thursday 29th August
2024

1 x 9mtr x 15 mtr marquee
1 x 6mtr x 12mtr marquee
Overnight Security (2 x 10 hours) APPROVED

Flower and Vegetable**Show**

Saturday 14th
September 2024

1 x 9mtr x 15mtr marquee
1 x 6mtr x 12 mtr marquee APPROVED

Overnight Security (2 x 10 hours)
Prizes
Street Theatre Flower Pot Men APPROVED

Christmas Lights**Switch On**

Saturday 16th
November 2024

1 x stage
1 x generator (inc recharge for
fuel)
Local Artiste(s)
Street entertainment
Security (2 x 8 hours)
Greatest Hits Radio APPROVED

Christmas Market

Friday 6th December
2024

1 x 9mtr x 15mtr marquee
1 x 6mtr x 12mtr marquee
Overnight Security (2 x 10 hours)
APPROVED

**Harbour Lights &
Fireworks**

Friday 6th December

Lights around Harbour
Fireworks Show – 10 Minutes APPROVED

Tall Ship Visit

Date to be arranged

APPROVED IN PRINCIPLE

UK Firewalk Charity

Date to be arranged

Fire Walk APPROVED

Cumbria Mini Golf

Hire for 1 week from

Beacon during

Summer Holidays 2024

APPROVED IN
PRINCIPLE Subject to further
Investigations/negotiations

**Marketing
Advertising**

2 Adverts In Cumbria
2 1/4 page Adverts in
the Whitehaven News

APPROVED

D-Day Event

Sunday 2nd June 2024 to Sunday 9th June 2024

Photographic Exhibition in
St Nicholas Gardens

2 marquees including
flooring to stay after
Market on 30/05/24

New Photographic Boards
Exhibition by A Butterworth
Possible talk by Beacon on
HMS Volcano

Security from Sunday 2nd June
to Saturday 8th June 2024

8 nights from 8.00pm
to 6.00am. 2 security guards

Gas Beacon which can be reused
in 2025 for the anniversary
of the end of the War
Illumination of Tower at St

Nicholas for 2 nights
Tree uplighters in St Nicholas
Gardens for 2 nights
Video projector in St Nicholas
Gardens for 1 day to
project images of the
landings
Staff and transport for uplighters, video
And illuminations
Using the Marquee by hosting
A private evening for guests
On 5th June 2024

The detailed itinerary for 6th June 2024 is as follows: _

8.00am	Proclamation by the Town Crier in Gardens St Nicholas
All day	Support the national institution of fish and chips by trying to get permission for a mobile fish and chip van to park on Lowther Street to offer a hot food option to people attending the D-Day event
6pm until 9.00pm	Projection display on marquee side
20.55	Sea Cadets/Air Cadets in parade formation On both sides of St Nicholas
21.00	If possible there will be a bagpipe tribute if we can get a volunteer
21.10	Reading of the International Tribute to those who took part
21.15	Lighting of the Beacon and Tower Illuminated

It was proposed by Councillor Gill and seconded by Councillor Hayes that all the recommendations made by the Events Advisory Group for Events in 2024 be approved. A vote was held and it was unanimously

RESOLVED - That all the recommendations made by the Events Advisory Group for Events in 2024 in the list above be approved.

2392/23 Recommendations from the Policy and Resources and Finance Committee

The Council considered the recommendations made by the Policy and Resources and Finance Committee on 13th October 2023. It was proposed by Councillor Roberts and seconded by Councillor Hayes that the recommendations of the Policy and Resources and Finance Committee be approved. A vote was held and it was unanimously

RESOLVED - That the recommendations of the Policy and Resources and Finance Committee be approved

2393/23 **Christmas Closing**

The Council considered a report on Christmas closing for the Council's Offices. It was proposed by Councillor Gill and seconded by Councillor Hayes that the offices close at noon on 22nd December 2023 and re-open on Tuesday 2nd January 2024. A vote was held and it was unanimously

RESOLVED - That the offices close at noon on 22nd December 2023 and re-open on Tuesday 2nd January 2024.

2394/23 **Councillor Ward Matters**

- i. Councillor E Dinsdale referred to the ULEZ Group who had attended the last Town Council Meeting and said the members spoke very complimentary about the Clerk and he thanked the Clerk for the time and work that she had put into this subject and issue. He said he welcomed Bob Kelly's email which confirmed that Cumberland Council have no intention to introduce ULEZ into any Town in Cumberland Authority. He said he had arranged to meet with ULEZ representatives again in November and he encouraged everyone to play a part in Cumberland Council's consultation and that it was imperative that we have our say on this subject.
- ii. Councillor E Dinsdale referred to the Civic Hall and said he was approached by Anne Kelly to pull together a meeting around discussing how we take the Civic Hall forward. He said they did meet up and there was a number of issues with the Civic Hall. He said he had emailed Councillor Emma Williamson and requested her support around the issues that had been raised with him by Anne and was waiting for a response and would bring the update back to the Council.
- iii. Councillor White referred to a few issues around Esk Avenue. He said there were issues with the lights which Councillor Carr had picked up at the start of the Meeting and would probably be covered by Councillor Carr to get the lights sorted.
- iv. Councillor Pearson said LC still hadn't had her fence sorted out by Home Group. Everyone else around has got a 6 foot high fence and she was offered a 3 foot thigh fence and was not happy.
- v. Councillor Pearson referred to the separating fence that runs along the St Bees Road and said a section had blown down. He said he had reported this to Highways and had emailed Cumberland and asked them who it belonged to. He said the fence was very important as it separates the estate from the main road and this was important for kids as there had been a few fatalities on that road with kids. He thought that there may be

