

# WHITEHAVEN TOWN COUNCIL

**Clerk and Responsible Financial Officer:** Marlene Jewell  
Telephone: 01946 67366  
**Chairman:** Councillor Chris Hayes

To: **Members of Whitehaven Town Council**

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **THURSDAY 31st March 2022** at **6:00pm**

Signed..... *Marlene Jewell* ..... Dated *25<sup>th</sup> March 2022*  
Marlene Jewell, Clerk and Responsible Financial Officer

## AGENDA

### 1. Apologies for Absence

### 2. Declarations of Interest

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

### 3. Public Participation

### 4. Minutes of the Council Meeting held on 24<sup>th</sup> February 2022

### 5. Planning Applications

### 6. Finance Report

### 7. Queen's Platinum Jubilee Commemorative Gifts for School Pupils

### 8. Badge Bed at Corkickle

### 9. Christmas Lights Infrastructure

### 10. Consultation on two potential Sites for Gypsy and Traveller Accommodation

### 11. Replacement of compost due to infestation of Vine Weevil

### 12. In Cumbria Advertising

**13. Edible Insects Science Show**

**14. Councillor Ward Matters**

**15. Date and Time and Venue of Next Meeting**

**IN PRIVATE**

That prior to the following items of business the Chairman will move the following resolution:

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw.

**16. Lease of Former Editors Office**

**17. Grant Application – WADAOS**

**18. Grant Application - EC**

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Council Meeting held on 24th February 2022

**Present:** Councillor C Hayes (Chairman); Councillor E Dinsdale; Councillor R Gill; Councillor C Maudling; Councillor B O’Kane; Councillor J Rayson; Councillor G Roberts; Councillor R Redmond;

M. Jewell, Clerk and Responsible Financial Officer

V Gorley, Assistant Clerk

Members of the Public

### **1951/22** Apologies for Absence

Apologies for absence were received as follows: -

Councillor Carr	Work Commitments
Councillor G Dinsdale	ill

It was proposed by Councillor Hayes and seconded by Councillor Gill that the apologies for absence given be accepted and noted. A vote was held and it was unanimously

**RESOLVED** - That the apologies for absence be accepted and noted.

### **1952/22** Declarations of Interest

Councillor Maudling entered the Meeting and declared an interest in Item 5 as he was a member of CBC’s Planning Panel

Councillor Roberts declared that he was a member of Cumbria County Council

### **1953/22** Public Participation

A member of the public (MB) attended to speak about the West Cumberland Hospital and the lack of coronary care facilities. She said she had had a heart attack last summer with a 99% blockage of her artery. She made the following points: -

- She was in the West Cumberland Hospital for 3 days before she could get a bed in Carlisle

- When she was given a bed, she had to wait for an ambulance which took a further 36 hours
- She was sent to Carlisle at 2.00am in the morning
- All the time she was in West Cumberland Hospital she was in pain and the staff there did the best they could but that healthcare round here was a postcode lottery because if she had had a heart attack in Carlisle there would have been no problem as she would have been taken to the relevant place not stuck for 3 days in West Cumberland Hospital
- She said this was not a rare thing as everybody knows someone who has had a stroke or heart attack and thought it was totally unacceptable that that was what we're presented with in Whitehaven especially as they are spending £40 million on a new hospital and they can't deliver services like that
- There was a sense of isolation as well as although she wasn't allowed visitors because of the pandemic that was an exception rather than a rule. Even though her family were not allowed to visit her she knew people on the ward at West Cumbria Hospital. So, there was a friendly face at a time when she was there not knowing whether she was going to live or die and in pain from the heart attack and nobody knew what treatment she needed until she went to Carlisle
- She said she thought there should be a lot of voices raised in protest at this because it was totally unacceptable

At this point Councillor Roberts declared an interest as he was Chairman of CMTW Partnership and (MB) had written to him and he had forwarded the issue to Health Scrutiny Committee of CCC.

Councillor Gill said the Council should support (MB) on behalf of the people of the Town and said on behalf of the Council that they had no powers to do anything about this but the Council could make its voice heard to those that matter. He said the Council should send a letter of protest to the Health Service at Carlisle stating the Council's disappointment and its desire for the facilities to be re-instated at West Cumberland Hospital.

Councillor O'Kane said this was bigger than Whitehaven and it should go to Copeland Borough Council as well and it was one of those things that everyone had protested about and at the end of the day it was ignored by the Commission that looked into everything. It was so difficult at the moment to try and change what's there but that we still had to try and that when we write the letter it should go to the Elected Mayor with a request that they endorse the feeling of the Town Council.

In response to a question from Councillor Maudling (MB) said she was now very well

(MB) thanked the Council for listening to her and for giving her their support.



**1954/22 Minutes of the Council Meeting Held on 27<sup>th</sup> January 2022**

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Minutes of the Meeting held on 27th January 2022 be approved and signed by the Chairman as a correct record. A vote was held and it was unanimously

**RESOLVED** -That the Minutes of the Meeting held on 27th January 2022 be approved and signed by the Chairman as a correct record.

**1955/22 Planning Applications**

The Council considered a list of Planning Applications received and shown at Appendix 1. It was proposed by Councillor Gill and seconded by Councillor O’Kane that following full consideration of the planning applications that CBC be informed that the Council had no representations to make on the Planning Applications shown at Appendix 1. A vote was held and 7 Councillors voted for and 1 Councillor abstained.

**RESOLVED** - That following full consideration of the planning applications that CBC be informed that the Council had no representations to make on the Planning Applications shown at Appendix 1.

**1956/22 Finance Report**

The Council considered a Finance report.

- i. Appendix 1 – The Assistant Clerk reported that there was 2 extra invoices to be considered namely:

Cumbria Media	£32.00 for uploading and maintenance of website
Westcom	£216.00 Annual Licence for Microsoft Azure

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the Invoices shown at Appendix 1 together with the 2 extra invoices above be approved and paid. A vote was taken and it was unanimously

**RESOLVED** – That the Invoices shown on Appendix 1 together with the 2 extra invoices above be approved and paid.

- ii. Appendices 2 and 3 – It was proposed by Councillor Hayes and seconded by Councillor Gill that Appendices 2 and 3 be approved and noted. A vote was held and it was unanimously

**RESOLVED** – That Appendices 2 and 3 be approved and noted.

**1957/22**     **Westcom Upgrades of PCS**

Following a visit from the Councils IT Contractor the Council considered a report on upgrades/replacement of its 3 PCs. Following a discussion, it was proposed by Councillor Gill and seconded by Councillor Hayes that the 3 PCs be upgraded by the IT Contractor at a cost of £90.00 per PC plus the £50 collection and return fee. A vote was held and it was unanimously

**RESOLVED** – That the 3 PCs be upgraded by the IT Contractor at a cost of £90.00 per pc plus the £50 collection and return fee.

**1958/22**     **Hewlett Packard Enterprise Support Scheme**

The Council considered a report on the renewal of the Contract for support services hardware with Support Warehouse who act on behalf of Hewlett Packard Enterprise at a cost of £109.00 plus VAT for 1 year. It was proposed by Councillor Roberts and seconded by Councillor Gill that the Contract with Support Warehouse on behalf of Hewlett Packard Enterprise be renewed for 1 year at a cost of £109.00 plus VAT. A vote was held and it was unanimously

**RESOLVED** - That the Contract with Support Warehouse on behalf of Hewlett Packard Enterprises be renewed for 1 year at a cost of £109.00 plus VAT.

**1959/22**     **Consultation on the Draft of the Copeland Local Plan 2021-2028**

The Council discussed the document on the Consultation on the draft of the Copeland Local Plan which had previously been circulated and made the following comments.

- Councillor O’Kane referred to a lack of linkage with CCC in terms of road provision etc. In the Hensingham area at the top near the school there are several places itemised as present developments. But other potential developments are being put forward but not in the plan. Services underpinning all these several thousand houses are not in the plan. There are lots of applications pending and some may be hurried in before the plan takes effect because the plan doesn’t appear to allow development in certain areas.  
He questioned how binding the local plan was going to be in the future. When the new plan comes in to what degree will it carry weight. To what degree will applications be entertained from areas outside the zones in the Local Plan.

He said it had taken an age to put together and he wished there was more reference to other bodies especially CCC

- Councillor Gill said all town and parish councils should have been part of the process in formulating the plan
- Councillor Dinsdale queried the long-term date on the Local Plan and said he would be amazed if the new authority wouldn't want to revisit it. He said the contentious one for him was the acceleration of the bypass.

It was proposed by Councillor Gill and seconded by Councillor Hayes that it be left to individual Councillors to send their comments to Copeland Borough Council. A vote was held and 7 Councillors voted for the proposal and 1 Councillor abstained.

**RESOLVED** – That it be left to individual Councillors to send their comments to Copeland Borough Council

## **1960/22     Recommendations from Events Advisory Group**

The Council considered a report on recommendations to full Council made by the Events Advisory Group as follows: -

- 1. LIGHTING ROUND ST NICHOLAS TOWER** – 8 banks of red white and blue for 3 days (Thursday, Friday and Saturday) over the Jubilee weekend. Quotes were sought for the hire of this from the following: - Supplier A referred to internet suppliers but said he could give a quote if required. However, a quote has not been received

Supplier B quoted £1,434.12 inc. VAT

Supplier C did not submit a quote as all his equipment had already been booked

**RECOMMENDED** – That banks of red blue and white lights be erected round St Nicholas Tower and that the quote from Supplier B of £1,434.12 for the hire of, the erection of and removal of 8 banks of red white and blue lights be accepted.

It was proposed by Councillor Hayes and seconded by Councillor Roberts that the recommendation of the Events Advisory Group above be approved and actioned. A vote was held and it was unanimously

**RESOLVED** - That the recommendation of the Events Advisory Group in 1 above be approved and actioned.

- 2. STREET THEATRE** - Many professional street theatre companies have no availability but a quote of £1500 was received from a professional street theatre company for 2 days- Friday and Saturday. This will

comprise of a portable kitchen and wheeling it around the Town in various locations and pretending to be celebrity chefs etc

**RECOMMENDED** – That the professional street theatre company be Booked at a cost of £1500.

It was proposed by Councillor Gill and seconded by Councillor Maudling that the recommendation of the Events advisory Group in 2 above be approved and actioned. A vote was held and it was unanimously

**RESOLVED** – That the recommendation of the Events Advisory Group in 2 above be approved and actioned

- 3. FAIR ON HARBOUR** - We have arranged for there to be a fair on the Harbourside with the consent of the Harbour Commissioners at no cost to the Council. The fairground provider will supply all necessary documents (risk assessments etc) and certificates for the fairground rides

**RECOMMENDED** – That this be agreed and confirmed.

It was proposed by Councillor Gill and seconded by Councillor Maudling that the recommendation of the Events Advisory Group in 3 above be approved. A vote was held and it was unanimously

**RESOLVED** – That the recommendation of the Events Advisory Group in 3 above be approved and actioned

- 4. A BRASS BAND** is available to play on Friday 3<sup>rd</sup> June 2022 at a cost of approx. £200.00. Will be playing on the harbour.

**RECOMMENDED** – That this be agreed and the Band booked

It was proposed by Councillor Hayes and seconded by Councillor Maudling that the recommendation of the Events advisory Group in 4 above be approved and actioned. A vote was held and it was unanimously

**RESOLVED** – That the recommendation of the Events advisory Group in 4 above be approved and actioned.

- 5. OTHER POTENTIAL STREET MUSIC ACTS FOR THE WEEKEND** - Roving jazz bands etc - £1,000.00

**RECOMMENDED** – That £1,000 be allocated for the provision of street musical acts

It was proposed by Councillor Hayes and seconded by Councillor Maudling that the recommendation of the Events Advisory Group in 5 above be approved and actioned. A vote was held and it was unanimously

**RESOLVED** – That the recommendation of the Events Advisory Group in 5 above be approved and actioned

**6. THE READING OF THE PROCLAMATION** - The reading of the Proclamation on 2<sup>nd</sup> June 2022 is being co-ordinated nationally for 1.00pm on 2<sup>nd</sup> June 2022. It is proposed that this takes place in St Nicholas Gardens led by the Town Crier, (Members will recall that the Council agreed to take responsibility for the Town Crier in September 2021), The Mayor of Whitehaven Town Council and the Mayor of Copeland and that a couple of dozen people be invited (invitations to be sent out early April 2022) to have canapes and cold drink in the Marquee following the Proclamation. If there is no funding available Gerard Richardson has said he will be happy to fund this by using local suppliers.

**RECOMMENDATION** – That the proposals regarding the organisation of the reading of the proclamation be approved and that the Council decides whether or not to fund the reception in the marquee following the Proclamation. If the Council decides to fund the reception then there will need to be a resolution that the expenditure complies with section 137 of the Local Government Act 1972. It was proposed by Councillor Gill and seconded by Councillor Hayes that the expenditure for the canapes and drinks, be funded from the Civic Hospitality Budget. A vote was held and 6 Councillors voted for the proposal, and 2 Councillors abstained

i **RESOLVED** – That The expenditure for the canapes and drinks be funded from the Civic Hospitality budget.

It was proposed by Councillor Gill and seconded by Councillor Roberts that it be agreed that the expenditure complies with the provisions of s137 of the Local Government Act 1972. A vote was held and 6 Councillors voted for the proposal, and 2 Councillors abstained.

ii **RESOLVED** – That it be agreed that the expenditure complies with the provisions of s137 of the Local Government Act 1972

**7. THE VIKING VILLAGE** The Viking Village has said they will be coming over The Platinum Jubilee Weekend. They have not given the actual dates.

**RECOMMENDED** – That this be noted and that the Clerk inform all Members of the actual dates when confirmed.

This was noted

**8. POSSIBLE TALL SHIP in April 2022** )

)Approx. cost of £1,500.00

**9. POSSIBLE TALL SHIP in August 2022** )



As Members will know one of the main attractions and success stories of the Maritime Festivals was the visits of Tall Ships and it was recognised in a number of reports including, one written by Wayne Hemmingway in 2004, Broadway Malyan. All the reports recommended increasing the number of Tall Ships visits not only for the economic benefits to the Town but also for the feelgood factor. Sailing ships are part of the historical story of our Town.

**RECOMMENDED** – That £1500 be allocated for visits from 2 Tall Ships.

It was proposed by Councillor Maudling and seconded by Councillor Hayes that the recommendation of the Events Advisory Group in 8 and 9 above be approved and actioned. A vote was held and it was unanimously

**RESOLVED** - That the recommendation of the Events Advisory Group in 8 and 9 above be approved and actioned.

10. **WINDOW DRESSING COMPETITION** - The Clerk reported that the Rotary Club and Lara Schwab had said they would be organising a window dressing competition for the Queens's Platinum Jubilee. Lara Schwab was at the Meeting and said she was not actually organising it, it was the Rotary Club.

**RECOMMENDED** – That this be noted.

This was noted

11. **QUEEN'S PLATINUM JUBILEE SOUVENIRS FOR SCHOOLCHILDREN** – The Clerk reported that some Town Councils were purchasing souvenirs to give to school children as a memento of the Platinum Jubilee. We have 2,151 primary school pupils and 1,568 secondary school pupils. A search of the internet has revealed that commemorative rulers can be purchased it is suggested for primary school pupils (see Annex 1) at a cost of £1.87 per 1000 which would total £4,022.37 plus VAT and shipping. Commemorative button badges can be purchased at a cost of £24.99 for 50 badges (see Annex 2) which would total £800.00 plus VAT and shipping and this is suggested for secondary school children (not for primary school children as the button badges have a sharp pin).

**RECOMMENDED** – That the Council purchases commemorative rulers for primary school pupils and button badges for secondary school pupils and that a resolution be made that this expenditure complies with s137 of the Local Government Act 1972.

It was proposed by Councillor Gill and seconded by Councillor Hayes that it be agreed to go ahead and purchase the rulers and button badges.

An amended proposal was put forward by Councillor Maudling and seconded by Councillor O’Kane that we leave it in abeyance and that we contact the schools to see what would benefit the children and ask for a reply back by 10<sup>th</sup> March 2022. A vote was held on the amended proposal and 6 Councillors voted for the amended proposal and 2 Councillors voted against

**RESOLVED** – That the amended proposal to the original proposal being carried now becomes the substantive proposal.

A vote was then held on the substantive proposal and it was unanimously

**RESOLVED** - That it be left in abeyance and that the schools be contacted to see what would benefit the children and ask for a reply back by 10<sup>th</sup> March 2022.

