

# WHITEHAVEN TOWN COUNCIL

**Clerk and Responsible Financial Officer:** Marlene Jewell  
Telephone: 01946 67366  
**Chairman:** Councillor C Maudling

To: **Members of Whitehaven Town Council**

You are duly **SUMMONED** to attend a **MEETING** of **WHITEHAVEN TOWN COUNCIL** which will be held in **THE BEACON PORTAL** at **THE BEACON, WHITEHAVEN** on **Thursday 30<sup>th</sup> March 2023 at 6.00 pm**

Signed.....*Marlene Jewell*..... Dated.....*24<sup>th</sup> March 2023*.....  
Marlene Jewell, Clerk and Responsible Financial Officer

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

To receive declarations of interest by elected Members in respect of Agenda items.

If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

### **3. Public Participation**

### **4. Minutes of the Council Meeting held on 23 February 2023**

### **5. Minutes of the Extraordinary Council Meeting held on 9<sup>th</sup> March 2023**

### **6. Planning Applications**

### **7. Finance Report**

### **8. Tall Ship Visits**

### **9. Coronation Lamp Post Signs**

**10. WCSSG – Councillor Dinsdale to give a report**

**11. Councillor Ward Matters**

**12. Date and Time of Next Meeting**

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Council Meeting held on the 23rd February 2023

**Present:** Councillor C Maudling (Chairman); Councillor R Gill; Councillor C Hayes; Councillor B O’Kane; Councillor R Redmond; Councillor G Roberts

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

Member of the Public

### **2196/23 Apologies for Absence**

Apologies for absence were received from:-

Councillor E Dinsdale

Family bereavement

Councillor G Dinsdale

Family bereavement

Councillor J Rayson

Work commitments

It was proposed by Councillor Gill and seconded by Councillor Hayes that the apologies for absence be accepted and noted. A vote was held and it was unanimously

**RESOLVED** – That the apologies for absence be accepted and noted

### **2197/23 Declarations of Interest**

Councillor Maudling declared an interest in Agenda Item 5 as he was a member of CBC’s Planning Panel

Councillor Roberts declared an interest as he was a member of CCC

### **2198/23 Public Participation**

There was no public participation

### **2199/23 Minutes of the Council Meeting held on 26th January 2023**

It was proposed by Councillor Roberts and seconded by Councillor Gill that the Minutes of the Council Meeting held on 26th January 2023 be approved and signed by the Chairman as a correct record. A vote was held and it was

unanimously

**RESOLVED** – That the Minutes of the Council Meeting held on 26<sup>th</sup> January 2023 be approved and signed by the Chairman as a correct record.

**2200/23**     **Planning Applications**

- i.     Councillor O’Kane said although it was not on the list of Planning Applications at Appendix 1. He asked if any information had been received on the request about the Council being informed about the Inspector. The Clerk said no and that any information received is emailed to Councillors.  
Councillor O’Kane asked if there had been a reply from Mr Hayhurst and the Clerk said no. Councillor O’Kane asked if the Council could ask him again. The Clerk asked Councillor O’Kane which application he was referring to and he said it was the Harras Moor one that was on a while ago and the question we asked was as we had objected should we not have been informed that the Inspector was making his review at the present time. Councillor O’Kane proposed that the Council write to Mr Hayhurst again about this and this was seconded by Councillor Roberts. A vote was held and 5 Councillors voted for and 1 Councillor abstained.

**RESOLVED** - That the Council writes to Mr Hayhurst again to obtain an answer to the question.

- ii.    The Council considered a list of Planning Applications shown at Appendix 1. It was proposed by Councillor Roberts and seconded by Councillor Gill that following consideration of the Planning Applications shown at Appendix 1 that CBC be informed that the Council had no representations to make on these. A vote was held and five Councillors voted for the proposal and 1 Councillor abstained

**RESOLVED** - That following consideration of the Planning Applications at Appendix 1 that CBC be informed that the Council had no representations to make on these.

**2201/23**     **Finance Report**

The Council considered a Finance Report.

- i.     Appendix 1 – The Assistant Clerk reported that there were 5 extra invoices to consider on Appendix 1 namely:-

The Georgian House	£130.00 B&B for Stefan Gates
Viking	£200.86 for stamps
Viking	£25.06 for copy paper

Online Systems  
CBC

£1158.90 for software and licensing  
£17,688.42 St Nicholas 2022/23

It was proposed by Councillor Gill and seconded by Councillor Roberts that the invoices on Appendix 1 plus the 5 additional invoices listed above be approved and paid. A vote was held and it was unanimously

**RESOLVED** – That the invoices shown at Appendix 1 plus the 5 additional invoices listed above be approved and paid.

- ii. Appendices 3 and 4 – the Council considered Appendices 3 and 4 and it was proposed by Councillor Gill and seconded by Councillor Roberts that these be approved and noted. A vote was held and it was unanimously

**RESOLVED** – That Appendices 3 and 4 be approved and noted.

### **2202/23 Flower and Vegetable Show**

The Council considered a report on a proposal to hold a Flower and Vegetable Show in marquees in St Nicholas Gardens on 30<sup>th</sup> September 2023. The Clerk reported that this may now be on 23<sup>rd</sup> September 2023. It was proposed by Councillor Gill and seconded by Councillor Hayes that the Council holds a Flower and Vegetable show in St Nicholas Gardens in September 2023 and approves expenditure of £1,770.00 for the hire of marquees for this. A vote was held and it was unanimously

**RESOLVED** - that the Council holds a Flower and Vegetable show in St Nicholas Gardens in September 2023 and approves expenditure of £1,770.00 for the hire of marquees for this.

### **2203/23 Christmas Lights Switch On**

Following Minute 2184/23 the Council considered a report on quotes for the Christmas Lights Switch On Event to be held in the Market place on Saturday 18<sup>th</sup> November 2023.

