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WHITEHAVEN TOWN COUNCIL

Application Form: Organisation Details Sheet

Please complete the details below where applicable for your group/organisation

Name:	Kerry Maxwell
Group/Organisation:	Whitehaven Community Trust
Correspondence Address:	13-15 Market Place, Whitehaven, Cumbria, CA28 7J3
Charity Registered Address: (if different)	
Charity Number or Copy of Constitution	1060245
Contact Tel. No.	
Fax No.	
Mobile Tel No.	
E-mail Address:	
Bank Branch Address:	
Bank Account Name:	
Bank Account No:	
Sort Code:	
Website:	
How many staff involved:	10
Copy of annual Accounts attached:	YES
Registered signatory:	Kerry Maxwell CEO & Kimberley Andrews Administrator
Date:	1 st August 2019

Funding Application Form

1a. What is the value of the grant you are applying for? (minimum grant £100 maximum £1,000 except if approved by resolution at full council)

We are asking Whitehaven Town Council for £1,000

1b. Tell us about your project

Whitehaven Community Trust have been working with vulnerable young people for the past 29 years. We have a number of various projects within the community but the main service we provide is our supported accommodation for homeless 16 – 24 year olds. Currently we have 2 hostels within the town one of which is for homeless young people. As well as offering Support we encourage the young people to learn life skills, engage in further education or seek employment. We believe it is important for a young person to have a stable home life.

The second supported accommodation facility is for homeless/victims of domestic violence pregnant young women, we offer support, safety and guidance to become independent, confident young mothers.

2. What difference do you want to make?

Please consider how it relates to Whitehaven Town Council?

(Max 500 words: 10 marks)

We are already making a difference by taking young people off the streets and out of dangerous situations and providing accommodation, guidance and support in helping these vulnerable young people gain independence, self esteem and find their own tenancies and become an integral part of our community.

We always need consumables as we have young people coming in then moving on so things like bedding, duvets, pillows, towels etc are in high demand but also costly.

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

3. Why are you the right group/organisation to do this work?

(Max 500: words 10 marks)

Whitehaven Community Trust have been providing accommodation, support and safety to homeless young people for the past 25 years so we have a wealth of experience.

For over 30 years we have provided services to the Whitehaven community. Including the Senhouse Centre which provides support service such as Mental Health , Bereavement , and other holistic therapies.

4. How do you know there is a need for your work, and who benefits from the work that you do?

(Max 1000 words: 15 marks)

Many young people find themselves homeless for reasons such as family breakdowns, violence and abuse within the home or care leavers.

Since opening our first hostel in 1998 we have housed more than 800 local young people and helped them to move into their own accommodation.

We supported them to overcome issue such as mental health, drug, anger management, family breakdown etc.

5. Please demonstrate why your idea is attainable? (Max 500 words: 10 marks)

We need to purchase bedding, towels and consumable items for our young people and we are asking for a 12 month supply.

These items are always being replaced due to wear and tear etc.

Also when a young person moves out we let them take the bedding with them so they have a start in their new home.

6. Over what time period will the project be completed:

Anticipated start date ____ 1st September 2019 ____

Anticipated end date _ 30th August 2020

7. ORGANISATION AND CONTROL (Maximum 500 words: 15 marks)

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

How will you organise and manage the delivery of the project? Through out the purchase and distribution of the items

How many volunteers will be involved in the delivery?

No Volunteers

8. COSTS

Breakdown of costs for the project that have been thoroughly researched and itemised, with the costs outlined below being based on quotes received or known costs: (10 marks)

ITEM	COST
Duvets , pillows , sheet , duvet covers ,towel, mattress covers etc	
12 months supply for 16 bed spaces	£1000.00
TOTAL	£1000.00

9. Will your project be supported by Funds that have come from other sources e.g. fundraising, other grants, business support, and volunteer hours? Please provide details. (10 marks)

Source of Income	Confirmed?	Amount
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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

	Yes	No	
Whitehaven Town Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	£
Group's own cash contribution	<input type="checkbox"/>	<input type="checkbox"/>	£
Donations	<input type="checkbox"/>	<input type="checkbox"/>	£
In-kind volunteer time	<input type="checkbox"/>	<input type="checkbox"/>	Total Estimated Hours
Grants and sponsorship* (please provide names of Funders below)			
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	Total		£

* Please provide only details of grants and sponsorship that are relevant to this project.

10. Have you successfully applied to Whitehaven Town Council for grants prior to this application?

Yes
No

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

If yes: -

Amount received

Month / Year received:

11. Your project has been a complete success, please give some thought to how you could continue the project if we were unable to provide further funding or indeed could only provide reduced funding a second time?

It would be difficult to reduce the amount required in the future unless the turnover of young people decreased.
But our figure show the demand for our accommodation is getting higher.

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Company registration number: 03297380

Charity registration number: 1060245

Whitehaven Community Trust Limited

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2017

DRAFT

Gibbons
Chartered Accountants
Carleton House
136 Gray Street
Workington
Cumbria
CA14 2LU

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Whitehaven Community Trust Limited

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Whitehaven Community Trust Limited

Reference and Administrative Details

Chief Executive Officer	Mrs K Maxwell OBE
Trustees	Mr D Lord Mr J Taylor Miss J Nicholson Cllr N Clarkson Mr M Parlett Mr P Woolley (deceased 10 February 2017)
Secretary	Mrs K Maxwell OBE
Registered Office	13 - 15 Market Place Whitehaven Cumbria CA28 7JB
Company Registration Number	03297380
Charity Registration Number	1060245
Independent Examiner	Gibbons Chartered Accountants Carleton House 136 Gray Street Workington Cumbria CA14 2LU
Bankers	National Westminster Bank plc 71 Lowther Street Whitehaven Cumbria CA28 7AH

Whitehaven Community Trust Limited

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 December 2017.

The Trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31 December 2017. The trustees have prepared the financial statements in accordance with applicable law and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) (Charities SORP (FRS102)).

Structure, Governance and Management

Whitehaven Community Trust Limited (known hereafter as WCT), was incorporated on the 12 December 1996 and is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association. The company was registered as a charity with the Charity Commission for England and Wales on 20 January 1997.

Recruitment and appointment of trustees

All directors of the company are also trustees of the charity and there are no other trustees. All of the trustees named on page 1 served from the date of appointment until the year end. Other trustees that were appointed and resigned during the year have also been disclosed. The Board has the power to appoint additional trustees as it considers fit to do so.

Trustees Selection and Experience

The Trustees are from a variety of relevant professional business and charitable background with a number having experience in the charity field. The composition of the trustees' board and their experience and skills are regularly reviewed, to ensure the number and balance of the trustees remains appropriate.

Organisational Structure

The trustees meet quarterly to review and manage the operation of the WCT. The WCT Team now includes 5 directors, 9 full time staff and 3 part time staff. One of the directors is a financial director who maintains the charity's financial systems. The WCT Team meet quarterly to review and plan activities.

Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

Aims, Objectives and Public Benefit Activities

The charity and trustees aim to continue to provide a high quality service to the community. The Trust is seeking alternative funding for the Mental Health projects to provide a public service. The Trust is exploring alternative uses for the properties used for supported accommodation following their closure on the 1 June 2016.

In shaping our objectives for the year and planning our activities the trustees have considered the Charity Commission guidance on public benefit including the guidance 'public benefit: running a charity (PB2)'.

Whitehaven Community Trust Limited

Trustees' Report

Achievements and Performance

Whitehaven Community Trust is a diverse and flexible charitable organisation that has been delivering socially relevant projects for the benefit of the local community for over twenty eight years. We are committed to tackling social disadvantage and reducing the impact associated with various related issues, including homelessness, poverty, and health and wellbeing, throughout the district of Copeland and beyond.

Over the years our core areas of expertise with young people aged 16 - 24 years has emerged. The trust's flagship project, the Market Hall Cafe, which opened in 1993, provided training and work experience for 715 young people during its 20 years of operation. Building on the experience gained with the young people in the cafe and responding to the lack of supported accommodation in the Copeland area, the trust opened its first supported housing project, Bakewell House, in 1998, offering a stable, secure and comfortable living environment for 16 - 24 year olds, originally with 24 hour support but later reduced due to funding cut backs. Due to high demand for places a second young person's homeless hostel, 1 Lowther Street, opened in 2005. A further property, Smith House, was secured in 2011 with funding from Francis C Scott Trust and Copeland Community Fund. This was renovated and converted into four studio trainer flats known as our 'Move On Project' to benefit the young people of our Homeless Hostels. A total of 770 young people were supported in the hostels until changes to the contract with Cumbria County Council led to the Trust withdrawing from the tender process in June 2016 and the subsequent closure of the hostels.

The Trust also owns the Senhouse Centre - "A place for Healthy Living" which opened in May 2000 with aim of promoting healthy living in the community. The centre has therapists, counsellors and community groups using the facilities who supply a range of treatments and services. The rental income from this enables the Trust to give free room hire to groups and counsellors offering free services to the local community. The centre provides employment for two part time staff, and one volunteer. For 7 years the Trust successfully ran the wellbeing programme from the Senhouse Centre, which was funded by The Big Lottery and provided free services in confidential listening, young person's anger and stress management, stress awareness workshops, support groups, self-esteem and self-confidence workshops.

The site of the old Whitehaven Pottery is now the home of the Whitehaven Community Trust's main office. Previously purchased by the Trust and used as a commercial pottery offering bespoke ceramics to order, the building was refurbished in 2015 when the Trust relocated its main offices from the Market Hall. Situated in the town's market place, the building also offers affordable town centre office space for other local businesses and community groups. Currently the charities RSPCA West Branch; The Vulture Club, who provide support for those trying to beat addiction; and Imagine Independence, who provide bespoke employment support for people with disabilities or mental ill-health, rent shop and office space in the Pottery.

Transactions and Financial Position

The statement of financial activities shows net expenditure for the year of £65,772 and at the year end, the reserves stand at £1,361,924 in total. Included within the financial statements is the designated reserve for the Freehold and Leasehold properties which are included at valuation. It has been necessary to create the reserve in order to give a true representation of the level of reserves available for the charity use to meet its day to day charitable activities. The freehold and leasehold property reserve is £1,152,373.

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Whitehaven Community Trust Limited

Trustees' Report

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Whitehaven Community Trust Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....
Mr D Lord
Trustee

Whitehaven Community Trust Limited

Independent Examiner's Report to the trustees of Whitehaven Community Trust Limited

I report on the accounts of the charity for the year ended 31 December 2017 which are set out on pages 7 to 21 .