12. **JUBILEE LAMP POST SIGNS** – Information was received from the Royal British Legion on Lamp Post Signs for the Jubilee (See Annex 3). These cost £4.99 each but there were discounts depending on the number ordered. The Council currently puts a total of 65 poppies on lamp posts for Remembrance Sunday on Lowther Street, King Street, and the Market Place. It was suggested that in addition to these streets that the

Millennium part of the Harbour be included and it was proposed that 100 lamp post signs be purchased. These will cost £399.00 excluding shipping costs.

**RECOMMENDED** – That 100 lamp post signs be purchased and that a resolution be made that this expenditure complies with the provisions of s137 of the Local Government Act 1972. It was proposed by Councillor Gill and seconded by Councillor Maudling that 100 lamp post signs be purchased and that this expenditure complied with the provisions of s137 of the Local Government Act 1972. A vote was held and it was unanimously

**RESOLVED** - That 100 lamp post signs be purchased and that this expenditure complied with the provisions of s137 of the Local Government Act 1972.

**1961/22**     **Campaign for Fully Resourced and Consultant Led Coronary and Stroke Care Wards at West Cumberland Hospital**

Councillor E Dinsdale thanked the Chairman for including this item on the Agenda. He said there had been two recent reports related to West Cumberland Hospital about their confidence/capability within West Cumbria and the need to travel to Carlisle and that this had touched a nerve with him and a lot of West Cumbrian residents and a lot of people had left messages on the West

it

Cumberland Hospital Facebook page about their own personal experiences and had become very apparent that travelling to Carlisle for treatment is costing lives.

As a result (MB) had decided to set up a campaign for consultant led coronary/stroke wards at West Cumberland Hospital The initial campaign will involve setting up a zoom meeting for key stakeholders to get the campaign going and also getting support from other town and parish councils within West Cumbria for the campaign. The people of Whitehaven and West Cumbria are a first-class community that are being treated like second class citizens. We are asking to be treated within the golden hour which is the most important time to receive treatment when suffering from a heart attack or stroke. It was proposed by Councillor E Dinsdale and seconded by Councillor Maudling that Whitehaven Town Council support this campaign and that the Town Council Zoom platform be used for campaign related meetings. A vote was held and it was unanimously

**RESOLVED** - That Whitehaven Town Council support this campaign and that the Town Council Zoom platform be used for campaign related meetings.

1962/22

### **Councillor Ward Matters**

- i. Councillor Rayson referred to the new charity shop in the old Spar shop at Richmond. She said they were looking for volunteers to do a few hours volunteering and the Charity was keen to work with volunteer Groups here and there
- ii. Councillor Maudling said it had been trouble free in town and that the Police were doing a good job
- iii. Councillor Gill referred to the very bad deteriorating road system at Hensingham and said it was now one big pothole from 1 end of the estate to the other. He said it was an absolute disgrace and that he was going to ask Mike Hawkins to meet him on the estate because something must be done. Councillor Maudling said that the government had allocated 1.2 million of which Copeland would get £200,000.00
- iv. Councillor E Dinsdale said he had been contacted by a resident from Back Corkickle enquiring about getting residents only parking signs and asked if this was possible. Councillor O’Kane said the CCC were reviewing all TROs and what you had to do was to register with them what you want at that stage and then they would review it. He said the person that Councillor Dinsdale needed to contact was Matthew Reeve
- v. Councillor O’Kane asked Councillor Redmond if he was happy about the Richmond Pub being knocked down and Councillor Redmond said no
- vi. Councillor O’Kane asked if it was possible to ask for another meeting with CCC highways as we are continually being ignored with everything. He said he had asked for several things last time and other people were the same and he had asked for a simple review of primary school parking and



that still hasn't been done and was promised for October last year  
Councillor O'Kane asked if someone from the CCC Local Committee could be requested to attend the next Council Meeting to hear the concerns of Councillors regarding County Council matters

- vii. Councillor O'Kane thanked everyone for the bus shelter which would shortly be erected at Bransty
- viii. Councillor O'Kane said he had bumped into Jamie Reed the other day and said he would be having a discussion with people about the building
- ix. Councillor Hayes said that on Kells the Jubilee celebrations are going full swing. There was going to be a big event on the Welfare Ground and they were going to involve Greenbank, Woodhouse and Sandwith.
- x. Councillor Hayes said the Community Awards had gone down very well and he had issued the fourth that week to our two main fundraisers.

**1963/22 Date and Time and Venue of Next Meeting**

The next Council Meeting would be on 31st March 2022 at 6.00pm at the Beacon Portal.

**IN PRIVATE**

**1964/22** That prior to the following items of business the Chairman moved the following Resolution: -

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw from the meeting. Councillor Roberts proposed this and Councillor Gill seconded it. A vote was held and it was unanimously

**RESOLVED** - That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw from the meeting.

**1965/22 Application for Council Grant - WCT**

Further to Minute 1950/22 the Council considered a report on the charitable status of WCT who had applied for a Council Grant.

The power to award the grant was under section 137 of the Local Government Act 1972 which requires a resolution to say that

- (i) There is a direct benefit to the area or part of the area or to some or all of the inhabitants of the area and
- (ii) That the direct benefit accruing to its area or residents is commensurate with the expenditure incurred

It was proposed by Councillor Gill and seconded by Councillor Hayes

that the Council pass a resolution that the Grant application complies with the provisions of s 137 of the Local Government Act 1972 given in (i) and (ii) above and that the Council Grant be awarded. A vote was held and it was unanimously

**RESOLVED** - That the Council Grant application complies with the provisions of s 137 of the Local Government Act 1972 given in (i) and (ii) above and that a Council Grant of £995.00 be awarded to WCT

**1966/22**    **Application for Council Grant - TCC**

The Council considered a report on a Grant application by TCC. Following a discussion it was proposed by Councillor Maudling and seconded by Councillor Gill that a Council Grant of £1,000.00 be awarded to TCC. A vote was held and it was unanimously

**RESOLVED** - That a Council Grant of £1,000.00 be awarded to TCC.

The Meeting closed at 7.20

Chairman

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/22/2058/0L1	LISTED BUILDING CONSENT TO REPLACE DEFECTIVE ORIEL WINDOWS WITH A SET OF TIMBER FULL GLAZED DOORS AND ERECTION OF SMALL GLAZED BALCONY TO FRONT FAÇADE <b>NOS. 1, 3, 5 &amp; 7 HARBOURSIDE FLATS, WEST STRAND, WHITEHAVEN</b>
4/22/2059/0F1	PROPOSED NEW GLAZED DOORS AND FULL GLAZED BALCONIES REPLACING DEFECTIVE ORIEL WINDOWS TO <b>FLATS 1, 3, 5 &amp; 7 HARBOURSIDE FLATS, WEST STRAND, WHITEHAVEN</b>
4/22/2065/0F1	DEMOLITION OF PUBLIC HOUSE <b>THE RICHMOND, MAIN STREET, WHITEHAVEN</b>
4/22/2077/0F1	ERECTION OF A DETACHED GARDEN SUMMER ROOM (RETROSPECTIVE) <b>RAEBURN GROVE, VICTORIA TERRACE, WHITEHAVEN</b>
4/22/2080/0F1	PROPOSED FIRST FLOOR SIDE EXTENSION <b>12 GREYSTONE CLOSE, WHITEHAVEN</b>
4/22/2081/0F1	RETROSPECTIVE PLANNING APPLICATION FOR SINGLE STOREY REAR EXTENSION <b>37 PATTERDALE AVENUE, WHITEHAVEN</b>
4/22/2088/0F1	REFURBISHMENT AND REAR EXTENSION <b>148 QUEEN STREET, WHITEHAVEN</b>
4/22/2089/0F1	DEMOLITION OF PART OF A BUILDING WITHIN A CONSERVATION AREA <b>148 QUEEN STREET, WHITEHAVEN</b>
4/22/2097/0F1	INSTALLATION OF DECKING TO SIDE AND REAR OF PROPERTY WITH A 122CM HIGH FENCE AROUND PART OF DECKED AREA (RETROSPECTIVE) <b>23 OAK CRESCENT, WHITEHAVEN</b>
4/22/2098/NOI	PRIOR NOTIFICATION TO DEMOLISH FORMER BARN AND AGRICULTURAL SHEDS <b>HIGH HOUSE FARM, SANDWITH</b>

<u>Application Number</u>	<u>Detail</u>
4/22/2101/0A1	ERECTION OF TWO SIGNS <b>CUMBRIA STEELSTOCK LTD, WILLIAM PIT ROAD, WHITEHAVEN</b>
4/22/2109/0F1	INSTALLATION OF DECKING TO THE REAR OF THE PROPERTY (RETROSPECTIVE) <b>1 STANDINGS RISE, WHITEHAVEN</b>
4/22/2110/0B1	VARIATION OF CONDITION 2 (REVISED HOUSE TYPES) OF PLANNING APPROVAL 4/20/23347/0R1 – RESERVED MATTERS APPLICATION FOR 26 DWELLINGS AND ASSOCIATED INFRASTRUCTURE FOLLOWING OUTLINE APPROVAL 4/17/2143/0O1 <b>FORMER ROMAR FACTORY, IVY MILL, HENSINGHAM, WHITEHAVEN</b>
4/22/2111/0L1	LISTED BUILDING CONSENT TO REPLACE SLOPED GARDEN TO CREATE FLAT GROUND, BUILDING THREE RETAINING WALLS (MOVING SOIL AS REQUIRED); REINSTATE BRICK PATHS AND NEW BRICK PATIO TO REAR; BUILD NATURAL POND <b>3 FOXHOUSES ROAD, WHITEHAVEN</b>
4/22/2112/0B1	AMENDMENT OF CONDITION 2 (PLANS) OF PLANNING PERMISSION 4/21/2135/0F1, REDUCING DOUBLE GARAGE TO SINGLE GARAGE <b>CASTLE LEA, FLATT WALKS, WHITEHAVEN</b>
4/22/2114/0F1	PROPOSED 24 HOUR CAR PARK (INTERIM USE) <b>SITE OF FORMER MAGISTRATES COURT, CATHERINE STREET, WHITEHAVEN</b>
4/22/2118/0F1	DEVELOPMENT OF SURFACED SPORT FACILITIES ON SITE OF EXISTING REDGRA SURFACED SPORTS FACILITY AND PART OF EXISTING PLAYING FIELD, INCLUDING AN ARTIFICIAL HOCKEY TURF PITCH, AN ARTIFICIAL GRASS PITCH, HARDSTANDING TENNIS/NETBALL COURTS, POLYMERIC SURFACED SPRINT STRAIGHT, ACCESS/SPECTATOR AREAS AND ASSOCIATED FENCING AND SPORTS LIGHTING SYSTEM <b>WHITEHAVEN SCHOOL, CLEATOR MOOR ROAD, WHITEHAVEN</b>
4/22/2119/0L1	APPLICATION FOR LISTED BUILDING CONSENT TO ERECT A STUD WALL IN THE BASEMENT TO SEPARATE THE ROOM INTO TWO, WITH A DOORWAY IN THE WALL <b>150 QUEEN STREET, WHITEHAVEN</b>

<u>Application Number</u>	<u>Detail</u>
4/22/2122/0F1	PROPOSED DETACHED DOUBLE GARAGE <b>39 WOODLANDS AVENUE, WHITEHAVEN</b>
4/22/2127/0F1	HOUSING DEVELOPMENT 10 NO. DWELLINGS <b>THE ROYAL BRITISH LEGION SITE, HILL TOP ROAD, WHITEHAVEN</b>
4/22/2129/TPO	REDUCTION IN HEIGHT OF TREES PROTECTED BY A TREE PRESERVATION ORDER <b>12 MAPLE GROVE, WHITEHAVEN</b>

## **FINANCIAL REPORT**

### **Purpose of the Report**

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

## **1.0 INTRODUCTION**

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

## **2.0 FINANCIAL POSITION**

- 2.1 The bank reconciliation was carried out on 23rd March 2022. This shows a balance of £136,825.00. There are however cheques to the value of £410.98 still to be presented and cleared.
- 2.2 The balance in the deposit account is £450,400.11.

## **3.0 RECOMMENDATION**

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

31/03/2022

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
25/02/2022	Eden Springs (UK) Ltd	Supplies & Services	Environmental Levy for water coolers (March)	£ 2.16		s111 LGA 1972
03/03/2022	Sharp Business Systems UK PLC	Supplies & Services	Photocopier Charges - 21.01.2022 to 21.02.2022	£ 61.62		s111 LGA 1972
04/03/2022	Copeland Borough Council	3rd Party	Allotment & Pigeon Loft Maintenance Contract - March 2022	£ 717.42	s23 Small Holdings Allotments Act 1908	
04/03/2022	Copeland Borough Council	Employees & Allowances	Assistant Ranger Contract - March 2022	£ 2,199.02		s111 LGA 1972
04/03/2022	Copeland Borough Council	Employees & Allowances	Ranger Contract - March 2022	£ 3,325.44		s111 LGA 1972
07/03/2022	Mrs V Gorley	Employees & Allowances	Mileage claim for return journey to Workington (drop off laptops for upgrade)	£ 7.65		s111 LGA 1972
08/03/2022	Mrs V Gorley	Employees & Allowances	Mileage claim for return journey to Workington (pick up laptops)	£ 7.65		s111 LGA 1972
08/03/2022	Westcom	Supplies & Services	Upgrade of Probook laptops to Solid State drives	£ 324.00		s111 LGA 1972
09/03/2022	Copeland Borough Council	Premises	NNDR charge for 2022/2023 - 148 Queen Street	£ 10,603.75		s111 LGA 1972
09/03/2022	CALC	Employees & Allowances	Effective Councilor Module 1 Course - Johnathan Carr	£ 20.00		s111 LGA 1972
15/03/2022	Viking	Supplies & Services	Copier Paper, lever arch files, file dividers	£ 72.86		s111 LGA 1972
16/03/2022	Mrs V Gorley	Employees & Allowances	207 easter eggs (mayors allowance)	£ 184.44		s144 LGA 1972
20/03/2022	Mrs V Gorley	Employees & Allowances	17 easter eggs (mayors allowance)	£ 15.15		s144 LGA 1972