a bit of wrangling about who the fence belonged to as it was above the main road

- vi. Councillor Pearson reported on problems with road lights and said he had reported these on the website. The one where you cross the road to go down the fairy path where it was lighting up the exit where you cross the road is out.
- vii. Councillor Gill referred to the junction at the bottom of Rutland Avenue and was concerned about accidents happening there. He said there was a set of lights about 50 yards from the junction and said if these could be closed down and a set of lights put on the junction this could also be used as a pedestrian crossing. He said he would be lobbying Councillor Hawkins about this.,
- viii. Councillor Hayes said on Kells there was a big competition with Christmas lights in the houses and gardens with prizes and local judges. He said it was great about the creche opening up and that they could do with one twice as big
- ix. Councillor Carr said it was nice to see that Coombe and Sharpe are now back out on Meadow Road 09 side and were making slow progress but progress nevertheless. He referred to the lighting already mentioned and said he was waiting to see what the report brought out at the end of the month.
- x. Councillor O’Kane said the Viberoptix Team had cut through certain aspects of the lighting and Cumberland Council said that there was an 8 week time frame for the replacement of the street lights and as yet this hadn’t happened.
- xi. Councillor Taylor mentioned the following
 - There was a graffiti problem in the Town Centre and on Hillcrest and someone had been spraying obscenities in yellow paint spray. He said the one that disappointed him the most was the obscene drawing on the side of the Community Transport Vehicle which transports older people and young kids. He said he had put a note on the social media page to say if anyone sees anything to report it to the police.
 - Councillor Taylor referred to street lights and said there were 5 out – 3 near the play park and 2 on the steps from Balmoral Road to the school. He said it was not clear whether the lights were owned by the Highways of the school but the Headmaster was looking into this.
 - Councillor Taylor said that The Play Park User Group were trying to get Charity Status.
 - Councillor Taylor said at Tescos they have put a new barrier on the car park near the electric charging points. He said it was like a crash barrier and was forcing people who walk to that corner to go over the pavement and then it was like broken rubble stuff and he had seen someone trying to get over and they had neatly fallen over. So they were asking if there was any chance that a bit of

tarmac or concrete could be put over it to make a bit of a ramp on that corner for safer access.

- Councillor Taylor said that the bin in the park had been removed and people were now throwing dog poo on the floor where the bin used to be and he had had a request to see if the bin could be reinstated.

2395/23 Date and Time of Next Meeting

The next Council Meeting was Thursday 30th November at 6.00pm at the Beacon Portal

IN PRIVATE

2396/23 That prior to the following item of business the Chairman moved the following Resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw. Councillor Taylor proposed this and Councillor Roberts seconded it. A vote was held and it was unanimously

RESOLVED - That the public and or press be instructed to withdraw from the Meeting

Councillor Dinsdale left the Meeting and did not return

2397/23 St Nicholas Gardens

The Clerk referred to Minute 2378/23 when the council resolved to invite Tenders for the provision of and planting summer plants, winter bedding plants and all maintenance thereof in 2024/25. The Tender Documentation was being drawn up and the Council's preferred supplier of plants and flowers had said it was time to order the summer plants for 2024. The cost for summer plants was £2,558.40 and the cost for 225 rose bushes was £596.25. A similar amount of plants was required for the winter bedding for 2024 but costings were not available yet.

In order to purchase the flowers for 2024 and the rose bushes from the Council's preferred supplier the Council had to consider suspending Financial Regulation 11 to permit this. Financial Regulation 18 says that the Council may by resolution suspend any part of the Financial Regulations provided that the reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up. The reasons for suspension and the risks were considered by the Council and it was proposed by Councillor Gill and seconded by Councillor O'Kane that

- (i) That the Council makes a resolution to suspend Financial Regulation 11 to permit the Council to purchase the summer plants from the preferred supplier at a cost of £2,558.40 and the rose bushes at a cost of £596.25 and if making the resolution
- (ii) To make a resolution that the reasons for the suspension be recorded and that the assessment of the risks be accepted and approved
- (iii) That the Council purchases the winter bedding plants for 2024 and that this be reported to Council for decision at the appropriate time

A vote was held and it was unanimously

RESOLVED -

- (i) That the Council resolved to suspend Financial Regulation 11 to permit the Council to purchase the summer plants from the preferred supplier at a cost of £2,558.40 and the rose bushes at a cost of £596.25 and having made the resolution
- (ii) That the reasons for the suspension be recorded and that the assessment of the risks be accepted and approved
- (iii) That the Council purchases the winter bedding plants for 2024 and that this be reported to Council for decision at the appropriate time

2398/23 Appointment of Internal Auditor

The Council had asked for 3 quotes for the provision of an Internal Audit Service for 2024. Two quotes had been received and after consideration of these it was proposed by Councillor Gill and seconded by Councillor O’Kane that Quote A be accepted in the sum of £600. A vote was held and it was unanimously

RESOLVED – That Quote A be accepted in the sum of £600.

2399/23 Tenders for Grass Cutting

Following a discussion it was proposed by Councillor O’Kane and seconded by Councillor Hayes that further consideration of this be delayed until the relevant information had been received. A vote was held and it was unanimously

RESOLVED – That further consideration of this be delayed until the relevant information had been received.