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Mr E Taylor FCA
Gibbons Chartered Accountants

Carleton House
136 Gray Street
Workington
Cumbria
CA14 2LU

Date:.....DRAFT.....

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Whitehaven Community Trust Limited

Statement of Financial Activities for the Year Ended 31 December 2017 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Income and Endowments from:					
Donations and legacies	3	14,133	47,325	61,458	10,506
Charitable activities	4	67,131	-	67,131	140,320
Investment income	5	298	-	298	669
Total Income		<u>81,562</u>	<u>47,325</u>	<u>128,887</u>	<u>151,495</u>
Expenditure on:					
Charitable activities	6	<u>(187,057)</u>	<u>(7,602)</u>	<u>(194,659)</u>	<u>(236,944)</u>
Total Expenditure		<u>(187,057)</u>	<u>(7,602)</u>	<u>(194,659)</u>	<u>(236,944)</u>
Net (expenditure)/income		(105,495)	39,723	(65,772)	(85,449)
Transfers between funds		12,325	(12,325)	-	-
Other recognised gains and losses					
Gains/losses on revaluation of fixed assets		<u>131,406</u>	<u>-</u>	<u>131,406</u>	<u>-</u>
Net movement in funds		38,236	27,398	65,634	(85,449)
Reconciliation of funds					
Total funds brought forward		<u>1,296,290</u>	<u>-</u>	<u>1,296,290</u>	<u>1,381,739</u>
Total funds carried forward	15	<u>1,334,526</u>	<u>27,398</u>	<u>1,361,924</u>	<u>1,296,290</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2017 and 2016 is shown in note 15.

Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

1 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Whitehaven Community Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost.

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2017	Total 2016
	General £	£	£	£
Donations and legacies;				
Donations from individuals	4,571	-	4,571	1,339
Grants, including capital grants;				
Grants from other charities	9,562	47,325	56,887	9,167
	<u>14,133</u>	<u>47,325</u>	<u>61,458</u>	<u>10,506</u>

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

4 Income from charitable activities

	Unrestricted funds	Total 2017	Total 2016
	General £	£	£
CBC - Housing benefit	51,674	51,674	47,657
CCC - Supporting people	7,357	7,357	37,696
Room hire and cleaning	8,100	8,100	54,967
	<u>67,131</u>	<u>67,131</u>	<u>140,320</u>

5 Investment income

	Unrestricted funds	Total 2017	Total 2016
	General £	£	£
Interest receivable and similar income; Interest receivable on bank deposits	298	298	669
	<u>298</u>	<u>298</u>	<u>669</u>

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

6 Expenditure on charitable activities

		Unrestricted funds		Total	Total
	Note	General	Restricted	2017	2016
		£	funds	£	£
			£		
Management and admin wages		26,044	-	26,044	39,211
Management and admin NIC		253	-	253	3,815
Wages and salaries		37,217	7,540	44,757	61,019
Wages and salaries NIC		1,798	-	1,798	4,189
Pension costs		358	-	358	177
Training costs		660	-	660	297
Rent and rates		11,741	-	11,741	9,705
Light, heat and power		7,473	-	7,473	18,918
Insurance		15,012	-	15,012	12,567
Repairs and renewals		13,491	-	13,491	12,612
Telephone		2,399	-	2,399	2,464
Printing, postage and stationery		1,072	-	1,072	645
Equipment rental		728	-	728	745
Sundry expenses		10,656	62	10,718	11,885
Legal and professional fees		3,621	-	3,621	4,213
Bank charges		478	-	478	584
Depreciation, amortisation and other similar costs		39,581	-	39,581	38,474
Governance costs	7	14,475	-	14,475	15,424
		<u>187,057</u>	<u>7,602</u>	<u>194,659</u>	<u>236,944</u>

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Notes to the Financial Statements for the Year Ended 31 December 2017

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds		
	General	Total	Total
	£	2017	2016
		£	£
Staff costs			
Wages and salaries	10,337	10,337	10,337
Independent examiner fees			
Other fees paid to examiners	2,888	2,888	4,087
Other governance costs	1,250	1,250	1,000
	<u>14,475</u>	<u>14,475</u>	<u>15,424</u>

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

8 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2017	2016
	£	£
Depreciation of fixed assets	<u>39,581</u>	<u>38,474</u>

9 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

10 Staff costs

The aggregate payroll costs were as follows:

	2017	2016
	£	£
Staff costs during the year were:		
Wages and salaries	81,138	110,567
Social security costs	2,051	8,004
Pension costs	<u>358</u>	<u>177</u>
	<u>83,547</u>	<u>118,748</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2017	2016
	No	No
Chief executive and company secretary	1	1
Direct charitable work	2	3
Charitable administration and management	2	2
Cleaning	<u>1</u>	<u>1</u>
	<u>6</u>	<u>7</u>

2 (2016 - 2) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £358 (2016 - £177).

No employee received emoluments of more than £60,000 during the year.

Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 January 2017	1,458,892	99,336	1,558,228
Revaluations	131,406	-	131,406
Additions	121,179	5,443	126,622
Disposals	(83,594)	-	(83,594)
At 31 December 2017	<u>1,627,883</u>	<u>104,779</u>	<u>1,732,662</u>
Depreciation			
At 1 January 2017	438,673	96,618	535,291
Charge for the year	36,837	2,744	39,581
At 31 December 2017	<u>475,510</u>	<u>99,362</u>	<u>574,872</u>
Net book value			
At 31 December 2017	<u>1,152,373</u>	<u>5,417</u>	<u>1,157,790</u>
At 31 December 2016	<u>1,020,219</u>	<u>2,718</u>	<u>1,022,937</u>

Included within the net book value of land and buildings above is £1,075,686 (2016 - £862,223) in respect of freehold land and buildings and £76,687 (2016 - £157,996) in respect of improvements to leasehold properties.

Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

The charity owns the following freehold properties:

(a) Senhouse Centre, 3 Senhouse Street, Whitehaven

This property was acquired in 1999 at a cost of £60,000, for use as a healthy living centre. Since then it has been refurbished at an approximate cost of £182,000. The Trustees believe that the current fair value of this property is approximately £382,000.

(b) 1 Lowther Street, Whitehaven

This property was acquired in 2002 at a cost of £90,000, for the use as a hostel for teenage pregnancies and to provide support for young women through all stages of pregnancy. Since then it has been renovated at an approximate cost of £124,000. The Trustees believe that the current fair value of this property is approximately £260,000.

(c) Smith House, 14/14A Church Street, Whitehaven

This property was acquired in 2010 at a cost of £74,942, for the use as part of the "Move On Project" to help young people move out of hostels and take a step towards unsupported living. Renovation work has been carried out on the property to convert it into four flats and last year the first tenants took occupation of the flats. As at 31 December 2017 the total cost of the work was £197,471 and total funding of £109,000 had been received towards the work. The Trustees believe that the current fair value of this property is approximately £300,000.

(d) Bakewell House, 41 Lowther Street, Whitehaven

This property was acquired in 1997 with funds from the Big Lottery Fund for use as a hostel. The Fund previously held an interest in the property, however the liability period has now ended and the Big Lottery Fund have confirmed that they no longer have an interest in the property and there is no restriction on the title or any reference to a legal charge. The Trust is now free to deal with the property without requiring any consent from the Big Lottery Fund and during this year it has carried out improvements to the property. The Trustees believe that the current fair value of this property is approximately £215,000.

During 2003 and 2004 the freehold properties, Senhouse Centre and 1 Lowther Street were revalued by the Trustees. The unrealised surplus on revaluation, which surplus primarily reflects a fair value on the properties, was included in the accounts at £169,332 as at 31 December 2016. Following the revaluation of Bakewell House during the year, this revaluation reserve has increased to £300,738.

The charity also has the following property which it has refurbished and renovated:

(a) Whitehaven Pottery, 13-15 Market Place, Whitehaven

This property is owned, and its renovation has been funded, by the New Opportunities Fund. It includes a pottery workshop, a shop and offices. A number of other rooms in the premises are rented out. There is no formal lease and no rent is payable.

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

13 Debtors

	2017 £	2016 £
Prepayments	<u>2,358</u>	<u>1,638</u>

14 Creditors: amounts falling due within one year

	2017 £	2016 £
Trade creditors	45	385
Other taxation and social security	217	217
Accruals	<u>4,642</u>	<u>12,219</u>
	<u>4,904</u>	<u>12,821</u>

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

15 Funds

	Balance at 1 January 2017 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £
Unrestricted funds					
<i>General</i>					
General unrestricted reserves	1,126,958	81,562	(187,057)	12,325	-
<i>Designated</i>					
Revaluation reserve	<u>169,332</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>131,406</u>
Total Unrestricted funds	1,296,290	81,562	(187,057)	12,325	131,406
Restricted funds					
Restricted funds	<u>-</u>	<u>47,325</u>	<u>(7,602)</u>	<u>(12,325)</u>	<u>-</u>
Total funds	<u>1,296,290</u>	<u>128,887</u>	<u>(194,659)</u>	<u>-</u>	<u>131,406</u>
					Balance at 31 December 2017 £
Unrestricted funds					
<i>General</i>					
General unrestricted reserves					1,033,788
<i>Designated</i>					
Revaluation reserve					<u>300,738</u>
Total Unrestricted funds					1,334,526
Restricted funds					
Restricted funds					<u>27,398</u>
Total funds					<u>1,361,924</u>

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Whitehaven Community Trust Limited

Notes to the Financial Statements for the Year Ended 31 December 2017

	Balance at 1 January 2016 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2016 £
Unrestricted funds					
<i>General</i>					
General unrestricted reserves	1,210,544	151,495	(236,944)	1,863	1,126,958
<i>Designated</i>					
Revaluation reserve	<u>171,195</u>	<u>-</u>	<u>-</u>	<u>(1,863)</u>	<u>169,332</u>
Total funds	<u>1,381,739</u>	<u>151,495</u>	<u>(236,944)</u>	<u>-</u>	<u>1,296,290</u>

The specific purposes for which the funds are to be applied are as follows:

The unrestricted general funds balance includes £1,152,373 (2016 - £1,020,219) in respect of a freehold and leasehold property reserve.

The revaluation reserve relates to the revaluations in 2003 and 2004 by the trustees of the two properties owned at the Senhouse Centre, Senhouse Street, Whitehaven and 1 Lowther Street, Whitehaven, together with the revaluation in this year of Bakewell House, 41 Irish Street, Whitehaven.