- i. It was proposed by Councillor Maudling and seconded by Councillor Gill that the quote for the 7.5 ton smaller stage at a cost of £1400 including mileage be accepted and booked. A vote was held and it was unanimously

**RESOLVED** - That the quote for the 7.5 ton smaller stage at a cost of £1400 including mileage be accepted and booked.

- ii. It was proposed by Councillor Gill and seconded by Councillor Hayes that the expenditure contained in recommendations 1.1 i to vi in the report be approved. A vote was held and it was unanimously

**RESOLVED** - That the expenditure contained in recommendations 1.1 i to vi in the report be approved.

**2204/23 Harbour Lights Show**

Further to Minute 2193/23 when the Council agreed a 10 minute firework show to follow our Christmas Market there was a brief discussion but no decision made on having a harbour light show to precede the Firework Display. Further information had been received from the Company which provided the uplighters for St Nicholas Tower. They have said that they can provide a one hour light display across the harbour from a static base for £1,000.00 and which would finish just before the Firework Display. It was proposed by Councillor Gill and seconded by Councillor Maudling that the Harbour Light Show be booked at a cost of £1,000.00.

**RESOLVED** - That the Harbour Light Show be booked at a cost of £1,000.00.

**2205/23 HPE Support Service Contract**

The Council considered a report on the renewal of a 1 year contract for support services for hardware and of the quote of £285.43 plus VAT received from Hewlett Packard Enterprise for this. It was proposed by Councillor Gill and seconded by Councillor Roberts that the 1 year contract be renewed with Hewlett Packard Enterprises at a cost of £285. 43 plus VAT. A vote was held and it was unanimously

**RESOLVED** - That the 1 year contract be renewed with Hewlett Packard Enterprises at a cost of £285. 43 plus VAT.

**2206/23 Allotments – Skip Hire Quotes**

The Council considered a report on quotes received for the provision of skips to the Council's 4 Allotment sites in March 2023. It was proposed by Councillor Gill and seconded by Councillor O'Kane that the quote from supplier B in the sum of £300.00 plus VAT be accepted. A vote was held and it was unanimously

**RESOLVED** - That that the quote from supplier B in the sum of £300.00 plus VAT be accepted.

**2207/23 Christmas Lights – New Lamps**

The Council considered a report on quotes received for the purchase of additional Christmas lights (400 x 230v bayonet cap LED lamps) to increase/replace the existing stock. It was proposed by Councillor Gill and

seconded by Councillor Maudling that the quote received from Supplier A in the sum of £1,040.00 plus VAT and delivery be accepted. A vote was held and it was unanimously

**RESOLVED** - That that the quote received from Supplier A in the sum of £1,040.00 plus VAT and delivery be accepted.

**2208/23 Update on Council Offices**

Further to Minute 2187/23 the Clerk reported that the Building Control Application had been submitted and the first part of the fee paid. There was no decision taken on this as it was for information only.

**2209/23 Concerns about the level of service provided to the people of Whitehaven by GP Practices and Dentists**

Councillor Roberts gave a report on this and said any points that could have been flagged up to our MP by Copeland haven't been and that Copeland have let us down very badly.

Councillor Roberts made the following points:-

- Allerdale's Task and Finish Group met during July to December 2022 and the final report was to be considered and approved by the Committee which would then be recommended to the Allerdale Executive. A number of recommendations were specific to Allerdale to pick up and action, the remainder were to be forwarded to the new Cumberland Council from 1<sup>st</sup> April 2023.
- The scope of the review was intended to focus on the delivery of GP and Dentistry services with particular regard to the service in Workington, to scrutinise the plans of the NHS for those services and work with County Health Scrutiny, Health Watch and patient participation to understand the needs of the community in those services.
- It was suggested that as a way forward for the Allerdale specific recommendations that the Co-Chairs of Scrutiny agree with the Leader of the Council to send a joint letter of representation to the 3 Members of Parliament for Allerdale detailing the TFG review and their recommendations and this was agreed by the Committee.

Councillor Roberts said that he was sorry that any points that could have been flagged to our MP Trudy Harrison weren't made by Copeland and that he was deeply disappointed because this could disappear into the ether but he said he would be going along to flag this up at one of the early meetings of Cumberland Council to make our point that they must if they can do a review because Copeland have let us down very badly on this one.

Councillor Gill thanked Councillor Roberts for all the work he had done and that we would need to get in touch with the new authority to carry this forward.

## 2210/23 WCSS Group

There was no discussion on this as Councillor E Dinsdale was absent due to a family bereavement.

## 2211/23 Coronation Weekend

The Council considered a report to say that the Continental Market Company had asked if they could come to the Harbour for 4 days over the Coronation weekend. The Harbour Commissioners agreed to this and asked if the Council could give a contribution towards the cost of litter collection for the weekend. It was proposed by Councillor Gill and seconded by Councillor Roberts that a contribution of £500.00 be given to the Harbour Commissioners for litter collection. A vote was held and it was unanimously

**RESOLVED** - That a contribution of £500.00 be given to the Harbour Commissioners for litter collection.

## 2212/23 Councillor Ward Matters

- i. Councillor O’Kane said that he had given up asking for work to be done on the hedge area at the top of Victoria Road and every excuse under the sun had been given for the work not being done.
- ii. Councillor Gill said he had had a lot of calls that day about the rent increases by Home Housing – they had put up ground maintenance from £12 to £22 per year and that was a lot of money and people were complaining about it. Councillor Hayes said that on Kells people who owned their houses also had to pay maintenance charges to HH. Councillor Gill said a lot of people can’t afford to pay this as it was a lot of money and that there were people just below the benefit provisions who could endure hardship because of this. He asked if a letter could be sent to HH complaining about this rise and that it was not justified. Councillor O’Kane said Home Group had got away with a lot of things in the last few years and Councillor Gill said they should be invited to a Council Meeting to talk to us about it.
- iii. Councillor Maudling said that there was a lot of fly posting going on in Whitehaven town centre but they had been on to Copland to see if we can get it dealt with because with the amount of empty units we have in town there’s a lot of fly posting and that it was an offence.
- iv. Councillor Roberts said a lady had mentioned to him about the amount of litter in the town which puts tourists off. He said there were trees overhanging on High Street and they were more than half way over the road and were nearly touching the houses opposite so he was going to get in touch with the CC about this.
- v. Councillor Hayes said up on Kells and Woodhouse the HH houses all had had cladding put on and it was causing condensation. He said he had



been shown a photograph of water running down the inside of the front door and people had been told it was condensation and a humidifier had been put in. He said the outsides were worse now than they had been before they did them with big black smear marks.