2400/23 Tenders for Maintenance of Council Allotments and Pigeon Lofts

The Council had asked for quotes from 5 contractors for the maintenance of Council Allotments and Pigeon Lofts. Only 1 quote had been received. It was proposed by Councillor O’Kane and seconded by Councillor Taylor that the quote of £6,566 be accepted. A vote was held and it was unanimously

RESOLVED – That the quote of £6,566 be accepted

2401/23 **Office Accommodation**

The Clerk gave a report on the present position regarding the Tenders and said that quotes had been requested for the preparation of a Party Wall Agreement with the adjoining building owner. It was reported that the Architect had advised that the best course of action would be to let the Tenders run their course and then look at them and see if anything needs to be revised. The Architect also advised that it may be advisable to have the Structural Engineer attend to review the party wall from both sides and that the cost of this would be approximately £1,500. It was proposed by Councillor Gill and seconded by Councillor Roberts that the cost for the Structural Engineer to attend be approved. A vote was held and it was unanimously

RESOLVED – That that the cost for the Structural Engineer to attend be approved

2402/23 **Salaries**

The Council considered a report on salaries. It was proposed by Councillor Gill and seconded by Councillor Roberts that the report be noted and that NJC agreement on increased rates of pay for 2023/24 and 2024/25 be approved when they are announced. A vote was held and it was unanimously

RESOLVED – That the report be noted and that NJC agreement on increased rates of pay for 2023/24 and 2024/25 be approved when they are announced.

The Meeting closed at 8.10pm

Chairman

WTC 30/11/2023

Item 5

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/23/2269/0F1	Consultation on Additional and Amended Information: SMALL DUAL PITCHED GABLED EXTENSION WITH A MONO-PITCHED TIMBER FRAMED PORCH STRUCTURE THAT SPANS ACROSS THE FRONT AND SIDE ELEVATION 13 THE CRESCENT, WHITEHAVEN
4/23/2293/0F1	SITING OF AN ADDITIONAL SECURE STORAGE CONTAINER TO HOUSE MATERIALS AND EQUIPMENT IN SUPPORT OF THE TELECOMS INFRASTRUCTURE BRITISH TELECOM, THE GINNS, WHITEHAVEN
4/23/2306/0F1	EXTERNAL ALTERATIONS AND REFURBISHMENT OF AN EXISTING SINGLE STOREY LIGHT INDUSTRIAL BUILDING TO CREATE PREMISES FOR THE REFURBISHMENT AND REDISTRIBUTION OF USED FURNITURE, SITING OF STORAGE CONTAINERS AND REFUSE SKIPS AND BINS AND PROVISION OF PARKING FOR STAFF AND VISITORS REVIVE BUILDING, UNITS 23 & 24 MEADOW ROAD, WHITEHAVEN
4/23/2314/0F1	ERECTION OF A DISCOUNT FOOD STORE WITH ASSOCIATED ACCESS, PARKING, HARD AND SOFT LANDSCAPING AND ASSOCIATED WORKS LAND AT PRESTON STREET, PRESTON STREET, WHITEHAVEN

<u>Application Number</u>	<u>Detail</u>
4/23/2323/TPO	REMOVAL OF ASH TREE WITHIN A CONSERVATION AREA 16 FOXHOUSES ROAD, WHITEHAVEN
4/23/2326/0F1	BARN CONVERSION TO THREE BEDROOM DWELLING FORMER BARN, HENSINGHAM HALL, HENSINGHAM, WHITEHAVEN
4/23/2327/0F1	FOUR NO. DETACHED TOWN HOUSES HENSINGHAM HOUSE, EGREMONT ROAD, WHITEHAVEN
4/23/2336/0R1	RESERVED MATTERS APPLICATION RELATING TO APPEARANCE, LANDSCAPING, LAYOUT & SCALE FOLLOWING OUTLINE APPLICATION 4/21/2001/001 FOR A SINGLE DWELLING INCLUDING DETAILS OF ACCESS HARRAS DYKE FARM, HARRAS DYKE, WHITEHAVEN
4/23/2341/0F1	ACCESSIBLE GROUND FLOOR BEDROOM AND SHOWER ROOM 14 CROASDALE AVENUE, WHITEHAVEN

FINANCIAL REPORT

Purpose of the Report

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

1.0 INTRODUCTION

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

2.0 FINANCIAL POSITION

- 2.1 The bank reconciliation was carried out on 22nd November 2023. This shows a balance of £371,051.11. There are no payments waiting to be cleared.
- 2.2 The balance in the deposit account is £610,571.03.