£ 17,541.16

WHITEHAVEN TOWN COUNCIL

CASH BOOK FROM 1 APRIL 2021

APPENDIX 2

Date	Ref	Payee	Employees/ Allowances	Premises	Supplies/ Services	3rd Party	Grants	Allotmts	Market	Community Plan	Ground Maint	Civic Hospitality	Ranger/SO	W.I.B	Ward Grants	Elections	Environmental Improvements	Events	Contingencies	Reserves	Net Total	VAT	Total	Min. Ref.
<b>April-2021</b>																								
1	01/04/2021	991 Copeland Borough Council			10603.75																10603.75		10603.75	1723/21 (i)
	15/04/2021	992 HMRC	2155.02																		2155.02		2155.02	HMRC
	15/04/2021	BACS Staff	4364.68																		4364.68		4364.68	1666/20
	15/04/2021	BACS Cumbria LGPS	1825.02																		1825.02		1825.02	6317/17 (ii)
2	19/04/2021	DD Crown Gas & Oil		251.05																	251.05	50.21	301.26	Contract
3	20/04/2021	DD BT Group			70.42																70.42	14.08	84.50	Contract
4	30/04/2021	BACS Vulture Club					1000.00														1000.00		1000.00	1733/21
5	30/04/2021	993 Copeland Borough Council						70.83													70.83	14.17	85.00	1761/21 (i)
6	30/04/2021	BACS Eden Springs (UK) Ltd			1.80																1.80	0.36	2.16	1761/21 (i)
7	30/04/2021	BACS Clyde & Co																	232.30			232.30	232.30	1761/21 (i)
8	30/04/2021	BACS Derwent Recycling Services Ltd						240.00													240.00	48.00	288.00	1761/21 (i)
9	30/04/2021	BACS Derwent Recycling Services Ltd						240.00													240.00	48.00	288.00	1761/21 (i)
10	30/04/2021	BACS Derwent Recycling Services Ltd						240.00													240.00	48.00	288.00	1761/21 (i)
11	30/04/2021	994 Copeland Borough Council									1663.02										1663.02	332.60	1995.62	1761/21 (i)
12	30/04/2021	995 Copeland Borough Council						597.85													597.85	119.57	717.42	1761/21 (i)
13	30/04/2021	996 Copeland Borough Council											2771.20								2771.20	554.24	3325.44	1761/21 (i)
14	30/04/2021	997 Copeland Borough Council											1832.52								1832.52	366.50	2199.02	1761/21 (i)
15	30/04/2021	998 Copeland Borough Council		15.20																	15.20		15.20	1761/21 (i)
16	30/04/2021	BACS Water Plus Limited						27.11													27.11		27.11	1761/21 (i)
17	30/04/2021	BACS Water Plus Limited						54.42													54.42		54.42	1761/21 (i)
18	30/04/2021	BACS Whitehaven Gas & Plumbing																	209.68		209.68	41.94	251.62	1761/21 (i)
19	30/04/2021	BACS Cumbria Media			356.00																356.00		356.00	1761/21 (i)
20	30/04/2021	999 Viking			173.80																173.80	4.56	178.36	1761/21 (i)
21	30/04/2021	1000 Mrs V Gorley	8.48		21.51																29.99		29.99	1761/21 (i)
<b>May-2021</b>																								
	14/05/2021	BACS Staff	4771.51																		4771.51		4771.51	1666/20
	14/05/2021	1001 HMRC	2256.63																		2256.63		2256.63	HMRC
	14/05/2021	BACS Cumbria LGPS	164.94																		164.94		164.94	6317/17 (ii)
22	14/05/2021	BACS Imperative Training Limited			120.00																120.00	24.00	144.00	
23	17/05/2021	DD Crown Gas & Oil		238.33																	238.33	47.66	285.99	Contract
24	19/05/2021	DD BT Group			67.21																67.21	13.44	80.65	Contract
25	25/05/2021	BACS Friends of St JINS													500.00						500.00		500.00	Ward Grant
26	25/05/2021	BACS Rosehill Youth Theatre					1000.00														1000.00		1000.00	Ward Grant
27	25/05/2021	BACS Deborah McKenna Ltd																	1000.00		1000.00	200.00	1200.00	
28	27/05/2021	BACS POD (North West) Ltd	800.00																		800.00	160.00	960.00	Mayors Allowance
<b>June-2021</b>																								
29	03/06/2021	BACS Eden Springs (UK) Ltd			19.80																19.80	3.96	23.76	1794/21 (i)
30	03/06/2021	BACS Derwent Recycling Services Ltd						240.00													240.00	48.00	288.00	1794/21 (i)
31	03/06/2021	1003 Copeland Borough Council											1832.52								1832.52	366.50	2199.02	1794/21 (i)
32	03/06/2021	1004 Copeland Borough Council									1663.02										1663.02	332.60	1995.62	1794/21 (i)
33	03/06/2021	1005 Copeland Borough Council											2771.20								2771.20	554.24	3325.44	1794/21 (i)
34	03/06/2021	1006 Copeland Borough Council						597.85													597.85	119.57	717.42	1794/21 (i)
35	03/06/2021	1007 Mrs J Hartley				250.00															250.00		250.00	1794/21 (i)
36	03/06/2021	BACS Cumbria Media			349.58																349.58		349.58	1794/21 (i)
37	03/06/2021	1008 Sharp Business Systems			144.79																144.79	28.96	173.75	1794/21 (i)
38	03/06/2021	1009 Westcom IT			214.19																214.19	42.84	257.03	1764/21
39	03/06/2021	BACS Mrs V Gorley			159.00																159.00		159.00	1794/21 (i)
40	03/06/2021	BACS Zurich Municipal			3233.79																3233.79		3233.79	1794/21 (i)
41	03/06/2021	BACS CALC			1878.49																1878.49		1878.49	1794/21 (i)
42	03/06/2021	BACS Sharp Business Systems			2700.00																2700.00	540.00	3240.00	1763/21
43	03/06/2021	BACS Mrs V Gorley	7.98																		7.98		7.98	1794/21 (i)
44	03/06/2021	BACS Mrs M Jewell																			59.40	11.88	71.28	1794/21 (i)
45	03/06/2021	BACS Tradeprint																			340.68	68.14	408.82	1794/21 (i)
	15/06/2021	1010 HMRC	2257.03																		2257.03		2257.03	HMRC
	15/06/2021	BACS Cumbria LGPS	210.12																		210.12		210.12	6317/17 (ii)
	15/06/2021	BACS Staff	4516.89																		4516.89		4516.89	1666/20
46	17/06/2021	DD Crown Gas & Oil		192.98																	192.98	9.65	202.63	Contract
47	21/06/2021	DD BT Group			71.71																71.71	14.34	86.05	Contract
48	28/06/2021	BACS Eden Springs (UK) Ltd			1.80																1.80	0.36	2.16	1827/21 (i)
49	28/06/2021	BACS Carlisle City Fire Protection																			38.25	7.65	45.90	1827/21 (i)
50	28/06/2021	1011 Copeland Borough Council											1832.52								1832.52	366.50	2199.02	1827/21(i)
51	28/06/2021	1012 Copeland Borough Council																			1663.02	332.60	1995.62	1827/21 (i)
52	28/06/2021	1013 Copeland Borough Council											2771.20								2771.20	554.24	3325.44	1827/21 (i)
53	28/06/2021	1014 Copeland Borough Council						597.85													597.85	119.57	717.42	1827/21 (i)
54	28/06/2021	1015 Viking			32.48																32.48	6.50	38.98	1827/21 (i)
55	28/06/2021	1016 Water Plus Limited						18.98													18.98		18.98	1827/21 (i)
56	28/06/2021	1017 Water Plus Limited																						



64	30/07/2021	BACS	Rosehill Youth Theatre		100.00							100.00		100.00	1843/21 (i)
65	30/07/2021	BACS	Copeland Borough Council			20.00						20.00		20.00	1843/21 (i)
66	30/07/2021	BACS	Bauer Radio Ltd							1687.75		1687.75	337.55	2025.30	1843/21 (i)
67	30/07/2021	1022	Copeland Borough Council		20.73							20.73		20.73	1843/21 (i)
68	30/07/2021	1023	Copeland Borough Council								1832.52	1832.52	366.50	2199.02	1843/21 (i)
69	30/07/2021	1024	Copeland Borough Council				1663.02					1663.02	332.60	1995.62	1843/21 (i)
70	30/07/2021	1025	Copeland Borough Council								2771.20	2771.20	554.24	3325.44	1843/21 (i)
71	30/07/2021	1026	Copeland Borough Council					597.85				597.85	119.57	717.42	1843/21 (i)
72	30/07/2021	1027	Mr Alan Clements							22.52		22.52		22.52	1843/21 (i)
73	30/07/2021	BACS	Lockhart Leisure Ltd								595.00	595.00	119.00	714.00	1843/21 (i)
74	30/07/2021	BACS	Whitehaven Gas & Plumbing									110.00	22.00	132.00	1843/21 (i)
75	30/07/2021	BACS	Glasdon UK Ltd			2554.08						2554.08	510.81	3064.89	1843/21 (i)
76	30/07/2021	BACS	Beck Bottom Community Garden Group - replaces chq no 1019								100.00	100.00		100.00	Ward Grant
77	30/07/2021	BACS	Beck Bottom Community Garden Group								80.00	80.00		80.00	Ward Grant
<b>Aug-21</b>															
	13/08/2021	BACS	Cumbria LGPS		733.36							733.36		733.36	631/17 (ii)
	13/08/2021	BACS	Staff		4516.89							4516.89		4516.89	1666/20
	13/08/2021	1028	HMRC		2257.03							2257.03		2257.03	HMRC
78	20/08/2021	DD	BT Group			67.99						67.99	13.60	81.59	Contract
79	21/08/2021	DD	Crown Gas & Oil			62.40						62.40	3.12	65.52	Contract
80	27/08/2021	1029	J & R Bennett							3310.00		3310.00	662.00	3972.00	1861/21 (i)
81	27/08/2021	1030	J & R Bennett							390.00		390.00	78.00	468.00	1861/21 (i)
82	27/08/2021	1031	J & R Bennett							2622.70		2622.70	524.54	3147.24	1861/21 (i)
83	27/08/2021	1032	Viking			38.48				2622.70		38.48	7.70	46.18	1861/21 (i)
84	27/08/2021	1033	Copeland Borough Council								1832.52	1832.52	366.50	2199.02	1861/21 (i)
85	27/08/2021	1034	Copeland Borough Council				1663.02					1663.02	332.60	1995.62	1861/21 (i)
86	27/08/2021	1035	Copeland Borough Council								2771.20	2771.20	554.24	3325.44	1861/21 (i)
87	27/08/2021	1036	Copeland Borough Council					597.85				597.85	119.57	717.42	1861/21 (i)
88	27/08/2021	1037	Graham Roberts			3.75						3.75		3.75	1861/21 (i)
<b>Sept-21</b>															
89	01/09/2021	BACS	Eden Springs (UK) Ltd			6.30						6.30	1.26	7.56	1861/21 (i)
90	01/09/2021	BACS	Solway Water Management Ltd									250.00	50.00	300.00	1861/21 (i)
91	01/09/2021	BACS	Cumbria Media			138.00						138.00		138.00	1861/21 (i)
92	10/09/2021	1038	Jeans Flower Boutique		30.00							30.00		30.00	Mayors Allowance
93	15/09/2021	BACS	Mrs L & Mr D P Kelly T/A Corner House B&B								85.00	85.00		85.00	1832/21
94	15/09/2021	BACS	J O Dixon Jeweller Ltd		12.50							12.50		12.50	Mayors Allowance
	15/09/2021	BACS	Staff		4517.09							4517.09		4517.09	1666/20
	15/09/2021	BACS	Cumbria LGPS		733.36							733.36		733.36	6317/17 (ii)
	15/09/2021	1039	HMRC		2256.83							2256.83		2256.83	HMRC
95	20/09/2021	DD	BT Group			70.15						70.15	14.03	84.18	Contract
96	20/09/2021	DD	Crown Gas & Oil			66.56						66.56	3.33	69.89	Contract
<b>Oct-21</b>															
97	05/10/2021	BACS	M Thomson Electrical									700.00	140.00	840.00	1876/21 (i)
98	05/10/2021	BACS	Mr C J Hayes				6.50					6.50		6.50	1876/21 (i)
99	05/10/2021	BACS	Easby Orwell Ltd							583.33		583.33	116.67	700.00	1876/21 (i)
100	05/10/2021	BACS	Westcom IT			72.00						72.00	14.40	86.40	1876/21 (i)
101	05/10/2021	BACS	Eden Springs (UK) Ltd			1.80						1.80	0.36	2.16	1876/21 (i)
102	05/10/2021	BACS	Water Plus Limited			98.60						98.60	3.14	101.74	1876/21 (i)
103	01/10/2021	1040	Copeland Borough Council								1832.52	1832.52	366.50	2199.02	1876/21 (i)
104	01/10/2021	1041	Copeland Borough Council				1663.02					1663.02	332.60	1995.62	1876/21 (i)
105	01/10/2021	1042	Copeland Borough Council								2771.20	2771.20	554.24	3325.44	1876/21 (i)
106	01/10/2021	1043	Copeland Borough Council					597.85				597.85	119.57	717.42	1876/21 (i)
107	05/10/2021	BACS	Gordon Ellis & Co							1523.87		1523.87	304.77	1828.71	1876/21 (i)
108	05/10/2021	BACS	Weir & Carmichael									1620.00	324.00	1944.00	1876/21 (i)
109	01/10/2021	1044	Copeland Borough Council			240.00						240.00	48.00	288.00	1876/21 (i)
110	05/10/2021	BACS	Discount Displays								3398.00	3398.00	679.60	4077.60	1876/21 (i)
111	06/10/2021	BACS	Nisbets								939.80	939.80	187.96	1127.76	1876/21 (i)
112	06/10/2021	BACS	PKF Littlejohn LLP					1000.00				1000.00	200.00	1200.00	1876/21 (i)
113	06/10/2021	BACS	Mr C J Hayes						50.00			50.00		50.00	1876/21 (i)
114	06/10/2021	BACS	Cumbria Media			224.25						224.25		224.25	1876/21 (i)
115	06/10/2021	BACS	Water Plus Limited							280.46		280.46		280.46	1876/21 (i)
116	06/10/2021	BACS	Cumbria Roofing									1400.00	280.00	1680.00	1876/21 (i)
117	06/10/2021	BACS	Lockhart Leisure Ltd								1475.00	1475.00	295.00	1770.00	1876/21 (i)
118	06/10/2021	BACS	Deborah McKenna Ltd								1000.00	1000.00	200.00	1200.00	1876/21 (i)
119	06/10/2021	BACS	Cumbria Media			104.06						104.06		104.06	1876/21 (i)
120	06/10/2021	BACS	Fluid Productions Ltd								1046.40	1046.40	209.28	1255.68	1876/21 (i)
121	12/10/2021	BACS	Water Plus Limited					28.64				28.64		28.64	
122	15/10/2021	BACS	Greenbank Community Association					1000.00				1000.00		1000.00	1814/21
	15/10/2021	BACS	Staff		4516.90							4516.90		4516.90	1666/20
	15/10/2021	BACS	Cumbria LGPS		733.36							733.36		733.36	6317/17 (ii)
	15/10/2021	1045	HMRC		2257.02							2257.02		2257.02	HMRC
123	15/10/2021	BACS	WEL Medical			477.95						477.95	95.59	573.54	
124	18/10/2021	DD	Crown Gas & Oil			82.57						82.57	4.13	86.70	Contract
125	20/10/2021	DD	BT Group			72.01						72.01	14.40	86.41	Contract
<b>Nov-2021</b>															
126	02/11/2021	BACS	Newsquest Media Group								300.00	300.00	60.00	360.00	1896/21 (i)
	05/11/2021	DD	Water Plus Limited									40.00		40.00	1896/21 (i)
127	08/11/2021	BACS	Eden Springs (UK) Ltd			20.36						20.36	4.07	24.43	1896/21 (i)
128	08/11/2021	1046	Copeland Borough Council			80.00						80.00	16.00	96.00	1896/21 (i)
129	08/11/2021	BACS	Mrs M Jewell			119.90						119.90	23.98	143.88	1896/21 (i)
130	08/11/2021	BACS	Bauer Radio Ltd								486.00	486.00	97.20	583.20	1896/21 (i)
131	08/11/2021	1047	Copeland Borough Council									1832.52	366.50	2199.02	1896/21 (i)
132	08/11/2021	1048	Copeland Borough Council				1663.02					1663.02	332.60	1995.62	1896/21 (i)
133	08/11/2021	1049	Copeland Borough Council								2771.20	2771.20	554.24	3325.44	1896/21 (i)
134	08/11/2021	1050	Copeland Borough Council					597.85				597.85	119.57	717.42	1896/21 (i)
135	08/11/2021	1051	Copeland Borough Council			20.73						20.73		20.73	1896/21 (i)
136	08/11/2021	BACS	Westcom IT			215.60						215.60	43.12	258.72	1896/21 (i)