The freehold and leasehold property reserve was set up to represent the net book value of freehold property and leasehold property in order to identify the true level of general reserves available to meet day-to-day expenditure.

16 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	1,157,790	-	1,157,790
Current assets	181,640	27,398	209,038
Current liabilities	<u>(4,904)</u>	<u>-</u>	<u>(4,904)</u>
Total net assets	<u>1,334,526</u>	<u>27,398</u>	<u>1,361,924</u>



WHITEHAVEN TOWN COUNCIL

Application Form: Organisation Details Sheet

Please complete the details below where applicable for your group/organisation

Name:	Matthew Labourne
Group/Organisation:	The Colourful North CIC
Correspondence Address:	
Charity Registered Address: (if different)	As Above
Charity Number or Copy of Constitution	11201298
Contact Tel. No.	
Fax No.	n/a
Mobile Tel No.	As Above
E-mail Address:	
Bank Branch Address:	
Bank Account Name:	
Bank Account No:	
Sort Code:	
Website:	
How many staff involved:	1
Copy of annual Accounts attached:	
Registered signatory:	
Date:	01/08/2019

Funding Application Form

1a. What is the value of the grant you are applying for? (minimum grant £100 maximum £1,000 except if approved by resolution at full council)

£1,000

1b. Tell us about your project

(Max 250 words)

The Colourful North is looking to commission a mural with the Greenbank community on the corner of Woodhouse Road and St. Bees Road showcasing the wishes of the Greenbank community through a consultation process which seen the local community decide genre, artist and included the level of community involvement in the application. The wall has been an Industrial blank canvas which lacks colour and creativity which enables the community to have autonomy over re-decorating their social spaces which re-claims them from the lack of economic investment, deterioration and social exclusion.

2. What difference do you want to make?

Please consider how it relates to Whitehaven Town Council?

(Max 500 words: 10 marks)

We would like to provide beautification to an area of Whitehaven which is often viewed as heavily industrial and depleted to show the local public how murals and the artwork can help address the social and mental stigma of the surrounding area. We would like to achieve a community spirit by including the public in the mural consultation application and allow the local community to see that through the artwork, they have the ability to address the industrial stigma in their community. The mural will be a fantastic opportunity to help the wider public view the area in a better light but also allow people to present themselves and their lifestyles in a much more positive light.

The mural is inclusive of Whitehaven Town Council as it is within the district boundaries of Whitehaven and we hope to attract Whitehaven Town Council attendance should they be interested in taking part in the application activities.

WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

3. Why are you the right group/organisation to do this work?

(Max 500: words 10 marks)

The Colourful North has been commissioning murals in West Cumbria for the past 16 months and has successfully commissioned 26 designs in 14 events. Completion and beautification has enabled the local media and regional TV to cover our events along with public support which has enabled The Colourful North to continuously deliver on our proposals. We have worked with local community groups which gives them autonomy of the praise after an event and has enabled communities to re-identify pro-actively following completion of the artwork.

4. How do you know there is a need for your work, and who benefits from the work that you do?

(Max 1000 words: 15 marks)

Beautification and re-addressing the negative industrial stigma of economically deprived communities has been a process which has benefits on mental health, pride of place and Social Innovation. By addressing the Industrial stigma where people reside; It allows the community to escape through the medium of colour therapy which challenges mental health. Price of place issues in Greenbank can be challenged through the design as it allows people passing by to see the community in a positive light but allows the community to showcase itself how it wants to be seen, as opposed to how it is currently seen through its economically deprived heavily industrial appearance. Social Innovation is the ability to pro-actively become creative through the ability to re-apply your imagination which is perfect for Artistic implementation. Social Innovation is re-applied back into our local supply chain and helps the Innovators apply their creativity into their workplaces further advancing the local economy.

5. Please demonstrate why your idea is attainable? (Max 500 words: 10 marks)

We have currently been responsible for completing 26 murals through 14 events which has enabled The Colourful North to continuously deliver in our proposals for an artistic community. We have completed mural commissioning at Hensingham Primary School, Whitehaven Academy, Phoenix Youth Centre, Phoenix Bridge, Frizington community centre, St. Beghs Primary School, Valley Primary School, Mirehouse Cattle Arch (Collaboration with Young Cumbria), St. James Primary School, Oughterside Primary School, Beacon Hill Secondary School, St. Bridget's Primary School, Parton Beachcomber & Emmanuel Church Moor Row.

It is attainable idea as the art implementation is community led (if they opt for community application), community decided and allows the community to project itself how it wants to be viewed.

6. Over what time period will the project be completed:

Anticipated start date ___ 15 October 2019 – 2-week project _____

Anticipated end date _End of October 2019 – 2-week project (unspecified due to weather and complication) – predicted for 29 October 2019.

7. ORGANISATION AND CONTROL (Maximum 500 words: 15 marks)

How will you organise and manage the delivery of the project?

WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

The Colourful North has spent time researching at our local archive centre the information necessary to create a mural which has been handed onto the artist for their artist mock-up version. We will manage the process by ensuring the correct health and safety information is in place. The people control will be outsourced to Greenbank Community centre who has agreed to facilitate people involvement on the date of the event.

The artist who has been commissioning murals for over 30 years will be able to deliver the mural using step ladders and raised platforms which don't warrant a path closure however will need mapped out with cones to ensure the public are diverted around the mural. However as the road is rarely used with the public footpath following along the top, residents will be diverted along the top path.