3.0 RECOMMENDATION

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

30/11/2023

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
05/10/2023	Western Lakes Limited	Premises	Meeting Room Hire	£ 20.00		£111 LGA 1972
25/10/2023	Eden Springs UK Ltd	Supplies & Services	Water Dispenser Hire & Environmental Levy for November 2023	£ 9.24		£111 LGA 1972
27/10/2023	Arborscape	3rd Party	Allotment Maintenance Contract - September 2023	£ 369.60	£23 Smallholdings & Allotments Act 1908	
29/10/2023	Lockhart Leisure	Events	Marquee Hire - 24/08/2023 and 23/09/2023	£ 3,438.00		£144 LGA 1972
31/10/2023	Derwent Recycling Services Ltd	3rd Party	Skip Hire - Cartgate Allotments	£ 360.00	£23 Smallholdings & Allotments Act 1908	
31/10/2023	Derwent Recycling Services Ltd	3rd Party	Skip Hire - Sneekveat Allotments	£ 360.00	£23 Smallholdings & Allotments Act 1908	
01/11/2023	J & R Bennett	Events	Winter Bedding Plants	£ 569.70		£144 LGA 1972
01/11/2023	J & R Bennett	Events	Winter Bedding Plants	£ 1,167.30		£144 LGA 1972
01/11/2023	J & R Bennett	Events	Winter Bedding Plants	£ 550.80		£144 LGA 1972
02/11/2023	Mr C J Hayes	Employees/Allowances	Mileage Claim	£ 2.88		£111 LGA 1972
02/11/2023	Mr C J Hayes	Employees/Allowances	Mileage Claim	£ 1.48		£111 LGA 1972
03/11/2023	Mr C J Hayes	Employees/Allowances	Mileage Claim	£ 2.70		£111 LGA 1972
06/11/2023	Mr C J Hayes	Employees/Allowances	Mileage Claim	£ 26.02		£111 LGA 1972
08/11/2023	Sharp Business Systems UK PLC	Supplies & Services	Photocopier Charges 20.09.23 - 18.10.2023	£ 34.33		£111 LGA 1972
08/11/2023	Cumberland Council	3rd Party	Ranger and Assistant Ranger Contract and Grass Cutting Contract - November 2023	£ 8,448.09		£111 LGA 1972
08/11/2023	Broadcast Events	Events	Stage hire for Christmas Lights Switch On	£ 1,380.00		£144 LGA 1972
10/11/2023	Mrs V Gorley	Events	Biscuits, sugar, milk and juice - Remembrance Sunday	£ 16.45		£137 LGA 1972
10/11/2023	Mrs V Gorley	Events	Tea and coffee - Remembrance Sunday	£ 7.08		£137 LGA 1972
13/11/2023	Mr C J Hayes	Employees/Allowances	Mileage Claim	£ 34.52		£111 LGA 1972
14/11/2023	Whitehaven Brass Band	Events	Music at Remembrance Parade	£ 215.00		£137 LGA 1972
14/11/2023	Catherine Marcangelo	Events	Committed 2 Rock Community Choir Fee - Christmas Lights Switch On	£ 200.00		£144 LGA 1972
14/11/2023	Amberol	Events	60 x hanging baskets	£ 2,097.53		£144 LGA 1972
14/11/2023	Arborscape	3rd Party	Allotment Maintenance Contract - October 2023	£ 369.60	£23 Smallholdings & Allotments Act 1908	
15/11/2023	Glasdon UK Limited	3rd Party	Seat Paving Slab fixing kits	£ 36.10	£1 Parish Councils Act 1957	
18/11/2023	The Bread and Butter Theatre Co.	Events	Singing Christmas Crackers for Xmas Lights Switch On	£ 744.00		£144 LGA 1972
20/11/2023	Cumberland Council	Premises	Trade Waste Collection - 01.10.2023 - 31.12.2023	£ 19.50		£111 LGA 1972
21/11/2023	Mrs V Gorley	Events	White Marker Pens	£ 5.99		£111 LGA 1972

£ 20,485.91

Oct-2023																				
139	02.10.2023	BACS	Eden Springs UK Limited															£ 7.70	£ 1.54	£ 9.24
140	02.10.2023	BACS	Rural Services Partnership Limited															£ 121.82	£ 24.36	£ 146.18
141	02.10.2023	BACS	Mrs V Gorley															£ 5.49		£ 5.49
142	02.10.2023	BACS	Mr C J Hayes															£ 1.53		£ 1.53
143	02.10.2023	BACS	Mr C J Hayes															£ 19.08		£ 19.08
144	02.10.2023	BACS	AJ Security (North) Ltd																	£ 390.00
145	02.10.2023	BACS	Deborah McKenna Ltd																	£ 170.90
146	02.10.2023	BACS	Sharp Business Systems UK Plc																	£ 77.00
147	02.10.2023	BACS	Arborscape																	£ 308.00
148	02.10.2023	BACS	BHF Shops Limited																	£ 1400.00
149	02.10.2023	BACS	Glasdon UK Limited																	£ 49.98
150	02.10.2023	BACS	Mrs V Gorley																	£ 14.75
151	02.10.2023	BACS	Mrs V Gorley																	£ 15.55
152	02.10.2023	1172	Cumberland Council																	£ 1789.82
153	02.10.2023	BACS	Mrs V Gorley																	£ 5250.26
154	02.10.2023	BACS	Moore																	£ 3.98
155	02.10.2023	BACS	Cumbria Media																	£ 1365.00
156	02.10.2023	BACS	Mrs V Gorley																	£ 310.32
157	02.10.2023	BACS	Eden Springs UK Limited																	£ 5.60
158	02.10.2023	1173	Cumberland Council																	£ 7.70
159	02.10.2023	BACS	Sharp Business Systems UK Plc																	£ 1200.07
160	02.10.2023	BACS	Northern Trust Company Ltd																	£ 15.00
161	02.10.2023	1174	Cumberland Council																	£ 421.74
162	02.10.2023	BACS	Miss K Magnay																	£ 19.50
163	02.10.2023	BACS	West Cumbria Search and Rescue																	£ 40.00
164	02.10.2023	BACS	Mrs V Gorley																	£ 100.00
	13.10.2023	BACS	Staff																	£ 5294.19
	13.10.2023	BACS	HMRC																	£ 2112.92
	13.10.2023	BACS	Cumbria LGPS																	£ 752.33
165	13.10.2023	BACS	LR Somerfield - West Cumbria Search and Rescue																	£ 100.00
166	16.10.2023	DD	Crown Gas & Power																	£ 110.01
167	18.10.2023	BACS	Red Lonning Community Centre																	£ 700.00
168	19.10.2023	DD	Bryt Energy																	£ 152.92
169	19.10.2023	DD	BT Group																	£ 133.97
170	22.10.2023	DD	Water Plus																	£ 42.63
171	22.10.2023	DD	Water Plus																	£ 12.19
172	31.10.2023	BACS	Eden Springs UK Limited																	£ 6.80
173	31.10.2023	BACS	St James Community Centre																	£ 15.00
174	31.10.2023	BACS	G & A M Lawson																	£ 1335.00
175	31.10.2023	BACS	Cumbria Waste Recycling Ltd																	£ 2874.00
176	31.10.2023	BACS	Sharp Business Systems UK Plc																	£ 25.42
177	31.10.2023	1175	Cumberland Council																	£ 1789.82
178	31.10.2023	BACS	AJ Security (North) Ltd																	£ 5250.26
179	31.10.2023	1176	Cumberland Council																	£ 390.00
180	31.10.2023	BACS	Mrs V Gorley																	£ 175.00
181	31.10.2023	BACS	Mr C J Hayes																	£ 7.90
182	31.10.2023	BACS	Northern Trust Company Ltd																	£ 39.51
183	31.10.2023	BACS	Greenbank Community Association																	£ 421.74
184	31.10.2023	BACS	West Cumbria Search and Rescue																	£ 1000.00
185	31.10.2023	BACS	RBL Bransty																	£ 150.00
																				£ 75.00
Nov-2023																				
186	10.11.2023	BACS	Viking																	£ 80.82
187	10.11.2023	BACS	Viking																	£ 44.10
188	10.11.2023	BACS	The UK Firework Company																	£ 4125.00
189	10.11.2023	BACS	Karen's Bakes																	£ 75.00
	16.11.2023	BACS	Staff																	£ 6870.20
	16.11.2023	BACS	HMRC																	£ 3374.33
	16.11.2023	BACS	Cumbria LGPS																	£ 1086.00
190	16.11.2023	DD	Crown Gas & Power																	£ 242.72
191	20.11.2023	DD	Bryt Energy																	£ 159.89
192	20.11.2023	DD	BT Group																	£ 164.28
193	22.11.2023	DD	Water Plus																	£ 43.93
194	22.11.2023	DD	Water Plus																	£ 12.40
2850.31 69423.84 17729.69 12255.88 3998.73 3000.00 7224.06 12528.74 0.00 36751.82 7814.50 5358.00 0.00 0.00 30064.81 2415.22 0.00 £ 211,415.60 £ 20,921.40 £ 232,337.00																				