137	08/11/2021	BACS	Online Systems (Northern) Limited		50.00					50.00	10.00	60.00	1896/21 (i)
138	08/11/2021	BACS	Mrs V Gorley		7.32					7.32		7.32	1896/21 (i)
139	08/11/2021	1052	Viking		125.28					125.28	8.06	133.34	1896/21 (i)
140	08/11/2021	BACS	Cumbria Media		122.00					122.00		122.00	1896/21 (i)
141	08/11/2021	BACS	Mr C J Hayes	72.00						72.00		72.00	1896/21 (i)
142	08/11/2021	1053	St James Community Centre		18.00					18.00		18.00	1896/21 (i)
143	08/11/2021	1054	Copeland Borough Council					1663.02		1663.02	332.60	1995.62	1896/21 (i)
144	08/11/2021	1055	Copeland Borough Council				597.85			597.85	119.57	717.42	1896/21 (i)
145	08/11/2021	1056	Copeland Borough Council						2771.20	2771.20	554.24	3325.44	1896/21 (i)
146	08/11/2021	1057	Copeland Borough Council						1832.52	1832.52	366.50	2199.02	1896/21 (i)
147	08/11/2021	BACS	Bauer Radio Ltd							535.06		535.06	1896/21 (i)
148	08/11/2021	BACS	Derwent Recycling Services Ltd				240.00			240.00	48.00	288.00	1896/21 (i)
149	08/11/2021	BACS	Derwent Recycling Services Ltd				240.00			240.00	48.00	288.00	1896/21 (i)
150	08/11/2021	BACS	Derwent Recycling Services Ltd				240.00			240.00	48.00	288.00	1896/21 (i)
151	08/11/2021	BACS	Derwent Recycling Services Ltd				240.00			240.00	48.00	288.00	1896/21 (i)
152	08/11/2021	BACS	Mrs V Gorley							26.98		26.98	1896/21 (i)
153	15/11/2021	BACS	Global Media Group Services Ltd							1105.61	221.12	1326.73	CCC Grant
154	15/11/2021	BACS	Global Media Group Services Ltd							541.83	108.37	650.20	CCC Grant
	15/11/2021	BACS	Staff	4517.09						4517.09		4517.09	1666/20
	15/11/2021	BACS	Cumbria LGPS	733.36						733.36		733.36	6317/17 (ii)
	15/11/2021	1058	HMRC	2256.83						2256.83		2256.83	HMRC
155	18/11/2021	DD	Crown Gas & Oil		184.67					184.67	9.23	193.90	Contract
156	19/11/2021	DD	BT Group			71.29				71.29	14.26	85.55	Contract
<b>Dec-2021</b>													
157	03/12/2021	BACS	Alwel Glass & Glazing Ltd		64.00					64.00	12.80	76.80	1914/21 (i)
158	03/12/2021	BACS	Clyde & Co						142.00		142.00	142.00	1914/21 (i)
159	03/12/2021	BACS	Eden Springs (UK) Ltd			1.80				1.80	0.36	2.16	1914/21 (i)
160	03/12/2021	BACS	Sharp Business Systems			25.00				25.00	5.00	30.00	1914/21 (i)
161	03/12/2021	BACS	Deborah McKenna Ltd							287.70	57.54	345.24	1914/21 (i)
162	03/12/2021	BACS	Mrs V Gorley							129.49		129.49	1914/21 (i)
163	03/12/2021	BACS	Hampshire Flag Company							100.99	20.20	121.19	1914/21 (i)
164	03/12/2021	BACS	Mrs J Hartley				250.00			250.00		250.00	1914/21 (i)
165	03/12/2021	BACS	Whitehaven Brass Band							205.00		205.00	1914/21 (i)
166	03/12/2021	BACS	Glasdon UK Ltd				378.82			378.82	75.76	454.58	1914/21 (i)
167	03/12/2021	BACS	Cumbria Media		190.00					190.00		190.00	1914/21 (i)
168	03/12/2021	BACS	St James Community Centre		18.00					18.00		18.00	1914/21 (i)
169	03/12/2021	BACS	Armstrong Rhead Limited							1500.00	300.00	1800.00	1914/21 (i)
170	03/12/2021	BACS	Three Lions Security							300.00	60.00	360.00	1914/21 (i)
171	03/12/2021	BACS	Cumbria County Council			2356.49				2356.49	471.30	2827.79	1914/21 (i)
172	09/12/2021	BACS	Hensingham Peoples Action Group						300.00	300.00		300.00	1930/21
173	14/12/2021	DD	Bryt Energy		3291.92					3291.92	658.38	3950.30	Contract
	15/12/2021	BACS	Staff	4869.88						4869.88		4869.88	1666/20
	15/12/2021	BACS	Cumbria LGPS	733.36						733.36		733.36	6317/17 (ii)
	15/12/2021	1059	HMRC	1904.04						1904.04		1904.04	HMRC
174	15/12/2021	BACS	Eden Springs (UK) Ltd			1.80				1.80	0.36	2.16	
175	15/12/2021	BACS	Bauer Radio Ltd							521.84	104.37	626.21	
176	15/12/2021	1060	J & R Bennett						2006.10	2006.10	401.22	2407.32	
177	15/12/2021	1061	Copeland Borough Council				597.85			597.85	119.57	717.42	
178	15/12/2021	1062	Copeland Borough Council						1663.02	1663.02	332.60	1995.62	
179	15/12/2021	1063	Copeland Borough Council						1832.52	1832.52	366.50	2199.02	
180	15/12/2021	1064	Copeland Borough Council						2771.20	2771.20	554.24	3325.44	
181	15/12/2021	BACS	RBL Poppy Appeal							92.00		92.00	
182	15/12/2021	BACS	Lockhart Leisure Ltd							1620.00	324.00	1944.00	
183	15/12/2021	1065	Copeland Borough Council						17688.42	17688.42		17688.42	
184	17/12/2021	DD	Crown Gas & Oil		329.08					329.08	65.81	394.89	Contract
185	19/12/2021	DD	BT Group			68.73				68.73	13.75	82.48	Contract
186	21/12/2021	BACS	Sharp Business Systems			44.73				44.73	8.95	53.68	
187	21/12/2021	BACS	Easby Orwell Ltd			3690.00				3690.00	738.00	4428.00	
188	21/12/2021	BACS	Sharp Business Systems			186.91				186.91	37.38	224.29	
189	21/12/2021	BACS	Mr C J Hayes	66.00						66.00		66.00	
190	21/12/2021	BACS	Bauer Radio Ltd							77.51	15.50	93.01	
191	22/12/2021	DD	Bryt Energy		1067.60					1067.60	213.52	1281.12	Contract
192	23/12/2021	DD	Water Plus Limited				163.09			163.09		163.09	DD
193	31/12/2021	DD	Water Plus Limited		155.57					155.57	6.25	161.82	DD
<b>Jan-2022</b>													
	14/01/2022	1066	HMRC	1903.63						1903.63		1903.63	HMRC
	14/01/2022	BACS	Staff	4870.29						4870.29		4870.29	1666/20
	14/01/2022	BACS	Cumbria LGPS	733.36						733.36		733.36	6317/17 (ii)
194	17/01/2022	DD	Crown Gas & Oil		418.36					418.36	83.67	502.03	Contract
195	19/01/2022	DD	BT Group			66.33				66.33	13.27	79.60	Contract
196	20/01/2022	DD	Bryt Energy		625.40					625.40	125.08	750.48	Contract
197	31/01/2022	BACS	POD (North West) Ltd							150.00	30.00	180.00	
198	31/01/2022	BACS	Eden Springs (UK) Ltd			1.80				1.80	0.36	2.16	
199	31/01/2022	BACS	North Cumbria Integrated Care NHS Foundation Trust	250.00						250.00		250.00	
200	31/01/2022	BACS	Westcom IT			960.00				960.00	192.00	1152.00	
201	28/01/2022	1067	Copeland Borough Council				597.85			597.85	119.57	717.42	
202	31/01/2022	1068	Copeland Borough Council							1832.52	366.50	2199.02	
203	31/01/2022	1069	Copeland Borough Council							2771.20	554.24	3325.44	
204	31/01/2022	BACS	Sharp Business Systems			25.00				25.00	5.00	30.00	
205	31/01/2022	BACS	Alwel Glass & Glazing Ltd			152.50				152.50	30.50	183.00	
206	31/01/2022	BACS	Alwel Glass & Glazing Ltd			327.50				327.50	65.50	393.00	
207	31/01/2022	BACS	Viking			30.80				30.80	6.16	36.96	
208	31/01/2022	1070	Copeland Borough Council				102.23			102.23	20.45	122.68	
209	31/01/2022	1071	Copeland Borough Council			50.00				50.00	10.00	60.00	
210	31/01/2022	BACS	Mrs V Gorley	6.30						6.30		6.30	
211	31/01/2022	BACS	Cumbria Media			142.00				142.00		142.00	
<b>Feb-2022</b>													

212	04/02/2022	BACS	Registration Business Account (ICO)		40.00														40.00	40.00		
213	04/02/2022	BACS	Cartgate Allotment Society								1520.00								1520.00	1520.00		Ward Grant
214	04/02/2022	BACS	Hensingham ARLFC Youth								1400.00								1400.00	1400.00		Ward Grant
215	14/02/2022	BACS	Crown Gas & Oil	408.23															408.23	81.65	489.88	Contract
216	15/02/2022	BACS	Beck Bottom Community Garden Group								600.00								600.00	600.00		Ward Grant
	15/02/2022	1072	HMRC	1896.94															1896.64		1896.64	HMRC
	15/02/2022	BACS	Staff	4877.28															4877.28		4877.28	1666/20
	15/02/2022	BACS	Cumbria LGPS	733.36															733.36		733.36	6317/17 (ii)
217	16/02/2022	BACS	Thomas Graham & Sons Ltd		1282.50														1282.50	256.50	1539.00	
218	16/02/2022	BACS	Copeland Borough Council																234.00		234.00	
219	16/02/2022	BACS	Deborah McKenna Ltd									1250.00							1250.00	250.00	1500.00	
220	16/02/2022	BACS	Registration Business Account (ICO)		40.00														40.00		40.00	
221	16/02/2022	BACS	Time to Change (West Cumbria) Project CIC					1000.00											1000.00		1000.00	
222	21/02/2022	DD	BT Group		67.29														67.29	13.46	80.75	Contract
223	28/02/2022	BACS	Eden Springs (UK) Ltd		1.80														1.80	0.36	2.16	
224	28/02/2022	BACS	Mrs V Gorley									20.33							20.33		20.33	
225	28/02/2022	BACS	Sharp Business Systems		25.00														25.00	5.00	30.00	
226	28/02/2022	BACS	Viking		33.18														33.18	6.64	39.82	
227	28/02/2022	BACS	Newton Newton Flags & Banner Makers Ltd									73.17							73.17	14.63	87.80	
228	28/02/2022	BACS	PHP Architects Ltd										9000.00						9000.00	1800.00	10800.00	
229	28/02/2022	1073	Copeland Borough Council					597.85											597.85	119.57	717.42	
230	28/02/2022	1074	Copeland Borough Council							1832.52									1832.52	366.50	2199.02	
231	28/02/2022	1075	Copeland Borough Council							2771.20									2771.20	554.24	3325.44	
232	28/02/2022	1076	Copeland Borough Council					20.14						65.23					85.37	17.08	102.45	
233	28/02/2022	BACS	Westcom IT		180.00														180.00	36.00	216.00	
234	28/02/2022	BACS	Whitehaven Garden Centre Ltd					916.67											916.67	183.33	1100.00	
235	28/02/2022	BACS	Viking		49.98														49.98	10.00	59.98	
236	28/02/2022	BACS	Viking		85.00														85.00		85.00	
237	28/02/2022	BACS	Cumbria County Council					2195.86											2195.86	439.17	2635.03	
238	28/02/2022	BACS	Viking		134.22														134.00	26.80	160.80	
239	28/02/2022	BACS	Cumbria Media		32.00														32.00		32.00	
240	28/02/2022	BACS	Whitehaven Heritage Action Group					500.00											500.00		500.00	Ward Grant
241	28/02/2022	1077	Royal British Legion Industries Ltd										342.48						342.48	68.50	410.98	
	<b>Mar-2022</b>																					
242	01/03/2022	BACS	Hensingham ARLFC Youth					600.00											600.00		600.00	Ward Grant
243	03/03/2022	DD	Bryt Energy	763.87															763.87	302.75	1066.62	Contract
244	11/03/2022	1078	Cumbria County Council					24400.00											24400.00	4880.00	29280.00	
245	11/03/2022	BACS	Ace Shelters Ltd					3740.00											3740.00	748.00	4488.00	
246	11/03/2022	BACS	Hampshire Flag Company										198.99						198.99	39.80	238.79	
247	11/03/2022	BACS	St Benedicts RUFC								325.00								325.00		325.00	Ward Grant
248	11/03/2022	BACS	St Benedicts RUFC								325.00								325.00		325.00	Ward Grant
249	14/03/2022	DD	Crown Gas & Oil	362.32															362.32	72.47	434.79	Contract
	15/03/2022	1079	HMRC	2562.70															2562.70		2562.70	
	15/03/2022	BACS	Staff	5676.55															5676.55		5676.55	
	15/03/2022	BACS	Cumbria LGPS	887.41															887.41		887.41	
250	21/03/2022	DD	BT Group		67.77														67.77	13.55	81.32	Contract
251	21/03/2022	BACS	Gifts2ImpressLimited										3746.80						3746.80	749.36	4496.16	
252	21/03/2022	BACS	Mirehouse Community Centre								800.00								800.00		800.00	Ward Grant
253	21/03/2022	BACS	Rosehill Youth Theatre								1000.00								1000.00		1000.00	Ward Grant
254	21/03/2022	BACS	Mirehouse Community Centre								500.00								500.00		500.00	Ward Grant
255	21/03/2022	BACS	Mirehouse AFC								180.00								180.00		180.00	Ward Grant
256	22/03/2022	DD	Water Plus					18.15											18.15		18.15	Contract
257	22/03/2022	DD	Water Plus	113.06															113.06	4.06	117.12	Contract
258	22/03/2022	DD	Bryt Energy	1081.43															1081.43	216.29	1297.72	

92960.30 21246.75 18046.39 40587.75 5100.00 ##### 0.00 0.00 14967.18 56.50 50640.92 9875.19 7830.00 0.00 17688.42 24387.37 3082.23 10734.00 327182.75 37122.98 £364,305.80

INCOME 2020-2021

Date	Item	Precept	Interest	Other
01.04.2021	Allotment Rents 2021/2022			2460.00
14.04.2021	Allotment Rents 2021/2022			470.00
15.04.2021	Allotment Rents 2021/2022			100.00
15.04.2021	HMRC - VAT Refund - March 2021			2339.13
19.04.2021	Allotment Rents 2021/2022			100.00
30.04.2021	2021-2022 Precept	433573.86		
30.04.2021	Allotment Rents 2021/2022			260.00
04.06.2021	CBC - Refund			24.60
07.06.2021	Allotment Rents 2021/2022			450.00
11.06.2021	HMRC - VAT Refund - May 2021			2496.39
14.06.2021	HMRC - VAT Refund - April 2021			1860.36
17.06.2021	Allotment Rents 2021/2022			40.00
23.06.2021	Sellafield Sponsorship			3000.00
28.06.2021	Allotment Rents 2021/2022			291.00
30.07.2021	Allotment Rents 2021/2022			310.00
13.08.2021	Allotment Rents 2021/2022			90.00
16.08.2021	HMRC - VAT Refund - June & July			3815.79
24.08.2021	Cumbria County Council Grant			3290.00
03.09.2021	Cumbria County Council Grant			3737.00
17.09.2021	Refund - CBC former office rent			81.74
17.09.2021	HMRC - VAT Refund August			1439.63
20.09.2021	Refund - Viking Payments			308.48
14.10.2021	HMRC - VAT Refund September			4118.88
21.10.2021	Copeland Veterans Group - Unspent Grant			209.71
18.11.2021	HMRC - VAT Refund - October			1988.47
16.12.2021	Allotment Rents 2021/2022			16.66
16.12.2021	HMRC - VAT Refund - November			2536.36
21.01.2022	HMRC - VAT Refund - December			3275.64
15.02.2022	HMRC - VAT Refund - January			1622.30
17.02.2022	Zurich Insurance - Claim for damaged bus shelter			293.00
28.02.2022	Payment of grant to WHAG returned due to account being closed			500.00
14.03.2022	HMRC - VAT Refund - February			4255.83

433573.86	0.00	45780.97	479354.83
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**WHITEHAVEN TOWN COUNCIL  
SUMMARISED INCOME & EXPENDITURE STATEMENT  
FINANCIAL YEAR 2021-2022**

**Expenditure Net  
of VAT**      **Invoices not yet  
processed**      **Budget**

**BANK BALANCES BROUGHT FORWARD**

CBS 53905917 (01.04.2021)	21,364.99
CBS 53906216 (01.04.2021)	450,400.11
<b>TOTAL OPENING BALANCE</b>	<b>£ 471,765.10</b>

**INCOME:**

Precept	433,573.86
Interest (Deposit)	
Other Income	45,780.97
<b>TOTAL INCOME</b>	<b>£ 479,354.83</b>

**EXPENDITURE**

Employees & Allowances	92960.30
Premises	21246.75
Supplies/Services	18046.39
3rd Party	40587.75
Grants	5100.00
Allotments	10354.57
Markets	0.00
Community Plan	0.00
Ground Maintenance	14967.18
Civic Hospitality	56.50
Ranger	50640.92
Whitehaven In Bloom	9875.19
Ward Grants	7830.00
Elections	0.00
Environmental Improvements	17688.42
Events	24387.37
Contingencies	3082.23
Reserves	10734.00
VAT (to be reclaimed)	37122.98
<b>TOTAL EXPENDITURE</b>	<b>£ 364,305.80</b>

**CASH BOOK BALANCE**

Brought forward	£ 471,765.10
Income	£ 479,354.83
Expenditure	£ 364,305.80
<b>Town Council Funds</b>	<b>£ 586,814.13</b>

**BANK BALANCES**

CBS 53905917 (23/03/2022)	136,825.00
CBS 53906216 (23/03/2022)	450,400.11
	<b>£ 587,225.11</b>

**Unpresented Cheques**

410.98

**FINANCIAL POSITION**

**£ 586,814.13**



**QUEEN'S PLATINUM JUBILEE COMMEMORATIVE GIFTS FOR SCHOOL PUPILS**

**Purpose of the Report**

To inform members of the present position with regards to the Queen's Platinum Jubilee commemorative gifts for school pupils and to ask the Council to ratify the action taken.