The application over the (predicted) 14-day period will be largely up to the artist on an isolated footpath however for the community event application (1 or 2 days depending on completion and weather) will be marshalled by people who are watching the safety of artists.

How many volunteers will be involved in the delivery?

We have held a public consultation which will showcase to the local public The Colourful North. It will allow people to see the philosophy of our proposals and include people in where they would like to be included. The community will be submitting photos of past memories the artist will look to include in the design so it incorporates the community's memories and includes personalised images which should enhance community ownership.

We will organise the preparation and implementation of the design through the medium of the public's choice by taking their requests to the artist and looking for the artist to include their designs. We will offer designing to the young people through Greenbank community centre to enhance public involvement.

We aim to engage around 30 people in the delivery of the mural, from Greenbank Community centre, to the young designers, to the memories of the community and the application of the mural. The process from start to finish will take around 2 months ensuring the time limit allows the community to build the concept and generate excitement.

8. COSTS

Breakdown of costs for the project that have been thoroughly researched and itemised, with the costs outlined below being based on quotes received or known costs: (10 marks)

ITEM	COST
Artist (All Inclusive fee) – Materials, Accomodation, Food, Travel etc.	£5,000

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

TOTAL	£5,000

9. Will your project be supported by Funds that have come from other sources e.g. fundraising, other grants, business support, and volunteer hours? Please provide details. (10 marks)

Source of Income	Confirmed?		Amount
	Yes	No	
Whitehaven Town Council	<input type="checkbox"/>	<input type="checkbox"/>	£1,000
Group's own cash contribution	<input type="checkbox"/>	<input type="checkbox"/>	£
Donations	<input type="checkbox"/>	<input type="checkbox"/>	£
In-kind volunteer time	<input type="checkbox"/>	<input type="checkbox"/>	Total Estimated Hours
Grants and sponsorship* (please provide names of Funders below)			
National Lottery Community Fund	<input type="checkbox"/>	<input type="checkbox"/>	£4,000
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
	<input type="checkbox"/>	<input type="checkbox"/>	£
Total			£5,000

* Please provide only details of grants and sponsorship that are relevant to this project.

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

10. Have you successfully applied to Whitehaven Town Council for grants prior to this application?

No

If yes: -

Amount received

Month / Year received:

11. Your project has been a complete success, please give some thought to how you could continue the project if we were unable to provide further funding or indeed could only provide reduced funding a second time?

01088 002204 0021 © 2018

THE COLOURFUL NORTH CIC
13 HUNSLET PLACE
WHITEHAVEN
CA28 9BF



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For all Business Banking enquiries, please call 0800 731 6666

To help us maintain and improve our customer service we may monitor or record your calls

For the hard of hearing and/or speech impaired, Text Relay service available 18001 0800 731 6666



Online Banking service and information available at www.santander.co.uk



Santander, Customer Service Centre, Bootle, Merseyside, L30 1GB

Your account summary for 24th Jun 2019 to 22nd Jul 2019

Account name:	
Account number:	Sort Code
BIC:	IBAN:
Statement number: 007/2019	Page 1 of 3
Balance brought forward from 23rd Jun statement:	£267.94
Total Credits	£3,154.25
Total Debits	-£2,880.44
Your balance at close of business 22nd Jul 2019	£541.75
Credit interest rate: No credit interest is paid on this account	

News and information

Debit cards

We're making some changes to your Key Facts Document in September to allow us to issue either Visa or Mastercard debit cards in the future. Your up-to-date Key Facts Document will be available at santander.co.uk from 2 September 2019

Go mobile with Santander

Manage your Business Current Account on the go with iMobile Banking. You can log in with your existing Online Banking details; if you are not yet registered just call 0800 731 6666 to register and download apps for iPhone, iPad and Android mobile phones. iPhone and iPad are trademarks of Apple Inc., registered in the U.S. and other countries. Android is a trademark of Google LLC



WHITEHAVEN TOWN COUNCIL

Application Form: Organisation Details Sheet

Please complete the details below where applicable for your group/organisation

Name:	Warrant Officer Phillip Barnard
Group/Organisation:	1030 (Whitehaven) Squadron Air Training Corps
Correspondence Address:	
Charity Registered Address: (if different)	Air cadets base if next to Jackson Timber Yard, off Howgill Street/Richmond Terrace
Charity Number or Copy of Constitution	Air Cadets national documents
Contact Tel. No.	
Fax No.	
Mobile Tel No.	
E-mail Address:	
Bank Branch Address:	
Bank Account Name:	
Bank Account No:	
Sort Code:	
Website:	https://www.facebook.com/1030whitehavenaircadets
How many staff involved:	Approx 12 volunteers
Copy of annual Accounts attached:	Yes
Registered signatory:	
Date:	

Funding Application Form

1a. What is the value of the grant you are applying for? (minimum grant £100 maximum £1,000 except if approved by resolution at full council)

£1,000 would be a great help towards our total.

1b. Tell us about your project

(Max 250 words)

Project is to purchase Mobile Team Challenge equipment and training. The equipment will enable us to deliver more effective leadership training to our cadets, and importantly the staff training will ensure the equipment is being used most effectively and to its full potential. The bag contains an assortment of items that enable 136 different activities; the facilitator training will be delivered on site for up to 12 volunteers. Mobile Team Challenge is a global brand that delivers in health care, criminal justice, private businesses, the 3rd sector, military and education.