- vi. Councillor O’Kane it amazed him how over the years we had moaned and groaned about HH. He said we were the Town Council and we should be asking HG to give us an annual report in terms of housing in our area. Councillor Maudling suggested we invite HG (ger) to one of our Council Meetings to speak to the Council about the various problems HH tenants have. Councillor Gill said we want our people to be happy and HG want their tenants to be happy so we both want the same.
- vii. Councillor Maudling suggested that we invite the Home Housing Area Manager/Regional Manager to attend a Council Meeting to speak to the Council about various problems that their tenants have.

### **2213/23 Date Time and Place of next Meeting**

The next Council Meeting would be on 30th March 2023 at 6.00pm at the Beacon Portal, Whitehaven.

### **2214/23 IN PRIVATE**

That prior to the following items of business the Chairman moved the following resolution: -

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw from the meeting. Councillor Hayes proposed this and Councillor Roberts seconded it. A vote was held and it was unanimously

**RESOLVED** – That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be instructed to withdraw from the Meeting. All members of the public and press then left the Meeting.

### **2215/23 Whitehaven in Bloom**

The Clerk gave a verbal report on a recent meeting on 10<sup>th</sup> February 2023 called by CBC to discuss this year’s Britain in Bloom. Councillor Hayes and Councillor Gill attended as did representatives of other organisations and groups. It was decided to set up a Committee to co-ordinate this and the following people volunteered to sit on the Committee:-

Emanuel Flecken  
Lee Hodgson

CBC  
Memb. of public but formerly part of the  
Whitehaven in Bloom Group

Stan Sanzcuk  
Callum Scott  
Lara Schwab

Hensingham School  
CBC  
Whitehaven Tidy Town

It was agreed that the Town Council should also have a representative on this Committee to be decided at the next Council Meeting on 23/2/23. Following a discussion at the Council Meeting it was proposed by Councillor Hayes and seconded by Councillor Roberts that Councillor Maudling and Councillor O’Kane be appointed to represent the Council at the Committee meetings. A vote was held and it was unanimously

**RESOLVED** - That Councillor Maudling and Councillor O’Kane be appointed to represent the Council at the Committee meetings.

**2216/23**    **Grant Application – WCT**

The Council considered an application for a grant of £1,000.00 from WCT. It was proposed by Councillor Gill and seconded by Councillor Roberts that a grant of £1,000.00 be awarded to WCT. A vote was held and it was unanimously

**RESOLVED** – That a grant of £1,000.00 be awarded to WCT

The Meeting closed at 7.05

Chairman

# WHITEHAVEN TOWN COUNCIL

## Minutes of the Extraordinary Council Meeting held on the 9<sup>th</sup> March 2023

**Present:** Councillor C Maudling (Chairman); Councillor E Dinsdale; Councillor J Carr; Councillor R Gill; Councillor C Hayes;

M. Jewell, Clerk and Responsible Financial Officer

V. Gorley, Assistant Clerk

Member of the Public

### **2217/23 Apologies for Absence**

Apologies for absence were received from:-

Councillor G Dinsdale	ill
Councillor Redmond	Away
Councillor Rayson	Work Commitments
Councillor O’Kane	Family Commitment
Councillor Roberts	Prior Engagement

It was proposed by Councillor Gill and seconded by Councillor Maudling that the apologies for absence be accepted and noted. A vote was held and it was unanimously

**RESOLVED** – That the apologies for absence be accepted and noted

### **2218/23 Declarations of Interest**

There were no declarations of interest

### **2219/23 Public Participation**

There was no public participation

## 2220/23 Whitehaven TRO

The Council considered a report prepared by Councillor O’Kane following a recent zoom meeting which was called to put together proposals for the Whitehaven TRO which would then be considered by full Council and a formal decision made and a response sent to CCC. It was proposed by Councillor Hayes and seconded by Councillor Gill that the proposals arising from the zoom meeting be approved and sent to the County Council in respect of the Whitehaven TRO and that any Councillor who had been unable to attend the Meetings but who wished to make further proposals should do so to the Clerk by 17<sup>th</sup> March 2023 and these will be included in the Council’s response. A vote was held and it was unanimously

**RESOLVED** - That the proposals arising from the zoom meeting be approved and sent to the County Council in respect of the Whitehaven TRO and that any Councillor who had been unable to attend the Meetings but who wished to make further proposals should do so to the Clerk by 17<sup>th</sup> March 2023 and these will be included in the Council’s response.

