

WHITEHAVEN TOWN COUNCIL – MEETING MINUTES

Meeting: Staffing Committee	Location / Date / Time: Civic Hall Centre 1800hrs 28/09/16
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Present: (Participants) Cllr J Forster JF Cllr B O’Kane BOK Cllr G McKew GMck Mr L Abrahams (Clerk) LA Register Signed by all above	Observer: Public participation - None Press None Apologies Cllr Roberts GR- Other meeting Cllr N Williams NW Illness
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ITEM	DETAIL	INITIALS
53/16	AGENDA Item 1 Apologies for absence Cllr G Roberts GR -Work Cllr N Williams NW illness Cllr Gill The meeting commenced by consensus at 1800hrs Welcome to staffing meeting by the chair	GM All
54/16	AGENDA ITEM 2 Declarations of Interest No declarations of Interest	
55/16	AGENDA ITEM 3 Minutes of Previous meeting DEFERRED	
56/16	AGENDA ITEM 4 Public Participation No Public Participation	GM GM
57/16	AGENDA ITEM 5 Press and Public Exclusion Not Required	
58/16	AGENDA ITEM 6 PAYE Update Cumbria Payroll Appointed	GM
59/16	AGENDA ITEM 7 Grievance and Discipline Policy RESOLVED to Accept and recommend to FC	

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48/16	<p>AGENDA ITEM 7 Motion for Staffing committee to act as interview board for the above noted role. RESOLVED</p>	ALL
48/16	<p>AGENDA ITEM 8 Motion to set recruitment timetable 6-8 weeks Applications 21- Shortlist 29/9 Report to FC 29/9 Interview 7/10 Decsion 7/10 RESOLVED</p>	ALL
50/16	<p>AGENDA ITEM 9 Motion to appoint an agency worker in the interim period for 4-8 weeks RESOLVED</p>	ALL
51/16	<p>AGENDA ITEM 10 NONE</p>	GM
52/16	<p>AGENDA ITEM 11 28/09/16 6PM Civic Hall RESOLVED</p> <p>The Chair meeting closed at 7.00PM</p> <p>END</p> <p>Signed as a True copy</p> <p>Chair_ Cllr G McKew _____</p>	