

WHITEHAVEN TOWN COUNCIL – MEETING MINUTES

Meeting: Staffing Committee	Location / Date / Time: Civic Hall Centre 1800hrs 12/07/16
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Present: (Participants) Cllr J Forster JF Cllr B O’Kane BOK Cllr G McKew GMcK Cllr N Williams NW Mr L Abrahams (Clerk) LA Register Signed by all above	Observer: Public participation - None Press None Apologies Cllr Roberts GR- Other meeting
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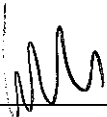
ITEM	DETAIL	INITIALS
26/16	AGENDA Item 1 Apologies for absence Cllr G Roberts GR -Work The meeting commenced by consensus at 1803hrs Welcome to staffing meeting by the chair	GR
26/16	AGENDA ITEM 2 Declarations of Interest No declarations of Interest	All
27/16	AGENDA ITEM 3 Public Participation No Public Participation	GR
28/16	AGENDA ITEM 4 Not required	GR
29/16	AGENDA ITEM 5 Minutes of last meeting The clerk left the room Motion to approve minutes of meeting held on 270416 as a true and accurate record. Minutes signed by the Chairman. RESOLVED	GR
30/16	AGENDA ITEM 6 Motion to Appoint Vice Chair JF nominated BOK GMcK seconded RESOLVED that Cllr O’Kane be Vice Chair	BOK
31/16	AGENDA ITEM 7 Motion to accept and agree TOR’s Item 13. To read ‘have’ TOR’s amended & accepted RESOLVED	GR

LMA

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32/16	<p>AGENDA ITEM 8 The clerk left the room Contract for Clerk & RFO To review agreed revisions and finalise contract Cllr Gill ask for recommendation to FC to appoint a deputy Clerk RESOLVED</p>	ALL
33/16	<p>AGENDA ITEM 9 Clerk returned EU working hours waiver Motion for Clerk to Sign RESOLVED</p>	ALL
34/16	<p>AGENDA ITEM 10 Pension Scheme for Clerk & RFO. Motion to implement LGPS RESOLVED</p>	ALL
35/16	<p>AGENDA ITEM 11 Pension Scheme for Clerk & RFO. Motion to implement LGPS Motion to review office roles and staffing needs for 2016-17 Motion to recommend to FC RESOLVED</p>	ALL
36/16	<p>AGENDA ITEM 12 Motion to review 'Green Team' roles and staffing needs 2016-17 Motion to recommend to FC DEFER</p>	ALL
37/16	<p>AGENDA ITEM 13 Review report a recruitment agency appointment. Motion to recommend to FC DEFER</p>	ALL
38/16	<p>AGENDA ITEM 14 Review report to co-opt a recruitment advisor. Motion to recommend to FC DEFER</p>	ALL
39/16	<p>AGENDA ITEM 15 Discipline & Grievance Policy Review and adopt Motion to recommend to FC RESOLVED to Accept</p>	
40/16	<p>AGENDA ITEM 16 Matters to be raised at next meeting NONE</p>	
41/16	<p>AGENDA ITEM 17 Date and place of next meeting To be advised</p>	

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	<p>The Chair meeting closed at 7.30PM</p> <p>END</p> <p>Signed as a True copy</p> <p>Chair_ Cllr G McKew  _____</p>	
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