## 2221/23 Coronation Seat

The Council considered a report on a quote that had been received from the Council’s supplier Glasdons about a seat which they had produced to commemorate the Coronation of King Charles III at a cost of £706.38 plus VAT. There was a spare plinth in St Nicholas Gardens and the Church had confirmed that there were no objections to a seat being placed there. It was proposed by Councillor Hayes and seconded by Councillor Maudling that the Coronation seat be purchased at a cost of £706.38 plus VAT and placed in St Nicholas Gardens. A vote was held and it was unanimously

**RESOLVED** - That the Coronation seat be purchased at a cost of £706.38 plus VAT and placed in St Nicholas Gardens.

## 2222/23 Meeting re St Nicholas Gardens

The Clerk reported that there had been a meeting of the stakeholders in respect of St Nicholas Gardens on 28<sup>th</sup> February 2023 and the Council considered the notes of the meeting. It was proposed by Councillor Hayes and seconded by Councillor Gill that the notes of the meeting and the actions be approved and noted. A vote was held and it was unanimously

**RESOLVED** – That notes of the meeting and the actions be approved and noted.

## 2223/23 Civic Regalia

The Clerk reported on the issue of the transfer of the Civic Regalia to the Town Council and referred to an article in the Whitehaven News and said that the Civic Regalia currently on loan from Copeland Borough Council was regularly used by the Town Council Mayor at official/civic functions. Following a discussion on this it was proposed by Councillor Gill and seconded by Councillor Hayes that Whitehaven Town Council makes a formal request to Copeland Borough Council for an item to be included on the Agenda for Copeland's Council Meeting on 28<sup>th</sup> March 2023 to be discussed and a decision made that the Mayoral Chain, the Mayoresses Chain, the Mace and the Mayoral Robe be transferred to Whitehaven Town Council to be used for and on behalf of the people of Whitehaven. A vote was held and it was unanimously

**RESOLVED** – That a formal request be made to Copeland Borough Council for an item to be included on the Agenda for Copeland's Council Meeting on 28<sup>th</sup> March 2023 to be discussed and a decision made that the Mayoral Chain, the Mayoresses Chain, the Mace and the Mayoral Robe be transferred to Whitehaven Town Council to be used for and on behalf of the people of Whitehaven.

## 2224/23 **IN PRIVATE**

That prior to the following items of business the Chairman moved the following resolution: -

That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and or press be instructed to withdraw from the meeting. Councillor Hayes proposed this and Councillor Gill seconded it. A vote was held and it was unanimously

**RESOLVED** – That in view of the special or confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be instructed to withdraw from the Meeting. All members of the public and press then left the Meeting.

## 2225/23 Whitehaven in Bloom

1. The Clerk referred to the ownership of St Nicholas Gardens and said that the Gardens were owned by the Church and also referred to the legal obligations of CBC regarding the closed churchyard  
There was no decision made on this as it was for information only.
2. The Clerk spoke about an issue regarding the plants and said it would be necessary to order some extra materials. It was proposed by Councillor Gill

and seconded by Councillor Carr that the Clerk be authorised to purchase the extra materials. A vote was held and it was unanimously

**RESOLVED** - That the Clerk be authorised to purchase the extra materials.

3. The Assistant Clerk reported that the Council's Operatives had identified that there were other shops in town where hanging baskets could be put up and therefore the Council was being asked to purchase 10 hanging baskets from the Council's usual supplier at a cost of £363.75 plus VAT and 20 hanging basket brackets manufactured by a local supplier at a cost of £500.00.

It was proposed by Councillor Gill and seconded by Councillor Maudling that 10 hanging baskets be purchased at a cost of £363.75 plus VAT and 20 hanging basket brackets be purchased at a cost of £500. A vote was held and it was unanimously

**RESOLVED-** That 10 hanging baskets be purchased at a cost of £363.75 plus VAT and 20 hanging basket brackets be purchased at a cost of £500.

**The Chairman moved the Meeting back into public for the last item**

**2226/23 Advert in Cumbria Life**

The Clerk reported that an email had been received from Localiq stating that Whitehaven was being featured in the May edition of Cumbria Life and asking if the Town Council would like to place an advert in this edition and which gave prices for a full page, a half page and a quarter page. Retailers were also being contacted to see if they would like to be involved. Following a discussion it was proposed by Councillor Gill and seconded by Councillor Maudling that a full page advert at a cost of £450.00 be taken out in the May Edition of Cumbria Life. A vote was held and it was unanimously

**RESOLVED** - That a full page advert at a cost of £450.00 be taken out in the May Edition of Cumbria Life.

The Meeting Closed at 6.45pm

Chairman

WTC 30/03/2023

Item 6

Planning Application for Consideration by Whitehaven Town Council

<u>Application Number</u>	<u>Detail</u>
4/22/2043/0F1	INCREASE IN HEIGHT OF EXISTING BOUNDARY WALL; GATEPOST & THE OPPOSITE POST TO BE DEMOLISHED & A RETURN WALL CONSTRUCTED ON BOTH SIDES WHICH WILL WIDEN ENTRANCE TO DRIVEWAY <b>BRAMBLEA, JAMES PIT ROAD, WHITEHAVEN</b>
4/23/2046/0F1	CONVERSION OF A DOMESTIC GARAGE/STORE TO A DWELLING <b>SPOUT HOUSE, SANDWITH</b>
4/23/2054/TPO	REMOVAL OF FOUR TREES (SYCAMORE, YEW, OAK & ASH) SITUATED IN A CONSERVATION AREA <b>HENSINGHAM HOUSE SOUTH, EGREMONT ROAD, WHITEHAVEN</b>
4/23/2062/0F1	CHANGE OF USE FROM A GUEST HOUSE (USE CLASS C1) TO SINGLE USE HOLIDAY LET (USE CLASS C1) INCLUDING INTERNAL AND EXTERNAL ALTERATIONS TO THE PROPERTY <b>18 IRISH STREET, WHITEHAVEN</b>
4/23/2063/0L1	LISTED BUILDING CONSENT FOR WORKS ASSOCIATED WITH THE CHANGE OF USE FROM A GUEST HOUSE (USE CLASS C1) TO FURNISHED HOLIDAY LET (CLASS C1), INCLUDING INTERNAL AND EXTERNAL ALTERATIONS TO THE PROPERTY <b>18 IRISH STREET, WHITEHAVEN</b>