**1.0 INTRODUCTION**

- 1.1 Further to Minute 1960/22 10 all local primary schools and secondary schools were contacted to ask them about our proposals to purchase commemoration Platinum Jubilee gifts for school pupils and to get their views on this..
- 1.2 Four primary schools replied to say they favoured commemorative rulers; two primary schools said they favoured commemorative bookmarks and 1 primary school said they favoured commemorative keyrings. There was no response from the two secondary schools regarding the Council's proposal for commemorative pin badges.
- 1.3 Members were contacted by email about this as the proposed Goods (rulers and pin badges needed to be ordered and paid for before the end of the financial year and of the replies received the majority agreed with purchasing rulers and pin badges.
- 1.4 At the time of writing the commemorative rulers have been ordered and paid for (cost £3,746.80 plus VAT) and the commemorative pin badges will be ordered and paid for shortly.. (cost £977.50 plus VAT)
- 1.5 Mayfield school was not included in this but after speaking with the school they thanked the Council for being thoughtful about the needs of their children and it was decided that the commemorative gift best suited to all their children would be a key chain. They have 197 children and the cost of the key chains is £167.99 plus VAT). These will be ordered and paid for shortly.

- 1.6 s137 of the Local Government Act 1972 is the power to be used for these purchases and members are asked to give their approval that the purchase of the commemorative gifts complies with the provisions of s137.

## **2.0 RECOMMENDATION**

- 2.1 That the action taken in 1.4 and 1.5 and the costs incurred be approved.
- 2.2 That approval be given that the purchase of the commemorative gifts Complies with the provisions of s137 of the Local Government Act 1972

## **BADGE BED AT CORKICKLE**

### **Purpose of the Report**

To inform Members of a proposal to plant the badge bed at Corkickle to commemorate the Queen's platinum Jubilee

## **1.0 INTRODUCTION**

- 1.1 It was suggested by our Rangers that the badge bed at Corkickle be planted out in purple and white to commemorate the Queen's Platinum Jubilee (See Appendix 1).
- 1.2 The flowers for the badge bed had already been authorised by the Council and ordered but following a conversation with our suppliers they have confirmed that they will replace the flowers ordered with those shown at Appendix 1 at no extra cost to the Council.

## **RECOMMENDATION**

- 2.1 That Members approve the proposal to plant the badge bed at Corkickle to commemorate the Queen's Platinum Jubilee.

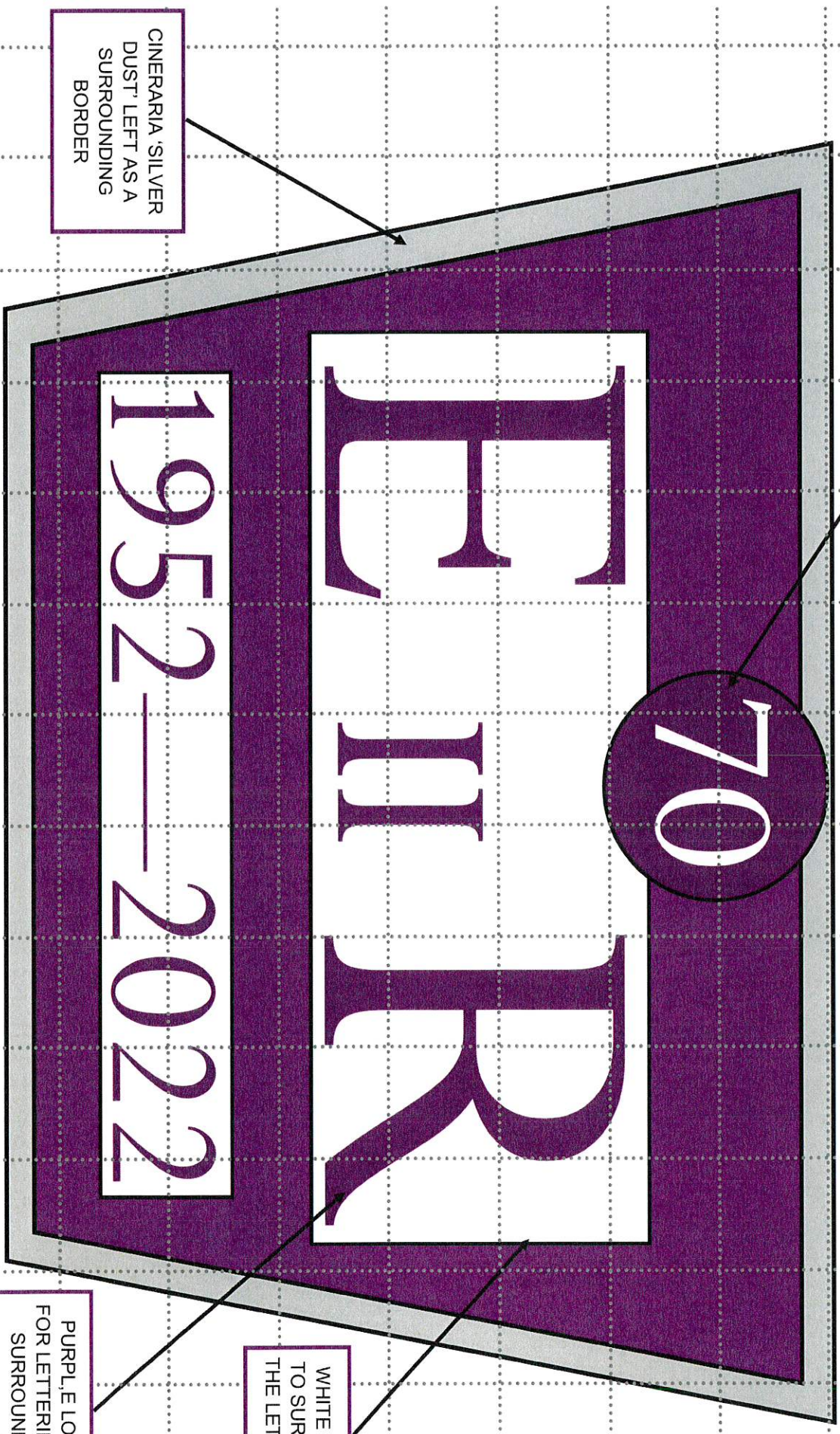


APPENDIX 1  
LSTC 3/3/22  
ITEM 18

### BADGE BED

Queen's Jubilee Dedication - Summer 2022

BARREL REMAINING IN  
PURPLE FLOWERS, '70' IN WHITE STONES



CINERARIA 'SILVER  
DUST' LEFT AS A  
SURROUNDING  
BORDER

WHITE STONE  
TO SURROUND  
THE LETTERING

PURPLE LOBELIA  
FOR LETTERING AND  
SURROUNDING

Scale 1cm = 0.25m

Grid 2cm = 0.5m

E. Dowthwaite

March 2022

## **CHRISTMAS LIGHTS INFRASTRUCTURE**

### **Purpose of the Report**

To inform Members that 100 stainless steel U-bolts need to be exchanged for a larger size and to authorise the additional expenditure.

### **1.0 INTRODUCTION**

- 1.1 The Council purchased 100 stainless steel U-bolts as part of an order for catenary wire and fittings (minute ref 1942/22 refers).
- 1.2 Unfortunately, the Lighting Contractor discovered that the wrong size U-bolt had been ordered.
- 1.3 Having contacted the supplier we have been informed that they would accept the returned U-bolts and exchange them for the correct size but that there is an additional cost of £49 + VAT.

### **2.0 RECOMMENDATION**

- 2.1 To approve the exchange of the U-Bolts for the correct size and authorise the additional expenditure of £49 + VAT.

**LOCAL PLAN CONSULTATION SEEKING VIEWS ON TWO POTENTIAL SITES FOR USE AS GYPSY AND TRAVELLER ACCOMMODATION**

**Purpose of the Report**

To consider the Local Plan consultation seeking views on two potential sites for use as Gypsy and Traveller accommodation in Copeland and to make comments on this to be forwarded to CBC

**1.0 INTRODUCTION**

- 1.1 Attached at Appendix 1 is a copy of the consultation documents received from Copeland Borough Council seeking the Council's views on two potential sites for Gypsy and Traveller accommodation. The closing date of the consultation is 3<sup>rd</sup> May 2022.
- 1.2 The potential sites are land to the north of Greenbank and land at Sneckyeat which you can see from the plans attached.
- 1.3 Attached at Appendix 2 is a reduced version of The Cumbria Gypsy and Traveller Accommodation Assessment (GTAA) which relates to Copeland.

**2.0 RECOMMENDATION**

- 2.1 That Members consider the consultation document and that any representations made be passed to Copeland Borough Council



APPENDIX 1  
WTC 31/3/22  
ITEM 10

**Whitehaven Town Council**

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**From:** Local Plan Consultation <localplanconsultation@copeland.gov.uk>  
**Sent:** 21 March 2022 11:43  
**To:** Local Plan Consultation  
**Subject:** Copeland Local Plan 2021- 2038: Gypsy and Traveller Site Allocation Consultation  
**Attachments:** G and T Letter for Parish Councils .pdf; Public notice.pdf; G and T Consultation Poster.pdf

Dear Parish Clerk,

Please find attached a letter outlining a Local Plan consultation which seeks views on two potential sites for use as Gypsy and Traveller accommodation in Copeland. This consultation will run for six weeks until 3<sup>rd</sup> May 2022.

Following the consultation, one of these sites will be added into policy H9PU of the Copeland Local Plan 2021-2038 Publication Draft. The Publication Draft is the final draft of the Local Plan, which will be submitted to the Planning Inspectorate in April 2022 for a public examination. It is then anticipated that the Local Plan will be adopted in early 2023.

Regards,

Chris Hoban

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Information Classification - UNCLASSIFIED

21<sup>st</sup> March 2022

Dear Parish Clerk,

**Copeland Local Plan 2021-2038: Gypsy and Traveller Site Allocation for the Publication Draft**

This letter is to inform you that Copeland Borough Council is carrying out a public consultation into the allocation of land for use as accommodation for Copeland's Gypsy and Traveller community. The consultation will run for six weeks between **21<sup>st</sup> March and 3<sup>rd</sup> May 2022.**

The Gypsy and Traveller site allocation will form part of the Copeland Local Plan 2021-2038. The Local Plan was subject to consultation between Monday 10<sup>th</sup> January and Friday 18<sup>th</sup> March 2022. At the time of consulting on the Local Plan, there was a gap at Policy H9PU for a Gypsy and Traveller site allocation, as at that time Officers were awaiting the final Cumbria Gypsy and Traveller Accommodation Assessment. This assessment concludes that Copeland has a requirement to make provision for 12 Gypsy and Traveller Pitches in the borough.

Since the completion of the report, we have been working to identify a suitable site to accommodate the need and have subsequently found two potentially suitable sites, both located in Whitehaven. This consultation therefore asks for views and opinions on these two sites, one of which will be allocated as a Gypsy and Traveller site under policy H9PU of the final Local Plan.

Following this consultation, the Local Plan, including the Gypsy and Traveller site and all associated submission documents will be submitted to the Secretary of State in May 2022 for Public Examination by a Planning Inspector. Once the documents have been submitted, the Examination will run for the remainder of 2022, and it is hoped the Planning Inspector will produce their report in January 2023 to allow the Local Plan to be adopted in March 2023. The Gypsy and Traveller consultation report and associated documents can be viewed here: <https://www.copeland.gov.uk/content/gypsy-and-traveller-site-allocation-consultation>.

We appreciate that not everyone has access to the internet and the documents will be available to view at the Copeland Borough Council Offices, Market Hall, Whitehaven. The consultation may also be available to view at local libraries in Copeland (Please note the opening hours and Covid-19 restrictions in place at Council Offices and Libraries may mean the documents are unavailable, and you may need to book an appointment in advance). If you have any comments on the Gypsy and Traveller Consultation, please complete the questionnaire online at the following link: <https://forms.office.com/r/8byqA9L44B>.

Alternatively you can complete a Representation Form and return it to Copeland Borough Council at the following address/email:

Strategic Planning  
Copeland Borough Council  
The Market Hall  
Market Place  
Whitehaven  
Cumbria CA28 7JG

Or by email to: [LocalPlanConsultation@copeland.gov.uk](mailto:LocalPlanConsultation@copeland.gov.uk).

Please send all responses no later than **3<sup>rd</sup> May 2022**.

Yours faithfully



Chris Hoban  
Strategic Planning Manager

**Privacy Notice**

A copy of the Council's privacy statement can be viewed at [https://www.copeland.gov.uk/sites/default/files/attachments/privacy\\_notice1.pdf](https://www.copeland.gov.uk/sites/default/files/attachments/privacy_notice1.pdf). Further information is also available by contacting the council's Data Protection Officer at [info@copland.gov.uk](mailto:info@copland.gov.uk) or by calling 01946 598300 and asking to speak to the Data Protection Officer.



**Copeland Borough Council**  
**Planning and Compulsory Purchase Act 2004**  
**Town and Country Planning (Local Planning) (England) Regulations 2012**  
**Copeland Local Plan 2021-2038: Publication Draft Addendum for Gypsy and Traveller Site Allocation**  
**Statement of Representations Procedure**

**Title of Document:** Copeland Local Plan 2021-2038: Publication Draft Addendum: Gypsy and Traveller Site Allocation Regulation 19 Consultation Paper

**Subject Matter:** This document consults on two potential sites for Gypsy and Traveller accommodation in Copeland and seeks to allocate one site for this use. The Gypsy and Traveller site allocation will complete the Publication Draft of the Copeland Local Plan 2021-2038.

**Area Covered:** Copeland Borough outside of the Lake District National Park, with the two potential sites located in Whitehaven.

**Consultation period:** From Monday 21<sup>st</sup> March 2022 until 4.30pm on Tuesday 3<sup>rd</sup> May 2022

**Where the documents can be viewed:** The consultation documents can be viewed on the Council's website: <https://www.copeland.gov.uk/content/gypsy-and-traveller-site-allocation-consultation>.

The documents will be available to view at Copeland Borough Council Offices, Market Hall, Market Place, Whitehaven, CA28 7JG. Documents may also be available to view at the following libraries in the borough:

- Cleator Moor Library – Market Square, Cleator Moor, CA25 5AP
- Egremont Library – West Lakes Academy, Main Street, Egremont CA22 2DQ
- Frizington Library – Main Street, Frizington CA26 3PF
- Millom Library – St George's Road, Millom, LA18 4DD
- Whitehaven Library - Lowther Street, Whitehaven, CA28 7QZ

This will be subject to opening hours and Covid-19 restrictions.

**Representations:** Comments should be made in writing on the Representation Form and sent by email or post by no later than **4:30pm on Tuesday 3<sup>rd</sup> May 2022** to:

**Email:** [localplanconsultation@copeland.gov.uk](mailto:localplanconsultation@copeland.gov.uk)

**Post:** Strategic Planning Team  
Copeland Borough Council  
Market Hall  
Market Place  
Whitehaven CA28 7JG

Alternatively, fill out the Microsoft Forms Response form on the webpage above.

