

WHITEHAVEN TOWN COUNCIL – MEETING MINUTES

Meeting: Meeting of Full Council	Location / Date / Time: The Senhouse Centre – Meeting Room 1915hrs 26/05/16
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Present: (Participants) Cllr. M Guest (MG) Cllr J Laine (JL) Cllr J Forster (JF) Cllr G McKew (GMck) Cllr G Roberts (GR) Cllr D Elliott (DE) Cllr N Williams (NW) Cllr C Arrighi (CA) Cllr J Kane (JK) Cllr R Gill (RG) Cllr O Kane (BOK) Mr L Abrahams (Clerk)(LA) Register Signed by all above	Observer: Public participation Press Whitehaven News Apologies None Absent None
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ITEM	DETAIL	INITIALS
334/16	AGENDA ITEM 1 Welcome to the Annual Meeting & Mayor Making Ceremony of FC – Opened by Cllr MG House keeping	MG LA
335/16	AGENDA ITEM 2 Election of Whitehaven Town Council Mayor - 2016-17 Motion to elect Whitehaven Town Council Mayor for FY 2016-17 Amendment to Motion: Voting to take place on an anonymous ballot paper and handed to the clerk for count, verified by an independent member of the public and the clerk. Prop: JK 2 nd BOK RESOLVED Amendment Carried - No objections The Clerk stated: This does not detract from compliance with Standing Order 5e, First order of business The Clerk ask for a Member of the electorate to participate in the verification. Cllr Gill asked for the volunteer to be non-political. Teresa Ancell was nominated and accepted. The Clerk explained the election process:	MG JK BOK LA LA LA

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	<ol style="list-style-type: none"> 1. Please indicate your choice by placing an 'X' in ONE of the boxes. 2. For Abstain place an 'A' across the centre line 3. Spoiled Papers will not be counted 4. Papers with 2 'X' will not be counted 5. No other mark except X or A will be accepted 6. All ballot papers should be folded twice and placed in the bag for collection by the clerk 7. Verification will be by the Clerk and one person nominated by the Council in presence of the Public. 8. The verification count will be final. <p>A secret ballot took place for election of Mayor.</p> <p>Cllr Guest 4 Cllr Gill 7</p> <p>RESOLVED: Cllr Gill was elected Mayor of Whitehaven Town Council for period 2016-17.</p>	<p>ALL</p> <p>LA</p>
<p>336/16</p>	<p>AGENDA ITEM 3</p> <p>Motion for Mayor to accept office</p> <p>The Clerk asked the Mayor to sign a Declaration of office. The Proper Officer (Mr L Abrahams) signed the declaration of office as a witness in accordance with:</p> <p>(4) Where the declaration is made before another person authorised by section 83(4) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration.</p> <p>(5) For a person elected to the Office of Chairman or Mayor, the declaration must be made at the meeting at which he/she is elected. For Councillors, the declaration must be made before or at the first meeting of the Parish</p> <p>The Mayor was presented with the Whitehaven Badge of office</p> <p>RESOLVED: Cllr Gill formally accepted office as Mayor</p> <p>Cllr Guest congratulated Cllr Gill and Vacated the seat.</p>	<p>RG</p> <p>LA</p>
<p>337/16</p>	<p>AGENDA ITEM 4</p> <p>Election of Whitehaven Town Council Deputy Mayor - 2016-17</p> <p>Motion to elect Whitehaven Town Council Deputy Mayor for FY 2016-17</p>	<p>RG</p>