<u>Application Number</u>	<u>Detail</u>
4/23/2067/TPO	WORKS TO FOUR SYCAMORES PROTECTED BY A TREE PRESERVATION ORDER <b>WILLOW COTTAGE, SANDWITH</b>
4/23/2068/0B1	AMENDMENT OF CONDITION 8 CONSTRUCTION MANAGEMENT PLAN (TO CHANGE DELIVERY TIME) AND CONDITION 13 FOUL & SURFACE WATER DRAINAGE DESIGN (REDESIGN OF FOUL & SURFACE WATER DRAINAGE PLAN) OF PLANNING APPLICATION 4/21/2339/0F1 <b>JEFFERSON PARK, WHITEHAVEN</b>
4/23/2073/0F1	TWO STOREY EXTENSION TO SIDE AND PART REAR (INCLUDING PART SINGLE STOREY TO REAR) AND DETACHED GARAGE <b>188 HIGH ROAD, WHITEHAVEN</b>
4/23/2069/0F1	REDEVELOPMENT OF EXISTING CAR PARK TO INCORPORATE, CYCLE HOOPS, LIGHTING AND CCTV PROVISION, BIN STORE, STORAGE CONTAINER UNITS AND LPG COMPOUND <b>WELLINGTON CAR PARK, WEST STRAND, WHITEHAVEN</b>
4/23/2075/0F1	ALTERATION TO FRONTAGE <b>10 DUKE STREET, WHITEHAVEN</b>



## **FINANCIAL REPORT**

### **Purpose of the Report**

Members are asked to consider a list of invoices for authorisation and payment as shown at Appendix 1 and approve the recommendations in paragraphs 3.1 and 3.2.

## **1.0 INTRODUCTION**

- 1.1 Authorise the payment of all invoices as listed in Appendix 1.
- 1.2 The Council is asked to note the cashbook as reconciled with the bank account as shown at Appendix 2 together with income and expenditure at Appendix 3.

## **2.0 FINANCIAL POSITION**

- 2.1 The bank reconciliation was carried out on 21<sup>st</sup> March 2023. This shows a balance of £246,014.82. There are payments to the value of £99.10 waiting to be cleared.
- 2.2 The balance in the deposit account is £453,327.71.

## **3.0 RECOMMENDATION**

- 3.1 The invoices listed and shown in Appendix 1 be approved and authorised for payment.
- 3.2 The Cashbook (Appendix 2) and the Income and Expenditure (Appendix 3) be noted.

30/03/2023

Appendix 1

Invoices for Consideration by Whitehaven Town Council

Date	Supplier	Category	Detail	Total Amount	Power	Column1
25/02/2023	Eden Springs (UK) Ltd	Supplies & Services	Water Cooler Rental & Environmental Levy for water coolers (Mar 2023) + 3 x 18.5l water	£ 33.00	£111 LGA 1972	
28/02/2023	Studio Horn Limited	Premises	Civil and Structural Engineering Design Services	£ 210.00	£111 LGA 1972	
28/02/2023	Support Warehouse	Supplies & Services	IT Hardware Maintenance Package	£ 342.52	£111 LGA 1972	
06/03/2023	Mrs V Gorley	Supplies & Services	Re-imbursment for the purchase of toilet rolls	£ 5.49	£111 LGA 1972	
07/03/2023	Sharp Business Systems UK PLC	Supplies & Services	Photocopier Charges - minimum charge for Feb 2023	£ 30.00	£111 LGA 1972	
07/03/2023	Cumberland Council	Premises	NNDR - 2023/24	£ 12,100.75	£111 LGA 1972	
08/03/2023	Copeland Borough Council	3rd Party	Grass Cutting Contract - March 2023	£ 2,045.51	£111 LGA 1972	
08/03/2023	Copeland Borough Council	3rd Party	Allotment and Pigeon Loft Maintenance Contract - March 2023	£ 720.80	£111 LGA 1972	
16/03/2023	Easby Orwell Limited	3rd Party	Advertising in Cumbria Guide	£ 4,428.00	£144 LGA 1972	
17/03/2023	Copeland Borough Council	Premises	Meeting Room Hire - 09/03/2023	£ 84.00	£111 LGA 1972	
21/03/2023	Des Horner	Events	20 Hanging Basket Brackets	£ 500.00	£144 LGA 1972	
23/03/2023	Amberol	Events	10 x self watering cup and saucer hanging baskets	£ 436.50	£144 LGA 1972	