INCOME 2023-2024

Date	Item	Precept	Interest	Other
03.04.2023	Allotment Rents 2023/24			3520.00
06.04.2023	HMRC - VAT Refund (March 2023)			3012.02
17.04.2023	Allotment Rents 2023/24			820.00
27.04.2023	Allotment Rents 2023/24			200.00
28.04.2023	Precept 2023/2024	495901.48		
10.05.2023	Allotment Rents 2023/24			120.00
11.05.2023	HMRC - VAT Refund (April 2023)			744.28
06.06.2023	HMRC - VAT Refund (May 2023)			885.02
06.06.2023	Allotment Rents 2023/24			73.00
30.06.2023	Sellafield - Science Show Sponsorship			4500.00
07.07.2023	Allotment Rents 2023/24			85.00
07.07.2023	HMRC - VAT Refund (June 2023)			7487.48
04.08.2023	HMRC - VAT Refund (July 2023)			2816.14
08.09.2023	HMRC - VAT Refund (August 2023)			3185.35
02.10.2023	Credit Adjustment			100.00
05.10.2023	HMRC - VAT Refund (September 2023)			2331.65
07.11.2023	HMRC - VAT Refund (October 2023)			2495.22

495901.48	0.00	32375.16	528276.64
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**WHITEHAVEN TOWN COUNCIL
SUMMARISED INCOME & EXPENDITURE STATEMENT
FINANCIAL YEAR 2023-2024**

**Expenditure Net
of VAT** **Invoices not yet
processed** **Budget**

BANK BALANCES BROUGHT FORWARD

CBS 53905917 (01.04.2023)	225,111.47
CBS 53906216 (01.04.2023)	460,571.03
TOTAL OPENING BALANCE	£ 685,682.50

INCOME:

Precept	495,901.48
Interest (Deposit)	
Other Income	29,879.94
TOTAL INCOME	£ 525,781.42

EXPENDITURE

Unpresented cheques b/fwd from 2022/2023	2850.31
Employees & Allowances	69423.84
Premises	17729.69
Supplies/Services	12255.88
3rd Party	3998.73
Grants	3000.00
Allotments	7224.06
Ground Maintenance	12528.74
Civic Hospitality	0.00
Ranger	36751.82
Whitehaven In Bloom	7814.50
Ward Grants	5358.00
Elections	0.00
Environmental Improvements	0.00
Events	30064.81
Contingencies	2415.22
Reserves	0.00
VAT (to be reclaimed)	20921.40
TOTAL EXPENDITURE	£ 232,337.00

CASH BOOK BALANCE

Brought forward	£ 685,682.50
Income	£ 525,781.42
Expenditure	£ 232,337.00
Town Council Funds	£ 981,622.14

BANK BALANCES

CBS 53905917 (22/11/2023)	371,051.11
CBS 53906216 (22/11/2023)	610,571.03
	£ 981,622.14

Less Unpresented Cheques -

FINANCIAL POSITION

£ 981,622.14

CHRISTMAS LIGHTS INFRASTRUCTURE – PURCHASE OF NEW LIGHTS

Purpose of the Report

To inform Members of a quote received from Christmas Plus for the purchase of Cluster Line Lights and to consider whether to suspend Financial Regulations in order that the quotes be accepted and to consider the risks and recommendations at 1.3 and 2.1 and 2.2.