**Request to be notified:** Representations may be accompanied by a request to be notified at a postal address/email address of any of the following:

- Submission of the Local Plan for public examination by an independent Planning Inspector;
- Publication of the Inspector's recommendations; and
- The adoption of the Local Plan.

Strategic Planning Team

Monday 21<sup>st</sup> March 2022

# Copeland Local Plan 2021-2038

## Gypsy and Traveller Site Allocation

### Consultation

Copeland Borough Council is carrying out a public consultation into the allocation of land for use as accommodation for Copeland's Gypsy and Traveller community.

Following the consultation, one site will be allocated as a Gypsy and Traveller site under policy H9PU of the Copeland Local Plan 2021-2038.

The two sites that are being considered are as follows:

- Land north of Greenbank, Whitehaven (left image)
- Land at Sneckyeat, Whitehaven (right image)

**The Consultation runs from 21st March until 3rd May 2022**



**For further information about the consultation and next steps, please:**

**Visit:** <https://www.copeland.gov.uk/content/gypsy-and-traveller-site-allocation-consultation>

Copeland Borough Council Office, Market Hall, Whitehaven

**Email:** [localplanconsultation@copeland.gov.uk](mailto:localplanconsultation@copeland.gov.uk)

**Call:** 01946 598 300 and ask to speak to the Strategic Planning Team



## Whitehaven Town Council

---

**From:** Leanne Parr <Leanne.Parr@copeland.gov.uk>  
**Sent:** 15 March 2022 16:14  
**To:** Whitehaven Town Council  
**Subject:** Copeland Local Plan Gypsy and Traveller Consultation

Hello,

Copeland Borough Council has a duty to meet the housing needs of all its residents, including those who identify as Gypsies and Travellers.

Earlier this year a Cumbria-wide Gypsy and Traveller Assessment was produced. A copy of the document can be found here: <https://www.copeland.gov.uk/attachments/cumbria-gtaa>. The GTAA identifies a need for 12 pitches in the borough to accommodate a local resident and their family over the 2021-2038 plan period.

The Council has carried out a number of call for sites to identify a site to meet the need. As no sites have been put forward for consideration, the Council has had to consider land in its own ownership. An assessment of council owned sites has been undertaken and only two potential sites have been identified as being suitable (please see maps below). These are:

- Land at Sneckyeat Industrial Estate, Whitehaven
- Land at Greenbank, Whitehaven

Earlier today, the Council agreed to start a 6 week public consultation in order to seek views on both sites which will run from 21<sup>st</sup> March to the 3<sup>rd</sup> May 2022. At the end of the consultation we will consider all responses received, as well as any new evidence available, and will select one of the two sites for inclusion as a Gypsy and Traveller site allocation in the new Local Plan. The Local Plan will then be submitted to the Planning Inspectorate for their consideration later that month.

We will send you a formal email advising of the consultation next week, however we just wanted to get in touch in advance incase you are approached by members of the public before the consultation starts. When the consultation goes live next week all supporting documents such as the assessment document and response forms will be available online. A link will be included in the email. We hope you will help us promote the consultation in due course on your social media pages as we want to encourage as many people to engage in the process as possible.

If you have any queries please let me know.


Kind regards, Leanne

**Leanne Parr**  
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Strategic Planning  
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[Leanne.Parr@copeland.gov.uk](mailto:Leanne.Parr@copeland.gov.uk)

Please note my working days are: Monday, Tuesday, Thursday and Friday.

Copeland Borough Council, The Copeland Centre, Catherine Street, Whitehaven, Cumbria, CA28 7SJ. Tel: 01946 598300. Fax: 01946 598303. [www.copeland.gov.uk](http://www.copeland.gov.uk), [info@copeland.gov.uk](mailto:info@copeland.gov.uk)



<p>Gypsy and Traveller - Considered Sites GTW5a</p>	<p>Copeland Borough Council The Market Hall Market Place Whitehaven Cumbria, CA28 7JG</p>	 <p><i>Proud of our past. Energised for our future.</i></p>
	<p>Date of Issue: 16/02/2022</p>	<p>Scale: 1:2,500</p>

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Information Classification - UNCLASSIFIED





Lake District  
National Park



YORKSHIRE DALES  
National Park Authority

# Cumbria Gypsy and Traveller Accommodation Assessment (GTAA)

Final Report  
January 2022



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# 1. Executive Summary

## Introduction and Methodology

- 1.1 The primary objective of this Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (GTAA) is to provide a robust assessment of current and future need for the Cumbria planning authorities of Allerdale, Barrow-in-Furness, Carlisle, Copeland, Eden, South Lakeland, and the Lake District National Park, as well as areas of the Yorkshire Dales National Park Authority (YDNPA) that lie in Cumbria.
- 1.2 The GTAA provides a credible evidence base which can be used to aid the preparation and implementation of Local Plan Policies and the provision of new Gypsy and Traveller pitches and Travelling Showpeople plots for the 15-year period up to 2035, as required by the PPTS, and to 2040 to meet Local Plan Periods. The outcomes of this study supersede the need figures of any previous Gypsy, Traveller and Travelling Showpeople Accommodation Needs Assessments completed in the study area.
- 1.3 The GTAA has sought to understand the accommodation needs of the Gypsy, Traveller and Travelling Showpeople population in the study area through a combination of desk-based research, stakeholder interviews and engagement with members of the Travelling Community living on all identified sites and yards. A total of 82 interviews were completed with Gypsies and Travellers and 36 interviews were completed with Travelling Showpeople living on authorised and unauthorised sites and yards. Following efforts to identify households living in bricks and mortar it was possible to identify 5 households to interview. In addition, stakeholder engagement was undertaken and total of 27 telephone interviews were completed.
- 1.4 The fieldwork for the study was completed between November 2020 and September 2021. The baseline date for the study is **September 2021** which was when the site interviews were completed.
- 1.5 A Glossary of Terms can be found in **Appendix A**.

## Key Findings

### Pitch Needs – Gypsies and Travellers

- 1.6 Overall, the pitch needs for Gypsies and Travellers from 2021-2040 are set out below. Needs are set out for those households that met the planning definition of a Gypsy or Traveller; for those undetermined households<sup>1</sup> where an interview was not able to be completed (either due to site owners refusing access on to sites, individual households refusing to be interviewed, or households not being present despite 3 visits to each site or yard) who may meet the planning definition; and for those households that did not meet the planning definition – although this is no longer a requirement for a GTAA.
- 1.7 Only the need from those households who met the planning definition and from those of the undetermined households who may subsequently demonstrate that they meet it should be considered as need arising from the GTAA.

---

<sup>1</sup> See Paragraph 3.28 for further information on undetermined households.

- 1.8 The need arising from households that met the planning definition should be addressed through site allocation/intensification/expansion Local Plan Policies.
- 1.9 The Councils will need to carefully consider how to address the needs associated with undetermined Travellers as it is unlikely that all of this need will have to be addressed through the provision of conditioned Gypsy or Traveller pitches. In terms of Local Plan Policies, the Councils should consider the use of a criteria-based policy (as suggested in PPTS) for any undetermined households, as well as to deal with any windfall applications.
- 1.10 In general terms, the need for those households who did not meet the planning definition will need to be addressed as part of general housing need and through separate Local Plan Policies. This approach is specifically referenced in the revised National Planning Policy Framework (July 2021). Paragraph 61 of the NPPF sets out that in determining the minimum number of homes needed, strategic plans should be based upon a local housing need assessment conducted using the standard method in national planning guidance. Paragraph 62 then states that [emphasis added] *'Within this context, the size, type and tenure of housing needed for different groups in the community should be assessed and reflected in planning policies (including, but not limited to, those who require affordable housing, families with children, older people, students, people with disabilities, service families, **travellers**, people who rent their homes and people wishing to commission or build their own homes'*. The footnote to this section states that *'Planning Policy for Traveller Sites sets out how travellers' housing needs should be assessed for those covered by the definition in Annex 1 of that document.'*
- 1.11 It is recognised that the Councils are in the process of reviewing their Local Plans. As the plans are reviewed the findings of this report should be considered as part of future housing mix and type within the context of the assessment of overall housing need in relation to Gypsies, Travellers and Travelling Showpeople. Whilst the findings in this report are aggregated totals for each local authority due to data protection issues, the Councils have more detailed data to enable accurate Local Plan allocations to be made.

## Allerdale

- 1.12 There were 11 Gypsy or Traveller households identified in Allerdale that met the planning definition, no undetermined households that may meet the planning definition, and 2 households that did not meet the planning definition.
- 1.13 The GTAA identifies a need for **14 pitches** for households that met the planning definition. This is made up of 6 unauthorised pitches on encampments; 3 concealed or doubled-up households or single adults living on the encampments; and for 5 from new household formation, derived from the household demographics<sup>2</sup>.
- 1.14 It should be noted that all of this need was from households living on long-term unauthorised encampments in Allerdale and none of the households expressed a wish to move to a public site due to personal circumstances including scrap metal dealing and the keeping of livestock. All are looking to purchase or rent land to develop private family sites.
- 1.15 There is a **no need for undetermined households** as interviews were completed with all Travellers who were identified on unauthorised encampments at the time of the assessment.

---

<sup>2</sup> Further information of how new household formation rates have been calculated can be found in Chapter 5.



- 1.16 Whilst not now a requirement to include in a GTAA, there is a **no need for households that did not meet the planning definition** as both households are seeking to move to bricks and mortar in the local area.

Figure 1 – Need for Gypsy and Traveller households in Allerdale 2021-2040

Status	2021-40
Meet Planning Definition	14
Undetermined	0
Do not meet Planning Definition	0

## Barrow-in-Furness

- 1.17 There were 6 Gypsy or Traveller households identified in Barrow-in-Furness that met the planning definition, no undetermined households that may meet the planning definition, and 8 households that did not meet the planning definition.
- 1.18 The GTAA identifies a need for **5 pitches** for households that met the planning definition. This is made up of 3 pitches for teenagers who will need a pitch of their own in the next 5 years, and 2 pitches from new household formation, derived from the demographics of the residents.
- 1.19 It was noted during the household interviews that the residents on the private site are living there on a week-to-week basis with the permission of the site owner and therefore have no security of tenancy. Should the site owner seek to sell the land need could increase by a further 5 pitches. It is understood that the current residents are in the process of identifying suitable land to develop a new site in Barrow-in-Furness should their tenancies be terminated. The Council are aware of this.
- 1.20 It was possible to complete interviews with all identified Gypsies and Travellers living on sites in the Borough of Barrow-in-Furness so there were no undetermined households. Anecdotal evidence and past planning permissions for residential caravans suggest that there have been a small number of Gypsies and Travellers that have ceased to travel and now reside in permanent residential caravans within the borough.
- 1.21 Whilst no longer a requirement to include them in a GTAA, there is a need for **6 pitches** for households that did not meet the planning definition. This is made up of 1 concealed or doubled-up household or adult; 3 teenagers who will be in need of a pitch of their own in the next 5 years; and 2 from new household formation derived from the household demographics.

Figure 2 – Need for Gypsy and Traveller households in Barrow-in-Furness 2021-2040

Status	2021-40
Meet Planning Definition	5
Undetermined	0
Do not meet Planning Definition	6

## Carlisle

- 1.22 There were 39 Gypsy or Traveller households identified in Carlisle that met the planning definition, 8 undetermined households that may meet the planning definition, and 10 households that did not meet the planning definition.
- 1.23 The GTAA identifies a need for **33 pitches** for households that met the planning definition, and this is made up of made up of 4 unauthorised pitches; 5 concealed or doubled-up households or adults; 3

teenagers in need of a pitch of their own in the next 5 years; 5 pitches from in-migration/roadside; and 16 from new household formation derived from the household demographics.

- 1.24 The GTAA identifies a need of up to **3 pitches** for undetermined households and this is made up of new household formation of up to 3 from a maximum of 8 households. If the ORS national average of 30% were applied this could result in a need for 1 pitch. If the local proportion of households that met the planning definition (80%) is applied this could result in a need for 2 pitches.
- 1.25 Whilst no longer a requirement to include them in a GTAA, there is a need for **3 pitches** for households that did not meet the planning definition. This is made up of 3 from in-migration/roadside.

Figure 3 – Need for Gypsy and Traveller households in Carlisle 2021-2040

Status	2021-40
Meet Planning Definition	<b>33</b>
Undetermined	<b>0-3</b>
Do not meet Planning Definition	<b>3</b>

## Copeland

- 1.26 There were 6 Gypsy or Traveller households identified in Copeland that met the planning definition, no undetermined households that may meet the planning definition, and no households that did not meet the planning definition.
- 1.27 The GTAA identifies a need for **12 pitches** for households that met the planning definition. This is made up of 1 household seeking to move from bricks and mortar and develop a private family site; 5 from roadside/in-migration; 1 concealed or doubled-up adult; 3 teenagers who will be in need of a pitch of their own in the next 5 years; and 2 from new household formation derived from the demographics of the households that were interviewed.

Figure 4 – Need for Gypsy and Traveller households in Copeland 2021-2040

Status	2021-40
Meet Planning Definition	<b>12</b>
Undetermined	<b>0</b>
Do not meet Planning Definition	<b>0</b>

## Eden

- 1.28 There were 5 Gypsy or Traveller households identified in Eden that met the planning definition, no undetermined households that may meet the planning definition, and 8 households that did not meet the planning definition.
- 1.29 The GTAA identifies a need for **1 pitch** for households that met the planning definition, and this is made up of 1 temporary pitch. It should be noted that this site has a temporary planning consent until October 2032.
- 1.30 Whilst no longer a requirement to include them in a GTAA, there is a need for **no pitches** for households that did not meet the planning definition.



# 10. Copeland Borough Council (excluding National Parks)

## Sites and Yards in the Study Area

10.1 In Copeland, at the baseline date for this study, there were no Gypsy and Travellers sites and no Travelling Showmen's yards. Further details can be found in Appendix E.

Figure 39 - Total amount of provision in Copeland (September 2021)

Status	Sites/Yards	Pitches/Plots
Private sites with permanent planning permission	0	0
Private sites with temporary planning permission	0	0
Public sites (Council and Registered Providers)	0	0
Public transit provision	0	0
Private transit provision	0	0
Tolerated sites	0	0
Unauthorised sites	0	0
Travelling Showpeople yards	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

## Stakeholder Engagement

10.2 ORS undertook a stakeholder engagement programme to complement the information gathered through interviews with members of the Travelling Community. This consultation took the form of telephone interviews which were tailored to the role of the individual. The aim of these interviews is to provide an understanding of current provision and possible future need; short-term encampments; transit provision; and cross-border issues.

10.3 An interview was undertaken with 2 Council Officers in Copeland. Due to issues surrounding data protection, and in order to protect the anonymity of those who took part, this section presents a summary of the views expressed by interviewees and verbatim comments have not been used. The narrative represents a balanced summary of the views of the individual concerned, rather than the official policy of the Council.

## Accommodation for Gypsies and Travellers

10.4 Copeland have produced the Local Plan 2021-2038 Publication Draft that makes a commitment to meeting the needs of the Gypsy, Traveller and Travelling Showperson community and states that Copeland will identify a suitable site should a need be identified.

10.5 The Council are aware of potential need arising from a family currently living in bricks and mortar housing in the area.



## Short-term Roadside Encampments and Transit Provision

10.6 For the small number of encampments that would ever stay in the borough it was not believed that any form of transit provision is necessary.

## Cross-Boundary Issues

10.7 No specific cross border issues were identified

10.8 Copeland Council have a good relationship with neighbouring authorities and will engage with them through the Duty to Cooperate when producing the emerging plan. Cross boundary issues such as how best to meet traveller needs will be discussed at this stage.

## Interviews with Gypsies and Travellers

10.9 One of the major components of this study was a detailed survey of the Gypsy, Traveller and Travelling Showpeople population living on sites and yards in the study area. This aimed to identify current households with housing needs and to assess likely future housing need from within existing households, to help judge the need for any future pitch provision. The household interview questions can be found in **Appendix F**.