£ 20,936.57









281	30.01.2023	1145	The Mayor Of Carlisle's Charity Fund	80.00													£	80.00	£	80.00	Mayors Allowance				
	<b>Feb-2023</b>																								
282	01.02.2023	BACS	The UK Firework Company															£	3,375.00	£	675.00	£	4,050.00		
283	01.02.2023	BACS	Copeland Borough Council	15.93														£	15.93	£		£	15.93		
284	01.02.2023	BACS	Parish of Whitehaven St Nicholas															£	250.00	£		£	250.00		
285	13.02.2023	BACS	Water Plus															£	71.84	£		£	71.84		
	15.02.2023	BACS	Staff	5259.25														£	5,259.25	£		£	5,259.25		
	15.02.2023	BACS	HMRC	2067.11														£	2,067.11	£		£	2,067.11		
	15.02.2023	BACS	Cumbria LGPS	814.50														£	814.50	£		£	814.50		
286	16.02.2023	DD	Crown Gas & Power	345.29														£	345.29	£	69.06	£	414.35		
287	20.02.2023	DD	BT Group		111.15													£	111.15	£	22.23	£	133.38		
288	22.02.2023	DD	Water Plus	41.34														£	41.34	£	1.34	£	42.68		
289	22.02.2023	DD	Water Plus															£	6.72	£		£	6.72		
290	22.02.2023	BACS	TT's Greenbank Community Association				1000.00											£	1,000.00	£		£	1,000.00		
291	28.02.2023	BACS	Eden Springs UK Ltd		7.70													£	7.70	£	1.54	£	9.24		
292	28.02.2023	1146	Copeland Borough Council															£	1,704.59	£	340.92	£	2,045.51		
293	28.02.2023	1147	Copeland Borough Council															£	600.67	£	120.13	£	720.80		
294	28.02.2023	1148	Copeland Borough Council															£	2,917.16	£	583.43	£	3,500.59		
295	28.02.2023	1149	Copeland Borough Council															£	1,855.83	£	371.17	£	2,227.00		
296	28.02.2023	BACS	Sharp Business Systems UK Plc	48.94														£	48.92	£	9.79	£	58.73		
297	28.02.2023	BACS	Ace Shelters				3595.00											£	3,595.00	£	719.00	£	4,314.00		
298	28.02.2023	1150	Copeland Borough Council	70.00														£	70.00	£	14.00	£	84.00		
299	28.02.2023	BACS	Newton Newton Flags & Banner Makers Ltd															£	67.00	£	13.40	£	80.40		
300	28.02.2023	1151	Cumbria County Council				24400.00											£	24,400.00	£	4,880.00	£	29,280.00		
301	28.02.2023	BACS	Online-Systems		965.75													£	965.75	£	193.15	£	1,158.90		
302	28.02.2023	1152	Cumbria County Council				2038.17											£	2,038.17	£	407.63	£	2,445.80		
303	28.02.2023	BACS	Viking		192.30													£	192.30	£	8.56	£	200.86		
304	28.02.2023	BACS	GHH Whitehaven Ltd - VOID																						
305	28.02.2023	1153	Copeland Borough Council															£	17,688.42	£		£	17,688.42		
306	28.02.2023	BACS	Viking		20.88													£	20.88	£	4.18	£	25.06		
	<b>Mar-2023</b>																								
307	06.03.2023	BACS	Mayor of Kendal Charities	78.00														£	78.00	£		£	78.00		
308	06.03.2023	BACS	Deborah McKenna Ltd															£	1,250.00	£	250.00	£	1,500.00		
309	06.03.2023	BACS	Cartgate Allotment Society															£	950.00	£		£	950.00		
310	10.03.2023	BACS	Fledglings															£	750.00	£		£	750.00		
311	10.03.2023	BACS	Mirehouse Community Centre															£	750.00	£		£	750.00		
312	10.03.2023	BACS	Mirehouse Community Centre															£	1,000.00	£		£	1,000.00		
313	10.03.2023	BACS	GHH Whitehaven Ltd															£	108.33	£	21.67	£	130.00		
314	14.03.2023	DD	Water Plus															£	71.84	£		£	71.84		
	15.03.2023	BACS	Cumbria LGPS	814.50														£	814.50	£		£	814.50		
	15.03.2023	BACS	HMRC	2067.11														£	2,067.11	£		£	2,067.11		
	15.03.2023	BACS	Staff	5259.25														£	5,259.25	£		£	5,259.25		
315	16.03.2023	BACS	Crown Gas & Oil	293.93														£	293.93	£	58.79	£	352.72		
316	20.03.2023	BACS	BT Group		116.71													£	116.71	£	23.34	£	140.05		
				103372.03	30470.76	11093.44	35286.96	5921.50	#####	18750.49	159.85	57106.61	10203.10	6017.63	0.00	17771.42	39745	0.00	10076.00	£	356,926.25	£	38,949.04	£	395,874.41

**INCOME 2022-2023**

Date	Item	Precept	Interest	Other
01.04.2022	Allotment Rents 2022/2023			3318.33
12.04.2022	Zurich Insurance (Claim for damaged bus shelter)			83.00
13.04.2022	HMRC - VAT Refund (March)			8862.83
20.04.2022	Zurich Insurance (Claim for damaged bus shelter)			83.00
21.04.2022	Allotment Rents 2022/2023			977.50
22.04.2022	Precept 2022/2023	455593.93		
04.05.2022	Allotment Rents 2022/2023			260.00
09.05.2022	Allotment Rents 2022/2023			20.00
11.05.2022	Thomas Graham credit returned			156.55
06.06.2022	Donation from Taylors Fair			2500.00
17.06.2022	HMRC - VAT Refund (May)			2711.44
27.06.2022	HMRC - VAT Refund (April)			1974.65
20.07.2022	Allotment Rents 2022/2023			153.00
28.07.2022	HMRC - Vat Refund (June)			4336.13
29.07.2022	Sellafield Ltd (Sponsorship)			3500.00
12.08.2022	Allotment Rents 2022/2023			40.00
12.08.2022	HMRC - VAT Refund (July)			2807.80
09.09.2022	HMRC - VAT Refund (August)			2328.27
11.10.2022	Zurich Insurance (Claim for damaged bus shelter)			4460.00
18.10.2022	HMRC - VAT Refund (September)			2621.27
21.10.2022	Allotment Rents 2022/2023			343.33
11.11.2022	Newsquest (Rent Former Editors Office)			972.33
16.11.2022	HMRC - VAT Refund (October)			1964.98
14.12.2022	HMRC - VAT Refund (November)			4117.31
16.01.2023	HMRC - VAT Refund (December)			2480.11
09.02.2023	HMRC - VAT Refund (January)			4391.35
02.03.2023	Electric Charge Refunded			4265.91
06.03.2023	HMRC - VAT Refund (February)			7781.20

455593.93	0.00	67510.29	523104.22
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**WHITEHAVEN TOWN COUNCIL  
SUMMARISED INCOME & EXPENDITURE STATEMENT  
FINANCIAL YEAR 2022-2023**

**Expenditure Net  
of VAT**      **Invoices not yet  
processed**      **Budget**

**BANK BALANCES BROUGHT FORWARD**

CBS 53905917 (01.04.2022)	118,685.91
CBS 53906216 (01.04.2022)	453,327.71
<b>TOTAL OPENING BALANCE</b>	<b>£ 572,013.62</b>

