

WHITEHAVEN TOWN COUNCIL

Clerk to Whitehaven Town Council & Responsible Financial Officer

Mr. Leslie J Abrahams - Tel. 07536091604

Summons

On this day **21th August 2016** you are duly summoned to attend a Meeting of the Christmas Sub- Committee of **WHITEHAVEN TOWN COUNCIL** which will be held at:

Venue: The Civic, Lowther Street, Whitehaven, CA287SH

Location: First floor room – (disabled access available)

Date: Thursday, 25th August 2016

Time: 5.00 PM

To transact the business set out in the agenda attached.

To: Members of the Christmas Events Sub-Committee of Whitehaven Town Council.

Councillors: Cllr Darren Elliot - Chair (nominee)

Cllr Gavin McKew

Cllr Jeanette Forster

Cllr John Kane

Cllr Ray Gill – ex officio

Cllr G Roberts – ex officio

Signed: 

Date: 21/08/2016

Leslie J Abrahams – Proper Officer & Responsible Financial Officer

WHITEHAVEN TOWN COUNCIL

Note: Standing Order 4 (d) v requires any Member who is unable to attend to confirm to the Proper Officer (2) days before the meeting that they are unable to attend.

AGENDA

Item	Detail	Notes
1	AGENDA ITEM 1 Apologies for absence To receive apologies for absence.	
2	AGENDA ITEM 2 Declarations of interest – To receive any declarations of pecuniary or other interests in particular matters to be raised at this meeting.	
3	AGENDA ITEM 3 Public participation. To take representation from the public in respect of business on the agenda. Note: This is a platform to answer such representations the chair may respond in accordance with Standing order 3(h). Maximum 15 mins & 3 mins per person.	
4	AGENDA ITEM 4 Press and Public Exclusion A motion to resolve exclusion of the press and public from a closed meeting. (if required) In accordance with Public Bodies (Admission to Meetings) Act 1960, s.1 100	
5	AGENDA ITEM 5 Minutes of Previous meeting. NONE	
6A	AGENDA ITEM 6A Appointment of Chair To accept nominations from Members Motion to appoint Chair	
6B	AGENDA ITEM 6B Appointment of Vice Chair To accept nominations from Members Motion to appoint Vice Chair	
7A	AGENDA ITEM 7A Nominations for Committee Motion to accept New nominations	

WHITEHAVEN TOWN COUNCIL

7B	AGENDA ITEM 7B Co-options for Committee Motion to accept Co-options	
8	AGENDA ITEM 8 Terms of Reference To be discussed at the meeting Motion to accept and agree amended Terms of reference.	
9	AGENDA ITEM 9 Event date & programme of events Motion to Agree date of lights switch on Motion to agree draft programme of events	
10	AGENDA ITEM 10 Review of 2015 – ex chair report Motion to accept report	
11	AGENDA ITEM 11 Feed Boxes- discuss and agree way forward Motion to obtain estimates	
12	AGENDA ITEM 12 Licence application & Event plan Motion for Clerk to progress	
13	AGENDA ITEM 13 Review and Agree budget Motion to accept budget	
14	AGENDA ITEM 14 Review and Agree Ice Rink options Motion to recommend inclusion to FC	
15	AGENDA ITEM 15 Motion to agree Recommendations to Full Council	
16	AGENDA ITEM 16 Any matters Cllr's wish raised at the next meeting	
17	Agenda Item 17 Date and place of Next Meeting To confirm the date and place of the next meeting.	
END		