2. What difference do you want to make?

Please consider how it relates to Whitehaven Town Council?

(Max 500 words: 10 marks)

The MTC equipment will provide the cadets with a wider experience of leadership activities. To date, every cadet who has applied to join the RAF has been successful, and others have entered careers in other uniformed services such as the Army or Police. This is testament to the skills developed whilst being a cadet, which is something we wish to build on. Our cadets come from a range of backgrounds and some have autism and aspergers, we are starting to become more community facing and hope to become part of youth provider networks, and have also engaged with youth participation staff at Cumbria County Council.

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

3. Why are you the right group/organisation to do this work?

(Max 500 words 10 marks)

As part of this project we are going to be sharing the equipment and the training places with our neighbours at Whitehaven Army Cadets, Whitehaven Navy Cadets and Whitehaven Harbour Youth Project. As mentioned previously we have a track record of developing successful leaders. We have also considered hiring out the equipment to aid sustainability and make best use of the resource available to our young people and communities.

4. How do you know there is a need for your work, and who benefits from the work that you do?

(Max 1000 words: 15 marks)

As mentioned previously we have joined up with the army and navy cadets, and Harbour Youth Project to deliver this project. We envisage being able to reach up to 1,400 young people. The kit will also be used for joint cadets training camps for 10 weekends of the year. We have a healthy membership and at times need to operate a waiting list for places at cadets; where subscriptions are a barrier to taking part we are able to make allowances to ensure that no child misses out through financial circumstances. The skills learnt through cadets are well regarded by prospective employers and in further education applications too.

5. Please demonstrate why your idea is attainable? (Max 500 words: 10 marks)

Leadership and problem solving activities already take place within cadet groups, but this equipment will be more professional, will condense the amount of storage space needed at our base, and the training will ensure it's used properly and to it's full potential. We already have support of army and navy cadets, and Harbour Youth, and are looking to make further links with other potential user groups. We acknowledge that at a time of reduced resources and high demand on grant sources we need to maximise the benefit of our project.

6. Over what time period will the project be completed:

Anticipated start date September 2019

Anticipated end date Ongoing once equipment is purchased and training completed

7. ORGANISATION AND CONTROL (Maximum 500 words: 15 marks)

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WHITEHAVEN TOWN COUNCIL – GRANT APPLICATION

How will you organise and manage the delivery of the project?

How many volunteers will be involved in the delivery?

We hope that the equipment will be used on a weekly basis; we aim to have a rota of activity and groups. All volunteers involved with the aforementioned groups will be involved with delivery, and of course the 12 trained volunteers will be able to cascade down.

8. COSTS

Breakdown of costs for the project that have been thoroughly researched and itemised, with the costs outlined below being based on quotes received or known costs: (10 marks)

ITEM	COST
Equipment and training including VAT	£8,394
TOTAL	£8,394

9. Will your project be supported by Funds that have come from other sources e.g. fundraising, other grants, business support, and volunteer hours? Please provide details. (10 marks)

Source of Income	Confirmed?		Amount
	Yes	No	

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Air Training Corps Squadron Summary of Receipts and Payments

ACCTS FORM 60
(Rev Mar 18)

Squadron Account for the Year Ended 31 March 2019

I certify that all monies and other assets received on behalf of and for the use of:

No

1030

Whitehaven

Squadron ATC

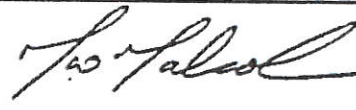
from Investments, Permanent Endowments, Use of Land or Buildings (where applicable) and all other fund income sources, have been properly recorded and accounted for as shown on the summary overleaf and represents the total Assets, Receipts and Payments of the Squadron for the year ending 31 March 2019.

The gross income to the account is less than £100,000 during this Financial Year.

Date:

10 Jun 19

Treasurer's Signature:



Treasurer's Name (in capitals):

MW Malcolm

Is the Squadron registered for Gift Aid

Yes



No



This Statement of Receipts and Payments has been presented to and approved by the Committee.
Signed on the Committee's behalf:

Chairman's Signature:



Date:

10 Jun 19

Chairman's Name (in capitals):

A D Ross

WING DATE STAMP

For Wing HQ Use Only

WgExO Signature:

Name (in Capitals):

Notes:

1. In completing the Statement of Squadron Assets, do not include any Land owned by MOD, RFCA or any other Public Body nor buildings maintained by Public Authorities.
2. In completing this Account, Treasurers must ensure that all Receipts from outside Bodies, e.g. Parents' committees, other Sub-committees, or Supporting Associations are included.

