

# WHITEHAVEN TOWN COUNCIL

**Clerk to the Council:**

Marlene Jewell  
Telephone: 01946 67366

**Chairman:**

Councillor Chris Hayes

To: **Members of the Whitehaven Town Council**

You are duly **SUMMONED** to attend an **EXTRAORDINARY MEETING of WHITEHAVEN TOWN COUNCIL** which will be held in **THE HARBOUR GALLERY, THE BEACON, WEST STRAND, WHITEHAVEN**

**Date: 10<sup>th</sup> June 2021**

**Time: 6.00pm**

Signed.....*Marlene Jewell*.....Dated.....*4<sup>th</sup> June 2021*.....  
Marlene Jewell, Clerk and Responsible Financial Officer

## **AGENDA**

### **1. Apologies for Absence**

To receive apologies for absence

### **2. Declarations of Interest**

To receive declarations of interests by elected members in respect of Agenda items

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

### **3. Public Participation**

### **4. Expenditure for Events – Report to follow**

### **5. Sponsorship for Young Entrepreneurs Markets**

### **6. Council Building Inspections – Clerk to give a report**

## **EXPENDITURE FOR EVENTS**

To inform the Council of the extra expenditure required for an event.

### **1.0 INTRODUCTION**

- 1.1 The Council's next event in St Nicholas Gardens is on 25<sup>th</sup> June 2021 and is part of a weekend of events.
- 1.2 The event in St Nicholas Gardens is a science show for local schools and a traders/antique market. There has been huge demand for this and it is now necessary to hire an additional marquee to house the antiques market.
- 1.3 Quotes have been sought for the provision of a marquee but only one has been received to date. This together with all others received will be reported to the Council Meeting

### **2.0 RECOMMENDATION**

- 3.1 It is recommended that an additional marquee be hired and that the quotes received be considered.

**REQUEST FOR SPONSORSHIP FOR YOUNG ENTREPRENEURS  
MARKET**

To consider a request from Copeland Borough Council for sponsorship for the Young Entrepreneurs Market.

**1.0 INTRODUCTION**

- 1.1 Copeland Borough Council is setting up monthly Young Entrepreneurs Markets commencing on 12<sup>th</sup> June 2021.
- 1.2 The Market will be on King Street to support the local shops and the market stalls are free for all 16-25 year olds.
- 1.3 A request has been received from Copeland Borough Council asking if the Council would like to sponsor the monthly Market. This is shown at Appendix 1 and you will see that costings have also been given.
- 1.4 The Council has a budget of £10,000.00 for markets and the power for expenditure on sponsoring the Young Entrepreneurs Market will depend on the nature of the sponsorship.

**2.0 RECOMMENDATION**

- 3.1 It is recommended that the Council considers the request and decides :-
  - (i) Whether or not to sponsor the Young Entrepreneurs Market and if so
  - (ii) To decide the amount of the sponsorship and identify what it is for.

**Whitehaven Town Council**

APPENDIX 1

**From:** Jenny Brumby  
**Sent:** 17 May 2021 15:30  
**To:** Whitehaven Town Council  
**Subject:** RE: The Young Entrepreneurs Market

Hi,  
 The market starts next month on the 12<sup>th</sup> June, so we get the better months in front of us.  
 Please find below some of the costing for the market, so you can see what the money will be spend on, the costings are just a draft at this stage.  
 The funding will also go towards to provide mentorship and a small grant to support the development for the young entrepreneurs.  
 The market is monthly initially and hopefully weekly if we have success with the programme.  
 We also want to create a great atmosphere so there will be music and entertainment whilst the market is on.  
 The market will be placed up King Street to support the shops in that area and hopefully bring more footfall to the centre of Whitehaven.  
 We currently have 12 stalls booked for the June Market.  
 Any financial support will be beneficial, the town council logo will be placed on all marketing products and public information.

Year 1 YEM costings	No of People or item	Cost per hour/item	Months	Total
Community Services	4	£15 x4	12	£5400
Covid marshal	1	£15x8	12	£1440
Purchase small market stalls	10	£300		£3,000
Social distance signs	12	£12		£96
Hand sanitizer station	2	£120		£240
Flyers	500	£50		£50
Grant Funding	30	£300		£9000
Flags	4	£90		£360
Entertainment	6 people	£200	12	£2400
Validation, advice, programme.	30 people	£600	12 courses	£7200
<b>Total Expenditure</b>				<b>29,186</b>

If you have any questions at all please let me know.

Kind regards

Jenny

**From:** Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>  
**Sent:** 17 May 2021 15:13  
**To:** Jenny Brumby  
**Subject:** RE: The Young Entrepreneurs Market

**WARNING: External email, think before you click!**

Please report any suspicious email to our [IT Helpdesk](#)

Hello Jenny

I can put it on the Agenda for the Council Meeting at the end of June as I will need a Council resolution. In the meantime can you tell me please what you are looking for sponsorship for and how much? The Annual Council Meeting is on 27<sup>th</sup> May 2021 but I've already got 29 items on the Agenda so it would be need to be dealt with at the June Meeting. Also we may have an extraordinary meeting between May and end of June so it could go to that if you can get the details to me.

Regards

Marlene

**From:** Jenny Brumby

**Sent:** 17 May 2021 15:05

**To:** Whitehaven Town Council <[Clerk@whitehaventowncouncil.co.uk](mailto:Clerk@whitehaventowncouncil.co.uk)>; Cllr Brian OKane

**Subject:** The Young Entrepreneurs Market

Hi,

Welcome to Copelands Monthly Young Entrepreneurs Market.

We are writing to you to invite you to support the exciting new market for Young Entrepreneurs launching on Sat 12<sup>th</sup> June, 10am till 3pm.

As we continue with our recovery from Covid-19, it is vitally important – now more than ever – that we support our local businesses, and I believe the time is right to launch our positive campaign.

The market stalls are FREE for all 16 – 25-year olds, we invite Copelands budding entrepreneurs & future business owners to set up a stall at Copeland's Young Entrepreneur's Market.

We currently have one sponsor which is MetalCraft, I would like to ask if Whitehaven Town Council would also like to sponsor the monthly market.

I would like to set up a meeting to discuss further or have 5 minutes at the next Town Council meeting.

Kind Regards

**Jenny Brumby**

Business Liaison Officer

Copeland Borough Council

01946 598300

07385362788

[Jenny.Brumby@copeland.gov.uk](mailto:Jenny.Brumby@copeland.gov.uk)

Copeland Borough Council, Whitehaven Commercial Park, Moresby Parks, Moresby, Whitehaven, CA28 8YD. Tel: 01946 598300

Fax: 01946 598303. [www.copeland.gov.uk](http://www.copeland.gov.uk), [info@copeland.gov.uk](mailto:info@copeland.gov.uk)



*Proud of our past. Energised for our future.*