1.0 INTRODUCTION

- 1.1 The Council’s Christmas lighting contractor has evaluated the Christmas Lights Infrastructure as part of the ongoing upgrading and has recommended that the Council purchase 100 metres of Cluster line Lights to be erected on Upper King Street in between the existing cross street displays.
- 1.2 Attached at Appendix 1 is the current price for 1 x 6mtr length of Cluster Line from Christmas Plus. The total cost to purchase 100 metres (17 lengths) is £1,530.00 + £50.00 delivery + VAT.

For the Cluster Line Lights to be purchased from the Council’s preferred supplier the Council will have to consider suspending Financial Regulation 11 to permit this. In order to suspend Financial Regulation 11, Financial Regulation 18 states the “The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that the reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up and presented in advance to members of the Council”.

- 1.3 The reasons for the suspension are as follows:

- Christmas Plus are a trusted supplier;
- Cluster Line have been previously purchased from this supplier.

The Risks for the above are:

- There is a risk that the lights could be purchased from another supplier at a cheaper price but it may not be of the same design and quality as the existing stock.

1.4 £10,000.00 was allocated to the Christmas Lights Infrastructure budget for 2023/2024 and to date £2,583.75 has been spent.

2.0 RECOMMENDATION

- 2.1 That the Council considers making a resolution to suspend the Financial Regulation 11 to allow the purchase of the Cluster Line Lights from Christmas Plus and if making the resolution;
- 2.2 In accordance with Financial Regulation 18, agree to the reasons for the suspension which will be recorded and that the assessment above of the risks provided be accepted and approved so that Christmas Plus can supply the Cluster Line Lights at a cost of £1,530.00 + £50.00 delivery + VAT.

Whitehaven Town Council

Subject: FW: Quote for Clusterline

From: Roxanne Christmas Plus <roxanne@christmas-plus.co.uk>
Sent: 20 November 2023 10:49
To: Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>
Subject: RE: Quote for Clusterline

Good morning Vanessa

Clusterline is currently £90.00 per set.

Depending on quantity delivery can range from £15-£50

All prices exclude VAT

Regards

Roxanne Williams
Office Manager
Monday - Thursday 9.00-2.45



Tel: 01535 661136
www.christmas-plus.co.uk

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If you are not the intended recipient, please delete this message immediately and notify the sender by return email in order that we can make sure you are not troubled further.
All email from Christmas Plus is scanned by Antivirus software but we cannot be held responsible for any email which contains viruses and we recommend use of your own email antivirus software

QUOTE RECEIVED FOR SUMMER 2024 FLOWERS IN WHITEHAVEN

Purpose of the Report and Recommendation

To inform Members of a quote received for summer planting in Whitehaven 2024 and to consider whether to suspend Financial Regulations in order that the estimate be accepted.

1.0 INTRODUCTION

- 1.1 The Council's preferred supplier for flowers has submitted a quote for the provision of flowers for 167 hanging baskets, hexagonal planters, barrier baskets, barrels, cast iron planters, half-moon baskets, aluminium planters, plastic planters, Corkickle Badge Bed, Trinity Bed, Pelican Bed and Hensingham Ship in the sum of £6,203.65 excluding VAT and compost which is priced at £181.20 per tonne bag. (Appendix 1). For comparison the cost for 2023 was £5,825.25 excluding VAT and compost.
- 1.2 The quote received has been brought before the Council now as the Council's preferred supplier has to put their main bulk order in for flowers next year as soon as possible. The quote is for 5,501 plants.
- 1.3 In order to continue to purchase flowers from the Council's preferred supplier the Council will have to consider suspending Financial Regulation 11 to permit this. In order to suspend Financial Regulation 11, Financial Regulation 18 states that "The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up and presented in advance to members of the Council".

1.4 The reasons for suspension are as follows:

- It is a value for money service;
- It is a quality service – the Council is constantly asked who provides the flowers;
- The preferred supplier is very community orientated, has pride in the flowers they provide and even helps with the planting of them in town.

Risks:

- There is a risk that the flowers could be obtained cheaper by another supplier but this is a very small risk as the cost per plant is very low and the quality is very high.

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers making a resolution to suspend the Financial Regulation 11 to allow the flowers to be purchased from the preferred supplier and if making the resolution
- 2.2 Agree to the reasons for the suspension which will be recorded and that the assessment above of the risks provided be accepted and approved.

WTC 30/11/2023

Agenda Item 9

Appendix I.

~~INVOICE~~ QUOTE 4790

J. & R. BENNETT

Date 21/11/23

To WHITEHAVEN TOWN COUNCIL

BROOK HOUSE
DISTINGTON
WORKINGTON
CUMBRIA CA14 5YA
Telephone (01946) 834140
Mobile 07512 353 137
VAT Reg. No. 257 0383 59
EEC Plant Passport No. UK/EW 101510

SUMMER BEDDING 2024

24	BARRELS		232	80
5	PLANTERS CIVIC HALL		295	10
5	PLASTIC SQUARE "		134	50
12	CAST IRON PLANTERS		474	40
8	TIERS		488	40
4	WILKOS		96	40
	SHIP		19	00
BED	PELICAN		470	00
11	BADGE + 60x60	£78-00	156	00
"	"		106	80
"	ROPER STREET		152	25
			<u>2625</u>	<u>65</u>
167	HANGING BASKETS	218-00	3,006	00
40	BARRIERS INSERTS	211-00	440	00
12	1/2 MOON	211-00	132	00
			3,578	00
			<u>6,203</u>	<u>65</u>
		VAT @ 20 %		
		TOTAL		