**INCOME:**

Precept	455,593.93
Interest (Deposit)	
Other Income	67,510.29
<b>TOTAL INCOME</b>	<b>£ 523,104.22</b>

**EXPENDITURE**

Employees & Allowances	103372.03
Premises	30470.76
Supplies/Services	11093.44
3rd Party	35286.96
Grants	5921.50
Allotments	10861.48
Ground Maintenance	18750.49
Civic Hospitality	159.85
Ranger	57106.61
Whitehaven In Bloom	10203.10
Ward Grants	6017.63
Elections	0.00
Environmental Improvements	17771.42
Events	39745.00
Contingencies	0.00
Reserves	10076.00
VAT (to be reclaimed)	38949.04
<b>TOTAL EXPENDITURE</b>	<b>£ 395,874.41</b>

**CASH BOOK BALANCE**

Brought forward	£ 572,013.62
Income	£ 523,104.22
Expenditure	£ 395,874.41
<b>Town Council Funds</b>	<b>£ 699,243.43</b>

**BANK BALANCES**

CBS 53905917 (21/03/2023)	246,014.82
CBS 53906216 (21/03/2023)	453,327.71
	<b>£ 699,342.53</b>

**Unpresented Cheques 2022/2023**

99.10

**FINANCIAL POSITION**

**£ 699,243.43**

## **TALL SHIP VISITS**

### **Purpose of the Report and Recommendation**

To inform Members of the date of the visit of a Tall Ship and to authorise expenditure

## **1.0 INTRODUCTION**

- 1.1 Last year the Council approved a schedule of Council events to be held in 2023. (Minute 2110/22 refers).
- 1.2 One of the events approved was the visit of 2 tall ships. No costings were approved except for £350 for security; £200 for Whitehaven Brass Band; and £400 for sea shanties.
- 1.3 We have received a booking for the tall ship La Malouine (this is the same ship that came midweek last year and was a great success). The visit will be from 18<sup>th</sup> to 21<sup>st</sup> August 2023 and this time it will be over a weekend which should hopefully attract a lot of people.
- 1.4 The cost for La Malouine is not known at the moment but it is likely to be more than last year (£300) as it is for a longer period and is over a weekend. It is suggested that a figure of £800 be approved. We are also likely to require 3 nights security at a cost of £945.00 plus VAT.
- 1.5 In the event of us getting another tall ship to visit it is likely that the costings above will be replicated and approval and authorisation is sought for this

## **2.0 RECOMMENDATION**

- 2.1 That the Council decides whether or not to approve and authorise the costings given in 1.4 above and

2.2 That the Council decides whether or not to approve and authorise similar costings should we be able to book a second Tall Ship to visit Whitehaven

**King Charles III Coronation 2023 Lamp Post Signs**

**Purpose of the Report and Recommendation**

To consider purchasing and installing Lamp Post Signs to commemorate King Charles III Coronation.

**1.0 INTRODUCTION**

- 1.1 Information has been received from the Royal British Legion on Lamp Post signs they are producing for the Coronation of King Charles III (see Appendix 1).
- 1.2 Members may recall that 100 Lamp Post signs were purchased to celebrate the Queen's Platinum Jubilee (minute ref 1960/22-12 refers).
- 1.3 The price to purchase 100 Coronation Lamp Post Signs is £399.00 + £10.99 delivery charge.

**2.0 RECOMMENDATION**

- 2.1 Members are asked to consider whether or not to purchase 100 King Charles III 2023 Coronation Lamp Post Signs at a cost of £399.00 + £10.99 delivery charge.

Search our store



HOME OF THE  
TOMMY



Coronation 2023

Homeware ▾

Clothing & Accessories ▾

Garden & Outdoor

Home > King Charles III Coronation 2023 Lamp Post Sign



More payment options

# Celebrate the 2023 Coronation of King Charles III with RBLI's Lamp Post Signs

Made and fulfilled by veterans at Britain's Bravest Manufacturing Company in Aylesford, Kent.

- 1ft x 1ft (30cm) circular design
- 100% recyclable
- Constructed from 4mm thick Correx- suitable for prolonged all-weather outdoor use
- Features The Official Coronation Logo released by the Royal Household
- Each sign comes with 2x 370mm white zip ties, suitable for securing to most lamp posts, signs, railings etc.

**Please allow 1 week for delivery of our Coronation Lamp Post Signs**

If you require payment by BACs or cheque, please [download and complete this order form](#)

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**Made and fulfilled by veterans employed by RBLI's social enterprise, Britain's Bravest Manufacturing Company.**

**All proceeds go towards RBLI's efforts of supporting the Armed Forces, those with disabilities and those who are unemployed.**

Share



## You may also like

On Sale



# RBLI Coronation 2023 Order Form

Royal British Legion Industries Ltd, Hall Road, Aylesford, Kent, ME20 7NL | Tel: 08081 969505 | Email: shop@rbli.co.uk

Please complete the order form below, and follow the payment instructions at the bottom to order your products, before sending this form to: **RBLI Shop, Royal British Legion Industries Ltd, Royal British Legion Village, AYLESFORD, ME20 7NL, or email to shop@rbli.co.uk.**

RBLI is delighted to supply products to celebrate the Coronation of King Charles III in 2023. All products are made or fulfilled by veterans supported by RBLI.