10.10 Through the desk-based research and stakeholder interviews ORS sought to identify all authorised and unauthorised sites and yards in the study area. The site lists were agreed with the local authority and can be found in **Appendix E**. Interviews were completed between November 2020 and September 2021. Up to 3 attempts were made to interview each household where they were not present when interviewers visited. The tables below identify the sites that ORS staff visited during the course of the fieldwork, and also set out the number of interviews that were completed at each site, together with the reasons why interviews were not completed and reasons why any additional interviews were completed.

Figure 40 - Sites and yards visited in Copeland

Status	Pitches/Plots	Interviews	Reasons for not completing interviews/additional interviews
<b>Public Sites</b>			
None	-	-	-
<b>Private Sites</b>			
None	-	-	-
<b>Temporary Sites</b>			
None	-	-	-
<b>Tolerated Sites</b>			
None	-	-	-
<b>Unauthorised Sites</b>			
None	-	-	-
<b>Bricks and Mortar</b>			
Unknown	1	1	-
<b>Roadside/In-Migration</b>			
Unknown	5	5	-
<b>TSP Yards</b>			
None	-	-	-
<b>TOTAL</b>	<b>6</b>	<b>6</b>	



## Pitch and Plot Needs

10.11 Information that was sought from households where an interview was completed allowed each household to be assessed against the planning definition of a Traveller. This included information on whether households have ever travelled; why they have stopped travelling; the reasons that they travel; and whether they plan to travel again in the future. The table below sets out the planning status of households that are in Copeland.

Figure 41 – Planning status of households in Copeland

Status	Meet Planning Definition	Does Not Meet Planning Definition	Undetermined
<b>Gypsies and Travellers</b>			
Public Sites	-	-	-
Private Sites	-	-	-
Bricks and Mortar	1	0	0
Roadside/In-Migration	5	0	0
<b>Sub-Total</b>	<b>6</b>	<b>0</b>	<b>0</b>
<b>Travelling Showpeople</b>			
Private Yards	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>6</b>	<b>0</b>	<b>0</b>

10.12 Figure 41 shows that for Gypsies and Travellers 6 households met the planning definition of a Traveller - in that they were able to provide information that they travel for work purposes and stay away from their usual place of residence or have ceased to travel temporarily.

10.13 No households did not meet the planning definition, and there were no undetermined households.

## Bricks and Mortar/Waiting List Interviews

10.14 The 2011 Census recorded 5 households in Copeland living in a house or flat that identified as Gypsy or Irish Traveller.

10.15 Following all of the work that was undertaken to identify households living in bricks and mortar, it was possible to identify one households to interview.

10.16 In addition, no further household in bricks and mortar are known to have approached the Council during the GTAA study period seeking a site and none have declared themselves homeless. As such it is fair to conclude that no further allowances should be made for bricks and mortar households - other than that from those that were interviewed - because no others identified themselves as being in need.

## Migration/Roadside

10.17 The household interviews identified a total of 5 households who were related to the household interviewed living in bricks and mortar who are currently travelling away for work or travelling around Cumbria seeking places to stop as they have no permanent accommodation. They are all in need of permanent accommodation in the Copeland area.



## Pitch Needs – Gypsies and Travellers that met the Planning Definition

- 10.18 The households who met the planning definition of Travelling were living in bricks and mortar and on the roadside. Analysis of the household interviews indicated that they would like to purchase or lease some land in Copeland to develop a small private site. There was no other current or future need identified.
- 10.19 The GTAA identifies a need for **12 pitches** for households that met the planning definition. This is made up of 1 household seeking to move from bricks and mortar and develop a private family site; 5 from roadside/in-migration; 1 concealed or doubled-up adult; 3 teenagers who will be in need of a pitch of their own in the next 5 years; and 2 from new household formation derived from the demographics of the households that were interviewed.

Figure 42 – Need for Gypsy and Traveller households in Copeland that met the Planning Definition 2021-2040

Gypsies and Travellers - Meeting Planning Definition	Pitches
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	1
Movement from bricks and mortar	1
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>2</b>
<b>Future Need</b>	
5 year need from teenage children	3
Households on sites with temporary planning permission	0
In-migration/Roadside	5
New household formation	2
<i>(No household formation)</i>	
<b>Total Future Needs</b>	<b>10</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>12</b>

Figure 43 – Need for Gypsy and Traveller households in Copeland that met the Planning Definition by year periods

Years	0-5	6-10	11-15	16-20	Total
	2021-25	2026-30	2031-35	2036-30	
	10	1	1	0	<b>12</b>

## Travelling Showpeople Needs

### Plot Needs – Travelling Showpeople

- 10.20 There were no Travelling Showpeople identified in Copeland so there is no current or future need for plots.



Figure 44 – Need for Travelling Showpeople households in Copeland that met the Planning Definition 2021 - 2040

Travelling Showpeople - Meeting Planning Definition	Plots
<b>Supply of Plots</b>	
Supply from vacant public and private plots	0
Supply from plots on new yards	0
Plots vacated by households moving to bricks and mortar	0
Plots vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public yards	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 years need from teenage children	0
Households on yards with temporary planning permission	0
In-migration	0
New household formation	0
<i>(No Travelling Showpeople)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Plot Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

Figure 45 – Need for Travelling Showpeople households in Copeland that met the Planning Definition by year periods

Years	0-5	6-10	11-15	16-20	Total
	2021-25	2026-30	2031-35	2036-40	
	0	0	0	0	0

## Conclusions

<sup>10.21</sup> This study provides a robust evidence base to enable the Council to assess the housing needs of the Travelling Community as well as complying with their requirements towards Gypsies, Travellers and Travelling Showpeople under the Housing Act 1985, Planning Policy for Traveller Sites (PPTS) 2015, the Housing and Planning Act 2016, the revised National Planning Policy Framework (NPPF) 2021, and Planning Practice Guidance (PPG) 2021. It also provides the evidence base which can be used to support Local Plan Policies.

## Gypsies and Travellers

<sup>10.22</sup> In summary there is a need for 12 pitches in Copeland over the GTAA period to 2040 for Gypsy and Traveller households that met the planning definition; a need for no pitches for undetermined Gypsy and Traveller households that may meet the planning definition; and a need for no pitches for Gypsy and Traveller households who did not meet the planning definition.

<sup>10.23</sup> The household that was interviewed is currently living in bricks and mortar and is seeking to purchase or lease land to develop a private family site.

<sup>10.24</sup> The Council will need to carefully consider how to address any needs from households seeking to move to Copeland (in-migration), or from any additional households currently living in bricks and mortar who have not presented themselves through this Study but who may wish to move to a site. In terms of Local Plan Policies, the Council should consider the use of a criteria-based policy (as suggested in PPTS).

## Travelling Showpeople

<sup>10.25</sup> There were no Travelling Showpeople identified in Copeland so there is no current or future need for plots.



## **REPLACEMENT OF COMPOST DUE TO INFESTATION OF VINE WEEVIL**

### **Purpose of the Report**

To inform Members that a number of our planters and wooden barrels have been infested with vine weevil and the preventative measures required to combat the problem.

## **1.0 INTRODUCTION**

- 1.1 The Council's Rangers have reported that ten large planters and eleven wooden barrels have been infested by Vine Weevils (a variety of beetle and a native pest).

Vine Weevil attack a wide range of plants including primulas, begonias and polyanthus and particularly those in planters and tubs.

Following advice from our plant supplier, the best course of action is prevention and to:

- Remove the top inches of compost from the affected planters/tubs;
- Remove all roots;
- Replace the compost.

The cost of the replacement compost is not known at the time of writing this report but will be reported to Full Council.

## **2.0 RECOMMENDATION**

- 2.1 To note the information contained within the report and to approve the action to be taken and in doing so authorise the expenditure required.

Item 12

**IN CUMBRIA ADVERTISING**

**Purpose of the Report**

To inform Members of an approach from IN Cumbria asking if we would like to take advantage of an advertising package and to make a decision on this.

**1.0 INTRODUCTION**

- 1.1 The Council has received an approach from In Cumbria giving details of their advertisement package and costs (see Appendix 1).
- 1.2 The cost for a half page one off Advert is £219 plus VAT and this decreases with the number of adverts purchased for a year as follows:-  
  
2 to 3 adverts at £191 plus VAT = £573 plus VAT  
4 to 7 adverts at £169 plus VAT = £1183 plus VAT  
9 to 11 adverts at £147 plus VAT = £1617 plus VAT  
12 adverts at £125 plus VAT = £1500 plus VAT
- 1.3 The council currently has a contract with The Guide for this year which is published every two months with a full page spread and costs £3690.00
- 1.4 However In Cumbria is different from The Guide as it the only glossy magazine in the County and it goes to and features everyone in retail including BAE submarine yard.
- 1.5 Marketing is multi-faceted and the Council needs to get to as many people as possible via as many means as possible and one of the advantages is that IN Cumbria tends to be approved to be read in magazine form and online by office

workers during office hours where the workers are generally allowed to use linkedin social media but not facebook.

- 1.6 In addition to appealing to staff and business owners the Council is trying to build up our sponsor partners to help carry the costs of events and in order to do that we need to be seen as an asset to the business community.
- 1.7 In Cumbria have also said that it will be possible to do editorials for the Council and have contact with journalists if we want anything.
- 1.8 In Cumbria is published at the beginning of every month and it is suggested that we take out 3 adverts in May, August and September so as to cover all our events for this year. This will cost £573 plus VAT

## **2.0 RECOMMENDATION**

- 2.1 That members consider whether or not to purchase adverts in IN Cumbria and if so
- 2.2 To consider how many adverts to purchase and for what months

**Whitehaven Town Council**

---

**To:** Caroline Dean  
**Subject:** RE: FAO MARLENE - in-Cumbria Business Magazine - Engagement Opportunities

**From:** Caroline Dean <caroline.dean@localiq.co.uk>  
**Sent:** 11 March 2022 14:00  
**To:** Whitehaven Town Council <Clerk@whitehaventowncouncil.co.uk>  
**Cc:** Gerard Richardson MBE <gerard@richardsonsoffice.net>  
**Subject:** FAO MARLENE - in-Cumbria Business Magazine - Engagement Opportunities

Hi Marlene,

Hope all is well with you & are having a good week.

As you will be fully aware we have a number of platforms & opportunities within our Newsquest Cumbria umbrella. One of which is the County's flagship B2B Magazine in-Cumbria along with our dedicated website in-Cumbria.com.

We continue to help & support our valuable partners & of course business community, especially in the light of the past 2 years & as we commence the recovery & build our post pandemic pipeline.

In-Cumbria offers that platform to engage with the business community, reaching over 46,000 combined readers via the Magazine, in-Cumbria AM-newsletter along with our in-cumbria.com website. Thought it would be really useful to share the attached statistics which show the audience & reach. Below is the link that will take you straight to the latest edition of in-Cumbria Magazine the March 2022 one.

<https://www.in-cumbria.com/magazines/>

More than happy to of course discuss the above opportunities in more detail & I would really welcome the opportunity to do so.

Thank you,

Warmest of wishes,

Caroline

---

**Caroline Dean**

Business Development Manager - Partnership  
Newsquest Media Group | LOCALiQ

07753 811684

[newsquest.co.uk](https://newsquest.co.uk) | [localiq.co.uk](https://localiq.co.uk)

## Whitehaven Town Council

---

**From:** Caroline Dean <caroline.dean@localiq.co.uk>  
**Sent:** 16 March 2022 09:53  
**To:** Whitehaven Town Council  
**Subject:** FW: FAO MARLENE - in-Cumbria Business Magazine - Engagement Opportunities  
Half Page Advert Details & Costs  
**Attachments:** Digital Audience Profile.pptx; Audience Profile.pptx; in-Cumbria Master.pptx

Good Morning Marlene,

Thank you so very much once again for your time this morning & taking my call when I rang to pick up about our in-Cumbria Magazine advertising opportunity.

As promised I have re-attached our audience reach & profile information. It also highlights our total combined audience engagement reach is 46,000 Plus.

In terms of costs, please find below an outline of options which I have based on the half page advert. However I have also attached our interim in-Cumbria media pack that highlights the other sizes of adverts, i.e. a full page & outlines the discount for multiple bookings.

Here is the half page costs for the here & the now ahead of your Council meeting.

**-Based on a Half Page advert**  
**-5,000 digital display impressions**

### **COSTS**

**-One off advert - £219 (+vat)**  
**-Book 2 to 3 publications £191 (+vat) per month, per edition**  
**-Book 4 to 7 publications £169 (+vat) per month, per edition**  
**-Book 9 to 11 publications £147 (+vat) per month, per edition**  
**-Book 12 months so a year campaign £125 (+vat) per month, per edition**

Please do not hesitate to let me know if you need any further information ahead of your meeting.

Thank you so very much once again Marlene & I look forward to hearing back from you again.

Warmest of wishes,

Caroline

---

## **Caroline Dean**

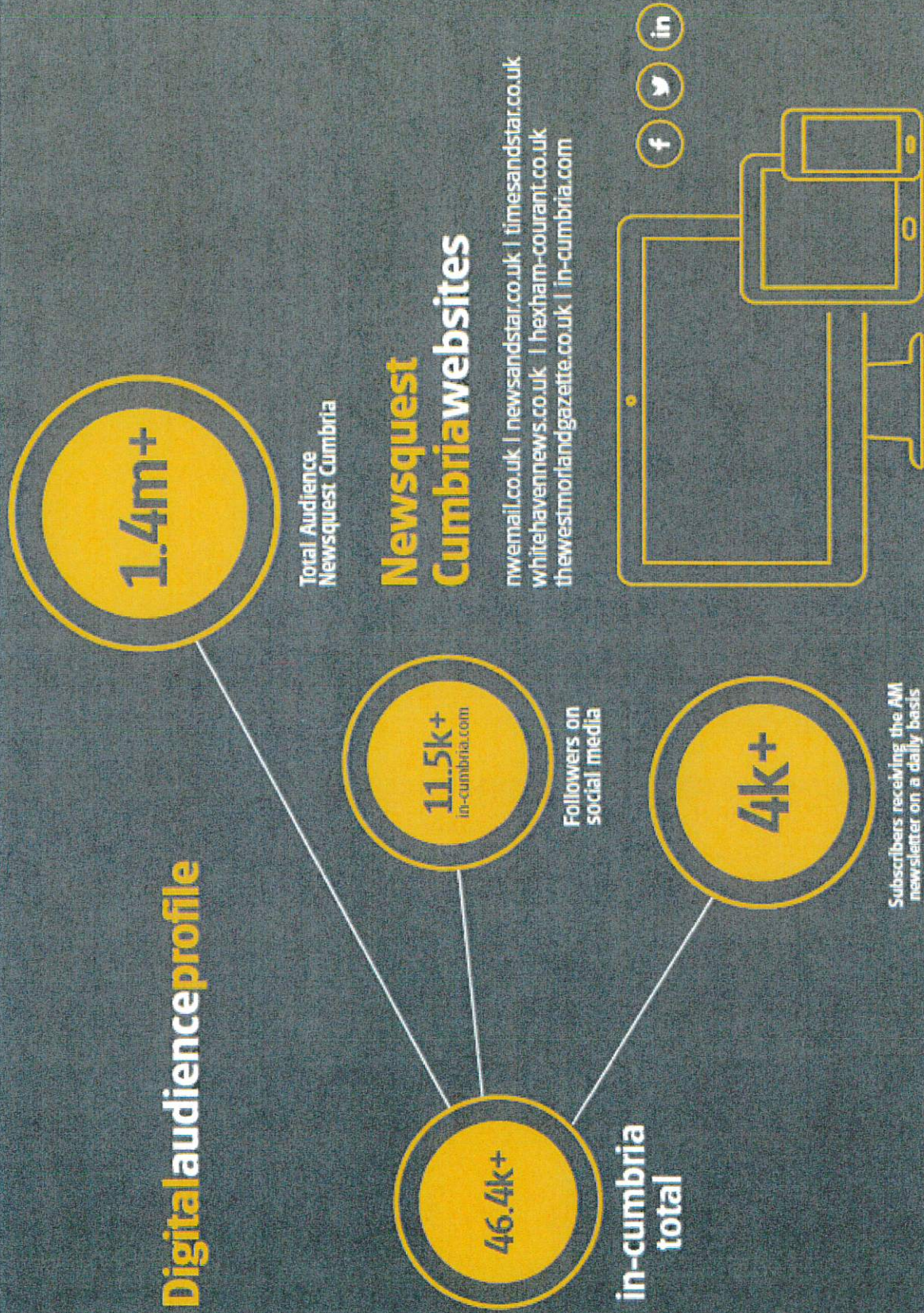
Business Development Manager - Partnership  
Newsquest Media Group | LOCALIQ

**07753 811684**

[newsquest.co.uk](https://www.newsquest.co.uk) | [localiq.co.uk](https://www.localiq.co.uk)



## Digital audience profile





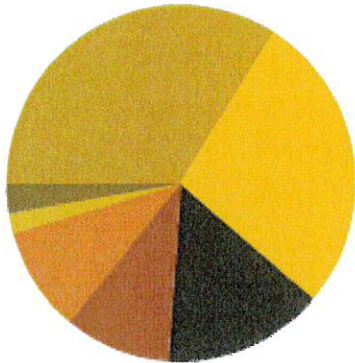
# Audience profile

## Reader demographic and subscriber information

Readers of in-cumbria are highly influential within the Cumbrian business market, with the majority employed in management or senior management positions across key industry sectors.