PRINTPOINT

COMPOST £181-20 PER BAG

W.T.C. SUMMER BEDDING FOR 2024

PLANTS EACH QUOTE
INVOICE 4790

TOTAL PLANTS

24 BARRELS

6	BEGONIA NONSTOP FIRE	36 x 4pk	@ 1-90	68-40
8	" ILLUMINATION ORANGE	48 x 4pk	@ 1-90	91-20
3	SURFINIA	72 x 10-5	@ 80p	57-60
3	ANTIRRHUM MIX	12 x 6pk	@ 1-30	15-60
<u>20</u>				<u>232-80</u>

CIVIC HALL

x5

1	CANNA	5 x 1 1/2pk	@ 3-00	15-00
4	IPOMEA SWEET CAROLINE	20 x 1pk	@ 1-05	21-00
20	NON-STOP YELLOW	25 x 4pk	@ 1-90	47-50
36	ILLUMINATION MIX	45 x 4pk	@ 1-90	85-50
10	GERANIUM RED	50 x 9cm pot	@ 90p	45-00
12	SURFINIA	60 x 10-5 pot	@ 80p	81-60
				<u>295-10</u>

CIVIC HALL

5 x PLASTIC SQUARE

8	OSTEOSPERMUM	40 x 1pk pots	90p	32-00
8	PLECTRANTHUS	40 x 10-5pk	85p	34-00
12	ILLUMINATION	15 x 4pk	1-90	28-50
4	BACOPA	20 x 10-5	80p	16-00
6	SURFINIA	30 x 10-5	80p	24-00
				<u>134-50</u>

CAST IRONS X12

1	CANNA	12 x 1 1/2	@ 3-00	36-00
6	SCAEVOLA	72 x 10-5	@ 80p	57-60
12	SURFINIA	144 x 10-5	@ 80p	115-20
10	ILLUMINATION	30 x 4pk	@ 1-90	57-00
6	GERANIUM IVY	72 x 9cm	90p	64-80
8	OSTEOSPERMUM	96 x 1pk	90p	86-80
10	NON-STOP	30 x 4pk	1-90	57-00
				<u>474-40</u>

TIERS
x 8

PLANTS

8	GERANIUM	ZUY PINK/RED	64 x 9cm	@ 90p	57-60
15	SCAEVOLA	BLUE/WHITE/PINK	120 x 10-5	@ 80p	96-00
15	BEG	ILLUMINATION APRICOT	120 x 10-5	@ 1-05	126-00
8	SURFINIA	BEE'S KNEES	64 x 10-5	80p	51-20
8	"	SNOW WHITE	64 x 10-5	80p	51-20
4	IPOMEA		32 x 12 POT	@ 1-05	33-60
4	PLECTRANTHUS		32 x 10-5	@ 85p	27-20
12	NON-STOP		24 x 4 PK	1-90	45-60

488.40

WILKOS

x 4

12	BACOPA		48 @ 10-5	@ 80p	38-40
2	IPOMEA		8 x 1 ₂	@ 1-05	8-40
8	FUCHSIA		32 x 9cm	@ 80p	25-60
4	OSTEOSPERMUM		16 x 1 ₂	@ 90p	14-40
3	SURFINIA	SNOW WHITE	12 x 10-5	@ 80p	9-60

96-40

SHIP

15	SURFINIA			80p	12-00
6	ANTS				1-30
6	ILLUMINATION				2-85
6	NON-STOP				2-85

19.00

PELICAN
BED

NO PLANTS

600	ANTIRRHUM	100 x 6PK	@ 1-30	130-00
500	NON-STOP	125 x 4PK	@ 1-90	237-50
300	WHITE ALISSUM	50 x 6PK	@ 1-30	65-00
25	DOT PLANTS		@ 1-50	37-50

470.00

BADGE

240	BEGONIA, RED	40 x 6PK	1-30	52-00
240	" WHITE	40 x 6PK	1-30	52-00
240	AGERATUM BLUE	40 x 6PK	1-30	52-00

156.00

WHITE BLUE

2 PLANTERS

12	BEGONIA ILL RED	6 x 4PK	@ 1-90	10-80
12	SURFINIA RED	24 x 10.5	@ 80p	19-20
12	" SNOW WHITE	24 x 10.5	@ 80p	19-20
12	BACOPA WHITE	24 x 10.5	@ 80p	19-20
24	SCAEVOLA BLUE	48 x 10.5	@ 80p	38-40

106.80

ROPER

45	SURFINIA MIX	45 x 10.5	80p	36-00
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STREET

80	NON-STOP MIX	20 x 4PK	1-90	38-00
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240	MARIGOLD AF.	40 x 6PK	1-30	52-00
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25	OSTEOSPERMUM	25 x 12PK	1-05	26-25
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152.25

167

HANGING BASKETS	@ 18-00	3,006-00
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40

BARRIER BASKETS INSERTS	11-00	440-00
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12

1/2 MOON BASKETS	11-00	132-00
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3,578.00

Please add to Badge Bed.

120	PLANTS BEGONIA RED	20 x 6PK
120	" " WHITE	20 x 6PK
120	" AGERATUM BLUE	20 x 6PK

60 x 6PK @ 1-30 £78-00.

QUOTE RECEIVED FOR SUMMER 2024 FLOWERS IN ST NICHOLAS GARDENS

Purpose of the Report and Recommendation

To inform Members of a quote received for 2024 Winter Bedding plants for St Nicholas Gardens and to consider whether to suspend Financial Regulations in order that the quote be accepted.