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RECEIPTS	
	£
1. Balance in hand as at 31 March 2019 - Welfare Account	5,652.91
Savings acct	2,099.20
2. Receipts from Interest & Grants	
a. Interest from Deposit accounts	2.50
b. Legacies	0.00
c. Permanent Endowment Receipts	0.00
d. Local Subscriptions or Donations	0.00
e. Receipts from Sub-letting of Land or Premises	0.00
f. Grants from Education or Local Authority (Cumbria Community Foundation,)	2,022.94
g. Community Fund (National Lottery Grant)	0.00
3. General Receipts (if insufficient space continue on plain sheet)	
a. Cadet Subscriptions	2,966.00
b. Band	0.00
c. Sport	0.00
d. Canteen	0.00
e. HQ RAFAC - for use of Squadron Owned Vehicle (SOV)	
f. HQ RAFAC - Rations Allowance	
g. Social & Fund-raising (state nature of activity)	
Presentation Night Raffle	85.00
Tesco bags of Help	2,000.00
Whitehaven Town Council	895.75
4. Other Receipts (specify)	
Gift Aid	626.12
Camp Fees	729.15
Accounts Admin Grant	75.00
HMG Fuel Repayments	846.35
Account Adjustment	40.96
Page 2	Version 3 0

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5. Loan advance during the year (if applicable)	
* TOTAL A	£18,041.88

* TOTALS A AND B MUST AGREE

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PAYMENTS		£
1. Finance		
a. Loan or overdraft charges (if applicable)		0.00
b. Loan repayments (if applicable)		0.00
2. Payments from Education or Local Authority Grants		
3. General Payments (if insufficient space continue on plain sheet)		
a. Cadet Subscriptions to Wing		1,291.11
b. Band		0.00
c. Sports		145.91
d. Canteen		0.00
e. Insurance		0.00
f. Rental of Land or Premises		0.00
g. Squadron Owned Vehicle (SOV)		0.00
h. Rations		0.00
i. Social & Fund-raising (state nature of activity)		
Sqn Presentation evening		245.00
RBL Poppy Appeal		35.88
Christmas Camp		100.00
Cadet Dinner Night Deposit		200.00
4. Other Payments (specify)		
Telephone and Internet		491.63
Fuel		810.58
General equipment Purchases		223.93
Leadership and skills badges		239.82
Stationary		27.47
Sqn Banner		925.75
Sqn Gazebo		1,283.67
Wreath - RBL		25.00
Welfare Contribution to Cdt		150.00
Sqn Lap Top		359.99
C & L Wing Camp Reimbursement		0.00
Wing EO Retirement		50.00

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5. Balance in hand as at 31 March 2019 - Welfare Account	11,427.14
* TOTAL B	£18,041.88

*** TOTALS A AND B MUST AGREE**

DRON ASSETS AND LIABILITIES

Total Value of Investments held	17500.00
Total Value of Land and/or buildings owned by the Squadron	nil
Total Value of all other Squadron Assets (Specify Assets at current value)	nil
Bank balances & cash held (this should equal Payments para 5)	11,427.14
Any monies owed to the squadron as an asset	nil
TOTAL SQUADRON ASSETS	£28,927.14
Any material liabilities that need to be met from the funds	
TOTAL SQUADRON LIABILITIES	£0.00

the end

CHARITY FUNDRAISING

The

Amount of Money raised by the Sqn for "Other" Charities	Amount
eg: Wings Appeal, RBL Poppy - Please list beneficiaries and amounts (even if estimate)	
RBL Poppy Appeal	£35.88

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	TOTAL	£35.88
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INDEPENDENT EXAMINER'S REPORT

Independent examiners report to the members of the civilian committee (trustees) of

No 1030 Whitehaven Squadron ATC for the year ending 31 March 2019

Respective responsibilities of committee and examiner

The charity's committee is responsible for the preparation of the accounts.

It is the independent examiner's responsibility to:

- a) examine the accounts,
b) to confirm they agree with the squadron records, and
c) to state whether particular matters have come to his/her attention.

Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination (which had been carried out in accordance with the guidance notes in Annex A, Chapter 4 of ACP10), no matter has come to my attention (other than that disclosed below*):

- a. which gives me reasonable cause to believe that; in any material respect, the requirements:
- to keep accounting records and / or
- to prepare accounts which accord with the accounting records and comply with the accounting requirements have not been met; or
b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in brackets if they do not apply.

Give here brief details of any items that the examiner wishes to disclose. Only complete if the examiner needs to highlight material problems (use a separate sheet as necessary)

Nil

Signed C Mossop Date 16 Jun 19

Name C Mossop

Relevant professional qualification(s) or body (if any) Nil

Address 39 George Street Whitehaven Cumbria

Postcode CA28 7PH

Notes:

- 1. An independent examiner is an independent person who is reasonably believed by the squadron committee (trustees of the account) to have the requisite ability and practical experience to carry out a competent examination of the accounts.
2. This person must be someone other than a signatory of the treasurer's or chairman's certificate and must have no direct role in the direction of the fund.

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Quote date: 21/05/2019
WO Philip Barnard
1030 SCD Whitehaven
oc.1030@mtcchallenges.org

This Quotation will remain valid for 30 days after the above date

Quantity	Item	Unit cost	VAT	Net
1	UK- 5069 MTC Performance Kit (Youth)	6995.00	20%	8394.00

Net Amount: 8394.00
VAT: 1718.40
Total amount due: 10112.40

Due: 1 Year on 20th August 19

The above prices include all Finance, Insurance, Work, Administration, IT services, postage and other costs and VAT contributions for all materials.

Payment Terms

- All quotations are subject to our standard terms and conditions.
- Payment should be made by bank transfer to the account details below.
- Bank details: Bank of Scotland PLC, 100 George Street, Glasgow G2 7JL, Scotland, UK. Account No: 00000127, Sort Code: 7500 0001.