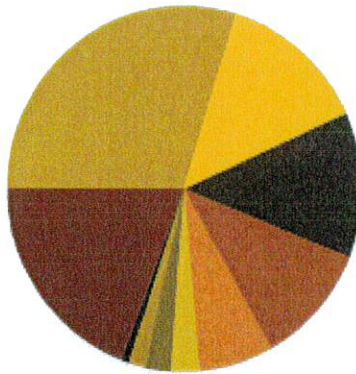
**86%\*** of our audience are influential senior management professionals

### Highest level of education



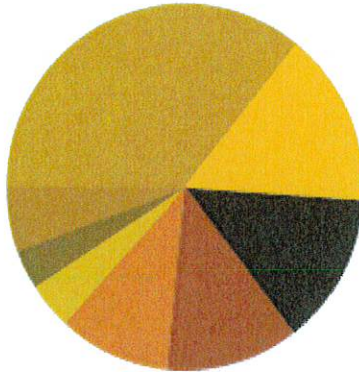
- Degree
- Higher education/diploma
- A Levels/IB/OCR
- Other
- Post graduate/vocational qualification
- Secondary education
- No formal qualifications

### Job function



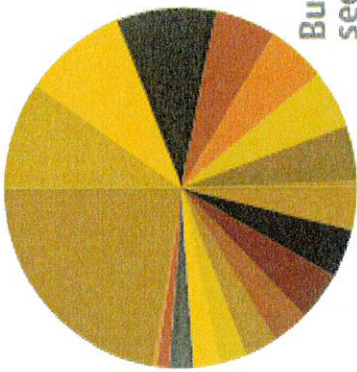
- Marketing
- Finance
- IT
- Operations
- Production
- Logistics
- Corporate Management
- Sales
- HR
- Other

### Level of seniority



- Managing Director/CEO
- Senior Manager
- Director
- Junior/Supervisor
- Middle Manager
- Administrator
- Professional
- Other

### Business sector



- Construction/Building/Architecture/Engineering
- Financial
- Marketing/Media/Advertising/Publishing
- Education
- Food/Beverage/Lodging
- Manufacturing
- Tourism
- Communications/Digital/IT
- Legal
- Retail
- Nuclear
- Government/Public Service
- Health/Medical
- Agricultural
- Transport
- Energy
- Research & Development
- Production
- Other

# in-cumbria

in-cumbria's mission is simple - to champion the best of Cumbrian business and business people in print and online. Launched in 2012, in-cumbria has now passed its 50th edition and has become Cumbria's must-read monthly business magazine.

A vibrant mix of features, profiles, in-depth analysis and views from a high quality roster of columnists, the magazine aims to inspire, educate and inform its loyal readership both inside and outside the county.

The website and the daily in-cumbria AM Briefing bring the very latest news to thousands of visitors and subscribers each day.

From managers to chief executives and chairmen, our website and newsletter have become essential sources of intelligence.

Covering everything from the latest deals, investments, appointments and developments, it not only provides the very latest information, but also helps businesspeople to connect.

With a strong reputation in the marketplace, in-cumbria is the go-to source for business news and views, celebrating the wide variety of industry sectors that make Cumbria's business landscape so rich.



**in-cumbria**

[in-cumbria.com](http://in-cumbria.com)



Our portfolio of digital opportunities is significant. Please see page 8/9 to explore options available.

### Print

6,000 copies of the magazine are distributed each month, 12 months a year. It is posted direct to our growing database of business leaders, managers, professionals and decision makers and distributed for free throughout Cumbria to targeted key businesses and outlets with high footfall. It is written and edited by Newsquest Cumbria's dedicated business content team and produced by its award-winning magazine division.

### The Content

Agenda Fast-paced and vital, this is your one-stop round-up to keep you on top of the latest business developments in Cumbria. With sector-by-sector news from around the county, it provides both an essential round-up and analysis of the big issues of the month, plus insight and opinion from leading Cumbrian business voices.

Features the in-cumbria content team have expanded the features section of the magazine for 2020/2021.

It now boasts a specific sector focus, highlighting a specific industry of interest, and an expanded district focus, moving around the county and investigating the opportunities and challenges they face.

### Online

The in-cumbria.com website has rapidly grown into Cumbria's leading high-quality business news site. With stories continuously added by the dedicated in-cumbria content team, it is a dynamic hub providing the latest breaking news.

Over 35,000 users have access to in-cumbria's e-edition of the magazine.

The daily AM Briefing serves up the biggest and best stories, reaching around 4,000 subscribers. Meanwhile, its already strong social media following on Twitter, Facebook and LinkedIn continues to grow.





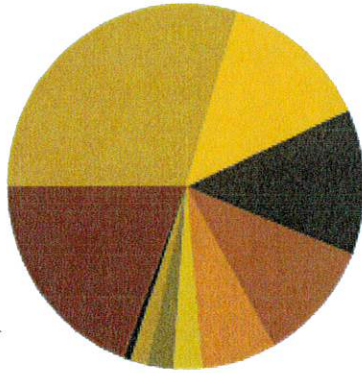
# Audience profile

## Reader demographic and subscriber information

Readers of in-cumbria are highly influential within the Cumbrian business market, with the majority employed in management or senior management positions across key industry sectors.

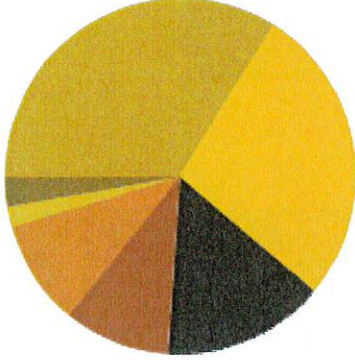
**86%** \* of our audience are influential senior management professionals

### Job function



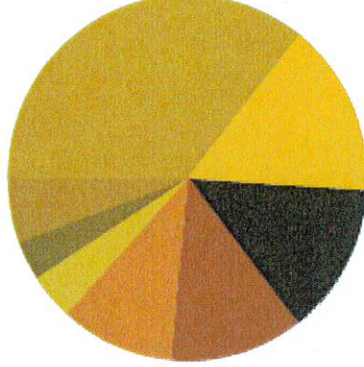
- Corporate Management
- Sales
- HR
- Other
- Marketing
- Finance
- IT
- Operations
- Production
- Logistics

### Highest level of education



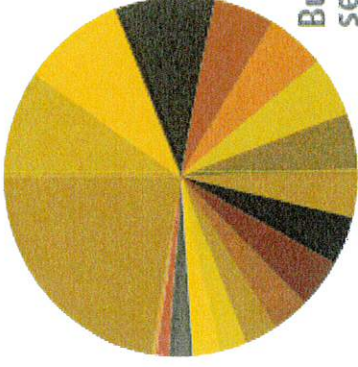
- Degree
- Higher education/diploma
- A Levels/A-NO
- Other
- Post-graduate/vocational qualification
- Secondary education
- No formal qualifications

### Level of seniority



- Managing Director/CEO
- Senior Manager
- Middle Manager
- Director
- Junior Supervisor
- Professional
- Other

### Business sector



- Construction/Building/Facilities/Engineering
- Financial
- Marketing/Media/Advertising/Publishing
- Education
- Food/Beverage/Lodging
- Manufacturing
- Tourism
- Communications/Digital
- Retail
- Nuclear
- Government/Public Service
- Health/Medical
- Agricultural
- Transport
- Energy
- Research & Development
- Production
- Other



# Digital audience profile



Total Audience  
Newsquest Cumbria

## Newsquest Cumbria websites

nwemail.co.uk | newsandstar.co.uk | timesandstar.co.uk  
whitehavennews.co.uk | hexham-courant.co.uk  
thewestmorlandgazette.co.uk | in-cumbria.com



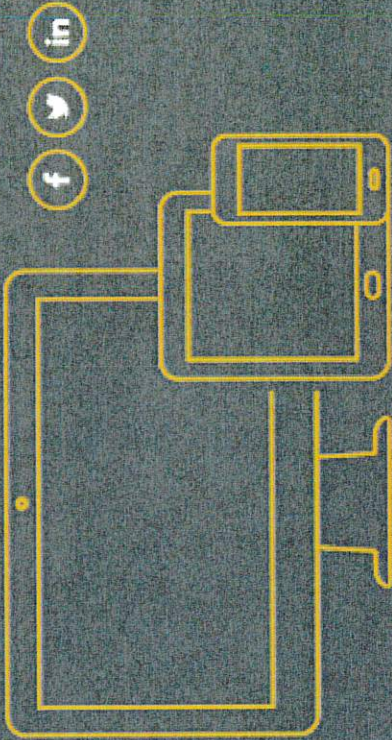
Followers on  
social media



in-cumbria  
total



Subscribers receiving the AM  
newsletter on a daily basis





# Opportunity

## Option 1

-Multi-media mix that includes:

- DOUBLE PAGE SPREAD advert/advertorial style presence (combination could be one full page advert & the other an advertorial style)
- Positioning, run of magazine (ROM) or can be placed to support a relevant feature covered that month
- 10,000 digital impressions with multi-format positions
- Facebook (targeted activity utilising 24,000)

### -NOS OF INSERTIONS & RATES (PER EDITION)

ONE OFF	2-3 inserts	4-7 inserts	9-11 inserts	12+ inserts
£668 (+vat)	£588 (+vat)	£522 (+vat)	£455(+vat)	£388 (+vat)



# Opportunity

## Option 2

-Multi-media mix that includes:

- FULL Page advert/advertorial style presence
- Positioning, run of magazine (ROM) or can be placed to support a relevant feature covered that month
- 6,000 digital impressions with multi-format positions
- Facebook (targeted activity utilising 12,000)

### NOS OF INSERTIONS & RATES (PER EDITION)

ONE OFF	2-3 inserts	4-7 inserts	9-11 inserts	12+ inserts
£426 (+vat)	£374 (+vat)	£331 (+vat)	£289 (+vat)	£246 (+vat)





# Opportunity

## Option 3

-Multi-media mix that includes:

- HALF Page advert/advertorial style presence (landscape or portrait shape)
- Positioning, run of magazine (ROM) or can be placed to support a relevant feature covered that month
- 5,000 digital impressions with multi-format positions

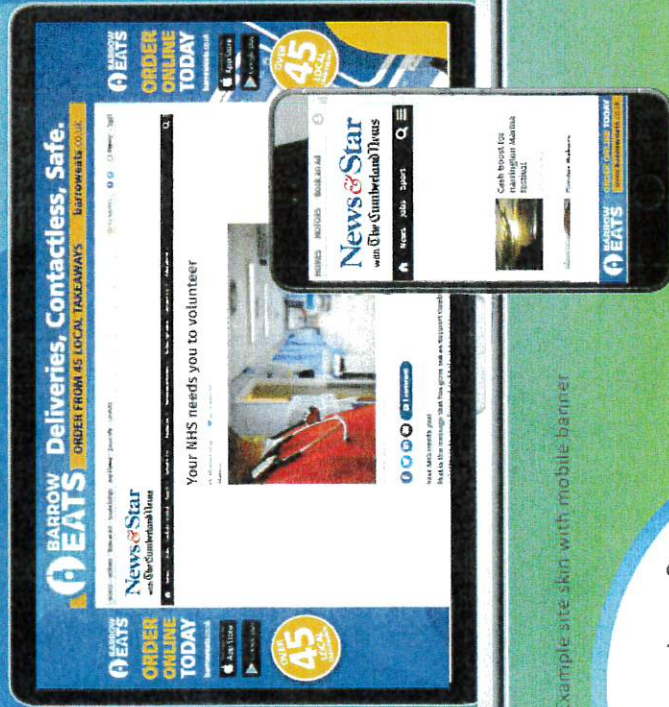
### NOS OF INSERTIONS & RATES (PER EDITION)

ONE OFF	2-3 inserts	4-7 inserts	9-11 inserts	12+ inserts
£219 (+vat)	£191 (+vat)	£169 (+vat)	£147 (+vat)	£125 (+vat)



# Fixed Site Skins

Our best performing digital-display format



Example site skin with mobile banner

### Did you know?

Our site traffic is up by an average of...

# 40%

When compared to our Pre-COVID19 traffic

## Key Benefits

- Our largest & most eye-catching digital ad format with creatives designed to deliver impact, drive response and grab the user's attention.
- The highest viewability of any ad creative – the user doesn't need to scroll down to see the advert as its constantly in view
- Comparable to an outdoor/out of home billboard – high visibility, large creative size, key location. If a client has cut back on out of home advertising (due to the current COVID19 impact on travel etc) then fixed skins are an excellent alternative.
- Have your advert/message along-side our users as they browse relevant breaking news – with a high engagement time
- Take advantage of our Run of site offer and have your message displayed on 1 in 2 of our daily impressions across the entire site
- On average Skins have the highest click thru rate (CTR) of any digital display creative we have
- Skins are great for raising awareness of a particular message, for example, if a company is still opening during the lockdown period, or is a company is now offering delivery services.
- Our packages include a mobile banner with the same creative, to ensure your message is displayed to our vast mobile audience

**£675 (+vat) per month**

**LOCALIQ**

# in-cumbria

Caroline Dean, Business Development Manager

[Caroline.dean@localiq.co.uk](mailto:Caroline.dean@localiq.co.uk)

07753 811684



## EDIBLE INSECTS SHOW

### Purpose of the Report

To update Members on the arrangements for the Edible Insects Show and to authorise any expenditure.

## 1.0 INTRODUCTION

- 1.1 Following on from the success of previous shows held in 2019 and 2021 it was agreed that another Science Show be organised for 2022 and that it be staged in St Nicholas Gardens. The Edible Insects Show has been scheduled to take place on 23<sup>rd</sup> June 2022 and there will be two performances (am and pm).

The Science Show was approved by Members at a meeting of the Full Council held on 4<sup>th</sup> November 2021 (minute ref 1900/21 (iii) refers).

- 1.2 The cost to stage the event is as follows:

• Stefan Gates Fee	-	£2,500 + VAT
• Travel & Sustenance	-	£300 approx.
• Overnight Accommodation	-	£100 + VAT
• Specialist equipment	-	£1,300 + VAT approx.
• Generator	-	donated by Sunbelt Rentals

In addition to this a 15mtr x 9mtr marquee with flooring and 160 chairs are required. Quotes were sought from 4 suppliers and 2 quotes were received as follows:

• Supplier A	-	£1880.80 + VAT
• Supplier B	-	£1690.00 + VAT

- 1.3 Sponsorship has been secured for £3,500.00.
- 1.4 Any expenditure will be taken from the £20,000.00 Events Reserve Budget.



## **2.0 RECOMMENDATION**

- 2.1 To note the information contained within the report and:
- i. decide which Supplier should provide the marquee with flooring and 160 chairs;
  - ii. to authorise that Fluid Productions, provide the specialist staging equipment required at an approx. cost of £1,300.00 + VAT
  - iii. to agree the contract fee of £2,500.00 + VAT for the presenter of the Edible Insects Show;
  - iv. to approve the approximate expenditure for travel and sustenance of £300 + VAT and overnight accommodation of £100.00 + VAT for the presenter of the Edible Insects Show;
  - v. to note that any expenditure will be offset by the secured sponsorship amount of £3,500.00