## 1. YOUR ORDER

PRODUCT	SIZE/QTY	PRICE £	POSTAGE CHARGE £	TOTAL
Coronation Flag	eg.2	£31.98	£2.48	eg. £34.46

Coronation Flag		<b>£15.99</b>	<b>£2.48</b>	
<b>Coronation Lamp Post Sign</b> Available in eight different quantities with bulk discounts.  Please Select Language: English <input type="checkbox"/> Welsh <input type="checkbox"/>	1	<b>£4.99</b>	<b>£3.60</b>	
	10	<b>£47.99</b> (5% Discount)		
	25	<b>£111.99</b> (10% Discount)		
	50	<b>£211.99</b> (15% Discount)	<b>£10.99</b>	
	100	<b>£399.99</b> (20% Discount)		
	250	<b>£ 934.99</b> (25% Discount)		
	500	<b>£1,745.99</b> (30% Discount)	<b>£23.99</b>	
	1000	<b>£3243.99</b> (35% Discount)	<b>£47.99</b>	
<b>Coronation Bunting</b> Available in five different lengths with bulk discounts.	5m	<b>£12.99</b>	<b>£ 2.48</b>	
	20m (4 pack)	<b>£45.99</b> (10% Discount)	<b>£3.60</b>	
	50m (10 pack)	<b>£103.99</b> (20% Discount)		
	100m (20 pack)	<b>£194.99</b> (25% Discount)	<b>£10.99</b>	
	250m (50 pack)	<b>£454.99</b> (30% Discount)		
	500m (100 pack)	<b>£844.99</b> (35% Discount)		

## 2. DELIVERY DETAILS

Name: .....

Sub-total:

Postal Address: .....

Post Code: ..... Contact Number: .....

Email Address: .....

### 3. PAYMENT DETAILS

Please circle the chosen payment method

- ✓ **Cheques:** Please make cheques payable to **Royal British Legion Industries Ltd** and post to **RBLI Shop, Royal British Legion Industries Ltd, Royal British Legion Village, AYLESFORD, ME20 7NL.**
- ✓ **BACs:** For BACs payments please include the word **'SHOP'** and your **postcode as the payment reference** and send payment to; **Royal British Legion Industries Ltd., Account No. 30201014, Sort Code 20-54-29.**

### 4. KEEPING IN TOUCH

We would love to keep you posted on the difference your support is making to veterans' lives, how you could support them in the future and other information about our charity.

Yes, I would like to be kept updated

No thank you, please do not contact me

- 5. Please send your completed form and cheque to RBLI Shop, Royal British Legion Industries Ltd, Royal British Legion Village, AYLESFORD, ME20 7NL. If payment is to be made by BACs this form can also be emailed to [shop@rbli.co.uk](mailto:shop@rbli.co.uk)**

To order and pay online, visit:

# www.rbli.shop





Whitehaven Town Council Nuclear Report 2

West Cumbria Sites Stakeholder Group 07/03/2023  
&  
Emergency Planning Working Group 13/03/2023

Agenda for the Stakeholders

Item 1 Welcome by the Chairman

Item 2 Draft response – NDA Business Plan

**Bob Jones, Chair, WCSSG Enablers Working Group**

Item 3 update on WCSSG re-structure

**Bob Jones, Chair, WCSSG Enablers Working Group**

Item 4 3m<sup>3</sup> box manufacture

**Gareth Frazer & Kevin Brown – Sellafield**

Item 5 Update on NWS

**Martin Walkingshaw – NWS**

Item 6 CINDe (Centre for Innovative Nuclear Decommissioning)

**Ed Butcher, NNL**

Item 7 Updates from the Chairs of WCSSG Working Groups

- Low Level Waste Repository **Andy Pratt**
- Environmental Health **S Jones**
- Risk & Hazard Reduction & Waste Management **Fee Wilson**
- Spent Fuel Management and Nuclear Materials **John Kane**
- Emergency Planning **David Moore**

Please note I did not attend this meeting but I did watch the video online.

The NDA plan confirmed that funding had been secured for a further 2 years.  
BJ Did comment that the plan did not offer a lot value for the community.

Within the presentation around re-structuring BJ proposed a working group to focus on Sellafield.

BJ confirmed 6 Town Councils had been contacted and most had responded to confirm they would like to play a part in stakeholders and working groups.

As part of the implementation plan a review would take place.

John Kane did raise concerns around the loss of knowledge and experience.

Silloth requested representations at the stakeholders.

The stakeholders group agreed with the re-structuring proposals and they decide what input the Town Councils would have in the main stakeholders group and working group.

#### Agenda for the Emergency Planning

- |    |   |                              |
|----|---|------------------------------|
| 1. | Welcome and introduction  | D Moore                      |
| 2. | Review of minutes and actions from previous meeting   | D Moore<br>Action<br>holders |
| 3. | Sellafield Security and Resilience Update<br>Carruthers   | S                            |
|    | <ul style="list-style-type: none"><li>• Sellafield Site Operator Emergency Plan</li><li>• REPPIR / COMAH</li></ul>  |                              |
| 4. | Cumbria County Council Resilience Unit (CCCRU) Update<br>Winchester   | I.                           |
|    | <ul style="list-style-type: none"><li>• Sellafield Off-Site Emergency Plan v5.1 &amp; v5.2 Status.</li><li>• Detailed Emergency Planning Zone (DEPZ) Determination.</li><li>• Public Telephone Warning System (PTWS) Contract.</li><li>• Radiation Monitoring Unit (RMU).</li><li>• Carriage of Dangerous Goods (Class 7) – Task &amp; Finish Group.</li><li>• Local Government Reorganisation (LGR).</li></ul> |                              |
| 5. | Report on Emergency Exercise Programme and Events   |                              |
|    | <ul style="list-style-type: none"><li>• Sellafield Ltd (programme + exercises)<br/>Murdock</li></ul>  | N                            |

- Sellafield Ltd (events) N  
Murdock
- LLWR M  
Butterworth
- CCCRU (OSCAR programme + exercises). I.  
Winchester
  - OSCAR 13 (REPPIR).
  - OSCAR 13.5 (COMAH).
  - OSCAR 14 (REPPIR).
  - INDIGO 22 (REPPIR (BAE)).
- CCCRU (events). I.  
Winchester