1.0 INTRODUCTION

- 1.1 Further to minute ref 2397/23 in which it was resolved that the Council obtain a quote for the supply of winter bedding plants for 2024 in St Nicholas Gardens.

The Council's preferred supplier for has submitted a quote of £2,558.40 + VAT for the supply of 11,808 plants in St Nicholas Gardens. (Appendix 1).

- 1.2 In order to purchase flowers from the Council's preferred supplier the Council will have to consider suspending Financial Regulation 11 to permit this. In order to suspend Financial Regulation 11, Financial Regulation 18 states that "The Council may by resolution of the Council duly notified prior to the relevant meeting of Council, suspend any part of these Financial Regulations provided that reasons for the suspension are recorded and that an assessment of the risks arising has been drawn up and presented in advance to members of the Council".

- 1.3 The reasons for suspension are as follows:

- It is a value for money service;
- It is a quality service – the Council is constantly asked who provides the flowers;

- The preferred supplier is very community orientated, has pride in the flowers they provide and even helps with the planting of them in town.

Risks:

- There is a risk that the flowers could be obtained cheaper by another supplier but this is a very small risk as the cost per plant is very low and the quality is very high.

2.0 RECOMMENDATION

- 2.1 It is recommended that the Council considers making a resolution to suspend the Financial Regulation 11 to allow the flowers to be purchased from the preferred supplier and if making the resolution
- 2.2 Agree to the reasons for the suspension which will be recorded and that the assessment above of the risks provided be accepted and approved.

720 PLANTS 5405

8705

720 PLANTS 5405

8405

360 PLANTS

NO 10

180

NO 10

180

NO 9

819 PLANTS

PATH

NO 8

956 PLANTS

175 PLANTS

SHRUBS

NO 7

910 PLANTS

COTONEASTER

150 PLANTS

NO 5

500 PLANTS

NO 6

610 PLANTS

NO 3

1444 PLANTS

NO 4

1444 PLANTS

NO 1

1500 PLANTS

NO 2

1500 PLANTS

FIRE WALK

Purpose of the Report

At the last Council Meeting approval was given for a Fire Walk Event to be held as part of next Year's Events. The Organisation has now given a list of available dates for early in 2024 and Councillors are asked to make a decision on this

1.0 INTRODUCTION

- 1.1 At the last Council Meeting a list of Events for 2024 was agreed. Amongst these was a Fire Walk.
- 1.2 Although the event was scheduled to take place next Autumn time the Organisation has said that the following earlier dates are available:
- Tuesday 20th February 2024
 - Thursday 29th February
 - Tuesday 5th March 2024
- With a start date of 5.00pm-5.30pm. These dates have the advantage that it will be dark at this time and will therefore have the maximum effect.
- The Council also has no events from December 2023 to May 2024 so this would be a good addition.
- 1.3 The cost of this is £1,595.00 and the Organisation has public liability insurance cover of £30m. There is money in this year's Events Budget to cover this event.

2.0 RECOMMENDATION

- 2.1 Members are asked to consider this and if agreeable to suggest a date. If in the interim the preferred date is booked then the Clerk be authorised to book an alternative date.

FREE CAR PARKING FOR COUNCIL EVENTS

Purpose of the Report

To inform the Council of the position regarding free car parking on Cumberland Council's pay and display car parks in Whitehaven for Town Council Events at Christmas.

1.0 INTRODUCTION

1.1 An email was sent to all Councillors on 17th November 2023 attaching information from Cumberland's website relating to Christmas Events in Cumbria and free car parking for Events on Cumberland Council pay and display car parks.

1.2 Although our Christmas Events were listed there was no mention of free car parking in Whitehaven for our Christmas Events - the Christmas Lights Switch on on 18th November 2023 and the Christmas Market, the Lights Around the Harbour and the Firework Display all on 8th December 2023 Other Christmas Events in Cumbria were being supported with free car parking on Cumberland's pay and display car parks.

1.3 Cumberland Council has the following car parks in Whitehaven

- The Ginns
- The Sports Centre
- Senhouse Street
- Sandhills Lane
- The Copeland Centre) These may have been
- Catherine Street) transferred to Sellafield but
-) they were always public car
-) parks at weekends etc

1.4 I wrote to Councillor Emma Williamson about this basically to ask why some Events had been supported by free car parking and others had not. I also said that although it was

too late for our Christmas Lights Switch On I hoped that something could be done for our Christmas Event on 18th December 2023. At the time of writing I have not received a reply to this.

2.0 RECOMMENDATION

2.1 That the report be noted.

WARD GRANT APPLICATIONS

Purpose of the Report

For members to consider the following ward grant applications.

1.0 Grant Applications from:

Applicant: The Dance Ranch

Ward: Kells

Amount: £900.00

Purpose of Project: To fund a coach and provide a packed lunch for the dance troupe to attend a dance final in Blackpool. Without the additional funding many of the children would not be able to attend.

Applicant: Hensingham People's Action Group

Ward: Sneckyeat South

Amount: £300.00

Purpose of Project: To erect a Community Christmas Tree on land adjacent to the car park at Hensingham Square.

Payment of the grants would be under section 137 Local Government Act 1972. Where there is no alternative power and no statutory prohibition the Council can incur expenditure under s.137. The Council has firstly to be satisfied:

- That there is a direct benefit to the area or part of the area, or to some or all of the inhabitants, and
- secondly the Council must ensure that the direct benefit accruing to its area or residents is commensurate with the expenditure incurred.

2.0 Recommendation

For Councillors to consider the ward grant applications and decide whether the ward grants can be awarded using its powers under s.137.