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	<p>Cllr Laine proposed an Amendment to the Amendment on Agenda item 2 to make the ballot public. The Clerk rejected the Amendment on the basis that the Motion had passed and been voted upon.</p> <p>An Amendment to an Amendment may not be made on a past motion. A secret Ballot was taken by the Clerk and verified by Teresa Ancell.</p> <p>A secret ballot took place for election of Deputy Mayor.</p> <p>Cllr Roberts 6 Cllr O’Kane 5</p>	<p>JL</p>
<p>338/16</p>	<p>RESOLVED: Cllr Roberts was elected Deputy Mayor of Whitehaven Town Council for period 2016-17.</p> <p>AGENDA ITEM 5 Motion for Deputy Mayor to accept office The Clerk asked the Deputy Mayor to sign a Declaration of office. The Proper Officer (Mr L Abrahams) signed the declaration of office as a witness in accordance with: (4) Where the declaration is made before another person authorised by section 83(4) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration. (5) For a person elected to the Office of Vice Chairman or Deputy Mayor, the declaration must be made at the meeting at which he/she is elected. For Councillors, the declaration must be made before or at the first meeting of the Parish RESOLVED: Cllr Roberts formally accepted office as Deputy Mayor</p>	<p>GR</p> <p>GR</p>
<p>339/16</p>	<p>AGENDA ITEM 6 Apologies for absence None NOTED (Reasons and notification given to the Clerk in accordance with standing orders)</p>	<p>RG</p>
<p>340/16</p>	<p>AGENDA ITEM 7 (1)Minutes of Council Meeting held on 2802416 Motion for; MAYOR to sign minutes as a true and correct record. RESOLVED to approve all the above noted minutes as a true record. Signed by the MAYOR</p>	<p>RG</p>

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<p>346/16</p>	<p>(7) Planning (GMck/DE/BOK) (3) (8) Christmas Events Sub-committee (GMck/JL/JK) (3)</p> <p>RESOLVED to Accept member nominations</p> <p>AGENDA ITEM 12 Chairs of Committees To receive nominations for Chair for the following Committees of the Council Regeneration (Chairs of Committees To receive nominations for Chair for the following Committees of the Council</p> <ul style="list-style-type: none"> (1) Regeneration (CA) (2) Finance & Property (JL) (3) Staffing (GMck/GR) (4) Policy & Resources (RG) (5) Allotments & Open Spaces (JF) (6) Events and Culture (CA) (7) Planning N/A (8) Christmas Events Sub-committee) (JL) <p>RESOLVED to Accept member nominations for Chair</p>	<p>RG</p> <p>RG</p>
<p>347/1</p>	<p>AGENDA ITEM 13 Terms of Reference Motion to review Committee Terms of Reference. Motion to defer to respective committees</p> <p>VOTE FOR (9) ABSTAIN (1) RESOLVED To appoint accept report</p>	<p>ALL</p> <p>ALL</p>
<p>348/16</p>	<p>AGENDA ITEM 14 Motion for all committees to meet before the next meeting of Full Council to select Chair, Vice Chair and approve TOR's. And for Clerk to facilitate meeting GR Prop Sec JF RESOLVED</p>	<p>ALL</p>
<p>349/16</p>	<p>AGENDA ITEM 15 Standing Orders Motion for Policy & Resources to review standing orders before the next meeting of Full Council GR Prop Sec JF RESOLVED</p>	<p>ALL</p>

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350/16	<p>AGENDA ITEM 16 Financial Regulations Motion for Policy & Resources to review Financial regulations before the next meeting of Full Council GR Prop Sec JF RESOLVED</p>	ALL
351/16	<p>AGENDA ITEM 17 Code of Conduct Motion to adopt Whitehaven Town Council Code of Conduct GR Prop Sec JF RESOLVED</p>	ALL
352/16	<p>AGENDA ITEM 18 Calendar of Meetings Motion to accept the attached calendar of meeting for FY 2016-17 GR Prop Sec JF RESOLVED</p>	ALL
353/16	<p>AGENDA ITEM 19 Items to be placed on Agenda of next meeting RG: Mayoral rotation CA: Picnic in the Park JL: Standing Orders JL: Allotment report JL: Financial regs BOK: St Nicholas Planting</p>	All
	<p>Date and venue next meeting. 30th June 7PM Civic Hall</p> <p>Meeting closed at 845PM ends</p> <p>The Chair CLOSED the meeting at 845PM</p> <p>END</p> <p>Signed as a True record</p> <p>Mayor_ Cllr R Gill </p>	RG